



BOARD OF TRUSTEES
October 27, 2020
6:30 PM

Regular Meeting

<https://zoom.us/j/96578748544?pwd=dUxyd0twS0RTMzcyMW0rN0pGdVZEUT09>

Passcode: 121798

Webinar ID: 965 7874 8544

Or iPhone one-tap :

US: +16699009128,,96578748544# or +12532158782,,96578748544#

Or Telephone:

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment -
2. Presentation
 - a. Wellington Main Street Program Quarterly Report
 - Presentation: Kallie Cooper, Executive Director of Wellington Main Streets

C. CONSENT AGENDA

1. Minutes of the August 18, 2020, September 8, 2020 and September 15, 2020 Board of Trustees Meetings.

D. ACTION ITEMS

1. Intergovernmental Agreement for COVID-19 Test Funding
 - Staff presentation: Kelly Houghteling, Interim Town Administrator
2. Crack Seal Contract Award

- Staff presentation: Jim Miller, Street Superintendent and Bob Gowing, Director of Public Works
3. Resolution No. 30-2020 - A Resolution of the Board of Trustees Calling a Special Election
 - Staff presentation: Brad March, Town Attorney
 4. Resolution No. 38-2020 - A Resolution Referring to the Voters the Initiated Ordinance Concerning Retail Marijuana Sales Tax in the Town of Wellington
 - Staff presentation: Brad March, Town Attorney

E. OTHER BOARDS

1. Liquor License Review Board
Annual Renewal for Big T Ventures LLC, d/b/a Cantina Liquors
2. Liquor License Review Board
Annual Renewal for Kum & Go LC, d/b/a Kum & Go #934

F. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
 - a. Treasurer Report
Staff Presentation: Judith Tippetts, Finance Director, Treasurer
4. Board

G. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

AGENDA ITEM SUMMARY SHEET

Wellington Town Trustee Meeting- October 27th, 2020

ITEM#: _____

SUBJECT: Wellington Main Streets Program presentation to the Town Trustees and Mayor from Wellington Main Streets Program Executive Director Kallie Cooper

Summary:

The Wellington Main Streets Program provides quarterly updates to the Town Trustees regarding on-going projects, organizational updates, events, and future plans. **This update is for the months of August, September, and October**

Item 1: Current projects

- Publications:
 - "Downtown Wellington Featured in Season 1 of Tastemade's "Beyond the Block," published on September 21st
 - "Sustainability in Colorado's Waterways, Amid Climate Change," published on September 22nd
 - "City of Wellington moves to highest tier of Colorado Department of Local Affairs' Main Street program," published on October 19th
- *Downtown Banners*
 - The new "Welcome to Wellington" banners and "Historic Downtown Wellington banners were installed on October 19th by Dynamic Image.
- Crosswalk Project / DOLA 2020 Mini Grant
 - After speaking with Jenny Jones with the Public Works Department, the Main Street Program filed for an extension on our 2020 DOLA Mini Grant that will be directed towards the downtown crosswalk project. The extension will be good through June 30, 2021, which is the end of the State's fiscal year.
- *COVID-19 Promotion and Resource Efforts*
 - Back to Business Fridays
 - Hosted July 31st through August 21st
 - 20 local businesses hosted a collection bin for school supplies and offered weekly discounts in exchange for donated items
 - School supplies were split between the three local schools and delivered on Friday, August 28th
 - CARES Act Funding
 - Served on the review committee for the Business Relief Fund
 - Thank you to the Town of Wellington for allocating these funds to support our local business community!

Item 2: Events

- *Food Drive*
 - The Wellington Food Drive started on October 1st and will run through October 31st. All items will be donated to the Wellington Food Bank. Donation bins are located at Thistle, Soul Squared Brewing, Trim Salon, The Cakery, Kinzli REMAX Real Estate, Owl Canyon Coffee and at the MRock Creative office in the Historic Wellington hotel.
- *Trick or Treat Down Main Street*
 - Saturday, October 31st from 4:00 – 5:30 pm in downtown Wellington
 - 40 business are registered to participate in this year's Trick or Treat Down Main Street event
 - We have purchased 1000 trick or treat bags for attendees that were sponsored by our local businesses, totaling \$1600
 - We have 21 volunteers signed up to help us facilitate this event and direct attendees

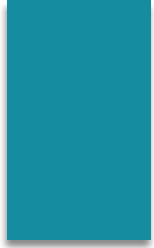
- *Shop Small Saturday / Elf Hunt*
 - The Main Street Program will host our second annual Downtown Elf Hunt starting on Saturday, November 28th (Shop Small Saturday). The hunt will run through December 19th. Participants who find all 10 elves will be entered in to win a prize from the Main Street Program.
- *Annual Dinner / Board of Directors Applications*
 - The Main Street Annual Dinner will be held on Friday, November 13th
 - The MS Program Area will be able to submit their votes at the dinner or via email by 5:00 pm on Thursday, November 12th for the 2021 Board of Directors

Item 3: Other:

- *Tastemade “Beyond the Block”*
 - The Fort Collins/Wellington episode of “Beyond the Block” aired on September 24th
 - Watch parties were held at the Wellington Grill and Sparge Brewing
 - The episode can still be viewed on the Tastemade website:
<https://www.tastemade.com/shows/beyond-the-block> and on Amazon Prime Video.
- *Graduate Status:*
 - The Main Street Program was notified on October 6th that we have been advanced to the top tier of the Colorado Main Street Program.
 - This makes our program one of just six other communities across the State to reach this level.
 - As a Graduate Program, we are awarded \$10,000/year in mini-grant funds through the State of Colorado Department of Local Affairs. These funds have been awarded through 2025.
- *New Office*
 - The Main Street Program has moved to our new office location in the Historic Wellington Hotel building (3725 Cleveland Ave Ste D)
- *Funding*
 - We received a PPP Loan for \$9,375.00 to cover payroll expenses in August, September, and October.
 - The Main Street Program has applied for \$15,000 in grant funding through the Energize Colorado Gap Fund to help cover the loss in fundraising dollars due to cancelled events this year. Applications close on October 26th. Applications are reviewed by a committee and funds are distributed based on need.

Thank you for your ongoing support. We welcome your questions, concerns and comments! We would love to hear from the Trustees regarding what they would like to see from this program.





Wellington, CO

Main Streets

Quarterly Report | October 2020



New Downtown Banners

Installed on October 19th

COVID-19

Resources and Recovery

◆ Back to Business Fridays

- ◆ Hosted July 31st through August 21st
- ◆ 20 local businesses hosted a collection bin for school supplies and offered weekly discounts in exchange for donated items
- ◆ School supplies were split between the three local schools and delivered on Friday, August 21st

◆ Business Relief Fund

- ◆ Thank you to the Town of Wellington for asking us to be a part of the Review Committee for these funds and for your support of our local businesses!

BACK TO BUSINESS FRIDAYS

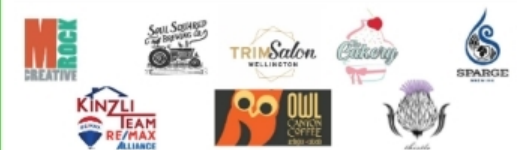
JUL 31 • AUG 7 • AUG 14



Events

Wellington Food Drive

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Events

Trick or Treat Down Main Street

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- ◆ 40 business are registered to participate in this year's Trick or Treat Down Main Street event
- ◆ We have purchased 1000 trick or treat bags for attendees that were sponsored by our local businesses, totaling \$1600
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- ◆ Participants who find all 10 elves will be entered in to win a prize from the Main Street Program.

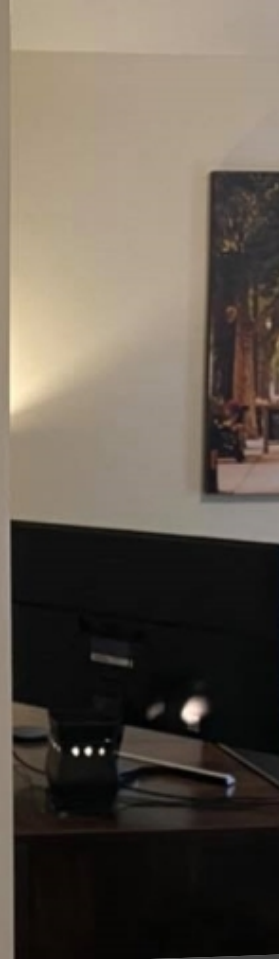


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The episode can still be viewed on the Tastemade website:

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We've Moved!

The Main Street Program has moved to our new office location in the Historic Wellington Hotel building (3725 Cleveland Ave Ste D)

Graduate Status

- ◆ The Main Street Program was notified on October 6th that we have been advanced to the top tier of the Colorado Main Street Program!
- ◆ This makes our program one of just six other communities across the State to reach this level.
- ◆ As a Graduate Program, we are awarded \$10,000/year in mini-grant funds through the State of Colorado Department of Local Affairs. These funds have been awarded through 2025.



Funding



PPP Loan

\$9,375

Cover payroll expenses from August-October



Energize Colorado Gap Fund

Applied for \$15,000 in grant funding to cover losses due to the cancellation of fundraising events in 2020

Board of Trustees Meeting

Date: October 27, 2020

Submitted By:

Subject: Minutes of the August 18, 2020, September 8, 2020 and September 15, 2020 Board of Trustees Meetings.

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. 08.18.20 Minutes Draft
2. 09.08.20 Minutes Draft
3. 09.15.20 Minutes Draft



BOARD OF TRUSTEES

August 18, 2020

6:00 PM

Special Meeting

MINUTES

A. CALL TO ORDER

Mayor Hammon called the meeting to order at 6:00 p.m.

1. Roll Call

Mayor Troy Hammon
Mayor Pro Tem Wyatt Knutson
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney
Trustee Ashley Macdonald
Trustee Tim Whitehouse

Also Present:

Kelly Houghteling, Interim Town Administrator
Brad March, Town Attorney
Tyler Sexton, Interim Finance Director
Cody Bird, Director of Planning
Bob Gowing, Director of Public Works
Krystal Eucker, Town Clerk

B. ACTION ITEMS

1. Intergovernmental Agreement with Larimer County for the 2020 Election

Per Mr. March, relative to the initiated ordinance, issues exist as to whether any required election should be run as part of the consolidated November 3, 2020 general election ballot or should a separate ballot with the election run independently by the Town Clerk.

Colorado Law provides at C.R.S. 1-7- 116(2)

The political subdivisions for which the county clerk and recorder will conduct the coordinated election shall enter into an agreement with the county clerk and recorder for the county or counties in which the political subdivision is located concerning the conduct of the coordinated election. The agreement shall be signed no later than seventy days prior to the scheduled election. The agreement shall include but not be limited to the following....

Included in packet material are proposed IGA's requested by the County, one providing for the Town's issues being placed on the coordinated election ballot, the second providing that the Town would run its own election. Due to the County having no issues on the ballot, initially it was estimated that the Town's cost to put matters on the general election ballot would be in the \$75,000 range. The County thereafter agreed to absorb a part of the election costs and has since revised the estimate (with the TABOR issue) to be around \$30,000 to participate in the coordinated election. The Town Clerk feels that an independent election can be held at a far less expense.

As set forth in the referenced statute, the proposed County agreement needs to be signed 70 days prior to the November 3rd election which is August 25, 2020.

As pointed out in a prior memo, timelines are particularly tight in that any registered elector has the right to protest various statutory compliance issues. A protest may be raised up to 40 days after the petition was filed. The timeline for a protest would expire after the time by which the form of the ballot for the November 3rd coordinated county election has to be finalized under state law. It is possible that as a result of a protest, election issues could change. A dramatic change caused by a protest could require reprinting ballots, including county wide ballots for Wellington voters, which could have a financial impact to the Town and concern has been raised that this cost could be more severe in a coordinated election setting. The Board needs to provide direction to the Town Clerk as to whether the Town wants to participate in the coordinated election or hold a stand-alone election.

Mayor Hammon inquired if it has been determined that there is enough signatures for this to move forward.

Mr. March stated the Clerk has made that determination and I understand it.

Mayor Hammon confirmed that the question is whether to put this on the County ballot or complete a stand-alone Town of Wellington election.

Mr. March confirmed that is the question.

Mayor Hammon inquired as to what the cost would be.

Mr. March stated there is an allocation of cost for participants in the coordinated election. The IGA that has Wellington participating in the coordinated election has an exhibit attached with that does not include Wellington although Berthoud has an allocation of \$89,000. We have been informed that the County will be making allocations to bring that cost down and a new estimate of \$30,000 is the cost to coordinate with the County.

Mayor Hammon inquired as to what a stand-alone election would cost.

Ms. Eucker stated an estimated cost to complete the election would be \$15,000.

Trustee Jerome inquired as to what the cost was for the last election.

Ms. Eucker stated it was a little over \$11,000.

Trustee Macdonald inquired as to how much staff time will be involved to run the election.

Ms. Eucker stated initially there will be a lot of work to get the ballot solidified and election material completed and then when ballots are coming in, there will be the ballot

processing.

Trustee Whitehouse asked for clarification on what a TABOR ballot issue is.

Mr. March stated under the Constitution, a TABOR election is an election which revenues would be raised. With a TABOR election, notices are required to be send out prior to the election for individuals to have the opportunity to give their opinion relative to the pros and cons of the issue.

Trustee Whitehouse inquired if one of the reasons for going with a local election is that we would have some flexibility.

Mr. March stated there is a period in which any elector can submit a protest; that protest period extends into the first part of September.

Trustee Gaiter commented that this is a fairly important issue and would there be less voter turnout having multiple ballots going to voters.

Mr. March commented that that is a valid concern.

Trustee Whitehouse commented that he has seen language on ballots that mention this may not be the only ballot you will be receiving.

Ms. Eucker commented that communication will go out notifying citizens that they will be receiving a Town of Wellington Ballot. Also, voter turnout for the municipal elections in April were double if not triple what they have been in the past.

Mayor Pro Tem Knutson commented that this is a city issue and it should be on a city ballot.

Trustee Jerome commented that he feels it should be a town ballot.

Mayor Hammon opened the meeting up for public comment to which there was none.

Trustee Whitehouse moved to approve the Larimer County IGA to authorize the Town of Wellington to conduct and election as opposed to coordinating the election; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays – None

Motion carried.

C. EXECUTIVE SESSION

1. Conferences with negotiators for the board as allowed pursuant to § 24-6-402(4) (e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators relative to matters involving the Poudre R-1 School District and the construction of the new high school and development agreement(s) related to the new high school.

Trustee Jerome moved to go into executive session for conferences with negotiators for the board as allowed pursuant to § 24-6-402(4) (e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations;

and instructing negotiators relative to matters involving the Poudre R-1 School District and the construction of the new high school and development agreement(s) related to the new high school; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays – None

Motion carried.

As required by C.R.S. §24-6-402(2)(d.5)(II)(E) the executive session proceedings will electronically recorded and the record will be preserved for 90 days through November 9, 2020.

D. ADJOURN

Upon a motion duly made, the meeting was adjourned at 7:45 p.m.

Krystal Eucker, Town Clerk



BOARD OF TRUSTEES
September 8, 2020
6:30 PM

Regular Meeting

MINUTES

A. CALL TO ORDER

Mayor Hammon called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance
Mayor Hammon asked that all rise for the pledge of allegiance.

2. Roll Call
Mayor Troy Hammon
Mayor Pro Tem Knutson
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney
Trustee Ashley Macdonald
Trustee Tim Whitehouse

Also Present:

Kelly Houghteling, Interim Town Administrator
Brad March, Town Attorney
Tyler Sexton, Interim Finance Director
Cody Bird, Director of Planning
Bob Gowing, Director of Public Works
Krystal Eucker, Town Clerk

3. Amendments to Agenda
Mayor Hammon asked if there were any amendments to the agenda to which there was none.
4. Conflict of Interest
Mayor Hammon asked if there were any conflicts of interest on this evening's agenda to which there was none.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Hammon opened the meeting up for public comment to which there was none.

2. Presentation - Water Rate Survey Results - Hallie Sheldon, Town Intern

Ms. Sheldon informed the Board that the information she will be providing comes from the water survey that was released in August. There were 12 questions asked on the survey and there were 727 surveys taken.

How many individuals live in your household?

- 1-2 People: 46.5%
- 3-5 People: 45.8%
- 5-7 People: 6.5%
- 8+ People: 1.2%

Do you own your home or rent your home?

- Own: 93%
- Rent: 7%

Who pays your water bill?

- Self: 97.4%
- Landlord: 0.8%
- HOA: 1%
- Not Sure: 0.1%
- Other: 0.7%

How do you pay your water bill?

- Online: 79.9%
- By Mail: 9.2%
- In Person: 1.8%
- Dropbox: 7.2%
- Not Sure: 1.9%

How important is it for Wellington to have enough funding to keep our water safe to drink? (On a scale from 1-5)

- 1 - 2.6%
- 2 - 2.1%
- 3 - 9.6%
- 4 - 16%
- 5 - 69.7%

How important is it for Wellington Water to have enough funding to ensure dependability of water service? (On a scale from 1-5)

- 1- 2.1%
- 2- 3%
- 3 - 9.4%
- 4 - 23%
- 5 - 62.6%

How important is it for Wellington Water to have enough funding for conservation and watershed sustainability (maintaining our water source capacity for future uses)? (On a scale from 1-5)

- 1 - 3.3%
- 2 - 5%
- 3 - 16.1%
- 4 - 24.8%
- 5 - 50.9%

In terms of water rates, do you think the amount you pay each month for water is:

- Too Little: 1.9% (14 survey-takers)
- Too Much: 57.1% (415 survey-takers)
- About Right: 34.4% (250 survey-takers)
- Not Sure: 6.6% (48 survey-takers)

Which of the following do you believe is the most important reason to conserve water?

- Saving Money on water and water-related heating bills 28.9%
- Ensuring that there is enough water for human use (agriculture, business, and future needs) 50.5%
- Ensuring that there is enough water for fish and wildlife: 8.1%
- Other: 12.5%

How do you prefer to get information about Wellington Water programs and services?

- Mail: 63%
- Advertisements around town: 0.6%
- Social media: 12.5%
- Town Website: 10%
- Other: 13.9%

Please read the scenarios below and choose which one you would prefer (based on 7,000-gallon use/month).

- Scenario I – 9.9%
- Scenario II – 28.1%
- Scenario III – 27.1%
- Not Sure – 34.9%

Trustee Macdonald inquired as to the difference between bills and human use.

Ms. Sheldon stated that would be their preference of why we conserve water to ensure the future Wellington businesses and fields have the water they need.

Trustee Gaiter asked that the FAQ and presentation be placed back on the website.

3. Presentation - B-Dam Project Status Update - Bob Gowing, Public Works Director

Mr. Gowing informed the Board about what is happening with the B-Dams. The B-Dams are a series of five flood control structures designed and constructed in the 1970's by the Soil Conservation Service. Each B-Dam generally consists of very large earthen dam, outlet works and

an emergency spillway. These dams are currently maintained by North Poudre Irrigation Company (NPIC).

The B-Dams work together to provide extremely effective flood control for downstream properties. Communities that primarily benefit from that flood control include Wellington, Fort Collins, Timnath and Larimer County. Without the B-dams, approximately 75% of the Town would lie within the regulatory 100-year floodplain. The Box Elder projects were designed assuming the B-Dams stay in place.

In the mid 2010's, B-2, B-3 and B-4 were reclassified as "High Hazard Dams" by the State, meaning the dams must either be improved to a higher performance standard or be removed. In 2016, the National Resource Conservation Service (NRCS), formerly the Soil Conservation Service completed studies for B-2 and B-3 to identify the improvements required. Estimated costs ranged from \$25,000,000 to \$30,000,000, with a potential NRCS match of 65%. Participating communities were not able to agree on cost sharing to complete the improvements, and the project was put on hold.

In 2019, the communities were informed by the NRCS that the project must progress or funding for the match would be discontinued. The communities and NPIC agreed to an IGA to fund a study to refine the design and develop a rational cost share approach. The total budget was \$250,000, to be shared equally by the five partners. A Stakeholder Group and a Technical Evaluation Committee were formed including the following:

- NPIC
- Town of Wellington
- Town of Fort Collins
- City of Fort Collins
- Larimer County

SEH was hired to accomplish the following tasks under the direction of the Stakeholders:

- Review and update previous hydrologic and hydraulic modeling for B-2 and B-3.
- Analyze B-4 and develop recommendations for improvement.
- Determine if additional modeling was needed for B-5 and B-6.
- Work with the Stakeholders and the State Engineer's Office to re-evaluate the previous recommendations using new State criteria.
- Prepare conceptual improvement plan and cost estimates.
- Develop a potential cost sharing proposal for stakeholder review and potential future use.

Results of the Survey:

- The SEO worked closely with the team to "pilot" a new approach to dam safety hazard mitigation, based on:
 - State modeling techniques
 - Probable failure modes
 - Consequences of failure

- Potential mitigation measures
- Results indicate B-2, B-3, and B-4 have low failure likelihood with a high probability of loss life and property damage.
 - Mitigation measures required:
 - Early Warning System
 - Emergency Action Plan
 - Operations and Maintenance Plan

Mr. Gowing stated there will be an item in the 2021 CIP budget proposing some early warning systems for flooding. The information is being researched currently and what costs shares might be available based on who is at the most risk. It is currently looking to be about \$100,000 and that will need ongoing maintenance as well.

Trustee Macdonald inquired if this information has been submitted to the County as part of their hazard mitigation process.

Mr. Gowing stated they have been kept up to date with the information.

C. **CONSENT AGENDA**

1. July 28, 2020 Regular Board of Trustees Meeting Minutes

Trustee Whitehouse moved approve the consent agenda; Trustee Gaiter seconded the motion.

Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

D. **ACTION ITEMS**

1. Resolution No. - 29-2020 Bulk Water Rate Increase

Mr. Sexton informed the Board that bulk water rates need to be evaluated to ensure fair equity among residents and developers.

The bulk water station is located at 4021 Grand Avenue and the current cost per 1,000 gallons is \$6.25.

Wellington is expecting a slight decrease in usage in 2020 due to the bulk water station being under repair although it is anticipated that roughly 245,000 gallons will be used.

The bulk water station uses point .84% of our total water usage which equates to 7.988 acre-feet.

The current market value of one-acre foot is \$2,180.85 and the cost to treat that water is \$39,535.00. Using those amounts, it is determined that the bulk water station fees should be increased to \$15.20 per 1,000 gallons.

Trustee Gaiter confirmed that the increase is what it costs the Town to purchase and treat the

water.

Mr. Sexton stated that is correct.

Mr. March mentioned that the Resolution also affords the Town Administrator and the Public Works Director the ability to adopt rules for the use of public property that would be enforcement rules. That is something the Board mentioned at the last meeting.

Trustee Gaiter confirmed that that would allow the Town to enforce no commercial use at the bulk water station if we needed to.

Per Mr. March; that is correct.

Trustee Jerome commented that he would like to see the technology improved at the bulk water station; something that would allow the Town more control on who is using that station.

Trustee Whitehouse inquired as to enforcement issues as there are a number of commercial users that utilize the bulk water station.

Mr. March stated there is an ability in the code to administratively adopt rules and regulations relative to the use of public property which the bulk water station would be. There is currently signage posted that says the bulk water station is not for commercial purposes. If rules and regulations are in place to prevent the water from commercial use, then if people are found to be using it for that purpose, they can be summoned and brought before municipal court.

Trustee Whitehouse inquired if there has been any discussion regarding placing a camera at the bulk water site.

Mr. Gowing stated that is something that is being looked into. Staff have noticed some commercial users at the station and when they can get a picture of it happening, a letter is sent to the company letting them know the water is not for construction.

Mayor Hammon opened the meeting for public comment to which there was none.

Trustee Gaiter moved approve Resolution No. 29-2020; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

2. Annexation Agreement and Development Agreement for Poudre School District Subdivision

Mr. Bird informed the Board that the Annexation and development agreement are still being worked on with the school district. There have been meetings between staff and the school district's board members in which progress as been made although there is still some work to be done.

A remaining item is determining the final numbers for the raw water dedication requirement. The anticipated demand for the site has been pretty well figured out. One question remaining is if the courtyard will be on a potable or non-potable system. Staff has a desire for them to use the non-potable system for that irrigation although the school districts has some concerns of the hardness

of the water spotting the windows and concrete. The school district is looking at other options to treat that area.

Another item that is still being discussed is if the Town will allow a water share dedication, cash-in-lieu or a combination thereof. This has been discussed a few times at the staff level and staff supports a combination of shares and cash-in-lieu based on what the school district has in their water portfolio. That decision ultimately needs to be made by the Board of Trustees within the development agreement.

The next item is the cost and timing of the offsite road improvements at the intersection of Highway 1, County Road 9 and County Road 62E. This intersection does need to be addressed to a different type of configuration. The Town is currently underway with a study of those intersections to determine what the design would look like. The cost estimate will be included in that study. The school district would be a party to that improvement.

The last item being discussed at the staff level is identifying the estimated costs for public improvements to satisfy the requirement for the warranty for those improvements.

Trustee Whitehouse inquired if the items that are outstanding and are in need of policy consideration of the Board will be on the September 22, 2020 agenda.

Mr. Bird stated he did not believe everything will be finalized by the September 22, 2020 meeting although it is very possible that the final decision will not be made until October.

Trustee Jerome commented that he feels the courtyard should be on a non-potable system.

Trustee Gaiter agreed with trustee Jerome.

Trustee Macdonald commented that at a meeting with the school district, they looked into some type of system to allow them to switch between potable and the non-potable system.

Mr. Bird commented that the school district wanted an option in case their non-potable system went down.

Trustee Gaiter inquire if there is any control for the Town to ensure the school district doesn't use potable water when not necessary.

Mr. Bird stated part of the proposal from the beginning was that potable water was on a separate meter to monitor the usage.

Trustee Whitehouse inquired if the cash-in-lieu will be discussed at an upcoming work session.

Mr. Bird stated there is an opportunity at the next work session to discuss cash-in-lieu.

Trustee Gaiter moved to table the Poudre School District Annexation and Development agreement to September 22, 2020; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

3. Proposed Ordinance - An Ordinance Concerning the Regulation of Retail and Medical Marijuana Stores in the Town of Wellington

Mr. March stated there were two initiated ordinances that were presented to the Town Clerk for the Board to consider. Initiated matters are initiated by citizens and are required to receive signatures from at least 5% of registered Wellington voters to sign a petition. The petitions that were circulated were to allow for the sales of retail and medical marijuana and to impose a sales tax on retail marijuana sales. The desire of the proponents was to place both questions on the November 3, 2020 ballot. Unfortunately, the timing did not work to allow for placement on the November 3rd ballot. The statute does not allow for an election to be called within 60 days from the election date. A call was placed to the Larimer County Elections Office to see if there was a way to get on the ballot for November 3rd and they stated that was not possible.

The Board has the option to adopt the sales of marijuana ordinance as it stands; if not adopted, the question will need to be referred to the voters. If the proposed ordinance is not adopted, the statute says that the proposed ordinance shall be published forthwith and referred to the voters. It is recommended that the protest period be exhausted prior to referring any measures to the voters. The sales tax ordinance has to be referred to the voters.

Mayor Hammon commented that he is not interested at this time to entertain a motion to approve the ordinance.

Mr. March recommends items 3, 4, 5 and 6 be tabled at this time.

Mayor Hammon opened the meeting up for public comment.

Rick Freeman commented that in areas where this type of thing has been passed, there have been increase in criminal activity. IN the past, the Town has voted this down and it should continue.

Trustee Gaiter moved to table item D.3 to September 22, 2020; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

4. Proposed Ordinance - An Ordinance Concerning Retail Marijuana Sales Tax in the Town of Wellington, Colorado

Mayor Hammon opened the meeting for public comment to which there was none.

Trustee Whitehouse moved table item D.4 to September 22, 2020; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

5. Resolution No. 30-2020 - A Resolution Calling a Special Election in the Town of Wellington, Colorado

Mayor Hammon opened the meeting for public comment to which there was none.

Trustee Gaiter moved to table item D.5 to September 22, 2020; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

6. Resolution No. 31-2020 - A Resolution Authorizing the Town Clerk to Appoint Election Judges for the Special Election

Mayor Hammon opened the meeting for public comment to which there was none

Trustee Knutson moved to table item D.6 to September 22, 2020; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

7. Resolution No. 32-2020 - A Resolution Designating the Municipal Judge as the Initiative Referendum Protest Hearing Officer

Mr. March informed the Board that the Clerk is normally designated as the hearing officer for protests unless some other person is designated by the legislative body. This resolution would appoint the municipal judge as the hearing officer and that appointment would extend beyond this election.

Mayor Hammon inquired as to how long the judge would be the hearing officer.

Mr. March stated it would be in place until the Board of Trustees changes it. The Clerk has a series of statutory requirements that she has to follow when it comes to elections so having the municipal judge would be outside of those duties to rule on the hearings.

Mayor Hammon opened the meeting for public comment to which there was none.

Trustee Kinney moved approve Resolution 32-2020; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

8. Resolution No. 33-2020 - A Resolution Authorizing the Temporary Road Closure for the Annual Trick or Treat Down Main Street Event

Ms. Houghteling informed the Board that Resolution 33-2020 is a road closure for the Trick-or-Treat event that is put on by Main Streets. Main Streets did get approval from the Larimer County Health Department for the event so considerations have been approved. The road closure would take place on Saturday, October 31, 2020 from 3:00 p.m. – 6:00 p.m. between Cleveland from 1st Street to 5th Street.

Trustee Gaiter commented that the CAC Board was very willing to use some of their funding to help support this event.

Trustee Kinney commented that this is a great event, but the safety is concerning.

Mayor Hammon opened the meeting for public comment.

Kristi Cannon thanked Main Streets and the Chamber for all their work on this event.

Trustee Kinney moved approve Resolution 33-2020; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

9. CARES Funding Allocation

Ms. Houghteling informed the Board that Wellington received approximately a half million dollars from Larimer County through the Department of Local Affairs CARE Funding program. Staff has been working with the State of Colorado as there is a lot of questions about this funding. Town staff were working closely with the Chamber and Main Streets as well. In light of the answers we have received, the draft funding allocation is as follows:

- Town Support
 - General Supplies - \$58,000.00
 - Technology for Remote Work - \$50,000.00
 - Water Treatment Plant Chemicals - \$27,500.00
 - Plexiglass - \$1,200.00
- County Support
 - Increase COVID-19 Testing Capability - \$50,000.00
- Non-Profit Support
 - Wellington Non-Profit Recovery Fund - \$50,000.00
- Business Support
 - Sidewalk Expansion Program Tables and Chairs - \$10,000.00
 - Wellington Business Recovery Fund - \$250,000.00

Based on the proposed, Wellington's total expenses would be \$496,700.00 of the \$552,720.00 that was allocated to us.

Mr. Houghteling is proposing to create a Wellington Business and Recovery program that is run by town staff to be able to allocate dollars directly to the businesses and non-profits based on criteria and requirements. If the Board is favorable of the program, a committee would be formed rather quickly to review applications that come in. A deadline would be set for those applications for the committee to review and make sure that Wellington will be able to be reimbursed for the applicant's expenses.

Trustee Kinney is in favor of the recovery funds and would like to serve on the review committee and believes the Main Streets program and Chamber would be beneficial to be on the committee.

Trustee Whitehouse is in support of the recovery funding.

Trustee Gaiter commented he is also willing to serve on the review committee.

Trustee Gaiter commented that he has a concern about the \$50,000 going back to Larimer County for the COVID testing as the funds were distributed to municipalities based on size and may not be proportionate.

Trustee Macdonald commented that she has a concern about the review committee members being the same people applying for the funding.

Ms. Houghteling stated initially the committee would consist of town staff and a representative from Main Streets and the Chamber that would not be applying for the funds. It would be helpful for our partners to be on the committee.

Mayor Hammon commented that he does share Trustee Gaiter's concerns with the COVID testing funds, but it will not stop him from moving forward with the allocation and business recovery program.

Ms. Houghteling stated she will let the County know that the Board has reservations about the COVID testing funds at the next meeting.

Mayor Hammon opened the meeting for public comment.

Ms. Cooper from the Main Streets program commented that she would like to be a part of the committee and does not believe they would be applying for funds.

Trustee Macdonald moved to approve the CARES Funding allocation as presented by staff; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

Mayor Hammon closed the regular meeting at 8:28 p.m. and opened the Liquor License Review Board.

E. OTHER BOARDS

Roll Call

Mayor Troy Hammon

Mayor Pro Tem Wyatt Knutson

Trustee Jon Gaiter

Trustee John Jerome

Trustee Rebekka Kinney

Trustee Ashley Macdonald

Trustee Tim Whitehouse

1. Liquor License Review Board
Annual Renewal - Sol de Jalisco

Mr. March informed the Board that El Mezcal Inc., d/b/a Sol de Jalisco has submitted their annual renewal for their Hotel and Restaurant liquor license. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with sales tax and the Larimer County Sheriff's Office reported no issues directly related to the establishment's liquor license.

Trustee Jerome inquired if this renewal included the patio expansion that was approved a few months ago.

Mr. March stated this is their annual renewal and the patio extension was a temporary modification.

Mayor Hammon opened the meeting up for public comment to which there was none.

Trustee Gaiter moved approve the annual renewal for El Mezcal Inc, d/b/a Sol de Jalisco; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays - None

Motion carried.

Mayor Hammon closed the Liquor License Review Board at 8:31 p.m. and resumed the regular meeting.

F. REPORTS

1. Town Attorney

Mr. March informed the Board that the Jacobs engineering contract was approved by the Board subject to Town Administrator and Town Attorney review. The contract was modified as to the insurance staying in place and the potential liability goes from the amount we pay on the contract to a \$10 million potential liability.

2. Town Administrator

Ms. Houghteling informed the Board that this evening is Mr. Sexton's last night as Interim Finance Director as a new Finance Director has been hired. Ms. Houghteling thanked Mr. Sexton for all his hard work as Interim.

3. Staff Communications

Trustee Gaiter inquired as to the rise in sexual assaults and if there is a reason for that.

Sgt. Rairdon stated it is hard to pinpoint the reason but sometimes it may be a report of something that happened years ago. It is not necessarily something that happened at the time of the report.

a. *Larimer County Sheriff's Office - July 2020 Report*

4. Board

Trustee Whitehouse inquired if the citizen initiatives been posted to the website and will the protests be published on the website.

Mr. March stated we can look into putting something on the website.

Trustee Kinney commented that she feels the citizen initiative should be going to a vote. Also, she has a concern of a conflict of interest with Trustee Jerome being a protester and what that means for him to be voting on Board items.

Trustee Gaiter commented that he believes conflict of interest is tied to financial gain so if this was a situation that Trustee Jerome had something to financially gain from the proposal moving forward that would create a conflict.

Mr. March stated that is certainly a component and he will look into it further.

Trustee Gaiter thanked Mr. Sexton for his work as Interim.

Trustee Gaiter inquired as to when the Board will be able to go back to in person meetings.

Ms. Houghteling stated that is uncertain as other municipalities are still doing virtual meetings.

G. EXECUTIVE SESSION – There was no Executive session.

H. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:46 p.m.

Krystal Eucker, Town Clerk



BOARD OF TRUSTEES
September 15, 2020
6:30 PM

Special Meeting

MINUTES

A. CALL TO ORDER

Mayor Hammon called the meeting to order at 6:30 p.m.

1. Roll Call

Mayor Troy Hammon
Mayor Pro Tem Wyatt Knutson
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney
Trustee Ashley Macdonald
Trustee Tim Whitehouse

Also Present:

Kelly Houghteling, Interim Town Administrator
Brad March, Town Attorney
Tyler Sexton, Interim Finance Director
Cody Bird, Director of Planning
Bob Gowing, Director of Public Works
Dave Myer, Engineer
Krystal Eucker, Town Clerk

B. ITEMS

1. Waste Water Treatment Plant Master Plan Presentation by Jacobs

Mr. Myer informed the Board that Jacobs has been working on the master plan for the wastewater treatment plant as well as the sewer plant collection since August of 2019. Jacobs has been working very close with town staff during the process. The sanitary sewer system portion of the plant is still being worked on although we do anticipate a draft plan on that in the next couple weeks.

During the July 22, 2020 work session, Jacobs gave a brief update; the wastewater treatment plant is facing some capacity issues. Jacobs submitted a draft report on July 31, 2020 and that draft has been reviewed by staff and comments were submitted to Jacobs. Since that time, Jacobs has been incorporating staff comments into a written report. Jacobs will be presenting that report and

recommendations on the plant to the Board this evening which will include estimated costs.

Mr. Richard Saxton with Jacobs informed the Board that a through draft has been prepared for the wastewater treatment plant. The current load capacity is pushing up to the maximum load capacity for the plant. The proposed expansion will take Wellington to 2030 with a 6% growth rate.

Other challenges that are less related to capacity include the limitations on the current site. The facility is approximately 20 years old. There will be elements that need to be addressed to keep the current plant running. The 100-year floodplain will need to be evaluated as it may impact the effluent fume and the UV system. The UV system is at capacity and there is a difficulty to replace the bulbs.

The regulatory concerns include:

- Nitrogen and Phosphorus (CDPHE Regulation 85)
- Selenium
- Possible EPA Regulatory Changes
 - Disinfection Standards
 - Arsenic
 - Cadmium
 - PFAS

The approach to addressing the challenges:

1. Modeled existing system to confirm the capacity of the existing plant of the existing facilities and also take a look at how those facilities could be expanded.
2. Considered treatment technology alternatives by reviewing proven technologies that would meet the upcoming demands of growth and also regulatory concerns.
3. Reviewed site plan constraints being the floodplain and the physical amount of space.
4. Conferred with town staff to address existing limitations as there will need to be an investment in the existing facilities which are approaching 20 years old so they can be used for another 20 years.
5. Prepared planning level costs comparison of alternatives at a master plan level to get an idea of where costs would land.
6. Determined the probable schedule for implementation for all steps of the process include engineering design, funding requirement and regulatory approvals.

Phase 3 Solids	Existing Expansion of Aerobic Digesters	ATAD Drying Bed Cover
Add Covers to Existing Aerobic Digesters	\$400,000	\$200,000
Aerobic Digester Expansion and New Blower Building	\$6,280,000	
ATAD Retrofit and New Building		\$7,290,000

Sludge Thickening		\$2,390,000
New Drying Pad	\$1,100,000	\$1,100,000
50% Cover for Drying Bed		\$1,650,000
Centrifuge	\$1,090,000	\$1,090,000
Solids Subtotal	\$8,870,000	\$13,720,000

Costs include contingencies and non-construction costs such as legal, administrative, funding, permitting, engineering design and engineering services during construction.

The preliminary schedule:

- October 2020 – March 2021: Funding and regulatory next steps
- December 2020 – December 2012: Engineering design
- January 2022 – May 2022: Finalize project financing and regulatory approvals
- May 2022 – December 2023: Construction

Mayor Hammon inquired about the 30% contingency and if that is where inflation is absorbed.

Mr. Snyder stated at a planning level, our recommendation is to have a 30% contingency; this will include unknowns and a lot of design detailing.

Trustee Jerome inquired if the proposed capacity of this new expansion match the max capacity of the new water treatment plant.

Mr. Saxton stated the water plant is doubling in capacity and the next phase of the wastewater treatment plant is to double in capacity. Individuals water use varies as well.

Trustee Whitehouse inquired about the oval that is in the existing plant and that it is at capacity, between now and when the new plan comes online, how will that work in the short term.

Mr. Snyder stated what we are anticipating is to get Wellington through the next three years, is that there would have to be some supplemental aeration equipment installed in that oval basin.

Trustee Jerome inquired about the timeline and only being 10 years later that there may be another possible expansion.

Mr. Saxton stated there are a number of facilities that need to be build in the upcoming expansion to accommodate future expansions.

Trustee Gaiter inquired if the expansion after the current one would be substantially less expansive since there are pieces already in place.

Mr. Snyder stated that would be correct.

Trustee Gaiter inquired as to what costs would citizens be paying to assist with this expansion.

Ms. Houghteling stated that answer will be coming as the 5-year capital improvement plan is being drafted.

Mr. Sexton stated if there is a 20-year note on roughly \$41 million, that would equate to an increase per user of approximately \$55 per month; 30-year loan would be approximately

\$41 per month.

Trustee Gaiter inquired as to the monthly wastewater bill is currently.

Mr. Sexton stated it is roughly \$22 per month.

Trustee Gaiter inquired if there is a fund in place or fees in place to save for this type of project.

Mr. Sexton stated there is an impact fee charged to all new developments.

Trustee Macdonald inquired if there are grant opportunities through DOLA or the state for this project.

Mr. Sexton stated they will be researching way to subsidize the costs of the project.

Trustee Whitehouse inquired if there will be enough staff to do both the water treatment plant and the wastewater treatment plant and if additional engineering staff will be needed.

Mr. Gowing stated he would have no objection to hiring additional engineering staff with the two major projects.

2. Utility Rate Review

Mr. Sexton informed the Board that the Town contracted with Woodard & Curran to evaluate water, wastewater, and stormwater rates. In the last several months, staff presented the historical base rates/ tier rates, historical cost of water, capital improvement and impact fees, cash flow analysis, and the proposed increase scenarios.

The goal was to:

- Develop realistic projections of the full costs associated with operating the utility
- Review multiple years of utility bills to establish a trend in usage
- Calculate monthly fixed and volumetric charges necessary to provide for the utility's long-term financial sustainability

Major factors for the increase in rates:

- Utility rates have remained the same since 2016
- Increased water costs
- New capital projects/loan

Scenario I would maintain the current rate structure through 2020 then on January 1, 2021 the base rate would increase to \$74.94. Based on the survey results, 9.9% of residents preferred this option.

Scenario II would increase the base rate in the amount of \$35 on October 1, 2020 and an additional increase on January 1, 2021 to a base rate of \$69.83. Based on the survey results, 28.1% of residents preferred this option.

Scenario III would increase the base rate in the amount of \$60 on October 1, 2020 and an additional increase to \$61.93 on January 1, 2021. Based on the survey results, 26.1% of residents preferred this option.

Trustee Kinney inquired if any of the recent changes made had any impact on the models.

Mr. Sexton stated the change that was made was to raw water impact fees and they are

two separate items.

Trustee Macdonald inquired if the raw water rate is used to help calculate the utility rate so the inflation model that was used for the market share value, that is incorporated in determining the utility rate value.

Mr. Sexton stated that is correct; we anticipated the \$200,000 market value with an increase in usage and that is one of the factors that does affect rates.

Mayor Hammon inquired as to why Scenario II has an ending fund balance of negative \$215,178 and Scenario II has an ending fund balance in the positive of \$4.8 million in 2025; is there a way to close that gap.

Mr. Sexton stated the problem with Scenario III is that for the next few years, the Town is outside of the Fund Balance policy and the hope is that when we get to 2025, the Town will be back in line with the Fund Balance Policy. The numbers projected for 2025 will depend on capital improvement projects.

Trustee Gaiter commented that Scenario II was completed by the consultants without the North Poudre Irrigation increase.

Trustee Jerome inquired if there could be clarification and explanation of what is on the water bill for residents to understand.

Mayor Pro Tem Knutson commented that over the next five years, the base rate fees in Scenario I would equate to \$3,241.80, Scenario II would be \$3,618.00 and Scenario III would be \$3,637.00; so over a five-year period there is only a \$400 difference. There is not much of a long-term difference between the scenarios, so I believe it boils down to what one gets the fund balance to where it needs to be faster.

Mr. Sexton stated whatever scenario is chosen, it will maintain Fund Balance Policy.

Trustee Gaiter inquired as to why staff preferred Scenario III.

Mr. Sexton stated the thought was doing a large increase would get them up to a solid base rate so when 2021 comes around the small one would not be as severe.

Trustee Kinney commented that the five-year average is not appealing if individuals are not employed right now.

Trustee Whitehouse commented that rates need to be increased to cover costs and that is on everyone and that if we can get water cheaper through a negotiated contract that the rates could go down.

Trustee Gaiter inquired if there are any programs in place to assist residents with their utility bills.

Mr. Sexton stated as of right now, there have not been any shutoffs so we have allowed some residents to pay as they go. There have been payment plan options set up.

Trustee Kinney inquired about programs outside of the Town that may assist residents.

Mr. Sexton stated he is not aware of anything right now, but he will reach out to neighboring communities to see if they know of any.

Trustee Kinney commented that she feels the rate increase should be rolled out gradually as it will be a shock to residents.

Trustee Gaiter commented that he is leaning towards Scenario II.

Mr. Sexton stated the resolution will be before the Board at the next meeting and is looking for direction on what scenario to prepare the resolution for.

Trustee Kinney commented that Mr. Sexton may want to have resolutions prepared for Scenario II and Scenario III.

Trustee Whitehouse is leaning towards Scenario II although having resolutions prepared for both would be prudent.

3. Election Date Discussion

Mr. March informed the Board that the Town Clerk's Office received signed petition forms for the sale of retail and medical marijuana in the Town of Wellington and to impose a 3.5% tax on retail marijuana and retail marijuana products in the Town of Wellington on July 30, 2020. The Clerk then inspected the signatures on the petitions for validity. A statement of sufficiency was completed within the 30 days allowed. A statement of sufficiency was sent to the individuals listed on the petitions as the proponents of the petitions electronically on August 20, 2020 and on August 25, 2020 as hard copies. Protests were received by the Clerk's Office on September 8, 2020. A protest hearing will be conducted the week of September 14, 2020 and if the petitions are determined to be sufficient, a special election will need to be called.

Pursuant to C.R.S 31-10-108, Special elections shall be held on any Tuesday designated by ordinance or resolution of the governing body. No special election shall be held within the ninety days preceding a regular election. No special election shall be called within sixty days before the date thereof, nor shall any special election be held within the thirty-two days before or after the date of a primary, general, or congressional vacancy election. A special election may be held at the same time and place as a primary, congressional vacancy, or general election as a coordinated election pursuant to section 1-7-116, C.R.S., or may be conducted at the same time as a mail ballot election pursuant to article 7.5 of title 1, C.R.S. Special elections shall be conducted as nearly as practicable in the same manner as regular elections.

The special election can be called on any Tuesday between December 7, 2020 - January 17, 2021. The suggestion would be to look at January to allow the Larimer County Elections Office time to wrap up the November 3, 2020 election and to avoid the holiday season. The proponents

Trustee Kinney commented that the farther away from Christmas would be better.

Trustee Gaiter commented that he believes January 12, 2021 would be best.

Trustee Whitehouse commented that he is in favor of January 12, 2021.

C. EXECUTIVE SESSION

1. Conferences with negotiators for the local board as allowed pursuant to § 24-6-402(4)(e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations;

developing strategy for negotiations; and instructing negotiators relative to the Poudre School District Annexation Agreement and Development Agreement.

Trustee Jerome moved to go into executive session for conferences with negotiators for the local board as allowed pursuant to § 24-6-402(4)(e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators relative to the Poudre School District Annexation Agreement and Development Agreement; Trustee Knutson seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Knutson, Hammon

Nays – None

Motion carried.

D. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:37 p.m.

Krystal Eucker, Town Clerk



Board of Trustees Meeting

Date: October 27, 2020

Submitted By: Kelly Houghteling, Interim Town Administrator
Intergovernmental Agreement for COVID-19 Test Funding

Subject: • Staff presentation: Kelly Houghteling, Interim Town Administrator

EXECUTIVE SUMMARY

In partnership with our other Larimer County cities and towns; each community is being asked to pay their proportional share to increase diagnostic testing for COVID-19 for residents of the County.

BACKGROUND / DISCUSSION

Based on our population, Wellington is being asked to contribute \$20,000.

STAFF RECOMMENDATION

Staff recommends approval of the Intergovernmental Agreement for COVID-19 Test Funding.

ATTACHMENTS

1. Wellington Agreement 10-14-2020
2. Exhibit A- IGAWithCSU_CovidTesting

INTERGOVERNMENTAL AGREEMENT FOR COVID-19 TEST FUNDING

This Intergovernmental Agreement, dated October ___, 2020 (the “Agreement”), is entered into by and between Larimer County, Colorado (“County”), and Town of Wellington (the “Municipality”), located at 3735 Cleveland Ave, P.O. Box 127, Wellington, CO 80549.

Background:

The County has entered into an intergovernmental agreement (“CSU-IGA”) with Colorado State University (“CSU”) to increase diagnostic testing for COVID-19 for residents of the County. The CSU-IGA is attached and incorporated herein as Exhibit A. The CSU-IGA outlines the processes and financial elements of the increased testing as agreed to between the County and CSU. The Municipality agrees, subject to the terms of the CSU-IGA, that it will pay for a portion of the County’s share of the cost of testing as follows:

Section 1. Services.

- 1.1 CSU will perform the testing services described in the CSU-IGA.

Section 2. Compensation.

2.1 CSU has entered into an agreement with the County and with the Colorado Department of Public Health and Environment to perform testing services and to increase their lab testing capacity. As part of that agreement CDPHE has agreed to pay for 50% (\$50.00) of each test for residents of Larimer County. Larimer County has agreed to pay CSU for the remaining 50% (\$50.00) for each test processed for residents of Larimer County.

2.2 The Municipality agrees to pay County a set amount of \$20,000 as its contribution toward securing the additional testing capacity and to help fund the County’s share (50%) (\$50.00) of each test administered for a resident of the County. All payments from the Municipality pursuant to this Agreement will be kept in a separate account and used to pay CSU for the administration of tests. Any money which is not used for testing by December 30, 2020 will be reimbursed to the Municipality, unless otherwise negotiated by the parties.

2.3 The County will invoice the Municipality for its full contribution of \$20,000 by October 23, 2020 and the Municipality shall pay within 21 days.

Section 3. Contractual Relationship. In the performance of all services to be rendered hereunder: no party shall be authorized or empowered to act as agent for the other party for any purpose and shall not on the other party’s behalf attempt to enter into any contract, agreement, warranty, or representation as to any matter. It is understood and agreed by the parties that the County is an independent contractor with respect to the Municipality and that this Agreement is not intended and shall not be construed to create an employer/employee or a joint venture relationship between the Municipality and the County. The County shall be free from the direction and control of the Municipality in the performance of the County’s obligations under this Agreement. To avoid any doubt, this Agreement does not intend to create any joint venture, partnership, “teaming” or joint collaborative arrangement between the County and the Municipality.

Section 4. Meetings and Communication. Throughout the term of this Agreement, the County shall regularly communicate with the Municipality regarding any Services or results.

Section 5. Record Keeping

5.1 The County understands that the Municipality intends to submit for reimbursement under the Corona Virus Relief Fund (CVRF) the expense incurred under this agreement to the Colorado Department of Local Affairs. The County will retain records of the CSU-IGA, this Intergovernmental Agreement, invoices received from CSU, and evidence of payment of said invoices. These materials shall be available to the Municipality upon request as documentation of the eligibility of the expense incurred by the Municipality.

Section 6. Term and Termination.

6.1 Project Period. The Agreement will be effective as of the latest of the execution dates set forth below, and continue at all times through December 30, 2020, unless terminated earlier below. This period may be amended by mutual written agreement of the Municipality and the County.

6.2 Extensions of Project Period. The parties may by mutual agreement in writing extend the project period.

6.3 Termination. Either party may terminate this agreement on ten (10) days prior written notice to the other. Upon termination, the County shall return any unused funds deposited by Municipality to the Municipality.

Section 7. Notices. All notices and other communications required or permitted under this Agreement shall be in writing and shall be sent by confirmed e-mail or facsimile transmission (FAX) to the number or addresses set forth below (in each such case notice shall be deemed given on the date of transmission), or by overnight air courier service or by registered or certified mail, return receipt requested, postage prepaid and properly addressed, to the addresses set forth below, or such other address as a party may hereafter provide notice of to the other:

If to the County:
Tom Gonzales,
Public Health Director
1525 Blue Spruce Dr,
Fort Collins, CO 80524
970-498-6700
gonzaltr@co.larimer.co.us

and

Frank Haug
Larimer County Attorney's Office
224 Canyon Avenue
Fort Collins, CO 80521
970-498-7450
haugfn@co.larimer.co.us

If to the Municipality

The Town of Wellington
3537 Cleveland Ave,
P.O. Box 127
Wellington, CO 80549
houghtkm@wellingtoncolorado.gov

and

March, Olive and Pharris, LLC
Attn: Brad March
1312 S. College Ave
Fort Collins, CO 80524

Section 8. Miscellaneous.

8.1 Entire Agreement. This Agreement expresses the entire agreement between the parties. All prior negotiations, understandings, promises and agreements, oral or written, are superseded hereby.

8.2 Amendments. Any amendment to this Agreement or any exhibit or attachment to this Agreement must be in writing and signed by the parties. No waiver of any term or required performance of this Agreement shall be valid and enforceable unless in writing and signed by the authorized representative for the party granting the waiver. The waiver by any party of a breach of any term or required performance of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party or a breach of the entire Agreement.

8.3 Severability. If any of the provisions of this Agreement shall be determined to be illegal or unenforceable by a court of competent jurisdiction, the other provisions shall remain in full force and effect.

8.4 Force Majeure. No party will be responsible for delays resulting from causes beyond its reasonable control, including without limitation fire, explosion, flood, war, strike, or riot; provided that the non-performing party uses reasonable efforts to avoid or remove those causes of nonperformance and continues performance under this Agreement with reasonable dispatch whenever the causes are removed.

8.5 Interpretation. Words expressed in the singular number shall include the plural and vice versa, and words expressed in the masculine shall include the feminine and neuter genders and vice versa. References to "day" or "days" are to calendar days. The words "include," "includes," and "including" are deemed to be followed by "without limitation" whether or not they are in fact followed by such words or words of similar import. The headings contained in this Agreement and in the schedules and exhibits hereto are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement, including the meaning or intent of the provision that follows.

8.6 No Third-Party Beneficiary. Except as expressly provided herein, this Agreement is for the sole benefit of the parties and their permitted successors and assignees and nothing

herein expressed or implied will give or be construed to give any person, other than the parties and such successors and assignees, any legal or equitable rights hereunder.

8.7 Counterparts. This Agreement may be executed simultaneously in one or more counterparts, and by different parties hereto in separate counterparts, each of which when executed shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

8.8 Immunity. No term or condition of this Agreement shall be construed or interpreted as a waiver, either express or implied of any of the immunities, rights, benefits or protections available to either party under the Colorado Governmental Immunity Act as now in effect or hereafter amended.

8.9 Funding Availability. The Municipality's and County's financial obligations under this Agreement are contingent upon the annual appropriation, budgeting and availability of specific funds to discharge those obligations, and that no change orders will be issued for the project unless appropriations exist to cover any increased costs to the Municipality and County. Nothing in this Agreement shall create a payment guaranty by either party or a debt or a multiple-fiscal year financial obligation under the Colorado Constitution or any similar provisions of the Municipality's charter or ordinances.

* * *

10/___/2020

The parties have each affixed their signatures below and enter into this Agreement as of the date first set forth above.

Larimer County, Colorado

By: _____

Date: _____

Wellington, Colorado

By: _____

Printed Name: _____

Title: _____

Date: _____

INTERGOVERNMENTAL AGREEMENT FOR COVID-19 TESTING

This Intergovernmental Testing Agreement, dated August 8, 2020 (the "Agreement"), is entered into by and between Larimer County, Colorado ("County"), and the Board of Governors of the Colorado State University System acting by and through Colorado State University (the "University"), located at Fort Collins, CO 80523-2002.

Background:

The County through its Department of Health and Environment seeks to increase diagnostic testing for COVID-19 for residents of the County. They have requested that the University provide testing services for County collected samples. The County and the University have agreed to enter into this Agreement to memorialize the agreement of the parties with respect to testing services to be provided to the County by the University.

Section 1. Services.

1.1 The University agrees to perform the testing services described in the Scope of Work attached hereto (the "Services") and made a part hereof as Exhibit A, under the direction and supervision of Dr. Kristy Pabilonia.

1.2 All Services rendered pursuant to this Agreement shall be supervised by only duly qualified personnel having the necessary skills to supervise the performance of the Services (or their respective portion thereof) in the manner contemplated by this Agreement.

1.3 Within the Scope of Work, the parties will agree on a mutually acceptable workflow or protocol for receipt of samples from the County, return of results to the County and final disposition of samples. Additional matters may be addressed as well and the parties may with mutual consent up-date or modify the Scope of Work document. Generally, the test results will be returned within 72 hours of submission. However, the University reserves the right to notify the County that such testing returns may take longer due to backlogs or other unforeseen circumstances.

Section 2. Compensation.

2.1 The University has entered into an agreement with Colorado Department of Public Health and Environment to perform testing services and to increase their lab testing capacity. As part of that agreement CDPHE has agreed to pay for 50% of each test for residents of Larimer County. Larimer County has agreed to pay CSU for the remaining 50% for each test processed for residents of Larimer County. The tests shall be performed for \$100.00. The University will invoice the County for its share of the payment for each test processed for a resident of Larimer County.

2.2 Invoices will be presented to the County no more frequently than once a month. Payment is expected no later than 45 days after date of invoice. The University will not be responsible for billing any individual or insurance carrier.

Section 3. Work Standards. The University agrees at all times relevant hereunder: (i) to perform the Services by applying sound and accepted scientific principles and methodologies; (ii) to perform all Services (A) in a workmanlike and safe manner, and (B) in compliance with all applicable federal, state, and local laws and University rules, policies and regulations (collectively, "Laws"); (iii) to report any Results truthfully and accurately to the County in a prompt manner; (iv) handle all County

materials in a safe and lawful manner; and (v) without the County's written consent, not deviate in any material respect from the Scope of Work.

Section 3. Facilities and Equipment.

Except as may be otherwise provided below, the University shall provide all resources necessary or desired to perform and complete any Services required under this Agreement or as contemplated herein, including all personnel; and any physical facilities and equipment (collectively, "Facilities").

Section 4. Contractual Relationship. In the performance of all services to be rendered hereunder: no party shall be authorized or empowered to act as agent for the other party for any purpose and shall not on the other party's behalf attempt to enter into any contract, agreement, warranty, or representation as to any matter. It is understood and agreed by the parties that the University is an independent contractor with respect to the County and that this Agreement is not intended and shall not be construed to create an employer/employee or a joint venture relationship between the University and the County. The University shall be free from the direction and control of the County in the performance of the University's obligations under this Agreement, except that the County may indicate specifications, standards requirements and deliverables for satisfaction of the University's obligations under this Agreement. To avoid any doubt, this Agreement does not intend to create any joint venture, partnership, "teaming" or joint collaborative arrangement between the County and any other person employed by the University.

Section 5. Meetings and Communication. Throughout the term of this Agreement, the University shall regularly communicate with the County regarding any Services or results.

Section 6. Use of Names and Marks. Neither party obtains by this Agreement any right, title, or interest in, or any right to reproduce or to use for any purpose, the name, tradenames, trade- or service marks, or logos (the "Marks"), or the copyrights of the other party. Neither party will include the name of the other party or of any employee of that party in any advertising, sales promotion, or other publicity matter without the prior written approval of that other party. In the case of the University, prior written approval is required from the University Vice President for Research. In the case of the County, prior written approval is required from an authorized representative of the County.

Section 7. Liability; Insurance.

7.1 Each party hereto agrees to be responsible for its own wrongful or negligent acts or omissions, or those of its officers, agents, or employees to the full extent allowed by law. Liability of the University and the County are at all times herein strictly limited and controlled by the provisions of the Colorado Government Immunity Act, C.R.S. secs. 24-10-101, *et seq.* as now or hereafter amended. Nothing in this Agreement shall be construed as a waiver of the protections of said Act.

7.2 No party shall be liable for any indirect, special, incidental, consequential or punitive loss or damage of any kind, including but not limited to lost profits (regardless of whether or not University knows or should know of the possibility of such loss or damages). The liability of either party under this Agreement shall not exceed the amount paid or payable to the University under this Agreement, except where such party's actions were willful or grossly negligent.

Section 8. Term and Termination.

8.1 Project Period. The Agreement will be effective as of the latest of the execution dates set forth below, and continue at all times through December 30, 2020, unless terminated earlier below. This period may be amended by mutual written agreement of the University and the County.

8.2 Extensions of Project Period. The parties may by mutual agreement in writing extend the project period.

8.3 Termination. Either party may terminate this agreement on ten (10) days prior written notice to the other.

8.4 Effect of Termination. The following provisions survive the expiration or termination of this Agreement: Sections 10.1

Section 9. Notices. All notices and other communications required or permitted under this Agreement shall be in writing and shall be sent by confirmed e-mail or facsimile transmission (FAX) to the number or addresses set forth below (in each such case notice shall be deemed given on the date of transmission), or by overnight air courier service or by registered or certified mail, return receipt requested, postage prepaid and properly addressed, to the addresses set forth below, or such other address as a party may hereafter provide notice of to the other:

If to the County:
Tom Gonzales,
Public Health Director
1525 Blue Spruce Dr,
Fort Collins, CO 80524
970-498-6700

and

Frank Haug
Larimer County Attorney's Office
224 Canyon Avenue
Fort Collins, CO 80521
970-498-7450

If to the University:

Office of the General Counsel
01 Administration Building
0006 Campus Delivery
Colorado State University
Fort Collins, CO 80523-0006
Tel: 970-491-6270

Section 10. Miscellaneous.

10.1 AT NO TIME SHALL ANY PARTY BE LIABLE TO THE OTHER FOR ANY SPECIAL OR CONSEQUENTIAL DAMAGES SUFFERED BY ANY PERSON (INCLUDING ANOTHER PARTY) RESULTING FROM SUCH PARTY'S BREACH OF OR DEFAULT UNDER THIS AGREEMENT OR THE PROVISION, USE OR HANDLING OF ANY COUNTY MATERIALS.

10.2 Entire Agreement. This Agreement expresses the entire agreement between the parties. All prior negotiations, understandings, promises and agreements, oral or written, are superseded hereby.

10.3 Amendments. Any amendment to this Agreement or any exhibit or attachment to this Agreement must be in writing and signed by the University and the County. No waiver of any term or required performance of this Agreement shall be valid and enforceable unless in writing and signed by the authorized representative for the party granting the waiver. The waiver by any party of a breach of any term or required performance of this Agreement shall not operate or be construed as a waiver of any subsequent breach by any party or a breach of the entire Agreement.

10.4 Severability. If any of the provisions of this Agreement shall be determined to be illegal or unenforceable by a court of competent jurisdiction, the other provisions shall remain in full force and effect.

10.5 Force Majeure. No party will be responsible for delays resulting from causes beyond its reasonable control, including without limitation fire, explosion, flood, war, strike, or riot; provided that the non-performing party uses reasonable efforts to avoid or remove those causes of nonperformance and continues performance under this Agreement with reasonable dispatch whenever the causes are removed.

10.6 Interpretation. Words expressed in the singular number shall include the plural and vice versa, and words expressed in the masculine shall include the feminine and neuter genders and vice versa. References to "day" or "days" are to calendar days. The words "include," "includes," and "including" are deemed to be followed by "without limitation" whether or not they are in fact followed by such words or words of similar import. The headings contained in this Agreement and in the schedules and exhibits hereto are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement, including the meaning or intent of the provision that follows.

10.7 No Third-Party Beneficiary. Except as expressly provided herein, this Agreement is for the sole benefit of the parties and their permitted successors and assignees and nothing herein expressed or implied will give or be construed to give any person, other than the parties and such successors and assignees, any legal or equitable rights hereunder.

10.8 Counterparts. This Agreement may be executed simultaneously in one or more counterparts, and by different parties hereto in separate counterparts, each of which when executed shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

* * *

The parties have each affixed their signatures below and enter into this Agreement as of the date first set forth above.

Larimer County, Colorado

By: Steve Johnson, Chair Bocc
Date: Sept. 15, 2020

The Board of Governors of the Colorado State University System, acting by and through Colorado State University:

By: 
Digitally signed by Diana Ehrlich
Date: 2020.09.08 09:59:15 -06'00'

Printed Name: Diana Ehrlich

Title: Senior Contracting Officer

Date: September 8, 2020

Approved as to form
Franklin Hays 9/11/20
Assistant County Attorney

STATEMENT OF WORK
To Original Contract Number _____

These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above.

I. Project Description:

This project serves to increase the COVID-19 capacity throughout Colorado. This project consists of purchasing additional laboratory equipment for the Colorado State University's (CSUs) Clinical Laboratory Improvement Amendment (CLIA) Certified Veterinary Diagnostic Laboratory (VDL). Additionally, the project consists of testing samples for COVID-19.

II. Definitions:

1. CDPHE – Colorado Department of Public Health and Environment
2. CLIA – Clinical Laboratory Improvement Amendment
3. CSU – Colorado State University
4. VDL - Veterinary Diagnostic Laboratory

III. Work Plan

Goal #1: To increase COVID-19 testing capacity in Colorado.	
Objective #1: No later than the expiration date of the contract, test COVID-19 samples on additional equipment purchased.	
Primary Activity #1	The Contractor shall increase the testing capacity of the CSU CLIA certified VDL lab.
Sub-Activities #1	1. The Contractor shall purchase additional laboratory equipment. 2. The Contractor shall install additional laboratory equipment.
Primary Activity #2	The Contractor shall test samples for COVID-19.
Sub-Activities #2	1. The Contractor shall report test results to the submitter. 2. The Contractor shall report test results to CDPHE. 3. The Contractor shall track the number of tests completed. 4. The Contractor shall track the turnaround time from sample receipt to results processing and patient notification.
Primary Activity #3	The Contractor shall prepare a Final Report.
Standards and Requirements	1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates. 2. Additional laboratory equipment is listed in Attachment #1 and is incorporated and made a part of this contract by reference. 3. The Contractor shall report results within 72 hours of sample receipt. If the Contractor is unable to meet this reporting timeline the Contractor shall notify CDPHE. 4. The Final Report shall include the following:

EXHIBIT A

	a. Date of equipment installation b. Number of samples tested for COVID-19 c. The testing results, including indeterminate or unusable samples d. The sample processing turnaround time	
Expected Results of Activity(s)	1. The State of Colorado will have an increased capacity to test samples for COVID-19.	
Measurement of Expected Results	1. Number of COVID-19 tests completed.	
		Completion Date
Deliverables	1. The Contractor shall email the CDPHE Contract Monitor and State Laboratory Director when the additional laboratory equipment has been installed.	No later than two (2) business days after installation.
	2. The Contractor shall submit the Final Report via email to the CDPHE Contract Monitor.	No later than 12/20/20

IV. Monitoring:

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the *CDPHE Contract Monitor*. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include progress reports and other fiscal and programmatic documentation as applicable

V. Resolution of Non-Compliance:

The Contractor will be notified in writing within (10) calendar days of discovery of a compliance issue. Within (15) calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and time line for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that requires an extension to the time line, the Contractor must email a request to the *CDPHE Contract Monitor* and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure time lines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.

Board of Trustees Meeting

Date: October 27, 2020

Submitted By: Bob Gowing, Public Works Director
Crack Seal Contract Award

Subject: • **Staff presentation: Jim Miller, Street Superintendent and Bob Gowing,
Director of Public Works**

EXECUTIVE SUMMARY

As part of our annual street maintenance for the Town, the Public Works Streets Department conducts crack sealing to help extend the life of Town wide asphalt.

BACKGROUND / DISCUSSION

The Town conducts the crack sealing process annually to help divert water to the berm of the asphalt instead of allowing the water to settle in the base which can cause more erosion. The Streets Superintendent, Jim Miller, along with the professional companies solicited for quotes, do a visual inspection of the Town wide streets to determine the critical areas which need to be addressed for the year.

STAFF RECOMMENDATION

After soliciting 5 quotes, Staff was only able to gain 2 official quotes for the crack sealing. Affordable Sealing & Striping INC and S&S Improvements both submitted cost estimates, and Staff is recommending the approval of the contract to be awarded to Affordable Sealing and Striping INC in the amount of \$59,989.45 under **GL #: 211-80-4007** with a not to exceed amount of **\$67,416.00**.

ATTACHMENTS

1. Public Works_20201022_074840

Affordable Sealing & Striping INC

1170 belle drive

Loveland, CO 80537 US

ordSSI@gmail.com

Estimate 1355**ADDRESS**

Town of Wellington

DATE
10/20/2020**TOTAL**
\$59,989.45**SALE REP:**

Robert Henchenski

CONTACT INFO:

970-682-0973

ACTIVITY	QTY	RATE	AMOUNT
Crack fill Washington Ave (Transitions included)	23,000	0.61	14,030.00
Crack fill Jefferson Street East and West side of interstate (Transitions included)	25,800	0.61	15,738.00
Crack fill Ronald Regan Ave East and West side of interstate (Transitions included)	14,790	0.61	9,021.90
Crack fill Bush Ave East and West side of interstate (Transitions included)	17,555	0.61	10,708.55
Crack fill Wapitt drive, Kit Fox drive, Whitetail circle, Timber Wolf Circle (Neighborhood) Cracks 1/4" or greater will be sealed Some settling of crack seal may occur but cracks will be sealed and will not affect performance Cleaning of cracks using high power blower and on dirty areas will have wire brooms to assure good bond For heavy traffic areas sand may be thrown on so vehicles don't drive over it when the crack seal is still tacky	18,100	0.61	11,041.00
Traffic Control Stop / Slow signage with 2 way radio front and back controlling traffic as work is performed	1		0.00
Discount A discount for being a municipality and our doing of giving back to our towns in good faith	1	-550.00	-550.00

Please call if you have any questions 970-682-0973.

TOTAL**\$59,989.45**

THANK YOU.

Accepted By

Accepted Date

S & S Improvements LLC
 1017 E 57 Th St
 Loveland, CO 80538 US
 (970) 310-3689
 ssimprovementsllc@gmail.com

Estimate

Gary Smith

FREE ESTIMATES



Asphalt
Maintenance

Pressure
Washing

ssimprovementsllc@gmail.com

ADDRESS

Town Of Wellington

ESTIMATE

2146

DATE

09/09/2020

ACTIVITY	QTY	RATE	AMOUNT
Crack Fill 6th Street North to County Rd 66	2,500	0.65	1,625.00
Crack Fill Washington Ave (Transitions Included)	26,360	0.65	17,134.00
Crack Fill Person St To Be Done on East and West of the Interstate (Transitions Included)	31,066	0.65	20,192.90
Crack Fill Ronald Reagan Ave St To Be Done on East and West of the Interstate (Transitions Included)	14,790	0.65	9,613.50
Crack Fill G.W Bush Ave To Be Done on East and West of the Interstate (Transitions Included)	17,555	0.65	11,410.75
Crack Fill Wapiti Dr, Kit Fox Dr, Whitetail Cir, Timber Wolf Cir, Big Horn Ct And Antelope Ct Clean and fill cracks with hot pour rubberized crack sealer. ~ All cracks 1/4" or greater will be sealed unless otherwise specified. ~ SETTLING OF CRACK SEAL MATERIAL MAY OCCUR, BUT DOES NOT AFFECT PERFORMANCE. ~ ALLIGATORING AREAS WILL NOT BE CRACK SEALED.	18,100	0.65	11,765.00
Crack Fill Wellington Town Office	600	0.65	390.00
PMM Sealer Seal coat Wellington Town Office with PMM sealer~ Pavement sealer will take approximate 24 Hours to cure.	11,486	0.12	1,378.32
Striping Wellington Town Office Striping of old lines after seal coating	1	600.00	600.00

TOTAL

\$74,109.47



Board of Trustees Meeting

Date: October 27, 2020

Submitted By:

Resolution No. 30-2020 - A Resolution of the Board of Trustees Calling a Special Election

Subject:

- **Staff presentation: Brad March, Town Attorney**

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. BOARD COMMUNICATION Referral of Sales Tax Initiative and Setting a Special Election
2. Reso 30-2020



Board of Trustees COMMUNICATION

Meeting Date: 10/27/20	Page 1 of 1	Item: Referral of Sales Tax Initiative and setting a special election
Agenda No.:	Presented by: Town Attorney	

Accompanying this communication are resolutions 30-2020 and 36-2020 (note properly 36-2020 vs 38-2020 as numbered on the agenda) calling a special election for Tuesday November 2, 2021 (next year) and referring the Marijuana **sales tax** initiative to the voters. As the board is aware petitions for two initiated matters were presented to the clerk. One allowed for sale of marijuana in the Town, the second allowed the Town to charge sales tax on retail marijuana sales. As allowed by state law the sufficiency of the petitions was challenged and a hearing officer found that the sales initiative was not sufficient and could not go forward and be presented to the voters. The sales tax ordinance was not found to be insufficient and, subject to possible further appeal approval was needed to send that measure on for voter consideration. State statutes provide an ability to appeal the hearing officer's determination to the court. The time to file a protest expired October 19, 2020. At its October 13, 2020 meeting, the board was advised that the marijuana sales ordinance could not be placed on the ballot based on the hearing officers ruling. At that time it was known that the proponents of the ordinance had filed a court appeal to the hearing officer's ruling as to the sales ordinance. At the October 13, 2020 meeting the board was also advised that as the protest period had not expired as to the sales tax ordinance, that an appeal of the hearing officer's decision, while unlikely, was possible and that it was therefore premature to refer the sales tax ordinance onto the voters.

Submission of the sales tax ordinance is governed by the State constitutional TABOR amendment which requires that the voters must approve the sales tax ordinance, which is a revenue measure. TABOR specifically limits the times when revenue measures can be presented to the voters. The statutory scheme would generally provide that the board needed to consider an initiated ordinance and could elect adopt an initiated matter as an ordinance of the Town Board. If the Board did not adopt the ordinance as an ordinance of the Board, the matter must be sent on (referred) by the Town Board to the voters. Because the sales tax ordinance is a TABOR revenue measure the ordinance cannot be approved by the Board but rather must go to the voters for approval. Because the petition to adopt the ordinance and the ordinance have, at this point, been found to be sufficient and the appeals period has elapsed, the board needs to send the matter on to the voters for approval.

Resolutions 30 -2020 and 36-2020 are intended to refer the sales tax ordinance and call the required special election for Tuesday November 2, 2021 (the first Tuesday in November). Also tabled at the last meeting were issues related to appointment of election judges. The election judge appointment was not placed on the agenda as the election is not set for more than a year. Consideration of election judges will be presented to the board at a later meeting.

The appeal of the hearing officer's findings as to the sales ordinance (allowing the sale of marijuana) are still before the court with the next hearing set for tomorrow October 28, 2020. It is unlikely that the matter will be resolved at tomorrows hearing.

To meet statutory requirements, the town board needs to adopt resolutions 30-2020 and 36-2020.

**TOWN OF WELLINGTON
RESOLUTION 30-2020
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
WELLINGTON, COLORADO CALLING A SPECIAL ELECTION**

WHEREAS, C.R.S. §§ 31-10-108 requires that any special election be called by resolution or ordinance of the governing body; and

WHEREAS, the Board of Trustees desires to conduct a special election, by mail ballot on _November 2, 2021 to present to the registered electors one or more ballot questions or issues.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, THAT:

1. Pursuant to C.R.S. §§ 31-10-108, the Board of Trustees calls a special election to be held on November 2, 2021 The purpose of such special election shall be to submit to the registered electors of Wellington the referred

- a) Ordinance Concerning Retail Marijuana Sales Tax in the Town of Wellington, Colorado
- b) Such other questions as may be placed on the ballot by the Wellington Town Board of Trustees.

2. As authorized by the Municipal Election Code, the special election shall be conducted as a mail ballot election in accordance Article 10, Title 31, C.R.S.

3. The Town Clerk is hereby appointed as the Election Official of the Town for the special election. The Town Clerk shall have full authority and is hereby directed to perform and discharge all functions and duties imposed upon the Town by law.'

Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted by the Board of Trustees this 27th day of October, 2020

TOWN OF WELLINGTON, COLORADO

Troy Hamman, Mayor

ATTEST:

Krystal Eucker, Town Clerk



Board of Trustees Meeting

Date: October 27, 2020

Submitted By:

**Resolution No. 38-2020 - A Resolution Referring to the Voters the Initiated Ordinance
Concerning Retail Marijuana Sales Tax in the Town of Wellington**

Subject:

- **Staff presentation: Brad March, Town Attorney**

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

1. Resolution 36-2020

**TOWN OF WELLINGTON
RESOLUTION 36-2020
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF
WELLINGTON, COLORADO REFERRING TO THE VOTERS THE INITIATED
ORDINANCE CONCERNING RETAIL MARIJUANA SALES TAX IN THE TOWN OF
WELLINGTON, COLORADO**

WHEREAS, pursuant to C.R.S. § 31-11-104(1) a petition to impose a retail marijuana sales tax in the Town of Wellington was submitted to the Wellington Town Clerk (the “Special Sales Tax Petition”), and

WHEREAS, on August 20, 2020, the Town Clerk, in accordance with C.R.S. §31-11-109, issued her statement of sufficiency finding that a sufficient number of signatures had been submitted in support of the Special Sales Tax Petition, and

WHEREAS, on September 8, 2020, two C.R.S. §31-11-110 protests were timely filed protesting the sufficiency of the Special Sales Tax Petition and a companion Ordinance Concerning the Regulation of Retail and Medical Marijuana Stores; and

WHEREAS, on September 20, 2020 the C.R.S. §31-11-110 hearing officer dismissed one protest and determined that the second protest did not protest the Special Sales Tax Petition, and

WHEREAS, the Haring Officer found the companion Ordinance Concerning the Regulation of Retail and Medical Marijuana Stores to not be sufficient and that ordinance is therefore not submitted to the voters but the Hearing Officer’s determination has been appealed; and

WHEREAS, the time to appeal the Hearing Officer’s findings as allowed by Colorado Rule of Civil Procedure 106(b) expired on October 19, 2020; and

WHEREAS, with the expiration of the C.R.C.P 106(b) appeals period there has been a final determination of petition sufficiency as required by to C.R.S. § 31-11-104(1) as to the Special Sales Tax Petition, and

WHEREAS, C.R.S. § 31-11-104 requires that the Town Board to publish the proposed ordinance as other ordinances are published and to refer the proposed ordinance, in the form petitioned for, to the registered electors of the Town at a regular or special election; and

WHEREAS, the Town Board may not itself adopt the Special Sales Tax Petition as the Special Sales Tax Petition is required to be adopted by the Town’s voters by the Colo. Const. art. X § 20 (4) (“TABOR”) and by C.R.S. § 29-2-115; and

WHEREAS, TABOR at Colo. Const. art. X § 20 (3)(a), requires that the Sales Tax Petition, must be “decided in a state general election, biennial local district election, or on the first Tuesday in November of odd-numbered years.” (the “TABOR Timing Requirements”); and

WHEREAS, to meet the TABOR Timing Requirements, the earliest that the Sales Tax Petition can be submitted to the registered electors of the Town is on Tuesday November 2 2021, and

WHEREAS, pursuant to C.R.S. 31-11-104, the ordinance shall not take effect unless a majority of the registered electors voting on the measure at the election vote in favor of the measure.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, THAT:

The Special Sales Tax Petition is referred captioned as an **Ordinance Concerning Retail Marijuana Sales Tax in the Town of Wellington, Colorado**, adding a new Article 15 Chapter 2 of the Wellington Municipal Code entitled "Retail Marijuana Sales Tax," is, as required by C.R.S. §31-11-104(1), referred by Town Board of Trustees of the Town of Wellington Colorado, in the form petitioned for, to the registered electors of the Town to be voted on at a special election to be held on November 2, 2021.

Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted by the Board of Trustees this 27th day of October, 2020.

TOWN OF WELLINGTON, COLORADO

Troy Hamman, Mayor

ATTEST:

Krystal Eucker, Town Clerk

Board of Trustees Meeting

Date: October 27, 2020

Submitted By:

Subject: Liquor License Review Board
Annual Renewal for Big T Ventures LLC, d/b/a Cantina Liquors

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

Big T Ventures LLC., d/b/a Cantina Liquors has submitted their annual renewal for their Liquor Store liquor license. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with sales tax and the Larimer County Sheriff's Office reported no issues directly related to the establishment's liquor license.

STAFF RECOMMENDATION

ATTACHMENTS

1. Cantina Liquors

CANTINA LIQUORS
PO BOX 1635
Wellington CO 80549

Fees Due	
Renewal Fee	227.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 227.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name BIG T VENTURES LLC			Doing Business As Name (DBA) CANTINA LIQUORS	
Liquor License # 03-05581	License Type Liquor Store (city)	Sales Tax License # 31201156	Expiration Date 12/06/2020	Due Date 10/22/2020
Business Address 8310 6TH STREET UNIT 5 Wellington CO 80549				Phone Number 9705689596
Mailing Address PO BOX 1635 Wellington CO 80549			Email matto@cantina-liquor.com	
Operating Manager MATT THOMAS	Date of Birth	Home Address 7753 PARK RIDGE CIR / Fort Collins, CO 80528	Phone Number 970-227-4376	
1. Do you have legal possession of the premises at the street address above? Yes No Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease 9/30/2025				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
MATT THOMPSON	Managing Owner
Signature	Date
[Signature]	8/23/2020

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

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Tax Check Authorization, Waiver, and Request to Release Information

I, MATT THOMAS am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Big T Ventures LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Big T Ventures LLC dba CANTINA LIQUOR</u>		Social Security Number/Tax Identification Number <u>47-4989771</u>	
Address <u>8310 6th St. Unit 5</u>			
City <u>Wellington</u>		State <u>CO</u>	Zip <u>80549</u>
Home Phone Number <u>970-227-4376</u>		Business/Work Phone Number <u>970-568-9596</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>MATT THOMAS</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>[Signature]</u>			Date signed <u>8/23/2020</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Board of Trustees Meeting

Date: October 27, 2020

Submitted By:

Subject: Liquor License Review Board
Annual Renewal for Kum & Go LC, d/b/a Kum & Go #934

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

Kum & Go LC., d/b/a Kum & Go #934 has submitted their annual renewal for their Fermented Malt liquor license. A review of the application found the establishment is in good standing with the Colorado Secretary of State, the establishment is current with sales tax and the Larimer County Sheriff's Office reported no issues directly related to the establishment's liquor license.

STAFF RECOMMENDATION

ATTACHMENTS

1. Kum & Go

KUM & GO #934
1459 GRAND AVENUE
Des Moines IA 50309

Fees Due		
Renewal Fee		96.25
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name KUM & GO LC			Doing Business As Name (DBA) KUM & GO #934	
Liquor License # 12-40424-0025	License Type Fermented Malt	Sales Tax License # 01240424-0025	Expiration Date 12/12/2020	Due Date 10/28/2020
Business Address 8150 6TH STREET Wellington CO 80549				Phone Number 9705683173
Mailing Address 1459 GRAND AVENUE Des Moines IA 50309			Email licenses@Kumandgo.com	
Operating Manager Adam moone	Date of Birth 3/16/78	Home Address 414 mathews, Ft Collins, CO 80524		Phone Number 307-247-3215
1. Do you have legal possession of the premises at the street address above? Yes No Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease 12-5-38				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No <i>in process with the state</i>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No no				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No				

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Barb Hirsch</i>	Title <i>Risk Manager</i>
Signature <i>Barb Hirsch</i>	Date <i>9-2-20</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For		Date
Signature	Title	Attest

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Tax Check Authorization, Waiver, and Request to Release Information

I, Barb Hirsch am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Kum+Go #934 (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Kum+Go #934</u>		Social Security Number/Tax Identification Number <u>1240424-0025</u>	
Address <u>1459 Grand Ave</u>			
City <u>Des Moines</u>		State <u>IA</u>	Zip <u>50309</u>
Home Phone Number <u>515-457-6249</u>		Business/Work Phone Number <u>515-457-6000</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Barb Hirsch</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Barb Hirsch</u>			Date signed <u>9-2-20</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

Store Number	Address	City	State	Zip
0305	3033 8th Avenue	Evans	Colorado	80620
0308	7450 Federal Blvd	Westminster	Colorado	80030
0313	5480 E. 120th Ave.	Thornton	Colorado	80241
0316	2999 Bonanza Dr	Erie	Colorado	80516
0319	18465 W. Colfax Avenue	Golden	Colorado	80401
0320	250 E 136th Avenue	Thornton	Colorado	80241
0321	237 E 120th Ave	Thornton	Colorado	80233
0325	11505 W Bellevue Avenue	Littleton	Colorado	80127
0329	450 S. Santa Fe Drive	Denver	Colorado	80223
0332	4720 N. Tower Road	Denver	Colorado	80249
0335	16351 Green Valley Ranch Blvd	Denver	Colorado	80239
0650	17970 Knoll Wood DR	Monument	Colorado	80132
0657	2190 Vickers Drive	Colorado Springs	Colorado	80918
0658	6125 Barnes Rd	Colorado Springs	Colorado	80922
0659	9665 Prominent Point	Colorado Springs	Colorado	80924
0663	5771 N Carefree Cir	Colorado Springs	Colorado	80917
0665	1206 Interquest Pkwy	Colorado Springs	Colorado	80921
0667	7375 Duryea Rd	Colorado Springs	Colorado	80923
0668	3091 N Chestnut ST	Colorado Springs	Colorado	80907
0669	6735 N Carefree Cir	Colorado Springs	Colorado	80922
0670	8050 Fountain Mesa Rd	Fountain	Colorado	80817
0672	3025 Hancock Expy	Colorado Springs	Colorado	80907
0673	620 East Fillmore Street	Colorado Springs	Colorado	80907
0674	1021 S Nevada Ave.	Colorado Springs	Colorado	80903
0676	2588 Airport Road	Colorado Springs	Colorado	80910
0684	2422 Research Parkway	Colorado Springs	Colorado	80920
0685	6615 Dalby Drive	Colorado Springs	Colorado	80923
0686	2410 N Academy Blvd	Colorado Springs	Colorado	80916
0687	525 Wooten Road	Colorado Springs	Colorado	80915
0689	4512 Austin Bluffs Parkway	Colorado Springs	Colorado	80918
0690	1450 Garden of the Gods Rd	Colorado Springs	Colorado	80907
0901	895 Yampa Ave	Craig	Colorado	81625
0902	1302 W Victory Way	Craig	Colorado	81625
0905	905 Main St	Silt	Colorado	81652
0906	10 Stone Quarry Rd	Battlement Mesa	Colorado	81635
0907	101 Ruby Ranch Rd	Silverthorne	Colorado	80498
0909	605 Park Ave	Kremmling	Colorado	80459
0910	366 71st Ave	Greeley	Colorado	80634
0912	30393 Kings Valley Dr	Conifer	Colorado	80433
0913	13799 Pacific Cir	Longmont	Colorado	80542
0914	7027 20th St	Greeley	Colorado	80634
0919	317 E Main St	Rangely	Colorado	81648
0920	2032 Curve Plz	Steamboat Springs	Colorado	80477
0921	120 E 1st St	Rifle	Colorado	81650
0922	120 E 26th St	Rifle	Colorado	81650
0927	801 Castle Valley Blvd	New Castle	Colorado	81647

0928	80 Anglers Dr	Steamboat Springs	Colorado	80477
0930	2150 E Bridge St	Brighton	Colorado	80601
0931	2901 37th St	Evans	Colorado	80620
0933	115 Knobcone Dr	Loveland	Colorado	80538
0934	8150 6th St	Wellington	Colorado	80549
0935	103 Oakridge Dr	Gypsum	Colorado	81637
0937	4530 Old US Highway 6	De Beque	Colorado	81630
0938	308 Agate Ave	Granby	Colorado	80446
0939	5112 East Bromley Lane	Brighton	Colorado	80603
0940	70 W Bridge St	Brighton	Colorado	80601
0942	6503 29th Street	Greeley	Colorado	80634
0948	55 Lusher Ct	Frisco	Colorado	80443
0949	375 E Main Street	Windsor	Colorado	80550
0973	127 Laura Way	Dacono	Colorado	80514
0975	1319 Miner St	Idaho Springs	Colorado	80452
0978	18 Market St	Eagle	Colorado	81631
0994	4330 Clydesdale Pkwy	Loveland	Colorado	80538
0995	1600 E Eisenhower Blvd	Loveland	Colorado	80537
1903	700 Victory Way East	Craig	Colorado	81625
1904	230 West Jefferson Avenue	Hayden	Colorado	81639
2925	39065 CO Highway 13	Meeker	Colorado	81641
2926	2510 Gilstrap Ct	Glenwood Springs	Colorado	81601
4923	705 Taughenbaugh Blvd	Rifle	Colorado	81650
4951	105 6th St	Glenwood Springs	Colorado	81601

KUM & GO LC OWNERSHIP & OFFICERS :

<u>NAME</u>	<u>ADDRESS</u>	<u>SSN #/FEIN</u>	<u>OWNERSHIP</u>	<u>DOB</u>
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Krause Group, LTD. / 1459 Grand Avenue Des Moines, IA 50309 / FEIN # 42-1465780 / 100% Owner

Kyle Krause / 30375 Napa Ranch Road Waukee, IA 50263 / CEO - / 1.10.1963 / 485-78-6602 / 215ZZ3983 / 0% Ownership

Tanner Krause/ 3300 Elmwood Drive Des Moines, IA 50312 / President / 06.22.2019 / 484-17-2617 / 708XX9173 / 0% Ownership

Charles Campbell / 3408 150th St Urbandale , IA 50323 / Secretary / 09.8.1977 / 484-08-7806 / 823YY9840 / 0% Ownership

Erin Kuhl / 3835 Sandstone Point Waukee, IA 50263 / CFO / 11.25.1981 / 530-29-7739 / 463AF1339 / 0% Ownership

Company - Kum & Go LC / 1459 Grand Ave Des Moines, IA 50309 / FEIN - 42-1465780

Kum & Go LC Ownership & Officers

<u>Name</u>	<u>Address</u>	<u>SSN #/FEIN</u>	<u>Ownership</u>	<u>DOB</u>
	Krause Group, LTD. / 1459 Grand Ave – Des Moines, IA 50309 / 100% Owner			
- Kyle Krause	30375 Napa Ranch Road – Waukee, IA 50263 / CEO / 485-78-6602 / 0% Ownership			
- Tanner Krause	3300 Elmwood Drive – Des Moines, IA 50312 / President / 484-17-2617 / 0% Ownership			
- Charles Campbell	3408 150 th St – Urbandale, IA 50323 / Secretary / 484-08-7806 / 0% Ownership			
- Erin Kuhl	3835 Sandstone Point – Waukee, IA 50263 / CFO / 530-29-7739 / 0% Ownership			
- Reed Rainey	5287 Charlevoix Drive – Howell, MI – 48843 / COO / 502-78-4999 / 0% Ownership			
Company – Kum & Go LC / 1459 Grand Ave – Des Moines, IA 50309 / FEIN – 42-1465780				

Treasurer Financial Report – September 2020



TOWN OF
WELLINGTON

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
General Fund

The new monthly Town's Treasurer Report uses the existing monthly financial report prepared by the Finance Department and provides a budget comparison based on the annual total budget amount for the revenues, expenditures, and the monthly amount.

(All figures Unaudited)

	9/30/2020 ACTUAL	12/31/2020 BUDGET	9/30/2020 YTD	YTD % Change
Revenues				
Taxes and Impact Fees	233,183	3,609,779	3,203,269	89%
Licenses and Permits	41,940	501,560	546,829	109%
Intergovernmental	681	3,690	3,682	100%
Charges for Services	(17,045)	101,927	113,543	111%
Fines and Forfeitures	374	11,719	5,426	46%
Earnings and Investments	1,880	179,161	49,362	28%
Miscellaneous	298	14,695	19,346	132%
Total Revenue	261,312	4,422,531	3,941,456	89%
Transfers In				
General Fund	201,764	2,421,173	1,815,880	75%
Total Transfers In	201,764	2,421,173	1,815,880	75%
Expenditures				
Current:				
General Government	186,511	2,535,579	1,604,501	63%
Public Safety	683,030	1,466,817	1,088,460	74%
Public Works	145,670	1,514,049	918,279	61%
Parks and Recreation	10,552	90,910	49,605	55%
Economic Development	645	261,910	141,816	54%
Library	18,367	203,340	127,519	63%
Capital Outlay	13,549	1,609,743	470,612	29%
Total Expenditures	1,058,323	7,682,348	4,400,791	57%
Excess of Revenue over Expenditures	(595,246)	(838,644)	1,356,545	
Fund Balance at Beg (Estimated)	5,551,060	5,551,060	5,551,060	
Fund Balance at End (Estimated)	4,955,814	4,712,416	6,907,605	147%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Streets Fund

(All figures Unaudited)

	9/30/2020 ACTUAL	12/31/2020 BUDGET	9/30/2020 YTD	YTD % Change
Revenues				
Taxes and Impact Fees	185,108	1,977,305	1,380,527	70%
Licenses and Permits	7,750	1,800	73,250	4069%
Earnings and Investments	340	21,906	12,090	55%
Miscellaneous	-	2,000	252	13%
Total Revenue	193,198	2,003,011	1,466,120	73%
Expenditures				
Current:				
Public Works	46,424	337,842	220,024	65%
Capital Outlay	20,000	1,073,450	29,554	3%
Total Expenditures	66,424	1,411,292	249,578	18%
Transfers Out				
Transfer to General Fund	42,245	506,938	380,203	75%
Total Transfers Out	42,245	506,938	380,203	75%
Excess of Revenue over Expenditures	84,529	84,781	836,338	
Fund Balance at Beg (Estimated)	1,445,059	1,445,059	1,445,059	
Fund Balance at End (Estimated)	1,529,588	1,529,840	2,281,397	149%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Parks Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Revenues				
Taxes and Impact Fees	122,650	1,337,037	1,110,940	83%
Charges for Services	910	109,599	36,368	33%
Earnings and Investments	464	35,000	14,953	43%
Miscellaneous	-	-	2,869	0%
Total Revenue	124,024	1,481,636	1,165,130	79%
Transfers In				
Conservation Trust	-	200,000	-	0%
Total Transfers In	-	200,000	-	0%
Expenditures				
Current:				
Parks and Recreation	59,330	1,014,679	537,113	53%
Capital Outlay	-	333,000	65,590	20%
Debt Service:				
Principal	19,768	225,881	177,031	78%
Interest	2,687	43,579	25,064	58%
Total Expenditures	81,785	1,617,139	804,798	50%
Transfers Out				
Transfer to General Fund	27,847	334,162	250,621	75%
Total Transfers Out	27,847	334,162	250,621	75%
Excess of Revenue over				
Expenditures	14,391	(269,665)	109,710	
Fund Balance at Beg (Estimated)	2,484,872	2,484,872	2,484,872	
Fund Balance at End (Estimated)	2,499,263	2,215,207	2,594,582	117%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Conservation Trust Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Revenues				
Intergovernmental	26,861	92,000	75,622	82%
Earnings and Investments	121	9,500	4,203	44%
Total Revenue	26,982	101,500	79,825	79%
Transfers Out				
Transfer to Park Fund	-	-	-	0%
Total Transfers Out	-	-	-	0%
Excess of Revenue over				
Expenditures	26,982	101,500	79,825	
Fund Balance at Beg (Estimated)	479,190	479,190	479,190	
Fund Balance at End (Estimated)	506,173	580,690	559,016	96%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Water Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Operating Revenues				
Charges for Services	214,019	2,097,382	1,726,755	82%
Miscellaneous	-	-	-	0%
Total Operating Revenue	214,019	2,097,382	1,726,755	82%
Operating Expenses				
Administrative	75,723	908,674	681,505	75%
Operating	76,272	2,226,170	656,191	29%
Depreciation	-	-	-	0%
Total Operating Expenses	151,995	3,134,844	1,337,697	43%
Operating Income (Loss)	62,023	(1,037,462)	389,058	-38%
Non - Operating Revenues (Expenses)				
Property Taxes and Impact Fees	1,844	85,593	111,939	131%
Earnings on Investments	3,056	371,046	97,846	26%
Interest Expense	-	(480,306)	(270,931)	56%
Other Non-Operating Revenue	-	-	-	0%
Total Non-Operating Revenues (Expenses)	3,056	(109,260)	(173,086)	158%
Income (Loss) Before Transfers & Contributions	65,079	(1,146,722)	215,972	
Capital Contributions	254,164	4,466,601	3,707,180	83%
Changes in Net Position	319,243	3,319,879	3,923,152	118%
Net Position Beg (Estimated)	35,744,566	35,744,566	35,744,566	100%
Net Position End (Estimated)	36,063,809	39,064,445	39,667,718	102%
Fund Balance Beg (Estimated)*	18,032,137	18,032,137	18,032,137	
Change**	319,243	(2,615,922)	425,154	
Fund Balance End (Estimated)	18,351,380	15,416,215	18,457,291	

*Fund Balance is broken out into two categories:

Tap Fees \$7,875,998

Raw Water Fees \$10,156,139

**Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Sewer Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Operating Revenues				
Charges for Services	121,831	1,327,389	1,064,060	80%
Total Operating Revenue	121,831	1,327,389	1,064,060	80%
Operating Expenses				
Administrative	46,110	570,562	414,989	73%
Operating	75,321	783,772	524,238	67%
Depreciation	-	-	-	0%
Total Operating Expenses	121,431	1,354,334	939,227	69%
Operating Income (Loss)	400	(26,945)	124,833	-463%
Non - Operating Revenues (Expenses)				
Earnings on Investments	1,842	163,386	87,366	53%
Interest Expense	-	(133,521)	(62,336)	47%
Other Non-Operating Revenue	-	-	-	0%
Total Non-Operating Revenues (Expenses)	1,842	29,865	25,030	84%
Income (Loss) Before Transfers & Contributions	2,242	2,920	149,862	
Capital Contributions	90,000	1,944,000	1,477,500	76%
Changes in Net Position	92,242	1,946,920	1,627,362	84%
Net Position Beg (Estimated)	21,901,894	21,901,894	21,901,894	100%
Net Position End (Estimated)	21,994,136	23,848,814	23,529,256	99%
Fund Balance Beg (Estimated)	10,057,413	10,057,413	10,057,413	
Change*	83,043	206,765	1,091,463	
Fund Balance End (Estimated)	10,140,456	10,264,178	11,148,876	

*Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Storm Drainage Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Operating Revenues				
Charges for Services	53,450	589,002	460,760	78%
Total Operating Revenue	53,450	589,002	460,760	78%
Operating Expenses				
Administrative	9,840	118,080	88,560	75%
Operating	697	275,708	7,569	3%
Depreciation	-	-	-	0%
Total Operating Expenses	10,537	393,788	96,129	24%
Operating Income (Loss)	42,913	195,214	364,631	187%
Non - Operating Revenues (Expenses)				
Property Taxes and Impact Fees	11,491	97,286	195,575	201%
Earnings on Investments	186	20,558	6,611	32%
Total Non-Operating Revenues (Expenses)	11,677	117,844	202,186	172%
Income (Loss) Before Transfers & Contributions	54,590	313,058	566,817	
Capital Contributions	-	-	-	0%
Changes in Net Position	54,590	313,058	566,817	181%
Net Position Beg (Estimated)	3,913,099	3,913,099	3,913,099	100%
Net Position End (Estimated)	3,967,689	4,226,157	4,479,916	106%
Fund Balance Beg (Estimated)	1,026,448	1,026,448	1,026,448	
Change*	54,590	(303,241)	149,043	
Fund Balance End (Estimated)	1,081,038	723,207	1,175,491	

*Adds in non cash items and loan principal payments

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Capital Projects Fund

(All figures Unaudited)

	9/30/2020 ACTUAL	12/31/2020 BUDGET	9/30/2020 YTD	YTD % Change
Transfers				
Transfers In	42,562	23,050,813	3,307,232	14%
Total Transfers In	42,562	23,050,813	3,307,232	14%
Capital Projects				
Down Town Master Plan	-	-	-	0%
Property Acquisition	4,487	350,000	280,744	80%
Comprehensive Plan/Land Use Update	5,302	195,798	67,387	34%
Town Hall Space Needs Assessment	3,760	770,000	21,003	3%
Economic Development Study	-	10,000	-	0%
Recreation Center feasibility study	-	50,000	-	0%
Old Town Street Repairs	-	449,440	-	0%
Newer Subdivision Seal Coat	-	67,416	-	0%
I-25 Interchange at Cleveland 30% Design	-	333,333	-	0%
Pavement Study	-	40,000	-	0%
Water Plant Expansion Construction and Construction Management	-	13,730,780	113,980	1%
Emergency Power for Main Water Treatment Plant	-	212,000	-	0%
Tank Coating	-	20,000	-	0%
Redundancy for Pumps to Water Tower Storage	-	50,000	-	0%
Wilson Well Improvements	-	480,000	382,737	80%
Bulk Water Dispenser	-	60,000	-	0%
3 Chemical Chlorine Dioxide	-	160,000	-	0%
Improved Carbon Feed System	-	70,000	-	0%
Fire Hydrant Replacement	-	60,000	-	0%
Distribution System Master Plan	-	125,000	-	0%
Buffalo Creek Booster Station Upgrade	-	40,000	-	0%
Distribution System Rehabilitation Project	-	200,000	9,222	5%
Nano Plant Expansion	-	47,513	9,565	20%
Back-Up MGD Pump	-	60,000	11,315	19%
Bulk NaOH and Antiscalant	-	30,000	-	0%
Clearwell HS Pump Upgrade	-	25,000	-	0%
Water Source Development	-	3,046,126	2,017,380	66%
WWTP Pumps	185	16,674	21,249	127%
Clarifier Rehabilitaion Project	-	523,062	16,637	3%
WWTP Driveway Paving	-	135,000	8,441	6%
WWTP Masterplan	-	185,000	65,199	35%
WWTP Shed at Effluent Outfall	-	8,000	-	0%
WWTP Clarifier 3&4 rehabilitation project	-	110,000	-	0%
Manhole Rehab	9,013	80,000	12,681	16%
WWTP Clarifier Repairs (Tobrow)	-	36,000	-	0%
Lift Station - Safety Upgrade	-	30,000	-	0%
WWTP Blower/Digester Project	-	63,500	-	0%
Old Town Street Rehab	-	56,180	-	0%
Storm Drain & Pan Replacements	-	30,000	-	0%
Master Storm Water Plan	-	127,200	21,042	17%
Parks Master Plan Update	-	40,000	-	0%
Trail Easement acquisition	-	50,000	-	0%
Phase 1 Trail Construction Cleveland to Washington	-	40,000	-	0%
WCP Ballfield Covers	-	40,000	33,380	83%
Parks - NPIC Lateral Improvements at BNSF Crossing	-	34,000	22,656	67%
Pedestrian Access over Windsor Ditch	-	80,000	-	0%
Equipment Shed at Wellington Community Park	-	14,000	-	0%
Pave Existing Trails	-	20,000	-	0%
Design at State Highway at	-	70,000	5,435	8%
Crosswalk Safety Projects	-	75,000	44,071	59%
Town Automobile	-	60,000	51,972	87%

Town of Wellington
Statement of Revenues, Expenditures and Changes in Fund Balance
Capital Projects Fund

(All figures Unaudited)	9/30/2020	12/31/2020	9/30/2020	YTD
	ACTUAL	BUDGET	YTD	% Change
Vehicle Replacement	-	60,000	28,663	48%
Pot Hole Machine	-	50,000	-	0%
Membranes for Nano	-	56,589	27,698	49%
1000 Gallon Pressure Tank	-	15,000	14,961	100%
Backup Generator - Lift Station	-	135,000	-	0%
EV Charging Station	-	15,000	-	0%
Midrange Dump Truck	20,000	159,000	20,000	13%
Total Capital Expenses	42,748	23,096,611	3,307,417	14%
Changes in Net Position	-	(45,798)	-	0%
Fund Balance End (Estimated)	-	(45,798)	-	0%

Town of Wellington
Checks 9-16-2020 to 10-15-2020

Check Issue Date	Vendor	Description	Amount
9/15/2020	XCEL ENERGY	6744 E FRONTAGE ROAD	63.24
9/16/2020	HealthEZ	Health Insurance Premiums	39,956.04
9/16/2020	TDS	Internet at 3749 Harrison	274.90
9/21/2020	CENTURYLINK	970-568-9354 481	1,560.44
9/21/2020	GALLEGOS SANITATION	3804 CLEVELAND AVE 15 YD ROLL OFF	1,512.00
9/21/2020	GUARDIAN	VOLUNTARY TERM LIFE	5,616.12
9/21/2020	RISE BROADBAND	WATER PLANT INTERNET	95.63
9/22/2020	BASIC BENEFITS LLC	SEPT 2020 MONTHLY COBRA FEE	26.00
9/22/2020	TDS	Internet at 4006 Hayes Ave	44.95
9/22/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	30,190.43
9/23/2020	XCEL ENERGY	UTILITIES	14,157.04
9/28/2020	Utility Management	CB SIGNATURE HOMES	151.31
9/28/2020	Utility Management	DAVE LUND	259.47
9/28/2020	Utility Management	DAVID BATES	113.13
9/28/2020	Utility Management	EARL WRIGHT	103.98
9/28/2020	Utility Management	ELIZABETH WEBSTER	72.19
9/28/2020	Utility Management	ERIKA BORGES	121.10
9/28/2020	Utility Management	GATEWAY HOMES OF COLORADO	92.84
9/28/2020	Utility Management	HARTFORD CONSTRUCTION	43.95
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LCC	105.00
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	250.00
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	61.22
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	88.56
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	110.73
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	45.00
9/28/2020	Utility Management	HARTFORD CONSTRUCTION LLC	89.44
9/28/2020	Utility Management	JAMI/BRANDON STERKEL	28.60
9/28/2020	Utility Management	JESSICA BRAENDEL	110.67
9/28/2020	Utility Management	JOHN EVANS	28.80
9/28/2020	Utility Management	JORDAN SHIVLEY	170.00
9/28/2020	Utility Management	KATHERINE/KENNETH ELLIS	180.95
9/28/2020	Check on Demand	KELLY CURNUTT	140.00
9/28/2020	Utility Management	KELLY/CHRISTOPHER TOWNSEND	257.33
9/28/2020	Check on Demand	LACEY BATES	250.00
9/28/2020	Utility Management	LARRY LAWRENCE	81.03
9/28/2020	Utility Management	LOREN BERSCH	149.07
9/28/2020	Utility Management	MARCIA LILLY	132.99
9/28/2020	Utility Management	MARY KAHLER	103.21
9/28/2020	Utility Management	MAYRAHNE RUIZ/CHRISTOPHER MADRID	45.85
9/28/2020	Utility Management	MICHAEL KNUDSEN	153.73
9/28/2020	Utility Management	MICHAEL REISIG	353.40
9/28/2020	Utility Management	NANCY/CHARLES BAUER	161.29
9/28/2020	Utility Management	RICHARD NELSON	252.43
9/28/2020	Utility Management	ROBERTO/DANIELLE RIVERA	111.48
9/28/2020	Utility Management	SAGE HOMES LLC	57.33
9/28/2020	Utility Management	SAGE HOMES LLC	167.78
9/28/2020	Utility Management	SAGE HOMES LLC	140.15
9/28/2020	Utility Management	SAGE HOMES LLC	142.33
9/28/2020	Utility Management	SAGE HOMES LLC	159.63
9/28/2020	Utility Management	TATYANA ALISHINA	101.88
9/28/2020	Utility Management	TOM/VICKIE STEPHENS	43.46
9/28/2020	Utility Management	TREVOR/CIERA SUTTON	96.83
9/28/2020	Utility Management	WALTER H STAMMER IV	225.16
9/28/2020	AWWA	Invoice: R47981784	349.00
9/28/2020	CARNES SERVICE	7/4/20 TRAFFIC CONTROL	4,200.00
9/28/2020	COMPENSATION STUDIO LLC	Invoice: #4	593.75
9/28/2020	DANA KEPNER	New Sensus Autoread Gun with additional parts.	1,595.00
9/28/2020	DEGNAN CONSTRUCTION	Invoice 2020-2 (Greenhouse remodel)	4,487.00
9/28/2020	EAGLES AFTER HOURS	PROGRAM FUNDS 2020-2021	5,000.00
9/28/2020	ELIZABETH ANNE WUERSLIN	REIMBURSEMENT FOR GREENHOUSE UTILITIES	46.83
9/28/2020	ELWOOD STAFFING SERVICES, INC	Invoice: 2400844; Cano - \$162.00	162.00

9/28/2020	EMPLOYERS COUNCIL SERVICES, INC.	Invoice: 0000353840	457.00
9/28/2020	EON OFFICE	QT-505838	3,698.38
9/28/2020	FORT COLLINS TRUCK SALES	PW DUMP TRUCK	20,000.00
9/28/2020	FRONT RANGE STEEL	Safety Improvement Steel Signs	361.94
9/28/2020	GOVCONNECTION, INC.	UB LAPTOP FOR COVID-19 TELEWORKING	4,946.15
9/28/2020	HACH CO.	Vacuum Pump for Lab	2,047.91
9/28/2020	HEALTHIEST YOU C/O TELADOC INC	Invoice: 2020095807249, \$546.00	546.00
9/28/2020	HIGH COUNTRY PIPE & UTILITY	Collection Jetting 52,800 feet	9,012.88
9/28/2020	INFUSION ARCHITECTS	WELLINGTON TH MP	3,760.00
9/28/2020	KELLY SUPPLY	Repiping of Pretreatment Facility	3,255.53
9/28/2020	L.C. SALES TAX ADMINISTRATOR	Less 3 1/3% Vendor Fee	34,793.05
9/28/2020	LARIMER COUNTY SHERIFF	3RD QUARTER Payment	675,657.00
9/28/2020	MARCH & OLIVE, LLC	GENERAL BUSINESS	11,240.00
9/28/2020	MOTION INDUSTRIES, INC.	FLOC Gear Box & 2 Couplers	3,242.08
9/28/2020	OCCUPATIONAL HEALTH CENTERS	Post accident test	45.00
9/28/2020	PECKHAM & MCKENNEY, INC	TOWN ADMINISTRATOR SEARCH	16,000.00
9/28/2020	SIENA WOOD FLOORS, INC	GREENHOUSE FLOORING	4,755.75
9/28/2020	TIMBERLINE ELECTRIC & CONTROL CORP.	PSD Irrigation Control Box Work	2,079.92
9/28/2020	UNITED MAILING	BLANKET PO FOR 2020 UTILITY BILLING	2,082.18
9/28/2020	WELLINGTON FIRE PROTECTION DIS	Less 5% Vendor Fee	44,420.10
9/29/2020	VERIZON WIRELESS	TOWN CELL PHONES	2,087.42
9/29/2020	ALLSTATE	SEPTEMBER PREMIUMS	531.75
9/30/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	12,961.61
9/30/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	10,042.27
9/30/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	13,742.06
9/30/2020	FIRST NATIONAL BANK	Park Loan Payment	22,454.99
10/6/2020	Jive Communications Inc	TELEPHONE	710.87
10/6/2020	PINNACOL ASSURANCE	CLAIM 10088730	500.00
10/6/2020	POUDRE VALLEY REA	Town Utility Bills	3,077.17
10/6/2020	RISE BROADBAND	Internet for WWTP	125.63
10/6/2020	TDS	3800 WILSON AVE INTERNET	259.85
10/6/2020	XCEL ENERGY	STREET LIGHTS	16,817.91
10/6/2020	BLACK HILLS ENERGY	Utilities	37.53
10/9/2020	US BANK, N.A. ATTN TFM REF 14878100	Nov Payment Acct 104792954745	36,747.29
10/12/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	16,621.35
10/12/2020	FIRST NATIONAL BANK OMAHA	P Card Payment	10,013.82
10/12/2020	ABLAO LAW LLC	2020 MUNICIPAL COURT BLANKET PO	2,175.00
10/12/2020	ALL COPY PRODUCTS, INC.	COPIER USAGE	849.96
10/12/2020	ALL OUT FENCING, LLC	Install Fencing at Centennial Park/PW	1,304.00
10/12/2020	ALLIANCE FOR WATER EFFICIENCY	Annual Membership Dues	625.00
10/12/2020	ARROW FENCING & AUTOMATED GATES	Safety Sliding Gates for WTP	9,704.12
10/12/2020	CHEMTRADE CHEMICALS US LLC	Aluminum Sulfate Liq WTP	5,419.42
10/12/2020	CINTAS	2020 Blanket PO for WTP First Aid Restock	109.78
10/12/2020	COLORADO ANALYTICAL LAB	2020 Blanket PO WWTP Testing	4,127.76
10/12/2020	COMPENSATION STUDIO LLC	COMPENSATION CONSULTING SERVICES	500.00
10/12/2020	COYOTE RIDGE CONSTRUCTION, LLC	Fire Hydrant Replacement	54,168.50
10/12/2020	DAVID W. SCHNEIDER	MT HOPE MOW AND TRIM	177.00
10/12/2020	DPC INDUSTRIES, INC	2020 Blanket PO for WWTP Chemicals	6,383.78
10/12/2020	FARIS MACHINERY CO.	Emergency G190 Generator Purchase	202,002.00
10/12/2020	FARNSWORTH GROUP, INC.	Clarifier Rehab Project	1,637.00
10/12/2020	GOJO SPORTS	Team Imprints Gear	223.00
10/12/2020	GOVCONNECTION, INC.	LAPTOP FOR MAHALIA/COMMUNICATIONS SPECIALIST	1,954.62
10/12/2020	GRAINER	Air Purifying Respirator Kit	8,055.35
10/12/2020	HACH CO.	Flow Monitoring of Sewer	21,000.00
10/12/2020	HARCROS CHEMICALS INC	COVID 19 WTP Chemical	28,220.00
10/12/2020	HEALTHIEST YOU C/O TELADOC INC	Invoice: 2020109689760 - \$560.00	560.00
10/12/2020	HERBERT INSTRUMENTATION SERVICES LLC	Digesters Improvement Project	3,600.00
10/12/2020	INFOMAPTION INC.	GIS Implementation Phase 3	4,852.50
10/12/2020	JACOBS ENGINEERING C/O BANK OF AMERICA	Sanitary Sewer & WWTP Master Plan	6,945.00
10/12/2020	KACY GRAPHICS	8/21/20-9/20/20 PROFESSIONAL FEES	1,365.00
10/12/2020	KEWAN & ASSOCIATES, INC.	CONTRACT BASE RATE CHARGE FOR 8/21/20-9/20/20	4,291.40
10/12/2020	LOVELAND ROOFING LLC	WWTP Roof Cleaning & Repair	2,700.00
10/12/2020	MOSES, WITTEMYER, HARRISON & WOODRUFF	NPIC AGREEMENT	535.50
10/12/2020	NORTH FORTY NEWS	Treasurer Report Publication	1,458.00
10/12/2020	NORTHERN COLORADO SPORTS OFFICIALS	Game fee for Co-Ed Softball	470.00

10/12/2020	PURCHASE POWER	POSTAGE REFILL	108.09
10/12/2020	Quantum Pump and Controls LLC	WWTP ABS RAS Pump #5	5,167.31
10/12/2020	SAFEBUILT COLORADO, LLC	August Permit Activity	67,564.49
10/12/2020	TEAM PETROLEUM	2020 Blanket for WWTP Diesel Fuel	1,331.48
10/12/2020	TERRACON CONSULTANTS, INC.	Old Town Street Repair	3,820.00
10/12/2020	TROPHY CREATIVE LLC	New PW Employee Workwear	2,546.23
10/12/2020	UNITED MAILING	BLANKET PO FOR 2020 UTILITY BILLING	2,325.11
10/12/2020	WELD CNTY DEPT PUBLIC HEALTH ENVIRONMENT	2020 Blanket for Water Testing	180.00
10/12/2020	WELLINGTON-COLORADO MAIN STREET PROGRAM	4TH QUARTER FUNDING	18,750.00
10/14/2020	WEX BANK	SENIOR BUS	3,251.33
10/14/2020	XCEL ENERGY	Utilities 8890 Buffalo Creek Pkwy	3,141.35
Total			1,588,215.14

Town of Wellington
P Cards
08-16-2020 to 9-15-2020

Date	Description	Amount	Vendor
09/15/2020	WATER SAMPLING	3.80	USPS PO 0795220339
09/15/2020	BOOTS	179.99	MURDOCH'S RANCH&HOME #
09/15/2020	JEAN ALLOWANCE	319.85	MURDOCH'S RANCH&HOME #
09/15/2020	FLEET EMISSIONS	25.00	AIR CARE COLORADO FT C
09/15/2020	FLEET DIESEL EMISSIONS INSPECTION	85.00	HOUSKA AUTOMOTIVE SERV
09/15/2020	CERTIFICATE PAPER	14.98	AMZN MKTP US*MU28957O2
09/15/2020	CERTIFIED MAIL LEAD AND COPPER	20.50	USPS PO 0795220339
09/15/2020	STORAGE BINS	199.53	AMAZON.COM*MU2KT0WF2
09/15/2020	DOG WASTE BAGS	53.75	AMAZON.COM*MU97Y2912
09/15/2020	WWTP SHOP SUPPLIES	124.95	AMZN MKTP US*MU25O1WO2
09/15/2020	CERTIFIED POSTAGE	18.00	USPS PO 0795220339
09/14/2020	METAL FOR PUBLIC WORKS CANNOPY.	29.98	BOMGAARS #69 WELLINGTO
09/14/2020	FLUORIDE SAMPLING	7.79	USPS PO 0795220339
09/11/2020	SUPPLIES	143.82	EON OFFICE PRODUCTS
09/11/2020	PRESSURE WASHER HOSE REPAIR.	7.29	PARKER STORE MCCOY SAL
09/11/2020	MEMBERSHIP	35.00	RMWEA
09/11/2020	KELLY-EMPLOYEE RECOGNITION FRAME	11.39	AMAZON.COM*MU5451W71 A
09/11/2020	EMPLOYEE DRUG TEST	68.07	FADV DRUG TESTING
09/11/2020	GREEN HOUSE REMODEL	126.20	LOWES #02697*
09/11/2020	LIZ BUSINESS CARDS	48.75	BUSINESS CARD FACTORY
09/11/2020	DIGESTER PROBE REDESIGN.	185.48	E-RIGGING.COM
09/10/2020	LOCATE FLAGS	272.99	HIXON MFG AND SUPPLY C
09/10/2020	POSTAGE MACHINE INK & SEALING SOLUTION	104.96	PITNEY BOWES PI
09/10/2020	MATERIALS FOR DIGESTER PROBE PROJECT	388.70	KELLY SUPPLY CO FORT C
09/10/2020	SCREWDRIVERS, MARKERS, IMPACT SOCKET SET	82.17	BOMGAARS #69 WELLINGTO
09/09/2020	LABEL MAKER AND TWO LABEL TAPE CARTRIDGES.	72.09	EON OFFICE PRODUCTS
09/09/2020	JAIME PEREZ PANT	224.78	DUNGAREES LLC
09/09/2020	SIGNS FOR THE PLANT	474.00	PAYPAL *DYNAMICIMAG
09/09/2020	COMPRESSION FITTINGS FOR FLUORIDE DOSING	2.67	KELLY SUPPLY CO FORT C
09/09/2020	MARKERS, TAPE DISPENSER	13.98	AMZN MKTP US*MU6140781
09/09/2020	SHARPIES	15.95	AMZN MKTP US*MU5SY45F2
09/09/2020	SPLIT - SORTER (25.65%)	14.85	SPLIT - SORTER (25.65%)
09/09/2020	SPLIT - BOOKS (74.35%)	43.05	SPLIT - BOOKS (74.35%)
09/09/2020	PVC PARTS FOR FLUORIDE SATURATOR	118.08	KELLY SUPPLY CO FORT C
09/09/2020	CELL PHONE CASE & SCREEN SAVER R&M	48.97	AMZN MKTP US*MU4A94Z90
09/09/2020	PEST CONTROL	145.00	ECOLAB PEST AS400
09/08/2020	INDUSTRIAL CERTIFICATION TESTING.	100.00	ABC-NV
09/08/2020	DISTRIBUTION 3 CERTIFICATION TESTING.	100.00	ABC-NV
09/08/2020	SLASH PAD AND BATHROOM SUPPLIES	44.62	BOMGAARS #69 WELLINGTO
09/08/2020	SUPPLIES FOR SLASH PAD	110.96	BOMGAARS #69 WELLINGTO
09/08/2020	FLEET	105.24	FLEET
09/08/2020	FLEET	105.24	FLEET
09/08/2020	FLEET	105.24	FLEET
09/08/2020	FLEET	105.22	FLEET
09/08/2020	PUBLIC WORKS STAFF MEETING APPRECIATION LUNCH	437.96	TST* ILLEGAL PETE S -
09/04/2020	TOLL FOR WWTP SAMPLING	60.80	E 470 EXPRESS TOLLS
09/04/2020	PC WIFI ADAPTOR	49.86	AMZN MKTP US*MU6RR3BJ1
09/04/2020	MICROSOFT	12.50	MSFT * E0100BYLCN
09/03/2020	GREEN HOUSE REMODEL	35.63	BOMGAARS #69 WELLINGTO
09/03/2020	WWTP LAUNDRY BILL	185.80	LOVELAND STEAM LAUNDRY
09/03/2020	STREET SIGNS	100.00	AREA WIDE PROTECTIVE
09/03/2020	JAIME PEREZ NEW HIRE SAFETY BOOTS.	193.95	AMZN MKTP US*MU1S11VR1
09/03/2020	JOB POSTING	290.63	INDEED
09/03/2020	SOUTH RIDLEY'S FIELD LOT MOWING	300.00	IN *WICH LAWN CARE
09/02/2020	SUPPLIES	27.67	BOMGAARS #69 WELLINGTO
09/02/2020	RECIP. BLADES	9.99	BOMGAARS #69 WELLINGTO
09/02/2020	1" X100' POLY PIPE	22.32	CPS DISTRIBUTORS
09/02/2020	1/2X3/4 PJ COUPLING	27.86	DANA KEPNER COMPANY
09/02/2020	BACKFLOW PREVENTER PARTS	9.79	BOMGAARS #69 WELLINGTO
09/02/2020	SPRINKLER PARTS	33.10	CPS DISTRIBUTORS
09/02/2020	SPRINKLER PARTS	322.15	CPS DISTRIBUTORS
09/02/2020	LEAK REPAIR PARTS	1.98	BOMGAARS #69 WELLINGTO
09/02/2020	LEAK REPAIR PARTS FOR PWW/H	112.89	DANA KEPNER COMPANY
09/02/2020	LEAK REPAIR PARTS	220.00	DANA KEPNER COMPANY
09/02/2020	LEAK REPAIR PARTS	900.00	DANA KEPNER COMPANY
09/02/2020	LC/LIB KEY AND KEY RINGS	2.21	BOMGAARS #69 WELLINGTO
09/02/2020	AAA BATTERIES	6.96	AMAZON.COM*MM8DD7U70

09/02/2020	MICHELLE S.-TH AA BATTERIES, LEGAL PADS	27.48	AMAZON.COM*MU6UW9NE2
09/02/2020	LOR-HR TRAINING POINTS	500.00	J J KELLER & ASSOCIATE
09/02/2020	STAMP FOR WITHDRAWN BOOKS	27.06	EON OFFICE PRODUCTS
09/02/2020	SENSOR CELL FOR DEPOLOX	237.09	MUNICIPAL TREATMENT EQ
09/02/2020	MEMBRANES, KCL 100ML FOR DEPOLOX METERS	256.37	MUNICIPAL TREATMENT EQ
09/02/2020	AICP CERTIFICATION AND MEMBERSHIP	718.00	AMERICAN PLANNING A
09/02/2020	PW SHOP SUPPLIES	25.96	BOMGAARS #69 WELLINGTO
09/02/2020	WIFI PC ADAPTOR	48.42	AMZN MKTP US*MM6KQ8U10
09/01/2020	SOD FOR LEAK REPAIR.	17.40	KORBY SOD
09/01/2020	PART FOR SHED AT VEWPOINT PARK	36.46	BOMGAARS #69 WELLINGTO
09/01/2020	TOOLS	992.94	DBC IRRIGATION SUPPLY
09/01/2020	PW OFFICE SUPPLIES	37.11	AMZN MKTP US*MU6HC5F32
09/01/2020	3 CHAIR MATS	262.95	EON OFFICE PRODUCTS
08/31/2020	SAFETY VEST	27.51	AMAZON.COM*MM7CR3UU2
08/31/2020	SOIL PREP. AND CONCRETE	12.47	BOMGAARS #69 WELLINGTO
08/31/2020	NEW BATTERY FOR JESSE'S TRUCK	142.95	INTERSTBATTERYROCKIES-
08/31/2020	LOOSE LEAF RINGS	6.99	AMAZON.COM*MM4GM2Q40 A
08/31/2020	TH HAND SANITIZER COVID 19	35.38	AMAZON.COM*MU93E3Z11
08/31/2020	AP 10 KEY NUMERIC PAD	17.99	AMZN MKTP US*MU1LH2N11
08/31/2020	SAFETY EQUIPMENT FOR NEW HIRE JAIME	52.97	BOMGAARS #69 WELLINGTO
08/31/2020	DRY ERASE FOR PW ADMIN BUILDING	49.35	AMZN MKTP US*MU8ZB1ZO1
08/31/2020	NEW DESKTOP PC FOR WWTP	549.99	AMAZON.COM*MU9IP3LB1 A
08/31/2020	FLEET	7.50	FLEET
08/31/2020	FLEET	78.96	FLEET
08/31/2020	SHIPPING	3.80	USPS PO 0795220339
08/28/2020	LAB SUPPLIES	319.27	USA BLUE BOOK
08/28/2020	SPRINKLER REPAIR	62.15	CPS DISTRIBUTORS
08/28/2020	PATTY-GREENHOUSE PAINT SUPPLIES	34.11	DIAMOND VOGEL PAINT #7
08/28/2020	AP STAMP	16.83	EON OFFICE PRODUCTS
08/28/2020	COMPUTER EQUIPMENT	81.38	AMZN MKTP US*MM3BT97S2
08/28/2020	OFFICE & PLANT KEYS	33.75	F & C DOOR CHECK & LOC
08/28/2020	LEVELS	60.98	BOMGAARS #69 WELLINGTO
08/28/2020	PW OFFICE SUPPLIES	0.13	AMZN MKTP US*MM3238B90
08/28/2020	SPRINKLER PARTS	34.63	CPS DISTRIBUTORS
08/27/2020	8 CASES OF WATER FOR ADULT SOFTBALL.	16.00	RIDLEY'S 1136
08/27/2020	FUSES	7.60	NAPA PARTS HEILBRUNS
08/27/2020	PARTS FOR SPRINKLER REPAIR	10.87	CPS DISTRIBUTORS
08/27/2020	SOCKET TOOL & BOLTS FOR PARKS	31.04	BOMGAARS #69 WELLINGTO
08/27/2020	BOOKS	772.00	INGRAM LIBRARY SERVICE
08/27/2020	PW OFFICE SUPPLIES	37.12	AMZN MKTP US*MU6TS0CP1
08/27/2020	PW OFFICE SUPPLIES	80.54	AMZN MKTP US*MM38F1VT0
08/27/2020	SUPPLIES	32.73	EON OFFICE PRODUCTS
08/27/2020	INK AND PAPER TOWELS	164.49	EON OFFICE PRODUCTS
08/27/2020	REPAIR SUPPLIES	22.48	BOMGAARS #69 WELLINGTO
08/26/2020	OFFICE KEYS	6.00	F & C DOOR CHECK & LOC
08/26/2020	SLEDGE HAMMER, WEDGE	87.97	BOMGAARS #69 WELLINGTO
08/26/2020	SPRINKLER REPAIR PARTS	124.33	CPS DISTRIBUTORS
08/26/2020	98 GMC A/C REFILL	19.99	BOMGAARS #69 WELLINGTO
08/26/2020	PARTS FOR SPRINKLER REPAIR	14.35	CPS DISTRIBUTORS
08/25/2020	SEATING FOR FACILITY	84.99	AMZN MKTP US*MM72779E1
08/25/2020	WIRELESS MOUSE FOR ENGINEER	28.99	AMAZON.COM*MM10F3EG0
08/25/2020	DOCKING STATION	121.55	AMZN MKTP US*MM2UW80F0
08/25/2020	CARMEN-TELEWORKING INK COVID 19	15.89	AMAZON.COM*MM0C200X0 A
08/25/2020	AP/COURT HAND SANITIZER COVID 19	35.38	AMAZON.COM*MM1M69P40
08/25/2020	ROAD PAINT AND SUPPLIES	441.68	DIAMOND VOGEL PAINT #7
08/25/2020	ROAD PAINT	349.69	DIAMOND VOGEL PAINT #7
08/25/2020	RETURN! THEY CHARGED TAX	(376.09)	DIAMOND VOGEL PAINT #7
08/25/2020	KARL PROTECTIVE TOE BOOTS	149.99	RED WING SHOES #419
08/25/2020	ONLINE MANUALS	9.32	SCRIBD INC
08/25/2020	PAPER TOWELS, PLANNER	64.21	AMAZON.COM*MM9HA7EX0
08/25/2020	SUPPLIES	393.81	THE HOME DEPOT 1544
08/25/2020	LAPTOP BAG FOR ENGINEER	96.99	AMZN MKTP US*MM3T48761
08/24/2020	O'RINGS FOR PRESSURE WASHER WAND.	4.98	BOMGAARS #69 WELLINGTO
08/24/2020	TH SHREDDING	20.00	IN *SMART DOCUMENT MAN
08/24/2020	KELLY-KRYSTAL E. BUSINESS CARDS	41.25	BUSINESS CARD FACTORY
08/24/2020	JIM L.-MOW AND TRIM	85.00	IN *WICH LAWN CARE
08/24/2020	KELLY-BOARD MEMBER BUSINESS CARDS	129.75	BUSINESS CARD FACTORY
08/24/2020	VAL-TH COFFEE	47.76	AMAZON.COM*MM3ZY8G52
08/24/2020	VINCE GENTRY'S FAREWELL LUNCH	84.00	WELLINGTON GRILL
08/24/2020	WWTP SLUDGE REMOVAL	613.00	MCDONALD FARMS ENTERPR
08/24/2020	PLANNER FOR WTP SUPERINTENDENT	13.98	AMZN MKTP US*MM5T42PE2
08/24/2020	CARMEN-RECEIPT PAPER	12.01	AMAZON.COM*MM1Y576Q1

08/21/2020	REPAIR TOOL	32.36	CPS DISTRIBUTORS
08/21/2020	KEY IDENTIFIERS	6.49	AMZN MKTP US*MM1GP0NZ0
08/21/2020	STREET PAINT	695.10	DIAMOND VOGEL PAINT #7
08/21/2020	HOUR METERS FOR BOOSTER STATION	129.29	AMZN MKTP US*MM1W36B61
08/21/2020	BASEBOARDS - GREEN HOUSE REMODEL	91.20	BUILDERSFIRSTSOURCE627
08/21/2020	TELECONFERENCING SERVICE FOR PW STAFF	15.99	ZOOM.US
08/21/2020	WATER FOR LAB SAMPLING	50.45	WATER - COFFEE DELIVER
08/21/2020	WIRELESS ACCESS POINT FOR NEW FIBER LINE	75.99	AMAZON.COM*MM31450D2 A
08/21/2020	OFFICE SUPPLIES	83.08	EON OFFICE PRODUCTS
08/20/2020	SUPPLIES	44.45	CPS DISTRIBUTORS
08/20/2020	SPRINKLER REPAIR	102.36	CPS DISTRIBUTORS
08/20/2020	CARMEN-TELEWORKING INK COVID 19	16.89	AMAZON.COM*MM6XL14V0 A
08/20/2020	SIGNS AND SUPPLIES	389.50	NO COLO TRAFFIC CONTRO
08/20/2020	PAINT, SCREEN, SEALANT	34.54	THE HOME DEPOT #1512
08/20/2020	ZOOM - COVID EXPENSE	255.98	ZOOM.US
08/19/2020	PARTS FOR SPRINKLER REPAIR	7.99	BOMGAARS #69 WELLINGTO
08/19/2020	SPRINKLER REPAIR	118.30	CPS DISTRIBUTORS
08/19/2020	TOWN HALL TRASH BAGS	26.28	AMAZON.COM*MM70A2VN1 A
08/19/2020	SEATING FOR CONFERENCE TABLE	89.99	AMAZON.COM*MM7G08XZ1
08/19/2020	PW CONFERENCE TABLE SEATING	89.99	AMAZON.COM*MM2YX6XC1 A
08/19/2020	PAPER TOWELS FOR STREETS SHOPS	98.44	EON OFFICE PRODUCTS
08/19/2020	PATTY-BUILDING/PLANNING LABEL PRINTER	76.14	AMAZON.COM*MM8S36Z62
08/18/2020	MAGAZINE SUBSCRIPTIONS	46.94	AMAZON.COM*MM9NV9ED1 A
08/18/2020	MAGAZINE SUBSCRIPTIONS	31.99	AMAZON.COM*MF1UF3YX2 A
08/18/2020	CHEMICAL PUMP MOTOR, DRYING RACK	511.71	USA BLUE BOOK
08/18/2020	HYDRAULIC LIFT CYLINDER FOR DUMP TRUCK	2,376.76	AUTO TRUCK - DENVER
08/18/2020	SUPPLIES	10.82	AMAZON.COM*MF6H24WK2
08/18/2020	SUPPLIES	15.89	AMAZON.COM*MM3W27011 A
08/18/2020	PW ADMIN OFFICE SUPPLIES	28.40	AMZN MKTP US*MM10T0CH2
08/18/2020	PW ADMIN OFFICE SUPPLIES	27.98	AMZN MKTP US*MM8N02191
08/18/2020	TABLE UMBRELLA FOR WCP PARK	41.99	AMZN MKTP US*MF04Q5I50
08/18/2020	PW FACILITY SHADE	73.97	AMZN MKTP US*MM3G93F62
08/18/2020	PW FACILITY SEATING	204.99	AMZN MKTP US*MM1YJ9GH1
08/18/2020	AIR PURIFIER FOR PW FACILITY	305.00	AMZN MKTP US*MM3WQ8LG2
08/18/2020	NEW PHONE CASE FOR JERRY.	23.06	AMAZON.COM*MM9RT4C52 A
08/18/2020	PAINT AND SUPPLIES	104.40	DIAMOND VOGEL PAINT #7
08/18/2020	ROAD PAINT	935.55	DIAMOND VOGEL PAINT #7
08/18/2020	LAB EQUIPMENT	743.10	HACH COMPANY
08/17/2020	PROTECTION PLAN ON NEW ICE MACHINE.	85.51	AMZN MKTP US*MF5NY4UD2
08/17/2020	WEED SPRAYER PARTS	7.75	BOMGAARS #69 WELLINGTO
08/17/2020	WEED SPRAYER PARTS	42.47	POUDRE VALLEY COOPERAT
08/17/2020	PARTS FOR SPRINKLERS	14.99	BOMGAARS #69 WELLINGTO
08/17/2020	SPRINKLER PARTS	116.36	CPS DISTRIBUTORS
08/17/2020	SPRINKLER REPAIR	149.12	CPS DISTRIBUTORS
08/17/2020	TOILET SUPPLIES	4.99	BOMGAARS #69 WELLINGTO
08/17/2020	STEERING STABILZER	35.69	CARQUEST 3901
08/17/2020	LAB STIRRER ORION BENCHTOP PROBE	252.25	USA BLUE BOOK
08/17/2020	REFUND	(59.99)	BESTBUYCOM806268921084
08/17/2020	NEW ICE MACHINE.	489.99	AMZN MKTP US*MM5AC9JG1
TOTAL		25,736.38	