BOARD OF TRUSTEES
October 13, 2020
5:15 PM

Regular Meeting

MINUTES

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 5:30 p.m.

1. Roll Call
   Mayor Troy Hamman
   Mayor Pro Tem Wyatt Knutson
   Trustee Jon Gaiter
   Trustee John Jerome
   Trustee Rebekka Kinney
   Trustee Ashley Macdonald
   Trustee Tim Whitehouse

   Also Present:
   Kelly Houghteling, Interim Town Administrator
   Tyler Sexton, Assistant Finance Director
   Judi Tippetts, Finance Director
   Cody Bird, Director of Planning
   Bob Gowing, Director of Public Works
   Dave Myer, Engineer
   Krystal Eucker, Town Clerk

B. EXECUTIVE SESSION

1. Pursuant to CRS 24-6-402(4), the town board may enter executive session for the purposes of determining positions as to matters subject to negotiations. relative to selection of finalists for the position of town administrator (but not to address negotiations with any specific applicant), and/or to discuss personnel matters and discuss and receive information related to applicants to fill the position of town administrator, as to applicants who are not current town employees, as allowed by CRS 24-6-402(4)(e) and (f).

   Trustee Kinney moved go into executive session pursuant to CRS 24-6-402(4), the town board may enter executive session for the purposes of determining positions as to matters subject to negotiations. relative to selection of finalists for the position of town administrator (but not to address negotiations with any specific applicant), and/or to discuss personnel matters and discuss and receive information related to applicants to fill the position of town administrator,

as to applicants who are not current town employees, as allowed by CRS 24-6-402(4)(e) and (f); Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hamman
Nays - None
Motion carried.

Upon a motion duly made, the executive session was closed and the regular meeting resumed at 6:40 p.m.

C. ITEMS

1. Pledge of Allegiance
Mayor Hamman asked that all rise for the pledge of allegiance.

2. Amendments to Agenda
Mayor Hamman asked if there were any amendments to the agenda to which there was none.

3. Conflict of Interest
Mayor Hamman asked if there were any conflicts of interest on this evening's agenda to which there was none.

D. COMMUNITY PARTICIPATION

1. Public Comment
Mayor Hamman opened the meeting up for public comment.

Christine Gaiter, 8132 4th Street, Wellington, CO commented that she would like the Board to consider moving from a statutory town to a home rule municipality to allow for some flexibility.

E. CONSENT AGENDA

1. Minutes of the Board of Trustees Meetings for June 9, 2020, August 12, 2020 and August 25, 2020.

Trustee Gaiter moved approve the consent agenda; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays - None
Motion carried.

F. ACTION ITEMS

1. Clarifier Rehab Construction Contract

Mr. Myer stated that before the Board is a request to approve a construction contract for rehabilitation of one of the clarifiers at the wastewater treatment plant. There are four clarifiers at the plant and two of those were originally constructed in 2002. Over time, both of those developed problems with their effluent launders which is the inner perimeter around the clarifier. One of the two launders was rehabilitated last year and now the Town would like to rehabilitate the second one the same way. The existing launder will be removed and replaced with a concrete launder. In addition, the project also includes replacement of some of the metal mechanism within the clarifier and all of that equipment has already been purchased by the Town. Hydro will be installing the equipment that has been purchased.

A formal bidding process was held and there were two bids received. Hydro was the lowest qualified bidder and was recommended by the Town's engineer and town staff.

Staff seeks Board approval to move forward with the Hydro contract in a not to exceed amount of $153,340.00.

Trustee Gaiter inquired about the $100,000 difference in concrete between the two bids.

Mr. Myer stated he did not have an answer although concrete prices have been very volatile.

Trustee Gaiter inquired if there is any concern from staff moving forward with Hyrdo that we would not be receiving a quality product.

Mr. Myer stated he did not believe so as Hyrdo has proven themselves to be a good contractor.

Trustee Jerome inquired about Stantec's bid for the prior clarifier rehabilitation project they did.

Mr. Myer stated Stantec's bid for the first clarifier rehabilitation project was $229,000.00.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Kinney moved approve the contract with Hydro Construction Company in a not to exceed amount of $153,340.00, subject to Town Attorney approval; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays - None
Motion carried.

2. Water Treatment Plant Expansion CMAR Contract Amendment

Mr. Myer informed the Board that on May 24, 2018, the Town executed a Construction Manager At-Risk (CMAR) Contract with Hydro Construction Company for the construction of the water treatment plant expansion. In 2019, the Town obtained a State Revolving Fund (SRF) loan for the project. With that federally sourced loan comes the following requirements that must be met by the Contractor:

- Davis Bacon Wage
- American Iron and Steel
- National Term on Suspension and Debarment
- Disadvantaged Business Enterprise (not applicable in this case)
- Equal Employment Opportunity
- Williams Steiger Occupational Safety and Health Act
- Discovery of Archaeological Items

This contract amendment specifies the contractor's adherence to these SRF requirements. Additional amendment items are intended to update language in the original CMAR Contract.

Staff requests approval of the CMAR Contract amendment.

Mayor Hamman inquired about the Davis Bacon Wage and that being an automatic increase; does Hydro understand that.

Mr. Myer stated Hydro does understand that.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Whitehouse moved to approve the CMAR Contract Amendment, subject to Town Attorney Approval; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays - None
Motion carried.

3. Space Needs Discussion

Ms. Houghteling stated before the Board this evening is an update on the space needs for town staff. Town staff currently occupy five different buildings around Wellington and the buildings are not longer sufficient for our immediate needs. A permanent solution for a new town hall is being worked on although there is a more immediate need.

Various options have been considered including a modular unit and expanding a building that the Town currently owns. The modular unit would approximately $106,000 in addition to offsite improvements needed for that building which would house about 4-6 employees.

Another option that has been discussed is expanding the Harrison House that the Town currently owns. There is a one-story and a two-story option that has been drawn up. The cost per square foot does go down with the two-story option. The one-story option is approximately $207, and the two-story option is $181 per square foot. The expansion of the Harrison House would impact the downtown area although there is the potential of renting this space when the Town does build a new town hall or the space could be sold. The one-story option could house 19 employees and the two-story option could house 31 employees. There is some conference room space that cold be converted to if the need was there. Going with the two-story option could push out the timeline for how quickly a new town hall would be needed. In light of all the other capital projects that are needed, the two-story may be a good option to consider. There have been some questions as to parking and that is included in this design, there would be ADA parking and angled parking around

Centennial Park.

Trustee Whitehouse inquired if the Town would have to sell the space once a new town hall is built.

> Ms. Houghteling stated there are many options available: it could be sold, rented or hold onto the space.

Trustee Kinney commented that that this space falls in line with the vision and direction of downtown areas. Also, this could allow the time and allow for the Town to be in a financially responsible position for other capital projects that are in need right now.

Trustee Whitehouse inquired as to where the elevator is to the second floor.

> Ms. Houghteling stated if the second floor is being used for private office and not for public use, we would not need to install an elevator. If there is a staff member that is unable to access the second floor, there would be accommodations for that staff member on the first floor.

Trustee Macdonald inquired if the modular would be removed in Centennial Park if this two-story option is chosen.

> Ms. Houghteling stated if the two-story option was chosen, the staff that currently resides in the modular could be housed in the Harrison House renovation although it has not been determined what direction the modular in the park would go.

Trustee Kinney asked for resale details of the modular unit if that option was chosen.

> Ms. Houghteling stated that similar to a vehicle, a modular unit depreciates in value so the Town would not get their money back if it was sold.

Mayor Pro Tem Knutson inquired as to the timeframe of construction.

> Ms. Houghteling stated if the Board were to approve either the one-story or two-story option, next would be a contract to bring back to the Board. We would also go through the planning process and present a site plan to the Planning Commission. In terms of construction, they could begin at the end of the year and have something ready to go by the end of spring.

Mayor Pro Tem Knutson inquired as to how the schedule fits with the Town needs.

> Ms. Houghteling commented that the schedule is workable as this is a far better solution and there is a number of staff that are working from home.

Mayor Hamman likes the Harrison House option and that the Town will be going through the proper planning process to get it done.

Mayor Hamman opened the meeting for public comment.

Melissa Whitehouse, 3922 Grant Avenue, Wellington, CO commented that she appreciates that this will go thought the planning process and would like to make a suggestion of doing a rooftop patio to save some space and add some parking.

The general consensus of the Board is to move forward with the two-story option.

4. <u>Resolution 37- 2020 : A Resolution Granting the Town Administrator the Authority to Purchase Water Shares</u>

Ms. Houghteling informed the Board that it is incredibly difficult to quickly and efficiently acquire water shares. The Town's current purchasing policy limits the Town Administrator to purchase up to $30,000 without going back to the Board for approval.

Resolution 37-2020 would give the Town Administrator the ability to purchase water shares within the established per acre foot set forth in Resolution No. 28-2020 which is the cash-in-lieu rates. The Town Administrator would notify the Board when shares do come available. Also, there is a provision that we would not exceed the raw water purchase budget line item unless that was something that was pre-approved by the Board of Trustees.

Trustee Whitehouse inquired if we have determined what the appropriate amount of water is.

Ms. Houghteling stated that is something that would be driven by the building permits and population projections and working closely with the Engineering and Planning Department.

Trustee Gaiter inquired if the cash-in-lieu policy number not to exceed, does that number reflect the expected 40% increase.

Ms. Houghteling stated she believed it does reflect the 40% increase.

Trustee Gaiter inquired as to the roll of the Town Treasurer with this.

Ms. Houghteling stated the Town Treasurer will oversee the budget and ensuring that we are within the annual budget and verify numbers.

Mayor Hamman commented that this resolution would allow the Town Administrator the flexibility to act quickly versus waiting two weeks for a Board meeting.

Ms. Houghteling stated that is correct.

Trustee Macdonald commented that the intent of this is to negotiate in good faith and not set market value at $280,000 but try and negotiate with what current market value is.

Mayor Hamman stated that is correct; the Board will be notified of the purchases.

Mayor Hamman opened the meeting up for public comment to which there was none.

Mr. March commented that there is one piece of language that may need to be adjusted; the whereas clause that states in part, "the Town Administrator shall notify the Board when shares become available and shall be given authority to negotiate and purchase shares.." What I would prefer the Resolution to state is "the Town Administrator shall have authority to negotiate and purchase shares" as the Resolution itself is giving the Town Administrator the authority to purchase shares with notification being sent to the Board. The Town doesn't not want to make decisions outside of a Board meeting.

Trustee Macdonald moved approve Resolution No. 37-2020, subject to the recommended language change from the Town Attorney; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman

Nays - None
Motion carried.

5. Annexation Agreement and Development Agreement for Poudre School District Subdivision
Mr. Bird informed the Board that at the last Board meeting there were some discussions taking with the school district staff to work out some issues regarding raw water dedication, use of Town water and offsite road improvements.

The draft annexation agreement and draft development agreement were included in packet material. Revisions to the agreements relating to raw water contribution requirements and off-site road costs are included and summary of the changes provided below:

Raw Water Contribution Requirements:

- PSD is requesting a 3-inch water tap for indoor use. The associated water tap and meter fee for a 3-inch meter is included ($109,843).
- The raw water contribution requirement for the requested 3-inch tap for indoor use only is 5.96 acre-feet.
- PSD will transfer 2 shares of North Poudre Irrigation Company (NPIC) stock shares to satisfy 4.80 acre-feet of the raw water contribution.
- The remaining 1.16 acre-feet (0.48 NPIC shares) will be satisfied by payment of cash-in-lieu in the amount of $96,000 (0.48 x $200,000 NPIC market value).
- Outdoor irrigation for the site, including the Learning Park (courtyard) will be irrigated using non-potable water.
- PSD may request to use Town-treated water for irrigation of the Learning Park in the future and may install system improvements with the initial construction that would allow a connection to be made in the future.
- If PSD requests water tap connection for Town-treated water supply for irrigation of the Learning Park in the future, the associated tap fees and raw water contribution would be evaluated and assessed at that time.

Off-site Road Improvements:

- PSD will construct and complete road improvements to County Road 9 and County Road 62E in accordance with plans approved by the Town.
- In addition to the road improvements to County Road 9 and County Road 62E, PSD will also contribute $200,000 in cash-in-lieu of improvements for future improvements to the intersections of State Highway 1 and County Road 9, and County Road 62E and State Highway 1.
- The $200,000 contributed by PSD will be ear-marked by the Town for use on design and construction of improvements at the State Highway 1 intersections in the future.
- PSD will not be responsible for design or construction of improvements at the State Highway 1 intersections.
- Payment of the $200,000 will satisfy the off-site road contribution for Lot 1, Block 1, Poudre School District Subdivision (the middle school/high school currently under construction). Development of future lots within the subdivision that are not currently under construction will be subject to payment of off-site road contributions at the time of development.
- The cash-in-lieu contributions for road improvements is in addition to the road impact fees

PSD will pay in accordance with the Town's adopted road impact fee ($389,844).

Staff recommends approval of the annexation agreement and development agreement for Poudre School District Subdivision in substantially the form presented and authorize the Mayor to execute the agreements due to minor revision that may need to be made and the flexibility to do that. The school district is looking to take action on the agreements at their October 27, 2020 meeting.

Trustee Gaiter inquired about the changed cash-in-lieu policy and the number in the agreement is 1.16 acre feet is not in line with that policy.

Trustee Whitehouse commented that since this process has been going on prior to the change in cash-in-lieu, it is operating under the terms of the policy when the negotiations began although Mr. Bird would need to confirm or current that comment.

Ms. Houghteling stated she believed that is correct.

Mr. Bird stated the direction that was given to town staff is that we were to operate under the current water policy for cash-in-lieu subject to the market price of water shares. When the Town updated the cash-in-lieu price, there were two water amounts established; one being the market price for North Poudre shares and one was the inflated factor that accounts for administrative and inflation fees for future years. The direction given to staff was to operate the market value price, which was established at $200,000 in the cash-in-lieu policy as opposed to implementing the cash price we have set for residential new construction.

Trustee Kinney asked for more information on the offsite road improvements.

Mr. Bird stated this particular offsite road improvement for the intersections at Highway 1 and CR 9 and CR 62E, the Town has undertaken a study of these intersections to identify a planning level cost estimate and to further identify who the appropriate parties would be to making those improvements and what percentage share each of those parties would contribute. Since that study is not available, Wellington is agreeing that the school district will pay a sum of $200,000 for their intersection contribution. In addition, the school district still has public improvements to the roadways that they will be making as part of their project. The $200,000 that the school district would be paying for offsite improvements does not impact their road impact fee of $389,884. The school district does not want to be responsible for the design and construction of the intersection improvements and they doe not want to be brought back into the design of those improvements nor do they want the be obligated for additional fees for those improvements. The school district is required to make improvements on CR 62E which is part of the agreement. In addition, they are obligated to make improvements that meet the safety objectives of opening the school.

Trustee Macdonald commented that the two numbers total about $500,000 that the school district is contributing.

Mr. Bird stated $389,844 is the road impact fee and that is obligated by the developer irrespective of any offsite improvements. That is the fee that pays the Town for maintenance which is different from the offsite improvements of $200,000.

Trustee Macdonald inquired as to what the road impact fee means for the Town of Wellington.

Mr. Bird stated the road impact fee are used by the Town to make road improvements or maintenance. Those impact fees are generally used by the Town to compensate for the overall impact of developments on the Town's existing network.

Trustee Kinney inquired if PSD staff understand the $200,000.

Mr. Bird stated that is what staff have been working on with school district staff; this was actually their proposal that staff reviewed and accepted.

Trustee Macdonald inquired if the school district is having the same agenda on their meeting this evening.

Mr. Bird stated they are having their meeting this evening although they pulled this item off their agenda and opted to move it to October 27, 2020. This is the same version with a couple of revisions that was shared with the Board.

Trustee Gaiter inquired as to the $200,000 road improvement number and if staff believes that is a reasonable contribution.

Mr. Bird stated staff does feel it is a reasonable number.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Kinney moved approve the Annexation Agreement and Development Agreement with the Poudre School District Subdivision; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays - None
Motion carried.

6. <u>Resolution 36-2020: A Resolution Finding Substantial Compliance for Annexation of Property into the Town of Wellington and Establishing a Public Hearing</u>

Mr. Bird informed the Board that the owner of property on the east side of 6th Street, and north of Sveta Dr. has petitioned for annexation of the property into the Town of Wellington. Annexation of property into the municipal Town limits requires the Town to follow a process outlined in State statutes. The first step in the annexation process includes identifying if the petition submitted by the owner is in substantial compliance with the statutes and other applicable State and Town requirements. Town staff has reviewed the petition and supporting materials and recommends that substantial compliance is met. A resolution finding substantial compliance and setting the date for a public hearing is attached for the Board's consideration.

There has been some interest in redeveloping this parcel or reusing the existing building with a facelift. The challenge to the site is that it is located in the county and is on a private septic system. The site used to be served by Northern Colorado Water Association and they have indicated they no longer desire to provide water services for this site. They need to annex into the Town to allow us to provide water and sewer services.

The first step in the process of annexation is to determine that the petition for annexation is in substantial compliance with State statutes, including the Municipal Annexation Act of 1965 and other applicable State and Town requirements.

Town staff has reviewed the annexation petition and supporting materials provided and found them to be in substantial compliance with the applicable State and Town requirements.

If the Board finds that the petition is in substantial compliance, the Board will adopt a resolution and set the date for a public hearing to formally consider the petition.

- Town staff and the applicant will provide the required notices, including advertising the public hearing.
- The Planning Commission will be notified of the annexation petition to consider the proposed annexation and make a recommendation to the Board of Trustees.
- The Board will then hold the public hearing on December 8, 2020 to hear any public testimony presented.
- Following the public hearing, the Board may choose to adopt an ordinance annexing the property into the Town of Wellington and enter into an annexation agreement with the property owner.

Trustee Whitehouse inquired if there will be any roadway dedication requirement on the east side of 6th and will this be a transitional zoning or C3 zoning.

Mr. Bird stated those items will be considered as part of the annexation request but I will say in staff's opinion, the right-of-way dedication as well as the easement dedication along 6th Street would be a requirement which has been discussed with the property owner. Based off the current zoning districts, staff is recommending C3 Highway Commercial zoning.

Mr. March inquired about including the issue with Northern Colorado Water in the development agreement.

Mr. Bird stated it can certainly be included in the agreement if that helps tie up the legalities.

Mr. March inquired about the legal descriptions and that they are different in the resolution and the proposed annexation.

Mr. Bird stated he will verify the legal descriptions.

Mayor Hamman opened the meeting for public comment to which there was none.

Trustee Macdonald moved approve Resolution No. 36-2020 with the legal description being confirmed; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hamman
Nays - None
Motion carried.

7. Proposed Ordinance - An Ordinance Concerning the Regulation of Retail and Medical Marijuana Stores in the Town of Wellington

Mr. March stated items F.7, F.8, F.9, F.10 and F.11 be tabled for the time being. The items will be brought back before the Board.

Item F.7 is the initiated ordinance that would allow for the sale of medical and retail marijuana. The Board had the ability to act on that chose not to do so. The retail sales ordinance has been found to be insufficient and is currently pending legal action.

Item F.8 is the marijuana sales tax ordinance which would be presented to the voters at the November 2, 2021 election as it has been found to be sufficient.

Item F.9 is the resolution calling for a special election would need to be reset.

Item F.10 is the resolution referring to election judges would need to be addressed.

Item F.11 is the resolution referring a question to the voters.

Trustee Kinney inquired if the sales tax initiative was determined to be sufficient, why would be table that item.

> Mr. March stated it has been a rush and since it is far enough in the future, we are waiting on further guidance from the Court.

Trustee Kinney inquired about the sales tax questions being required to go to the voters.

> Mr. March stated it is required that the Board to send it to the voters. The TABOR issue or sales tax, under statutorily requirements, cannot be referred to voters until November 2, 2021.

Trustee Kinney inquired of the Board has the power, yes or no to approve the sales tax.

> Mr. March stated the Board no longer has the power to approve the sales tax; it has to be done within a certain amount of days and chose not to do so.

Trustee Macdonald commented that this is a complicated issue and feels that splitting up the approvals of these is not the right thing to do.

Trustee Kinney commented that the purpose of the question is for the good faith of understanding our liability to the community and voters, so I don't' want the perception to be that tabling these is blowing them off. The sales tax initiative was found to be sufficient although by tableting that item, is not saying it won't go before the voters, it is just saying we need the language correct before we do so.

> Mr. March stated under the rules of civil procedure, the hearing officer's decision is able to be appealed for 28 days, that 28 days would expire on October 19, 2020 and the following Board meeting is on October 27, 2020 so it is a little early for a referred question right now.

Mayor Hamman inquired as to why would we refer the marijuana sales tax if there is not anything else approved.

> Mr. March stated at this point the Board has not adopted the ordinance and it is determined to be sufficient which then needs to be referred to the voters. That decision that the hearing officer made can be challenged until October 19, 2020.

Trustee Kinney commented that it sounds like we are solicitating protests and that is unfortunate.

> Mr. March stated in no means am I suggesting that, there is a protest period that is open.

Trustee Gaiter inquired if the Town of Wellington put the protest period in place or is that something that is a state statute.

Mr. March stated the protest period is set by state statute in which any elector can file a protest to the Town Clerk.

Trustee Gaiter confirmed that the Town is not trying to interfere with the process that is going to the voters, we are simply following what is statutorily required by law.

Mr. March stated that is correct.

Trustee Kinney inquired about approving the marijuana initiative and if it was later to be found insufficient, then that would supersede and cancel that action in some kind of way.

Mr. March stated the concern there is the potential of the Town having three elections in 2021. If there was a yes or no vote presented to the voters by the Board for marijuana and if the petitioners were successful in their legal case, you would have similar questions before the voters which could cause some confusion. Then there would be the November 2, 2021 questions to the voters for the marijuana sales tax. It may be more practical to obtain the ruling of the Court before the Board discusses referring a question to the voters.

Trustee Kinney commented that this is a controversial topic and feels the only way this should be heard is from the voters if whether or not sales of marijuana should happen in Wellington. The perspective is that the Board is blocking this from going to the voters.

Mayor Hamman stated that is an opinion as he has not heard that. There is language that needs to be cleaned up right now.

Trustee Gaiter stated he believes this is an issue that needs to be brought before the voters and is not opposed to putting together a sperate item that is a simple yes or no. There is a concern to the financial portion to run an election as there was an estimate of $15,000-$20,000 to run the election which is currently not budgeted. Addressing the issue of the Board intentionally trying to interfere with the voter's rights; the Board and Town are following statutes that are set.

Mr. March is recommending tabling item F.7 to the November 10th meeting, and items F.8, F.9, F.10 and F.11 to the October 27th meeting.

Mayor Hamman opened the meeting up for public comment to which there was none.

Trustee Kinney moved to table item F.7 to November 10, 2020; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hamman
Nays - None
Motion carried.

8. <u>Proposed Ordinance - An Ordinance Concerning Retail Marijuana Sales Tax in the Town of Wellington, Colorado</u>

Trustee Macdonald moved to table item F.8 to October 27, 2020; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Macdonald, Whitehouse, Knutson, Hamman

Nays - Kinney
Motion carried.

9. Resolution No. 30-2020 - A Resolution Calling a Special Election in the Town of Wellington, Colorado

Trustee Macdonald moved to table item F.9 to October 27, 2020; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:
Yeas - Gaiter, Jerome, Macdonald, Whitehouse, Knutson, Hamman
Nays - Kinney
Motion carried.

10. Resolution No. 31-2020 - A Resolution Authorizing the Town Clerk to Appoint Election Judges for the Special Election

Trustee Macdonald moved to table item F.10 to October 27, 2020; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:
Yeas - Gaiter, Jerome, Macdonald, Whitehouse, Knutson, Hamman
Nays - Kinney
Motion carried.
(Trustee Kinney fell out of the Zoom meeting prior to roll call vote being taken)

11. Resolution No. 36-2020 - A Resolution Referring a Ballot Question

Trustee Macdonald moved to table item F.11 to October 27, 2020; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:
Yeas - Gaiter, Jerome, Macdonald, Whitehouse, Knutson, Hamman
Nays - Kinney
Motion carried.

G. REPORTS

1. Town Attorney
Nothing additional.

    a. Citizen Initiative Update

2. Town Administrator
Nothing additional.

3. Staff Communications

Sgt. Rairdon informed the Board that dispatch calls were up 31% in August; officer initiated items were down significantly

Trustee Gaiter inquired about the increase in animal and theft calls.

Sgt. Rairdon stated he would attribute that is due to better reporting by the Neighborhood Services Officer and making sure those calls are being logged by dispatch. There does not seem to be a specific reason as to the increase in theft cases.

Trustee Gaiter inquired about flags and banners being stolen from citizen's properties.

Sgt. Rairdon stated that is in increase in election season and he did post a notice that if you are going onto someone else's property to steal something or cause damage, that is a crime.

Trustee Kinney rejoined the meeting and registered her votes as Nays for F.9, F.10 and F.11.

a. Larimer County Sheriff's Office Report - August 2020

4. Board

Trustee Kinney thanked the Planning Department for their work on the PSD Annexation.
Beginning next week, kids will be going back to school so be aware of pedestrians and bicyclists.

H. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:57 p.m.

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Krystal Eucker, Town Clerk