



BOARD OF TRUSTEES – REGULAR MEETING

June 9, 2020

Regular Meeting

MINUTES

A. **CALL TO ORDER**

Mayor Hammon called the regular meeting of the Board of Trustees to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Hammon asked that all rise for the pledge of allegiance.

2. Roll Call

Mayor Troy Hammon

Trustee Jon Gaiter

Trustee John Jerome

Trustee Rebekka Kinney

Trustee Ashley Macdonald

Trustee Tim Whitehouse

Trustee Wyatt Knutson - ABSENT

Also Present:

Kelly Houghteling, Interim Town Administrator

Tyler Sexton, Interim Finance Director

Cody Bird, Director of Planning

Bob Gowing, Director of Public Works

Krystal Eucker, Town Clerk

3. Amendments to Agenda

Mayor Hammon asked if there were any amendments to the agenda to which there was none.

4. Conflict of Interest

Mayor Hammon asked if there were any conflicts of interest on this evening's agenda to which there was none.

B. **COMMUNITY PARTICIPATION**

1. Public Comment

Kristi Cannon, 6886 Mead Street, Wellington, CO commented that in the spirit of Board

transparency of Board of Trustee meetings along with holding individual Board of Trustee Members to a higher level of individual accountability for future voting decisions, I, on behalf of others in the community would like to see the posted minutes show how the Trustees individually voted during the meeting with yes or no votes. This seems to be the practice in other communities and would like to know why this has not been done.

Mr. Hammon commented that this is something that has not been brought up in the past.

Mr. March stated this is a carry over from past minutes preparation.

Melissa Whitehouse, 3922 Grant, Wellington, CO commented that she agreed with Ms. Cannon.

Bryan Ehrlich, 2151 Bee Lake Road, Wellington, CO commented that he will speak regarding items number 7, the item related to fireworks.

2. Presentation

a. SAFEBuilt Presentation

Guest Speaker: Caleb Sulzen, SAFEbuilt Building Official

Mr. Sulzen informed the Board that he will be doing a recap of what SAFEBuilt does and what their role is. SAFEBuilt operates as the Town's building department by completing plan reviews and inspections. If questions arise that are code and building related, they can be forwarded to SAFEBuilt.

Numbers for 2019 include:

- 15 new home building permits issued – Up from 101 permits in 2018
- 25 home alteration permits
- 73 new commercial permits
- 17 commercial renovations.

SAFEBuilt does waive some fees for charitable projects, in 2019, there was over \$29,000 waived in fees on building permits.

Due to the COVID pandemic, SAFEBuilt has been able to do electronic submittals and plan reviews. Instead of individuals having to bring in documents to the office, it can all be done electronically. This process has also reduced the time it takes for plan reviews and building permit issuance.

Mayor Hammon inquired if the 73 new commercial permits equated to new businesses.

Mr. Sulzen stated commercial structure is anything that does not fall under a single-family residential structure so some of those are multi-family dwellings that fall under the commercial permits. The 73 new commercial permits were not all businesses but it is estimated about 1/3 of the permits were new businesses.

Trustee Kinney thanked Mr. Sulzen for all that they have done for the community.

C. CONSENT AGENDA

1. Board of Trustee Minutes from May 12, 2020

Trustee Kinney moved approve the consent agenda; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays - None

Motion carried.

D. ACTION ITEMS

1. Funding Request - Eagles After Hours

Ms. Brucher, Eagles After Hours Coordinator thanked the Wellington Town Board for their support of the Eagles After Hours Program for the Spring 2019 and fall 2020 school year. There were 550 students at Wellington Middle School and of those students, 3,670 (duplicated – students attend twice a week) participated in the Eagles After Hours program.

There were 54 days of programming for the 2020-2021 school year. The programming included Homework Help, Math Tutoring, Ecology Club, Science Olympiad, Yoga, Weightlifting, Sports and Games, MASH (Music After School Help), Chess Club, “Kindness Club”, English/Writing Club, Computer Lab and Community Arts. We service Special Education, Highly at Risk and McKinney Students (who are our homeless students). Our program services 100% of our student population. We know that with the volume of incoming students next school year, we will be serving even more students. We are requesting funding of \$5000.00 for our (Fall 2020 – Spring 2021) school year.

Mayor Hammon confirmed that Ms. Brucher is asking for a funding request from the Board.
Per Mr. Brucher; yes.

Mayor Hammon opened the meeting up for public comment.

Erin Jerome, 3712 Wine Cup Street, Wellington CO commented that she would like to see funding for this program continue.

Trustee Jerome moved to approve the \$5,000 funding request for Eagles After Hours; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas - Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays - None

Motion carried.

2. Appointment to Planning Commission

On May 26, 2020, the Board of Trustees adopted Resolution No. 17-2020 appointing positions to various boards and commissions. At the time the resolution was adopted, there were applications for the vacant seat on the Planning Commission, but the applications had not yet been reviewed.

The Planning Commission conducted interviews with Dan Sattler and Linda Knaack at the June 1,

2020 Planning Commission meeting. Following interviews and discussion, the Planning Commission did not reach consensus on just one applicant to recommend for the appointment. Therefore, the Planning Commission forwarded a recommendation that the Board of Trustees interview both candidates.

Mr. Gaiter asked the following questions of the candidates.

1. What place do you see not for profits in the Town of Wellington and how will that impact decisions on the Planning Commission.

Mr. Sattler stated there is room in every community for non-profits although he would look at all the evidence that is provided from the applicant, staff and from public comments and would make a decision based on that information. Personal preferences are not taken into consideration for those decisions. Decisions will be made based on what would be the best for the Town. The comprehensive plan steering committee that he is currently on is a great opportunity to update the land use codes for clarification of the types of businesses and entities. Mr. Sattler believes that highway commercial needs to be preserved and commercial property as a whole needs to be preserved. There are some good opportunities in Town and those opportunities need to be evaluated. Non-profits could be evaluated to find a good fit in Wellington that would benefit them. The ultimate decision comes back to the Board of Trustees.

Ms. Knaack stated she can't really answer that because it doesn't seem like there is a designated place for them at this time, especially for the churches. Ms. Knaack stated she is excited to be on the steering committee to help with some of the zoning issues. Ms. Knaack does not feel it is a bad thing for the community to have churches and non-profits.

2. What role will the perspective of the public and public comments play in decisions on the Planning Commission?

Mr. Sattler stated public comment will play a big role as it provides a lot of evidence to what decisions are. We listen to the public and take into consideration what they say as there are times that they bring up issues that have not been considered and it is good to have that dialogue. Sometimes when in a leadership position, tough decisions need to be made and those may go against some of the members of the public. As far as the whole town is concerned, it may be a better decision to go against the few members of the public that may have the loudest voice.

Ms. Knaack stated it is very important that we listen to the public and some need to take blinders off and start listening. Ms. Knaack has been handing out postcards for the comprehensive plan at her business to get opinions of the public.

3. What ways are you involved to have an understanding on what the community wants to see in Wellington?

Mr. Sattler stated he is a small business owner, so he talks with other business owners in town and citizens. Since he was a past Trustee, he is asked his opinions and gathers their opinions. Mr. Sattler encourages them to get on the Town's website to engage in some of the community outreach. While on the comprehensive plan steering committee, they are asking the community what is important to them on an ongoing basis.

Ms. Knaack stated she is involved in the community as she was born and raised here. Ms. Knaack is out and about a lot and does have a strong connection with the faith community.

Trustee Kinney asked about what they see as being the biggest challenges of the Planning Commission and where do you see Wellington in 20 years.

Mr. Sattler stated the biggest challenge for the Planning Commission is dealing with the zoning and use codes that are in place today and trying to make those work. Mr. Sattler stated he feels the population will be around 20,000-30,000 and will have restaurants, taverns, bowling alley, movie theater and other stuff to keep the citizens in town for their entertainment. Mr. Sattler could see downtown with 2-story buildings that look like a typical downtown.

Ms. Knaack stated the challenges are commercial growth and zoning. Ms. Knaack has done more research on the zoning map and was surprised to see it was more detrimental than originally though; where are places going to go. In 20 years, her hope is laughter, conversation, family and bringing people together; that is the feeling I want for this community.

Trustee Jerome asked what role do you think the Planning Commission should play as it pertains to the Town's water issues and what requirements should be for developments.

Ms. Knaack stated there is a lot of pieces with the Planning Commission of bringing in code enforcement and looking at the code and how we are following those codes. Water is important for everyone to discuss although the Board has put a lot of energy and effort into the water issues. It is an area that she has not done a lot of research on although if there is a residential area coming to Wellington, we need to be assured that there is some available water.

Mr. Sattler stated it is something that needs discussed although it is not the role of the Planning Commission to make policies, as that is the role of the Board of Trustees. The Planning Commission cannot just continue with cash-in-lieu because the water shares need to be found.

Trustee Macdonald asked what the role of the Planning Commission is and what would your position be on lifting the moratorium on marijuana.

Ms. Knaack stated the role of the Planning Commission is really about code enforcement and bringing in code. The Planning Commission does bring recommendations to the Board of Trustees. Ms. Knaack stated she would not be comfortable with lifting the moratorium on marijuana but would need to know more information before making a decision.

Mr. Sattler stated the role of the Planning Commission is to look at the codes and to make sure the project that is presented fits within those codes. The Planning Commission is not really code enforcement. The most important role is the quasi-judicial role that when all the information is presented to the Planning Commission, we have to act similar to the way the judge would act. After reviewing all the information and listening to both sides, then a decision could be made. Mr. Sattler stated he would discourage lifting the moratorium on marijuana.

Mayor Hammon asked how they feel about other items related to marijuana that are allowed in the code.

Mr. Settler stated as an example, if CBD oil is presented and the applicant is bringing in everything needed for that project, then my personal opinion does not matter. We must base decisions on what the code says and not personal views.

Ms. Knaack stated if it is within code, we would have to move forward. I do think there is a public safety factor as well to make sure the citizens are safe.

Mr. Sattler stated he feels that in the position of a Planning Commissioner, experience means a lot. Experience is a big contributor with water issues and zoning issues.

Ms. Knaack stated she feels that she has a lot to bring to the table being that she is native of Wellington and has watched the town grow and, in some ways, not healthy growth. Ms. Knaack feels that her diverse background would be a big contributor to the Planning Commission.

Mayor Hammon opened the meeting up for public comment.

Melissa Whitehouse, 3922 Grant, Wellington, CO stated this town is still paying for a lot of the issues that come about by not being able to read a site plan. Ms. Whitehouse commented that she has seen it in the past on the Planning Commission that the Commissioners themselves may or may not have the ability to read the site plans and the question that she has for both of the candidates is if they feel comfortable reading a site plan.

Ms. Knaack stated she has worked in the construction industry for 13 years and has the ability to read a site plan.

Mr. Sattler stated he can read a site plan although it is not his expertise. There are individuals on the Planning Commission right now that can read site plans.

Trustee Jerome moved to nominate Dan Sattler to the Planning Commission; Trustee Macdonald seconded the motion. Roll call on the vote resulted as follows:

Yeas – Jerome, Macdonald

Nays – Gaiter, Kinney, Whitehouse, Hammon

Motion failed.

Trustee Gaiter moved to nominate Linda Knaack to the Planning Commission; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Kinney, Whitehouse, Hammon

Nays – Jerome, Macdonald

Motion carried.

Trustee Kinney moved to approve Resolution 21-2020 designating Linda Knaack as the Planning Commission appointee; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

3. Annexation Agreement for Poudre School District Annexation

Mr. Bird stated The Town Board was presented with a draft annexation agreement and it was subsequently tabled to the June 9, 2020 meeting to allow coordination between Town staff and PSD staff. Town staff is recommending that the annexation agreement and a development agreement be approved concurrently. Details of the development agreement are still forthcoming, some of which are dependent upon additional analysis and plan review. Town staff recommends this item be tabled while both the annexation agreement and development agreement are being prepared

Trustee Whitehouse moved to table the PSD Annexation and Development Agreement with the Poudre School District to June 23, 2020; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

4. Resolution 19-2020 — Plan of Administrative Organization

Ms. Houghteling informed the Board that the Town Administrator shall propose a plan of administrative organization to the Board of Trustees within ninety (90) days after his or her appointment, which, if approved by the Board of Trustees, shall be adopted by resolution. The administrative plan shall provide for such departments and employees as may be deemed necessary for the efficient administration of the Town. All such employees shall be appointed by the Town Administrator/Clerk with approval of the Board of Trustees. Although serving in an Interim capacity, the organizational chart must be approved by the Board of Trustees.

Trustee Macdonald inquired as to the plan for a communication specialist or public information officer.

Ms. Houghteling stated that is something that staff has been discussing for 2021 staffing needs and it is a high priority issue.

Mayor Hammon opened the meeting up for public comment to which there was none.

Trustee Jerome moved to approve Resolution 19-2020; Trustee Kinney seconded the motion.

Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

5. Resolution 20-2020: Watering Restrictions

Mr. Gowing stated Wellington has seen the highest record of water usage this year with 41 million gallons used; that is a 42% increase over 2019. Outside watering is a significant part of the water demand and potable water for outdoor use is something that needs to be managed better. The water treatment plant was running at capacity last week. The microfiltration plant has not been turned on yet as the microfiltration plant does not address taste and odor. When the microfiltration plant runs in the summer, we can expect a slight elevation in taste and odor. The bulk water dispenser is in need of repair and the part has been ordered.

Trustee Whitehouse inquired if the Wilson Wells were part of the equation.

Mr. Gowing stated the Wilson Wells and Nano were turned on at the end of last month.

Trustee Kinney commented that public education will be needed to roll out water restrictions.

Mayor Hammon inquired if the plant is keeping up with demand.

Mr. Gowing stated we are keeping up with demand although June, July and August could be the problem months as there has been more water usage than normal.

Mayor Hammon inquired if there will be warnings issued that violate the water restrictions before

finest are imposed.

Mr. Gowing stated a group of staff have come together to develop a “policy” that includes warnings and a stepped-up fine program.

Mayor Hammon inquired as to how the fines were determined.

Mr. March stated they were discussed at a staff level.

Trustee Kinney commented that she does not feel comfortable to make this effective immediately.

Mr. March stated the intention is there will be a hang tag that consists of a warning. If there is not immediate attention, the water usage could increase in the next few weeks.

Mr. Gowing stated having the resolution in place is part of the education piece.

Trustee Gaiter inquired as to the maximum production without turning on the microfiltration.

Mr. Gowing stated the convention plant can run safely to 2.2 million gallons per day. The nano produces about .5 million gallons per day, the microfiltration produces about .3 million gallons per day and the RO is about .1 million gallons per day. The balance between these systems and running these plants closer to maximum, there is a higher risk of breakdowns.

Trustee Gaiter inquired as to one section of the resolution that mentions keeping runoff to an insignificant amount and that seems to be vague; is there a way to quantify that.

Mr. March stated that was debatable when developing the resolution; although that would seem to be a serious amount of water that the code enforcement officer can make the call on.

Mr. Bird commented that as the supervisor for the code enforcement officer, it is the intention to be educational and informative and showing leniency versus a punishment. There does need to be a measure in place to enforce when appropriate.

Mayor Hammon commented that there needs to be proper notice to the residents of Wellington.

Mayor Hammon opened the meeting up for public comment.

Jason Meadows, 18445 Bandana Lane, Wellington, CO commented that the bulk water station is the only source of water for some residents north of Wellington. Once that station was shut down, many residents have been left with no way of getting water other than traveling to Fort Collins. Is there a way to secure the water station for residents rather than oil and construction companies?

Mr. Gowing stated the bulk water dispenser fails on a regular basis and has recently failed again. There is a part on order to fix the station. The Town has looked into a card reader versus the bill and coin system that is currently in place and that is a substantial investment. It may be difficult to differentiate between residents as they should have a water tap and construction companies.

Kimberly Vandress, 9038 Plainsmen Drive, Wellington, CO has concerns about the amount of water used at the splash pad. Last summer, due to a broken part, the water ran all day long regardless if there were people there or not.

Christine Gaiter, 8132 4th Street, Wellington, CO commented that she would like to see reduced

hours for the splash pad when it does open.

Shirrell Tietz, 4525 Ingalls Drive, Wellington, CO commented that she would like to know how usage will be looked at, if it will be water bill usage or visual usage.

Mr. Gowing stated it will be based on visual usage.

Melissa Whitehouse, 3922 Grant Avenue, Wellington, CO commented that in the last few months of water bills, this is the first time in years there is an estimated usage instead of actual reads. This makes it difficult to self-monitor their usage.

Mr. Gowing stated there was a couple months of estimates as there were some folks that were quarantined which included the meter reader.

Kent Allen, 68630 McClellan Road, Wellington, CO inquired if there are plans to temporarily hold off on new buildings to not increase the use issue.

Mayor Hammon stated Wellington is not holding off on any new development but we are not allowing construction workers fill up.

Cynthia Sullivan, 4173 Hayes Circle, Wellington, CO commented that section 3 has a limit of 2 days but in another section, it varies limiting outdoor watering.

Mr. March stated there was a revision to section 3 and that limitation to outdoor watering was clarified so that when it was intended to apply to non-utility users.

Trustee Jerome moved to approve Resolution 20-2020 with the adjustments to section 3 and if a warning is required it will be a posted warning; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

6. Wellington Senior Resources, Inc - Town of Wellington Contract Renewal

Ms. Woodruff informed the Board that Wellington Senior Resources, Inc., (WSR) has a historical relationship with the Town. Part of their charter, in connection with Larimer County Office on Aging Funding (LCOA) is to provide transportation to medical appointments for Wellington Seniors. Transportation is provided via the Senior Van which belongs to the WSR. The Town's has historically provided fuel, maintenance and vehicle insurance for the Senior Van, and Leeper Center use for various activities through this annual contract.

Items that have been modified in the contract include:

1. Align Town and WSR contract renewal dates with Larimer County Office on Aging Funding renewal with WSR (July 1-June 30).
2. Remove the \$2000 capital contribution listed on previous contracts. This item has no known definition or use. It has been a "placeholder" for years according the current Director for WSR and she is unaware of its purpose.
3. Clean up some of the language of the previous contract such as - emptying of ashtrays, cleaning of carpets. No smoking is allowed in the building and there is no carpet in the areas that the Seniors use.

Mayor Hammon opened the meeting up for public comment to which there was none.

Trustee Gaiter moved to approve the Wellington Senior Resources Contract; Trustee Whitehouse seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

7. 4th of July Decision

Mayor Hammon stated the Town has decided to not have the 4th of July parade or the video to avoid social gatherings. The fireworks display is still available to the Town so the discussion this evening will be to decide if the fireworks should or should not happen. Mayor Hammon commented that he sees no reason not to move forward with the fireworks until something changes.

Trustee Gaiter commented that Larimer County was exploring watching fireworks from vehicles at The Ranch.

Trustee Whitehouse commented that he understands that Fort Collins has cancelled their fireworks show and does have concerns that the Town is sponsoring a gathering event.

Trustee Jerome commented that the Town should move forward with the fireworks.

Trustee Macdonald stated she would echo Trustee Jerome's statement.

Sergeant Rairdon commented that Fort Collins, Estes Park and Red Feather Lakes have cancelled their shows according to 9 News. The towns of Wellington, Loveland, Windsor, Greeley, Cheyenne and Timnath are planning to move forward with the fireworks display. In the past Wellington has seen people in town from Fort Collins so it is predicted that we will see Fort Collins residents this year as well. A plan for traffic control can be worked out with C-DOT and the State Patrol.

Bryan Ehrlich, 2151 Bee Lake Road, Wellington, CO commented that the fireworks display in Wellington is starting to get pretty well renowned; its more than a fireworks display, it is a message of patriotism. The message is also supported by the video and music. When the fireworks show is seen over trees it will not have as much of an impact without the video and choreographed music. I would ask that the decision to cancel the video be delayed for a bit. This will be the perfect opportunity to test social distancing. If the COVID-19 virus slows and towns are able to have events, it would be better to have the video and be prepared than not have it.

Mayor Hammon confirmed that it is a \$1,350 risk to do the video that may not be able to be displayed.

Mr. Ehrlich stated that is correct.

Mayor Hammon commented that the Board needs to decide to move forward or not with the fireworks and the video; if the video doesn't work than that is a minimal loss of \$1,350.

Trustee Kinney commented that she is in favor of fireworks but not the video.

Trustee Gaiter commented that at this time, he would like to say no to the video.

Trustee Jerome commented that he is in for both.

Mayor Hammon opened the meeting for public comment.

Rudy Vandress is concerned that other areas have cancelled fireworks and is also concerned about individuals flooding into Wellington.

Travis Stevens, 3812 Hamilton Avenue, Wellington, CO commented that he is in favor of fireworks because individuals can see them from their homes.

Shirrell Tietz, 4525 Ingalls Drive, Wellington, CO inquired if there was a way to make an announcement, so Channel 9 News has corrected information.

Trustee Macdonald moved to move forward with the 4th of July fireworks; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

8. Tables & Chairs Funding Discussion

Ms. Houghteling informed the Board that at previous Board of Trustees meeting, the group discussed potentially purchasing tables and chairs to support businesses looking to expand their outdoor footprint to increase their seating capacity. C-DOT is working on a right-of-way process permit as the Town will need to submit an application to use the sidewalk if any of the businesses are along Cleveland Avenue.

Trustee Whitehouse inquired as to the lead time on the items.

Ms. Houghteling stated it really depends on how much we are willing to pay for shipping.

Trustee Jerome inquired if C-DOT is willing to allow businesses to use the sidewalks.

Ms. Houghteling stated they have issued draft guidelines at this point but nothing is formalized.

Mayor Hammon opened the meeting up for public comment.

Erin Jerome 3712 Wine Cup Street, Wellington, CO commented that she is so grateful that so many of you have made it your mission to support our many small businesses. With that being said, I am the owner of Trim Salon, located on Cleveland Ave, & I know that I speak for not only myself when I say that some of us are struggling daily to meet all of the new regulations, set forth by the county (Masks, social distancing, limited capacity). My reason for this comment is to make you all aware that we rely on you all to help set the precedence for following these guidelines, especially while you're venturing back into businesses as they reopen. I know that my business could really benefit from FULL support from you all. Thank you!

Melissa Whitehouse, 3922 Grant Avenue, Wellington, CO stated if we assume 4 table sets for each of the 5 restaurants under consideration, those 20 sets would be under 5k.

Kallie Cooper, 6852 Hayfield Street, commented that if Wellington does move forward with purchasing these tables, that there would be consideration of the Main Streets design team to review them.

Trustee Gaiter authorizing \$10,000 for tables and chairs for local businesses; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

9. Ordinance 12-2020: Modifying Special Event Liquor Licensing

Mr. March informed the Board that the State Liquor Code was moved last year a different title. This ordinance is referencing the correct section for special event liquor licensing.

Mayor Hammon opened the meeting up for public comment to which there was none.

Trustee Whitehouse moved to approve Ordinance 12-2020; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

Mayor Hammon closed the regular meeting at 9:49 p.m. and opened the Liquor License Review Board

E. OTHER BOARDS

Roll Call

Mayor Troy Hammon

Trustee Jon Gaiter

Trustee John Jerome

Trustee Rebekka Kinney

Trustee Ashley Macdonald

Trustee Tim Whitehouse

Trustee Wyatt Knutson - ABSENT

1. **Liquor License Review Board**

Wellington Grill Renewal

Mr. March stated this agenda item needs to be tabled to the next meeting.

Trustee Macdonald moved to table the Wellington Grill renewal to June 23, 2020; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Kinney, Macdonald, Whitehouse, Hammon

Nays – None

Motion carried.

Mayor Hammon closed the Liquor License Review Board and resumed the regular meeting at 9:50 p.m.

F. REPORTS

1. Town Attorney

None.

2. Town Administrator

a. COVID-19 Update

Ms. Houghteling informed the Board that the Town Hall public hours are from 9:00 a.m. to 3:00 p.m., the Annex is by appointment, Municipal Court has resumed, the Library is doing curbside pickups and by appointment, recreation is still in the works, the Senior Center is closed but the senior van is still operating. The dog park is open along with playgrounds, basketball courts, all fields, disc golf and tennis courts. The skate park is closed for repair and the splash pad is currently closed.

3. Staff Communications

None.

4. Board

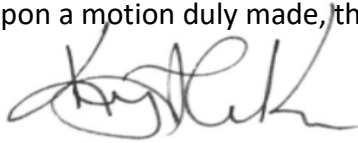
Trustee Gaiter thanked the Town Public Works staff on working on the potholes.

G. EXECUTIVE SESSION (If Needed)

No Executive Session.

H. ADJOURN

Upon a motion duly made, the meeting was adjourned at 9:55 p.m.



Krystal Eucker, Town Clerk