TOWN OF WELLINGTON

BOARD OF TRUSTEES
October 20, 2020
5:30 PM

Please click the link below to join the webinar:
https://zoom.us/j/92646259347?pwd=bnIrWUJQUGU0a0k0aEJRNU1KRTdUUT09
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WORK SESSION AGENDA

A. ITEMS

1. Joint Meeting with Wellington Fire Protection District , 5:30-6:30 p.m.

- District Capital Improvements Plan
- Town's Comprehensive Plan
- Highlights of Town Water/Wastewater Infrastructure Improvements
- Fee Waiver Agreement Discussion
- General Q & A

2. Review 2021 Draft Budget

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements Individuals needing special accommodation may request assistance by contacting the Deputy Clerk at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

Board of Trustees Meeting

Date: October 20, 2020
Submitted By:

Joint Meeting with Wellington Fire Protection District , 5:30-6:30 p.m.

Subject:

- **District Capital Improvements Plan**
- **Town's Comprehensive Plan**
- **Highlights of Town Water/Wastewater Infrastructure Improvements**
- **Fee Waiver Agreement Discussion**
- **General Q & A**

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

STAFF RECOMMENDATION

ATTACHMENTS

None

Board of Trustees Meeting

Date: October 20, 2020
Submitted By:
Subject: Review 2021 Draft Budget

EXECUTIVE SUMMARY

BACKGROUND / DISCUSSION

The Town contracted with Compensation Studios to conduct a compensation study. These studies are typically done every 2-3 years, the Town has not completed an employee compensation study in over 10 years. All salary and positions are put into a salary grade from 100-1400 based on job descriptions. These grades are matched with positions within our demographic and provide a ranged salary for all Town staff. The ability to provide a competitive salary will begin the process of retaining our top talent. We attached this study as well as the 2021 draft budget for the Boards review. The final budget must be approved by the Board on or before December 31st. The adopted budget will be submitted to DOLA on or before January 31st.

STAFF RECOMMENDATION

ATTACHMENTS

1. Salary Request 2021
2. Draft Budget - 2021

TOWN OF
WELLINGTON

Compensation Survey Results from Compensation Studio LLC.

*top 3 tiers modified for 2021 based on advertised hiring range for Town Administrator

Salary Grade	Percent between Midpoints	Range Minimum	Range Midpoint	Range Maximum	Range Spread	2020 Aged Market Average	Total for Tier	Number of Positions
100		$33,100 $15.91	**$38,930** $18.72	$44,760 $21.52	35%	**$38,930**	$56,416	1.50
200	14%	$37,100 $17.84	**$44,500** $21.39	$51,900 $24.95	40%	**$44,518**	$83,560	2.00
300	6%	$39,200 $18.85	**$47,000** $22.60	$54,800 $26.35	40%	**$47,031**	$374,142	7.50
400	8%	$42,200 $20.29	**$50,650** $24.35	$59,100 $28.41	40%	**$50,631**	$375,034	8.25
500	11%	$45,900 $22.07	**$56,200** $27.02	$66,500 $31.97	45%	**$56,196**	$477,938	8.50
600	9%	$50,200 $24.13	**$61,500** $29.57	$72,800 $35.00	45%	**$61,507**	$355,050	6.00
700	13%	$56,900 $27.36	**$69,650** $33.49	$82,400 $39.62	45%	**$69,638**	$198,000	3.00
800	16%	$65,900 $31.68	**$80,750** $38.82	$95,600 $45.96	45%	**$80,713**	$0	0.00
900	18%	$78,000 $37.50	**$95,500** $45.91	$113,000 $54.33	45%	**$97,170**	$695,213	8.00
1000	10%	$85,900 $41.30	**$105,250** $50.60	$124,600 $59.90	45%	**$105,235**	$401,650	4.00
1100	10%	$92,200 $44.33	**$115,300** $55.43	$138,400 $66.54	50%	**$115,301**	$225,300	2.00
1200	9%	$105,400	**$128,113** $61.59	$151,213 $72.70	43%	**$136,964**	$116,653	1.00
1300	9%	$118,600	**$140,925** $67.75	$164,025 $78.86	38%	**$165,429**	$129,375	1.00
1400	9%	$145,000	**$165,000**	$185,000	28%	**$187,775**	$165,000	1.00
							$3,653,331	**53.75**

Range midpoint set lower than market to maintain spread

*top three tiers compressed maintaining differential

Budget Discussions for 2021

		Summary of Salaries				
	Positions	**Percent**		**Budget**		**Salaries**
2018	37	19.09%		$9,229,044		
2019	43.25	23.40%		$11,062,760		
2020	46.25	21.03%	17.50%	$13,279,292		
					PY	$2,754,121
2021	47.25	20.74%		$15,280,464		
2021	53.75	24.06%		$15,280,464		
		2021 Proposed Request				
	47.25	**$3,145,393**				**$391,272**
	6.5	**$507,938**				**$507,938**
	53.75	**$3,653,331**				**$899,210**

BLS U.S. BUREAU OF LABOR STATISTICS

September 17, 2020 Employer costs for Employee Compensation
Wages & Salaries for State and local government workers 32.43%

AICPA American Institute of CPAs

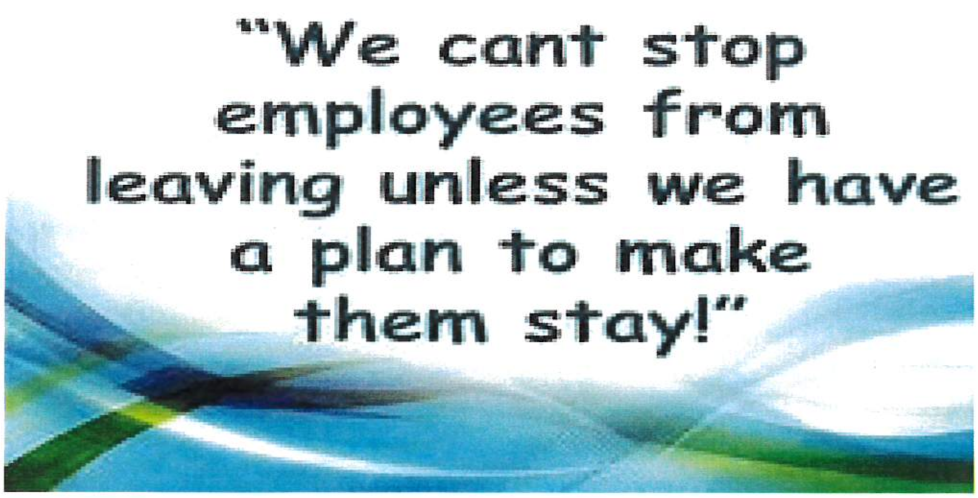
Standard by Industry - State and local wage and salaries 30-38%

2020 Changes

Salary Savings	$405,019
Meter Reader retired	($19,265)
Filled with FTE	$47,840
Recreation part time guest services	($15,658)
Fill with FTE	$46,425
Total Salary Savings 2021	**$464,361**

Requested Positions 2021

		Range	
Purchasing/Grants - reorg into finance	-1		
Grants absorbed by Assist. Fin Dir and Fin Dir			
Court Clerk combined with Admin	-0.25		
Payroll moved to Finance	1		
Accounts Payable combined with Purchasing	0.25		
	0		
Deputy Public Works Director	1	1100	
Civil Engineer	1	900	
Building Official	1	900	* backfilled with prof. svs
Director of Park & Recreation	1	1000	
IT Technician	1	600	* backfilled with prof. svs
Management Analyst	1	600	
HR Generalist - PT	0.5	500	
	6.5		



Draft Budget - 2021

TOWN OF
WELLINGTON

Governmental Funds
2021 Fund Projections
Overview

Revenues	9,443,709
Expenditures	
Operating cost	8,372,485
Administration/Overhead	1,099,504
Debt Service	269,460
CIP projects	2,908,988
Total Expenditure	12,650,437
Amount Available	(3,206,728)
Projected 2020 FB	12,647,109
Projected 2021 Ending FB	9,440,381
Required FB	3,073,702

General Fund
2021 Fund Projections
Overview

Revenues	
Property Tax:	1,512,412
Sales Tax:	1,486,830
Building Material Use Tax:	70,000
Severance Taxes/Mineral Lease:	66,167
Franchise Fees:	187,000
Building Permits:	126,500
Business Licenses:	31,660
Land Use Fees:	61,000
Court Fines:	8,500
Misc. Other Revenues:	89,200
Transfer:	
From Streets	545,982
From Water	1,221,358
From Sewer	765,022
From Drainage	135,801
From Parks	539,819
Total Revenue	6,847,251
Expenses	
Operating cost	6,979,039
CIP projects	958,421
Total Expenditure	7,937,460
Amount Available	(1,090,209)
Projected 2020 FB	7,381,483
Projected 2021 Ending FB	6,291,274
Required FB	**2,216,871**

Streets Fund
2021 Fund Projections
Overview

Revenues	
Sales Tax	340,000
Road Impact Fee:	122,400
Motor Vehicle Spec. Ownership:	90,000
Motor Vehicle Registration Tax:	25,000
Motor Vehicle Use Tax:	500,000
Highway Users Tax:	263,000
Street Cut Permits	7,000
Sale of Assets	1,000
Investment earnings	15,000
Road & Bridge Tax:	38,000
Total Revenue	1,401,400
Expenses	
Admin/OH	545,982
Operating cost	335,592
CIP projects	1,684,567
Total Expenditure	2,566,141
Amount Available	(1,164,741)
Projected 2020 FB	2,490,401
Projected 2021 Ending FB	1,325,660
Required FB	**462,462**

Parks Fund
2021 Fund Projections
Overview

Revenues	
Sales Tax:	433,659
Use Tax on Construction Materials	35,000
Motor Vehicle Use Tax	100,000
Developer Park Fee Escrow	-
Developer Trail Fee Escrow	-
Park Impact Fee:	72,000
Trails Impact Fee:	32,400
Open Space Sales Tax:	270,000
Recreation Fees/Sales:	32,000
Conservation Trust Fund	200,000
Investment Earnings	20,000
Total Revenue	1,195,059
Expenses	
Admin/OH	553,522
Operating cost	1,057,854
Debt Service	269,460
CIP projects	266,000
Total Expenditure	2,146,836
Amount Available	(951,777)
Projected 2020 FB	2,775,225
Projected 2021 Ending FB	1,823,448
Required FB	**394,369**

Water Fund
2021 Fund Projections
Overview

Revenues	
Water Sales	5,033,462
Investments	150,000
Tap Fees	504,000
Property Tax (Debt Service)	85,593
Total Revenue	5,773,055
Other Inflows	
CWRPDA Loan	7,850,000
Total Inflows	7,850,000
Total Revenue and Inflows	13,623,055
Expenses	
Admin/OH	1,221,358
Operating cost	1,472,653
Water Purchase	2,058,854
Debt Service	1,621,453
CIP projects	8,790,000
Total Expenditure	15,164,318
Amount Available	(1,541,263)
Projected 2020 FB	5,617,643
Projected 2021 Ending FB	4,076,380
Required FB	5,216,383

Sewer Fund
2021 Fund Projections
Overview

Revenues	
Sewer Services	1,442,295
Investments	166,000
Tap Fees	540,000
Total Revenue	2,148,295
Expenses	
Admin/OH	765,022
Operating cost	832,535
Debt Service	507,752
CIP projects	4,436,250
Total Expenditure	6,541,559
Amount Available	(4,393,264)
Projected 2020 FB	8,237,682
Projected 2021 Ending FB	3,844,418
Required FB	3,703,378

Drainage Fund
2021 Fund Projections
Overview

Revenues	
Drainage Services	265,000
Investments	10,000
Motor Vehicle/Bridge Tax	16,400
Tap Fees	60,480
Total Revenue	351,880
Expenses	
Admin/OH	135,801
Operating cost	26,500
Debt Service	-
CIP projects	556,351
Total Expenditure	718,652
Authority Income	485,000.00
Authority Expenditure	485,000.00
	-
Amount Available	(366,772)
Projected 2020 FB	964,682
Projected 2021 Ending FB	597,910
Required FB	**184,802**

Legislative Board

The Board of Trustees acts as the governing body and legislative branch for the Town of Wellington's government and develops public policy consistent with the needs of the community by way of enacting ordinances, formal motions, and resolutions which provide direction to the Town Administrator.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	11,659	11,659	0.0%
Materials & Supplies	20,500	15,000	-26.8%
Operations & Maintenance	61,986	139,400	124.9%
Total	94,145	166,059	76.4%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Mayor	1	1	1
Council	6	6	6
Total	7	7	7

LEGISLATIVE
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 11		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-11-5102	Benefits	859	859	859	859
201-11-5107	Elected Official Compensation	10,520	-	10,800	10,800
		11,378	859	11,659	11,659
Materials & Supplies					
201-11-5414	Election Expense	-	10,683	20,500	15,000
		-	10,683	20,500	15,000
Operations & Maintenance					
201-11-5331	Publishing & Legal Notice	1,420	2,159	1,486	1,200
201-11-5335	Dues & Subscriptions	950	-	2,500	2,500
201-11-5352	Municipal Legal Services	11,311	-	35,000	35,000
201-11-5363	R&M Computer/Office Equipment	910	3,556	-	1,000
201-11-5380	Travel & Training	3,877	1,553	10,000	10,000
201-11-5950	Board Outreach	-	79	3,000	80,000
201-11-5951	Board Discretionary Fund	-	479	10,000	7,000
201-11-5495	Miscellaneous	522	58	-	-
201-11-5530	Code Review & Update	950	3,346	-	2,700
		19,942	11,230	61,986	139,400
TOTAL EXPENDITURES		31,320	22,772	94,145	166,059

Judicial

The Municipal Court maintains files on all citations issued by the Larimer County Sheriff Department and Code Enforcement for violations of municipal law; hears all cases involving said violations and reports all applicable convictions to the Department of Motor Vehicle's Licensing Bureau. Records are maintained in such a manner to assure that all sentences are processed in a legal and timely manner according to state law.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	8,379	-	-100.0%
Materials & Supplies	2,500	2,500	0.0%
Operations & Maintenance	27,600	22,100	-19.9%
Total	38,479	24,600	-36.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Court Clerk	0.25	0.25	0
Total	0.25	0.25	0

JUDICIAL
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 12		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-12-5100	Wages & Salaries	5,368	479	5,472	-
201-12-5102	Benefits	2,406	260	2,907	-
		7,775	739	8,379	-
Materials & Supplies					
201-12-5214	Office Supplies	-	618	2,500	2,500
		-	618	2,500	2,500
Operations & Maintenance					
201-12-5109	Magistrate	9,000	9,000	9,000	9,000
201-12-5349	Court Clerk	-	-	-	-
201-12-5359	Prosecuting Attorney	7,197	4,283	15,000	7,500
201-12-5380	Travel & Training	494	142	3,600	3,600
201-12-5495	Miscellaneous	1,499	-	-	-
201-12-5498	Court Appointed Counsel	-	-	-	1,000
201-12-5499	Translator Fees	-	150	-	1,000
		18,191	13,575	27,600	22,100
TOTAL EXPENDITURES		25,966	14,932	38,479	24,600

Administration

The Town Administrator is appointed by the Board of Trustees and serves as the chief administrative officer of the organization. The Town Administrator's Office is responsible for providing direction on day-to-day operations, overseeing and implementing organizational policies, laws and Town ordinances, providing the Board of Trustees support, implementing organizational goals, appointing department directors and the development and submission of the annual budget to the Board of Trustees.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	267,020	493,500	84.8%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	76,700	115,100	50.1%
Total	343,720	608,600	77.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Town Administrator	1	1	1
Assistant Town Administrator	1	1	1
Management Analysis	0	0	1
Communication and Marketing Specalist	0	1	1
Total	2	3	4

ADMINISTRATION
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 13		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-13-5100	Wages & Salaries	210,596	215,858	221,328	408,725
201-13-5102	Benefits	39,222	30,289	45,692	84,775
		249,818	246,147	267,020	493,500
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-13-5331	Publishing & Legal Notices	809	-	2,200	1,500
201-13-5335	Dues & Subscription	10,312	6,000	8,000	8,000
201-13-5336	Public Relations	602	57	-	600
201-13-5348	Legal/Eng.-Water Rights Issues	-	-	-	-
201-13-5352	Legal Services	47,345	89,597	25,000	75,000
201-13-5356	Professional Fees	9,349	14,000	35,000	25,000
201-13-5381	Mileage Reimbursement	415	-	1,500	-
201-13-5496	Community Relations	535	1,000	5,000	5,000
		69,368	110,654	76,700	115,100
TOTAL EXPENDITURES		319,185	356,801	343,720	608,600

Finance

The Finance Department manages and accounts for the Town's financial resources. This department prepares and monitors the annual budget, invests Town funds to protect assets, maintains fiscal liquidity and maximizes income in compliance with all governing financial and accounting laws.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	460,933	468,443	1.6%
Materials & Supplies	32,500	28,400	-12.6%
Operations & Maintenance	239,693	224,900	-6.2%
Total	733,126	721,743	-1.6%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Finance Director	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00
Accounts Payable Clerk	0.75	0.75	1.00
Utility Services	1.00	1.00	1.00
Payroll Specialist	-	1.00	1.00
Total	3.75	4.75	5.00

FINANCE
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 14		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-14-5100	Wages & Salaries	261,963	222,684	328,657	366,948
201-14-5102	Benefits	89,912	89,283	132,276	101,495
		351,875	311,967	460,933	468,443
Materials & Supplies					
201-14-5311	Postage	23,733	2,128	5,000	2,400
201-14-5321	Printing Services	380	28,394	27,500	26,000
		24,113	30,522	32,500	28,400
Operations & Maintenance					
201-14-5155	Road & Bridge Tax IGA	-	-	16,000	-
201-14-5510	Insurance and Bonds	140,346	119,068	134,833	148,000
201-14-5353	Accounting & Audit	19,640	24,400	24,400	27,000
201-14-5335	Dues and Subscriptions	-	151	3,000	3,500
201-14-5338	Bank Service Charge	312	-	1,000	-
201-14-5363	R&M Computer/Office Equip	-	2,247	-	1,500
201-14-5378	Office Space Rental	14,795	1,361	15,840	3,000
201-14-5380	Travel and Training	-	2,500	10,250	10,500
201-14-5381	Mileage Reimbursement	168	35	800	-
201-14-5560	County Treas. Fees	22,218	21,000	33,070	30,000
201-14-5640	Paying Agent Fee	500	500	500	1,200
201-14-5733	Traffic Signals	69,597	-	-	-
201-14-5950	Document Shredding	180	20	-	200
		267,756	171,282	239,693	224,900
TOTAL EXPENDITURES		643,745	513,771	733,126	721,743

Customer Service

The Customer Service Department provides newcomers and longtime customers information to Town operations and services. The Deputy Town Clerk is the record keeper for the town and is responsible for elections, building permits, liquor licenses, an the municipal code.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	155,977	170,207	9.12%
Materials & Supplies	6,500	8,500	30.77%
Operations & Maintenance	3,800	7,950	109.21%
Total	166,277	186,657	12.26%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Administrative Assistant	1.00	1.00	1.00
Deputy Clerk	1.00	1.00	1.00
Total	2.00	2.00	2.00

CUSTOMER SERVICE
BUDGET SUMMARY

EXPENDITURES

		2019	2020	2020	2021
FUND/DIVISION - 15		ACTUAL	PROJECTED	BUDGETED	BUDGETED
Compensation & Benefits					
201-15-5100	Wages and Salaries	112,722	152,106	114,901	133,175
201-15-5102	Benefits	27,516	30,213	41,076	37,032
		140,237	182,318	155,977	170,207
Materials & Supplies					
201-15-5214	Office Supplies	6,750	6,000	6,000	6,000
201-15-5363	R&M Computer/Office Equip.	1,931	16,318	500	2,500
		8,681	22,318	6,500	8,500
Operations & Maintenance					
201-15-5105	Temporary Employment Services	-	16,500	-	-
201-15-5331	Publishing & Legal Notices	104	-	-	-
201-15-5335	Dues & Subscriptions	-	-	-	400
201-15-5380	Travel & Training	-	-	-	3,500
201-15-5381	Mileage Reimbursement	-	-	300	300
201-15-5495	Miscellaneous	6,424	1,238	3,500	3,500
201-15-5948	Employee Apparel	-	-	-	250
		6,528	17,738	3,800	7,950
TOTAL EXPENDITURES		155,447	222,374	166,277	186,657

Human Resources

The HR Manager is responsible for employee compensation and benefits administration; recruitment and; employee relations, training and development of staff; personnel policy development and interpretation.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	96,379	154,460	60.3%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	112,639	29,600	-73.7%
Total	209,018	184,060	-11.9%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Human Resources Manager	1.00	1.00	1.00
Administrative Assistant	-	-	0.50
Total	1.00	1.00	1.50

HUMAN RESOURCES
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 16		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-16-5100	Wages & Salaries	30,048	48,150	71,647	118,775
201-16-5102	Benefits	14,220	13,239	24,732	35,685
		44,268	61,389	96,379	154,460
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-16-5226	Executive Search	1,976	43,301	10,900	-
201-16-5356	Professional Fees	-	6,000	25,000	2,400
201-16-5380	Travel & Training	41,389	18,000	65,239	4,000
201-16-5580	Employee Drug Testing	2,593	1,000	2,000	2,000
201-16-5582	Employee Wellness/Recognition	770	-	5,000	13,000
201-16-5583	Background Check	837	1,500	700	1,000
201-16-5948	Employee Apparel	2,070	3,000	3,000	4,800
201-16-5949	Employee Advertising	1,339	3,300	800	2,400
		50,974	76,101	112,639	29,600
TOTAL EXPENDITURES		95,242	137,490	209,018	184,060

Information Services

The Town of Wellington contracts out Information Systems services to an outside company. Through our contract, they support Town staff with IT Help Desk support, manage hardware and software needs for all departments, and maintain the security network environment.

The Town of Wellington contracts out Information System services to an third party vendor.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	73,459	0.0%
Materials & Supplies	125,000	140,000	12.0%
Operations & Maintenance	47,200	49,600	5.1%
Total	172,200	263,059	52.8%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
IT Technician	-	-	1.00
Total	-	-	1.00

INFORMATION SERVICES
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 17		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-17-5100	Wages	-	-	-	55,850
201-17-5102	Benefits	-	-	-	17,609
		-	-	-	73,459
Materials & Supplies					
201-17-5579	Software License/Support	74,738	155,702	125,000	140,000
		74,738	155,702	125,000	140,000
Operations & Maintenance					
201-17-5345	Telephone Services	29,363	32,568	23,000	24,000
201-17-5585	Website Maintenance	23,328	5,091	10,000	6,000
201-17-5382	Network Administration	4,431	4,241	5,000	6,000
201-17-5384	Internet Service	5,402	11,115	5,200	10,000
201-17-5386	E-Mail Services	12,341	2,412	-	-
201-17-5947	Copier Expense	2,033	2,785	4,000	3,600
		76,898	58,212	47,200	49,600
TOTAL EXPENDITURES		151,635	213,915	172,200	263,059

Planning and Zoning

The Planning and Development Department promotes healthy and sustainable growth by providing for the orderly growth of the community and the businesses within it. The department includes the Town Planner and Development Coordinator and provides oversight for contractual services for building plan review and inspections.

The Department is responsible for regulatory review of zoning and subdivision of land to assure compliance with the Town's Comprehensive Plan. Staff assist residents, property owners, businesses, and developers in understanding and applying the Town's plans and regulations. The department also facilitates meetings for the Planning Commission and Board of Adjustments; and provides professional expertise to other advisory boards and the Board of Trustees.

Activities include long-range and current planning, implementation of Wellington's Comprehensive Plan, site plan review and zoning administration. The department facilitates the development review process for all new developments and redevelopment activities. Development review includes coordination with contracted engineering services, building inspection services, as well as coordination with the Wellington Fire Protection District and other outside agencies as appropriate.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	247,167	393,319	59.1%
Materials & Supplies	9,000	13,500	50.0%
Operations & Maintenance	543,447	544,775	0.2%
Total	799,614	951,594	19.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Planning Director	1.00	1.00	1.00
Planning Coordinator	1.00	1.00	1.00
Planner II	-	1.00	1.00
Building Official	-	-	1.00
Total	2.00	3.00	4.00

PLANNING AND ZONING
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 18		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Personnel Services					
201-18-5100	Wages & Salaries	133,240	145,393	195,838	320,993
201-18-5102	Benefits	22,125	29,500	51,329	72,327
		155,365	174,893	247,167	393,319
Materials & Supplies					
201-18-5214	Office Supplies	769	7,781	7,500	11,000
201-18-5331	Recording & Legal Publishing	1,694	1,283	1,500	2,500
		2,463	9,064	9,000	13,500
Operations & Maintenance					
201-18-5335	Dues and Subscriptions	657	135	1,810	1,830
201-18-5350	Building Insp. Fee Remittance	320,608	532,389	450,000	450,000
201-18-5352	Legal Services	-	-	10,000	10,000
201-18-5354	Reimbursable Legal Services	-	-	2,500	2,500
201-18-5355	Engineering Services-Municipal	66,662	5,000	30,000	30,000
201-18-5356	Reimbursable Engineering Ser.	57,776	-	30,000	30,000
201-18-5357	Reimbursable Planning Services	1,049	-	10,000	10,000
201-18-5380	Travel & Training	2,154	1,200	7,387	9,965
201-18-5381	Mileage Reimbursement	119	300	1,750	480
201-18-5401	Grants/Loans - Consulting	-	-	-	-
201-18-5402	Development Review Consulting	-	-	-	-
201-18-5495	Miscellaneous	204	-	-	-
		449,229	539,024	543,447	544,775
TOTAL EXPENDITURES		607,057	722,981	799,614	951,594

Law Enforcement

The Town of Wellington contracts with the Larimer County Sheriff's Office for law enforcement services. The contract provides for a sergeant, a corporal and 8 deputies to provide patrol services for the town. Deputies assigned to Wellington focus on establishing a community-oriented police presence within the town. Deputies are responsible for traffic enforcement, criminal law enforcement, and providing limited animal control duties when the Town's Code Enforcement Officer is unavailable. They enforce Wellington's Municipal Ordinances in addition to applicable county, state and federal laws. Deputies in Wellington conduct their patrol duties using marked patrol cars, bicycles and foot patrols. The School Resource Officer instructs safety programs at the 3 schools located in Wellington, investigates criminal activity on school grounds and attends school activities

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	1,351,314	1,518,500	12.4%
Total	1,351,314	1,518,500	12.4%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

LAW ENFORCEMENT
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 21		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits		-	-	-	-
		-	-	-	-
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
201-21-5364	LCSO - Personnel	1,225,660	1,031,031	1,031,031	1,500,000
201-21-5376	LCSO - Support Costs	140,571	300,783	300,783	-
201-21-5377	LCSO - Community Activities	1,047	1,000	1,500	1,000
201-21-5378	LCSO - Office Rental/Maint.	14,387	17,500	17,500	17,500
201-21-5495	LCSO - Miscellaneous	380	-	500	-
		1,382,046	1,350,314	1,351,314	1,518,500
TOTAL EXPENDITURES		1,382,046	1,350,314	1,351,314	1,518,500

Code Enforcement

The Neighborhood Services Officer ensures the Town's zoning, subdivision, nuisance, grading and drainage codes, and health and safety regulations are followed. Activities include conducting field investigations and inspections, gathering information, preparing reports, advising violators, issuing summonses, obtaining compliance or initiating legal action, responding to complaints, and testifying in court. The purpose of this position is to work together with residents and property owners to achieve a clean, safe, and aesthetically pleasing community which enhances the quality of life in Town of Wellington by ensuring proper compliance with Town codes, standards, and regulations.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	71,303	62,744	-12.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	20,200	14,242	-29.5%
Total	91,503	76,986	-15.9%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Nieghborhood Service Officer	1.00	1.00	1.00
Total	1.00	1.00	1.00

CODE ENFORCEMENT
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 24		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-24-5100	Wages & Salaries	36,011	53,159	48,790	55,850
201-24-5102	Benefits	4,623	6,386	22,513	6,894
		40,634	59,545	71,303	62,744
Materials & Supplies					
		-	-	-	-
		-	-	-	-
Operations & Maintenance					
201-24-5231	Fuel, Oil & Grease	5,832	4,211	5,700	6,042
201-24-5233	R&M - Machinery & Equip. Parts	-	1,000	300	-
201-24-5345	Telephone Services	1,273	1,088	1,200	1,200
201-24-5363	R&M Computer/Office Equip	-	564	-	-
201-24-5371	Cell Phone/Accessories	76	-	-	-
201-24-5372	Uniforms	-	60	-	-
201-24-5374	Humane Society Holding Charges	11,511	2,569	4,000	4,000
201-24-5375	Protective Insp. Equipment	828	1,500	3,000	3,000
201-24-5380	Travel & Training	-	1,000	6,000	-
201-24-5495	Miscellaneous	49	-	-	-
		19,568	11,992	20,200	14,242
TOTAL EXPENDITURES		60,202	71,537	91,503	76,986

Public Works

The Public Works Department is divided into 4 divisions: water, wastewater, public works, and engineering. This department oversees the Capital Improvement Program (CIP), water treatment, wastewater treatment, drainage systems, streets, facilities, parks, trails and fleet management. For 2019, the department has a staff of 13 permanent employees and 4 seasonal personnel. Public Works Department maintains over 60 miles of streets; sweeping, snow removal, patching, striping, crack sealing, etc. Public Works maintains over 33 miles of wastewater collections lines; 47 miles of water distribution lines; and numerous manholes, water valves, and fire hydrants; 161 acres of parks and 3.2 miles of trails.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	1,169,967	1,579,761	35.0%
Materials & Supplies	65,475	48,200	-26.4%
Operations & Maintenance	190,750	199,160	4.4%
Total	1,426,192	1,827,121	28.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Director of Public Works	1.00	1.00	1.00
Deputy Director	-	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Civil Engineer I	1.00	1.00	1.00
Civil Engineer II	1.00	1.00	1.00
Civil Engineer II	-	1.00	1.00
Public Works Superintendent	1.00	1.00	1.00
Mechanic	1.00	1.00	1.00
Maintenance III	1.00	1.00	1.00
Street Equipment Operator II	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Equipment Operator I	1.00	1.00	1.00
Maintenance I	1.00	1.00	1.00
Maintenance Operator II	1.00	1.00	1.00
Utility Distribution Collection	1.00	1.00	1.00
Utility Distribution Collection			1.00
Meter Reader/Locator Inspector	0.50	0.50	-
Distribution Collection ORC	-	1.00	1.00
Total	13.50	16.50	17.00

PUBLIC WORKS
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 34		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-34-5100	Wages & Salaries	685,671	742,039	848,986	1,195,923
201-34-5102	Benefits	221,131	257,121	320,981	383,838
		906,802	999,159	1,169,967	1,579,761
Materials & Supplies					
201-34-5241	Shop Supplies	3,712	1,104	5,400	4,200
201-34-5372	Uniforms	1,680	24,743	25,425	18,000
201-34-5422	Small Tools	192	-	1,000	1,000
201-34-5941	PW Office Supplies	18,795	19,189	25,400	19,000
201-34-5947	Copier Expense	7,020	10,646	8,250	6,000
		31,399	55,682	65,475	48,200
Operations & Maintenance					
201-34-5213	Data Processing Supplies	111	-	-	-
201-34-5231	Fuel, Oil & Grease	1,944	1,404	2,500	2,500
201-34-5233	R&M- Machinery & Equip. Parts	993	2,481	2,500	2,500
201-34-5329	HOA Fees	360	300	360	360
201-34-5335	Dues & Subscriptions	2,032	4,804	5,400	4,000
201-34-5363	R&M Computer/Office Equip.	5,036	11,702	4,390	5,800
201-34-5370	Safety Workwear Allowance	-	1,000	1,600	1,200
201-34-5371	Cell Phone/Accessories	33	84	10,000	-
201-34-5380	Travel & Training	13	-	-	18,000
	Employee Recognition	-	-	-	1,800
201-34-5396	Weed/Refuse Clean Up	-	13	-	-
201-34-5398	Waste Collection Service	7,862	9,021	8,000	8,000
201-34-5402	Dev. Review/Misc. Consulting	2,205	-	40,000	40,000
201-34-5404	Big Event Grill	-	-	-	-
201-34-5456	Mosquito Control	9,400	10,600	15,000	15,000
201-34-5457	Rodent Control	-	-	1,000	-
201-34-5356	Professional Services	-	14	80,000	60,000
201-34-5495	Miscellaneous	221	96	-	-
201-34-5790	GIS/Mapping	4,463	21,960	20,000	40,000
		34,672	63,478	190,750	199,160
TOTAL EXPENDITURES		972,873	1,118,320	1,426,192	1,827,121

Cemetery

The Highland Cemetery is located at 9192 NE Frontage Road. The Town of Wellington performs all the routine operations and maintenances at the cemetery.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	2,500	5,000	100.0%
Operations & Maintenance	20,000	25,000	25.0%
Total	22,500	30,000	33.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CEMETRY
BUDGET SUMMARY

EXPENDITURES

		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
FUND/DIVISION - 42					
Personnel Services					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
201-42-5423	Sand & Gravel & Road Base	-	404	2,500	5,000
		-	404	2,500	5,000
Operations & Maintenance					
201-42-5382	Grounds Maintenance Service	-	-	5,000	5,000
201-42-5454	Survey	12,921	-	15,000	20,000
		12,921	-	20,000	25,000
TOTAL EXPENDITURES		12,921	404	22,500	30,000

General Use Building & Community Center

These are buildings owned or leased by the Town for Town employees.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	13,500	27,200	101.5%
Operations & Maintenance	55,357	47,200	-14.7%
Total	68,857	74,400	8.1%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

GENERAL USE BUILDING & COMMUNITY CENTER SUMMARY
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 49		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
201-49-5367	R&M Serv./Supplies - Buildings	15,133	25,000	12,500	25,000
201-49-5368	Cleaning Supplies	475	2,809	1,000	2,200
		15,608	27,809	13,500	27,200
Operations & Maintenance					
201-49-5341	Electricity	15,525	13,057	15,857	10,000
201-49-5342	Water	2,036	3,970	2,200	3,100
201-49-5343	Sewer	1,762	1,761	1,800	1,600
201-49-5344	Natural Gas - Heat	15,576	11,972	14,000	12,000
201-49-5346	Storm Drainage	2,680	2,627	3,000	2,500
201-49-5369	Janitorial Service	21,685	-	18,000	18,000
201-49-5495	Miscellaneous	-	-	500	-
201-49-5533	Equipment Rental	-	-	-	-
201-49-5994	TV/VCR/Projector	-	-	-	-
		59,264	33,387	55,357	47,200
TOTAL EXPENDITURES		74,873	61,196	68,857	74,400

Community Activities

The Wellington Community Activities Commission (CAC) is comprised of volunteers who want to give back to Wellington by giving their time and energy to coordinate community events. Annual events include the Easter Egg Hunt, Fishing Derby, 4th of July, Halloween Costume Contest, Veteran's Day, and the Parade of Lights.

Due to lack of community interest; eliminating the Valentine's Day Dance, Neighborhood Cleanup, Summer Movies in the Park, and Fall Dance

Increase to reflect the growth in popularity of the Easter Event for additional port-o-potties

Increase in 4th of July for traffic control expense and adding the car show to the budget.

The cost of ads in the North Forty have increase by $60 per ad, the budget reflects this increase.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	90,910	77,910	-14.3%
Total	90,910	77,910	-14.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

COMMUNITY ACTIVITIES
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 50		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
		-	-	-	-
		-	-	-	-
Operations & Maintenance					
201-50-5150	9 Health Fair	-	-	-	-
201-50-5152	Boys & Girls Club Contribution	282	-	-	-
201-50-5187	Got What It Takes	-	-	-	-
201-50-5188	Eagles After Hours	5,048	5,000	5,000	-
201-50-5190	Car Show Expenditures	4,149	-	4,000	-
201-50-5192	CAC Program Expenditures	21,852	5,000	25,410	35,410
201-50-5193	Traffic & Crowd Control	4,000	4,500	4,500	-
201-50-5196	CAC Related Equipment	288	-	-	-
201-50-5222	Town Picnics / Parties	8,651	6,500	6,500	-
201-50-5495	Miscellaneous	100	-	-	-
201-50-5908	Holiday Lighting	3,117	5,000	5,000	2,500
201-50-5932	Fireworks	32,097	34,950	35,000	37,500
201-50-5933	Senior's Van	8,116	5,500	5,500	2,500
201-50-5934	Holiday Supplies	125	-	-	-
		87,825	66,450	90,910	77,910
TOTAL EXPENDITURES		87,825	66,450	90,910	77,910

Economic Development

As a newly formed department, the Economic Development Director encourages development that reflects and enhances Wellington's unique culture and historic characteristics. The Economic Development Director helps build a solid foundation to increase the Town's economic vitality, diversify the community's tax base, and strengthen the quality of life for our residents.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	127,829	-	-100.0%
Materials & Supplies	2,250	-	-100.0%
Operations & Maintenance	131,831	75,000	-43.1%
Total	261,910	75,000	-71.4%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Economic Development Director	1.00	1.00	-
Total	1.00	1.00	-

ECONOMIC DEVELOPMENT
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 51		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-51-5100	Wages & Salaries	51,000	53,630	90,337	-
201-51-5102	Benefits	13,566	19,453	37,492	-
		64,566	73,082	127,829	-
Materials & Supplies					
201-51-5214	Office Supplies	173	1,257	600	-
201-51-5311	Postage	-	-	150	-
201-51-5321	Printing	537	236	1,500	-
		710	1,493	2,250	-
Operations & Maintenance					
201-51-5101	Seasonals	-	506	-	-
201-51-5154	Economic Development	-	9,610	10,000	-
201-51-5157	Main Street Project Contrib.	75,000	75,000	75,000	-
201-51-5335	Dues/Fees/Subscriptions	1,522	1,629	2,000	-
201-51-5356	Professional Fees	3,932	5,000	25,000	60,000
201-51-5363	R&M Computer/Office Expense	5,582	-	-	-
201-51-5380	Travel/Mileage	2,221	-	3,000	-
201-51-5381	Mileage Reimbursement	670	-	-	-
201-51-5401	Contracts Services/Marketing	52,923	12,000	16,831	15,000
201-51-5495	Miscellaneous	14,010	-	-	-
201-51-5785	CDOT Building Upgrades	(3,966)	-	-	-
		151,895	103,745	131,831	75,000
TOTAL EXPENDITURES		217,171	178,320	261,910	75,000

Library

The library operates out of the Leeper Center and is open 42.5 hours per week and has approximately 24,000 items available for use. The Wellington Public Library has a collection of materials of interest to children and adults. These items are available for check out and/or use within the library. Public access to the internet is provided to the public. The library offers fax, scanning, and copier service. Staff programs activities and educational content for adults, teens, and children.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	145,965	166,850	14.3%
Materials & Supplies	32,550	17,800	-45.3%
Operations & Maintenance	24,825	8,100	-67.4%
Total	203,340	192,750	-5.2%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Library Director	1.00	1.00	1.00
Assistant Library Director	0.75	0.75	0.75
Library Clerk	0.50	0.50	0.50
Library Clerk	0.50	0.50	0.50
Library Clerk	0.50	0.50	0.50
Total	3.25	3.25	3.25

LIBRARY
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 55		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
201-55-5100	Wages & Salaries	116,375	113,738	112,372	142,299
201-55-5102	Benefits	25,241	19,750	33,593	24,550
		141,616	133,489	145,965	166,850
Materials & Supplies					
201-55-5214	Office Supplies	4,364	4,054	6,000	2,500
201-55-5311	Postage	121	150	150	-
201-55-5312	Stamps	-	-	-	-
201-55-5321	Printing Services	-	-	400	-
201-55-5793	E-Books - Subscriptions	1,550	5,500	5,500	5,500
201-55-5900	Library Books	14,115	6,500	17,000	3,500
201-55-5901	Library Shelving & Furnishings	1,013	200	2,000	100
201-55-5902	Courier Service	822	1,201	1,500	1,200
201-55-5903	Grant Donation	4,499	5,202	-	5,000
		26,485	22,807	32,550	17,800
Operations & Maintenance					
201-55-5331	Publishing & Legal Notices	-	-	700	-
201-55-5333	Dues	-	-	200	-
201-55-5335	Subscriptions	412	158	1,000	200
201-55-5337	Summer Reading Program	1,231	600	1,500	350
201-55-5345	Telephone Services	1,308	-	1,650	1,650
201-55-5347	Story Time Supplies	-	165	200	-
201-55-5363	R&M Computer/Office Equip.	1,240	500	750	500
201-55-5380	Travel & Training	579	500	1,250	400
201-55-5384	Internet Service	1,312	1,200	2,200	1,000
201-55-5387	Special Event Supplies	128	-	375	-
201-55-5495	Miscellaneous	374	150	500	-
201-55-5579	Software License/Support	5,685	6,000	11,000	3,500
201-55-5792	Multi Media	2,033	1,000	3,500	500
		14,302	10,273	24,825	8,100
TOTAL EXPENDITURES		182,403	166,569	203,340	192,750

Transfer - General Fund

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	1,609,743	2,411,168	0.0%
Total	1,609,743	2,411,168	0.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

TRANSFER - GENERAL FUND
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 56		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
		-	-	-	-
Transfer					
201-56-5001	Transfer to Capital Projects Fund	-	470,612	1,609,743	2,411,168
		-	470,612	1,609,743	2,411,168
TOTAL EXPENDITURES		-	470,612	1,609,743	2,411,168

Streets

The Street Divisions strives to ensure the safe and efficient movement of pedestrians, bicyclists, and motorists on public streets to the extent possible with signs and pavement markings. The Streets Division is responsibilities include:
Street patching
Street painting
Crack sealing
Pothole repair
Roadway weed control

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	18,000	18,000	0.0%
Operations & Maintenance	319,842	317,592	-0.7%
Transfer	1,580,388	2,230,549	41.1%
Total	1,918,230	2,566,141	33.8%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

STREETS
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 203		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
203-34-5214	Office Supplies	648	38	-	-
203-34-5241	Shop Supplies	6,046	3,231	7,000	7,000
203-34-5371	Cell Phone/Accessories	-	-	-	-
203-34-5422	Small Tools	213	2,271	3,000	3,000
203-34-5453	R&M Supplies - Street Sweeper	5,093	1,079	8,000	8,000
		12,000	6,619	18,000	18,000
Operations & Maintenance					
203-34-5231	Fuel, Oil & Grease	6,763	5,709	7,000	9,000
203-34-5233	R&M- Machinery & Equip. Parts	11,965	19,479	18,000	20,000
203-34-5240	Street Paint, Signs, & Parts	9,081	20,429	10,000	15,000
203-34-5244	Tires & Tubes	2,168	160	5,000	5,000
203-34-5341	Electricity	174,761	155,509	169,600	169,600
203-34-5342	Water	5,893	5,327	5,492	5,492
203-34-5355	Engineering Services	-	-	-	-
203-34-5356	Professional Services	1,600	-	-	-
203-34-5370	Safety Workwear Allowance	2,258	2,000	9,500	9,500
203-34-5372	Uniforms	1,841	-	-	-
203-34-5380	Travel & Training	1,000	-	-	-
203-34-5397	Weed Control	87	800	4,000	4,000
203-34-5423	Sand & Gravel & Roadbase	15,708	3,266	10,000	10,000
203-34-5424	Fabricated Material (Asphalt)	2,158	8,330	20,000	20,000
203-34-5425	Street Maint.-Crack Seal,etc.	3,830	-	10,000	10,000
203-34-5495	Miscellaneous	117	-	-	-
203-34-5533	Equipment Rental	552	1,500	3,000	3,000
203-34-5562	County Clerk Fees	41,089	37,500	27,250	32,000
203-34-5941	Safety & First Aid Kits	235	6,500	5,000	5,000
203-34-5943	Developer Escrow Refund	-	14,910	-	-
203-34-5942	Larimer County - I25 Improvement	15,697	-	16,000	-
		296,803	281,419	319,842	317,592
Transfer					
203-56-5000	Transfer to General Fund	549,862	506,938	506,938	545,982
203-56-5001	Transfer to Capital Projects Fund	-	489,440	1,073,450	1,684,567
		549,862	996,378	1,580,388	2,230,549
TOTAL EXPENDITURES		858,666	1,284,416	1,918,230	2,566,141

Water

The Water Division is dedicated to providing its customers with a safe, high quality and reliable water supply that meets or exceeds all federal and state drinking water requirements. The goal is to produce and distribute our product in the most efficient way, while maintaining and upgrading the system to meet future requirements. We are also committed to providing professional and courteous services to satisfy the diversified needs of our customers

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	438,063	403,288	-7.9%
Materials & Supplies	216,125	220,000	1.8%
Operations & Maintenance	1,571,982	2,889,154	83.8%
Debt Service	1,623,879	1,621,453	-0.1%
Transfer	19,431,682	10,011,358	-48.5%
Total	23,281,731	15,145,254	-34.9%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Water Plant Superintendent	1.00	1.00	1.00
Senior Water Operator	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Water Plant Operator I	1.00	1.00	1.00
Total	5.00	5.00	5.00

WATER
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 204		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
204-34-5100	Wages & Salaries	206,359	219,877	308,228	302,760
204-34-5102	Benefits	59,586	74,858	129,835	100,528
		265,946	294,735	438,063	403,288
Materials & Supplies					
204-34-5214	Office Supplies	711	772	-	-
204-34-5221	Chemicals	148,514	175,631	175,000	175,000
204-34-5241	Shop Supplies	1,481	5,766	3,000	3,500
204-34-5370	Safety Workwear Allowance	2,242	2,000	8,125	9,000
204-34-5371	Cell Phone/Accessories	11	-	-	-
204-34-5422	Small Tools	1,887	2,000	5,000	7,500
204-34-5969	Lab Equipment	572	15,000	25,000	25,000
		155,418	201,170	216,125	220,000
Operations & Maintenance					
204-34-5227	Plant Utilities	29,073	11,339	36,000	35,000
204-34-5229	Drinking Water Program Fee	865	-	1,000	1,000
204-34-5231	Fuel, Oil & Grease	12,183	8,421	12,000	12,000
204-34-5233	R&M- Machinery & Equip. Parts	4,553	16,893	15,000	18,000
204-34-5244	Tires & Tubes	-	-	4,000	2,000
204-34-5334	Water Testing	38,512	26,294	70,000	80,000
204-34-5339	On-Line Utility Bill Pay-Fees	32,836	27,942	31,032	31,000
204-34-5341	Electricity	95,222	75,923	86,418	100,000
204-34-5345	Telephone Service	233	1,000	780	800
204-34-5351	Permit Fees	580	1,500	1,500	1,500
204-34-5355	Engineering Services	-	-	-	-
204-34-5356	Professional Services	7,846	60,000	60,000	75,000
204-34-5372	Uniforms	3,619	439	-	-
204-34-5380	Travel & Training	5,027	3,000	12,750	11,000
204-34-5384	Internet Service	662	811	-	1,000
204-34-5401	Rate Study - Consulting	473	-	-	-
204-34-5423	Sand & Gravel & Road Base	-	-	3,000	3,000
204-34-5433	R&M Supp. / Serv. Plant	65,770	75,379	86,000	95,000
204-34-5434	R&M Supp. / Serv. Lines	8,947	22,404	25,000	30,000
204-34-5435	R&M Supp. / Serv. Hydrants	17,607	20,000	25,000	15,000
204-34-5436	R&M Supp. / Serv. Res. & Ditch	421	-	3,500	-
204-34-5439	R&M Supp. / Serv. Meters	7,389	-	-	-
204-34-5440	Sludge Removal	-	10,000	140,000	170,000
204-34-5455	Lab Supplies	5,954	8,400	8,400	10,000
204-34-5495	Miscellaneous	538	21,146	21,000	10,000
204-34-5533	Equipment Rental	-	-	2,000	5,000
204-34-5560	County Treas. Fees	1,849	2,027	2,000	2,000
204-34-5593	Raw Water Purchases	709,318	2,300,000	757,852	2,058,854
204-34-5594	Nano Effluent Fees	-	-	-	-
204-34-5742	Chlorine Diox. Feeder	-	-	-	-
204-34-5743	UV Bulbs and Sleeves	-	-	-	-
204-34-5745	Water Rights	9,558	-	-	-
204-34-5825	Hydrant Meter	25	-	4,000	1,000
204-34-5829	Leak Detection - Line/Tanks	507	-	5,000	-
204-34-5903	Water Meters - New Homes	61,487	-	63,000	40,000
204-34-5941	Safety & First Aid Kits	2,253	15,000	25,000	20,000
204-34-5957	Alarm Monitor	-	-	-	-
204-34-5958	WTP Security/Monitor	-	-	32,500	35,000
204-34-5961	Sludge Pump	-	-	4,500	6,000
204-34-5963	Meter Replacement	40,427	-	33,750	20,000
204-82-5633	BP Raw Water Fee Reserve	-	-	-	-
		1,163,734	2,707,918	1,571,982	2,889,154
Transfer					
204-56-5000	Transfer to General Fund	706,970	908,674	908,674	1,221,358
204-56-5001	Transfer to Capital Projects Fund	-	3,142,764	18,523,008	8,790,000
		706,970	4,051,438	19,431,682	10,011,358
Debt Service					
204-90-5612	Berkadia - Bond Principal	-	24,000	24,000	25,000
204-90-5613	CWCB Loan-Principal	-	45,518	45,518	51,201
204-90-5622	Berkadia - Bond Interest	6,949	4,000	4,000	4,000
204-90-5623	CWCB Loan-Interest	12,772	12,075	12,075	6,392
204-90-5626	2001 - CWR&PDA Loan Principal	-	67,257	67,257	69,974
204-90-5627	2001 - CWR&PDA Loan Interest	10,028	6,265	6,265	3,548
204-90-5630	CWRPDA 2019 Series A Principal	-	1,006,798	1,006,798	1,025,372
204-90-5631	CWRPDA 2019 Series A Interest	324,061	457,966	457,966	435,966
		353,810	1,623,879	1,623,879	1,621,453
TOTAL EXPENDITURES		2,645,878	8,879,140	23,281,731	15,145,254

Sewer

Sewage collection and treatment is the responsibility of the Public Works Department. This division maintains and operates the Town's wastewater system

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	310,702	368,635	18.6%
Materials & Supplies	72,600	62,500	-13.9%
Operations & Maintenance	400,470	401,400	0.2%
Debt Service	536,440	507,752	-5.3%
Transfer	1,937,798	5,201,272	168.4%
Total	3,258,010	6,541,560	100.8%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Waste Water Superintendent	1.00	1.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Waste Water Operator I	1.00	1.00	1.00
Total	4.00	4.00	4.00

SEWER
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 205		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
205-34-5100	Wages & Salaries	233,551	263,273	229,498	273,752
205-34-5102	Benefits	64,175	92,971	81,204	94,883
		297,726	356,244	310,702	368,635
Materials & Supplies					
205-34-5214	Office Supplies	117	14	-	-
205-34-5221	Chemicals	24,772	33,471	35,000	35,000
205-34-5233	R&M- Machinery & Equip. Parts	7,945	12,000	20,000	20,000
205-34-5241	Shop Supplies	716	1,000	2,500	2,500
205-34-5371	Cell Phone/Accessories	36	-	2,500	-
205-34-5422	Small Tools	3,180	5,000	5,000	5,000
205-34-5973	Samplers	7,503	-	7,600	-
		44,271	51,485	72,600	62,500
Operations & Maintenance					
205-34-5227	Plant Utilities	106	-	-	-
205-34-5228	State Discharge Permit	2,825	2,944	5,000	5,000
205-34-5231	Fuel, Oil & Grease	9,072	6,746	7,652	9,500
205-34-5339	On-Line Utility Bill Pay Fees	23,316	19,203	22,133	23,000
205-34-5341	Electricity	94,915	87,038	88,000	90,000
205-34-5342	Water	12,909	6,625	12,000	15,000
205-34-5344	Natural Gas	8,968	7,213	8,560	10,000
205-34-5345	Telephone Services	209	61	-	200
205-34-5346	Storm Drainage	-	-	-	-
205-34-5355	Engineering Services	27,328	-	-	-
205-34-5356	Professional Services	7,832	60,000	80,000	60,000
205-34-5370	Safety Workwear Allowance	2,497	1,000	6,500	6,500
205-34-5372	Uniforms	2,730	2,500	4,500	-
205-34-5380	Travel & Training	4,449	4,000	10,625	9,000
205-34-5384	Internet Service	455	1,077	-	1,200
205-34-5423	Sand & Gravel & Road Base	-	-	5,500	5,500
205-34-5433	R&M Supp. / Serv. Plant	12,748	19,635	48,000	52,000
205-34-5434	R&M Supp. / Serv. Lines	4,337	18,070	52,800	48,000
205-34-5440	Sludge Disposal	12,873	17,933	17,500	22,000
205-34-5455	Lab Supplies	3,480	4,933	5,000	5,000
205-34-5495	Miscellaneous	1,625	-	-	-
205-34-5533	Equipment Rental	-	1,500	1,500	2,500
205-34-5554	Sewer Testing	12,073	12,476	7,500	15,000
205-34-5941	Safety & First Aid Kits	672	4,895	1,000	4,000
205-34-5969	Lab Equipment	8,036	9,934	13,500	12,000
205-34-5972	Confined Space Entry	-	-	3,200	6,000
		253,454	287,785	400,470	401,400
Debt Service					
205-90-5614	2002-CWR&PDA - Loan Principal	-	297,919	297,919	314,169
205-90-5615	2002-CWR&PDA - Loan Interest	57,793	65,953	65,953	18,169
205-90-5616	2014 WWTP Bonds - Principal	-	105,000	105,000	110,000
205-90-5617	2014 WWTP Bonds - Interest	97,611	67,568	67,568	65,415
		155,403	536,440	536,440	507,752
Transfer					
205-56-5000	Transfer to General Fund	466,512	570,562	570,562	765,022
205-56-5001	Transfer to Capital Projects Fund	-	561,210	1,367,236	4,436,250
		466,512	1,131,772	1,937,798	5,201,272
TOTAL EXPENDITURES		1,217,366	2,363,726	3,258,010	6,541,560

Drainage

Town staff maintains all Town streets, drainage and stormwater management systems.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	414,446	511,500	23.4%
Transfer	331,460	692,152	108.8%
Total	745,906	1,203,652	61.4%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

DRAINAGE
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 207		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
207-34-5241	Shop Supplies	-	-	-	-
207-34-5422	Small Tools	-	-	-	-
207-34-5451	R&M Services-Street Sweeper	-	-	-	-
		-	-	-	-
Operations & Maintenance					
207-34-5231	Fuel, Oil & Grease	1,944	1,404	1,500	1,500
207-34-5355	Engineering Services	44,207	-	-	-
207-34-5341	Electricity	766	550	2,000	1,000
207-34-5356	Professional Services	800	-	15,000	15,000
207-34-5372	Uniforms	635	10	-	-
207-34-5380	Travel & Training	-	-	-	-
207-34-5495	Miscellaneous	13	-	-	-
207-34-5339	On-Line Utility Bill Pay-Fee	8,433	6,937	7,208	8,000
207-34-5522	Authority Utilities Payments	357,834	366,765	250,000	370,000
207-34-5524	Authority BP Impact Payments	111,013	-	138,738	115,000
207-34-5533	Equipment Rental	141	-	-	1,000
		525,784	375,665	414,446	511,500
Transfer					
207-56-5000	Transfer To General Fund	91,804	118,080	118,080	135,801
207-56-5001	Transfer to Capital Projects Fund	-	80,000	213,380	556,351
		91,804	198,080	331,460	692,152
TOTAL EXPENDITURES		617,588	573,745	745,906	1,203,652

Conservation Trust

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	-	-	0.0%
Total	-	-	0.0%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CONSERVATION TRUST
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 209		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
		-	-	-	-
		-	-	-	-
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
		-	-	-	-
		-	-	-	-
Transfer					
209-56-5210	Park Fund Transfer	200,000	-	-	-
		200,000	-	-	-
TOTAL EXPENDITURES		200,000	-	-	-

Parks & Recreation

Wellington Recreation strives to provide the community with a variety of recreational activities throughout the calendar year for youth and adults. The need for continous growth and expansion of programs will complement the continued growth and recreational expectations, and we encourage ideas into program offerings.

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	390,633	541,525	38.6%
Materials & Supplies	7,100	7,000	-1.4%
Operations & Maintenance	616,946	532,553	-13.7%
Debt Service	269,460	269,460	0.0%
Transfer	667,162	801,481	20.1%
Total	1,951,301	2,152,019	10.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Parks and Recreation Director	-	-	1.00
Park Maintenance	1.00	1.00	1.00
Park Maintenance Technician	1.00	1.00	1.00
Recreation Coordinator	1.00	1.00	1.00
Assistant Coordinator	1.00	1.00	1.00
Assistant Recreation Coordinator/Guest Service	-	-	1.00
Receptionist	0.50	0.50	-
Total	4.50	4.50	6.00

PARKS
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 204		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
210-34-5100	Wages & Salaries	84,693	95,568	82,899	189,969
210-34-5101	Seasonals	30,804	-	56,544	56,544
210-34-5102	Benefits	18,126	23,510	21,149	47,216
		133,623	119,077	160,592	293,729
Materials & Supplies					
210-34-5214	Office Supplies	154	-	-	-
210-34-5241	Shop Supplies	1,578	564	2,500	2,500
210-34-5371	Cell Phone/Accessories	27	-	100	-
210-34-5422	Small Tools	121	1,500	4,500	4,500
		1,879.66	2,064.00	7,100.00	7,000.00
Operations & Maintenance					
210-34-5221	Pond Chemicals	3,796	-	7,000	7,000
210-34-5231	Fuel, Oil & Grease	3,966	2,807	3,000	3,000
210-34-5233	R&M- Machinery & Equip. Parts	7,795	6,232	6,000	8,000
210-34-5234	Irrig. Water Assessments	1,738	3,698	4,310	4,310
210-34-5237	Irrig. Sys. Supplies/Repairs	7,701	6,000	10,000	15,000
210-34-5239	Wells & Well Houses	411	3,979	5,000	10,000
210-34-5244	Tires & Tubes	1,402	16	2,500	2,500
210-34-5252	Tree Replacement & Trimming	3,925	9,900	35,000	35,000
210-34-5253	Tree Spraying	6,494	10,000	30,000	30,000
210-34-5254	Parks Playground & General R&M	5,690	6,631	25,000	25,000
210-34-5256	Splash Pad Chemicals	3,362	1,791	7,000	7,000
210-34-5341	Irrigation Electricity	8,546	6,800	12,000	12,000
210-34-5342	Water	18,283	8,890	22,500	22,500
210-34-5343	Sewer	681	660	750	750
210-34-5344	Natural Gas	750	475	750	750
210-34-5346	Storm Drainage	2,795	2,710	3,000	3,000
210-34-5356	Professional Services	2,367	-	4,000	4,000
210-34-5365	Toilet Rental	9,600	11,500	11,500	11,500
210-34-5366	Services - Parks & Lawn Care	83,597	51,714	71,478	80,000
210-34-5370	Safety Workwear Allowance	200	521	3,500	3,500
210-34-5372	Uniforms	2,412	39	1,800	-
210-34-5380	Travel & Training	576	-	4,000	4,000
210-34-5397	Weed Control	284	421	200	200
210-34-5420	Small Parks Equipment	-	741	-	-
210-34-5423	Sand, Gravel, Mulch	-	-	12,000	12,000
210-34-5495	Miscellaneous	135	-	-	-
210-34-5533	Equipment Rental	54	-	1,250	1,250
210-34-5562	County Clerk Fees	8,739	7,526	5,600	5,600
210-34-5941	Safety & First Aid Kits	1,239	7,838	3,000	3,000
210-34-5942	Minor Park Improvements	-	-	15,000	30,000
210-34-5943	Development Reimbursements	-	109,525	109,525	-
		186,537	260,416	416,663	340,860
Transfer					
210-56-5000	Transfer To General Fund	271,143	334,162	334,162	535,481
210-56-5001	Transfer to Capital Projects Fund	-	71,036	333,000	266,000
		271,143	405,198	667,162	801,481
Debt Service					
210-90-5630	WCP - Principal	231,181	225,881	225,881	242,304
210-90-5632	WCP - Interest	38,279	43,579	43,579	27,156
		269,460	269,460	269,460	269,460
TOTAL EXPENDITURES		862,642	1,056,215	1,520,977	1,712,530

RECREATION
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 204		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Compensation & Benefits					
210-51-5100	Wages & Salaries	133,070	112,948	123,367	165,642
210-51-5101	Seasonals	-	20,000	61,038	40,000
210-51-5102	Benefits	36,025	40,487	45,636	42,153
		169,095	173,435	230,041	247,795
Materials & Supplies					
		-	-	-	-
		-	-	-	-
Operations & Maintenance					
210-51-5125	Cheerleading Classes	1,831	-	2,400	-
210-51-5130	Start Smart Baseball	138	-	800	-
210-51-5131	Start Smart Basketball	706	-	640	-
210-51-5132	Start Smart Flag Football	262	-	960	-
210-51-5133	Start Smart Soccer	300	500	1,480	1,480
210-51-5135	Youth Sports Apparel	3,465	3,000	5,775	5,775
210-51-5140	Youth Soccer	5,357	100	4,870	4,870
210-51-5141	Summer Soccer	122	55	-	-
210-51-5142	Youth Football	3,144	-	1,380	1,380
210-51-5144	Youth Baseball	12,895	12,000	17,690	17,690
210-51-5145	Youth Softball	6,403	-	7,535	-
210-51-5146	Youth Basketball	3,709	-	1,025	-
210-51-5148	Youth Volleyball	4,565	2,000	2,660	2,660
210-51-5149	Youth Tennis	301	115	1,640	1,640
210-51-5150	Positive Coaching Alliance	3,025	3,137	3,500	3,500
210-51-5158	Adult Kickball	1,056	-	500	-
210-51-5159	Adult Soccer	-	-	-	-
210-51-5160	Adult Dodgeball/Pickleball	-	-	-	-
210-51-5161	Adult Tennis	-	-	1,480	-
210-51-5162	Adult Softball	3,798	4,486	9,810	9,810
210-51-5163	Adult Flag Football	-	-	-	-
210-51-5164	Adult Volleyball	2,435	500	1,760	1,760
210-51-5165	NCSO Referees Admin Fee	6,875	2,500	8,400	8,400
210-51-5166	Instructor/Official Fees	25,957	20,000	44,670	44,670
210-51-5168	Computer Equip./Software	2,990	135	4,000	4,000
210-51-5181	Rec. Prog. Supplies/Exp.	6,781	10,000	10,000	10,000
210-51-5183	Batting Cages - Maint. & Oper.	7,588	101	10,680	10,680
210-51-5185	Ball Field/Cage Electricity	12,850	12,325	15,000	15,000
210-51-5186	Infield Mix	1,450	8,000	13,600	13,600
210-51-5190	Yoga Classes	-	-	250	-
210-51-5191	Enrichment Classes	439	150	2,000	2,000
210-51-5192	Strength Training Classes	400	-	250	250
210-51-5223	Operating Supplies	-	4,200	3,640	3,640
210-51-5356	Professional Services	-	-	2,700	2,700
210-51-5372	Staff Uniforms	-	800	1,130	1,130
210-51-5380	Travel and Training	2,950	600	3,680	3,680
210-51-5392	Gym Rental	-	7,000	14,378	14,378
210-51-5401	Marketing Services	-	-	-	7,000
210-51-5967	Line Striper	6,374	-	-	-
		128,165	91,704	200,283	191,693
TOTAL EXPENDITURES		297,260	265,139	430,324	439,488

Library Trust Fund

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Compensation & Benefits	-	-	0.0%
Materials & Supplies	-	-	0.0%
Operations & Maintenance	-	-	0.0%
Transfer	-	-	0.00%
Total	-	-	0.00%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CONSERVATION TRUST
BUDGET SUMMARY

EXPENDITURES

		2019	2020	2020	2021
FUND/DIVISION - 209		ACTUAL	PROJECTED	BUDGETED	BUDGETED
Compensation & Benefits					
		-	-	-	-
Materials & Supplies					
		-	-	-	-
Operations & Maintenance					
		-	-	-	-
Transfer					
255-56-5739	Transfer To General Fund	17,000	17,000	-	-
		17,000	17,000	-	-
TOTAL EXPENDITURES		17,000	17,000	-	-

Capital Projects

Expenditures	FY 2020 Adopted Budget	FY 2021 Adopted Budget	Percentage Change
Capital Projects	21,785,809	17,118,336	-21.4%
Equipment	704,850	1,026,000	0.0%
Total	22,490,659	18,144,336	-19.3%

Authorized Personnel FTE	2019 Budgeted	2020 Budgeted	2021 Proposed
Total	-	-	-

CAPITAL PROJECTS
BUDGET SUMMARY

EXPENDITURES

FUND/DIVISION - 80		2019 ACTUAL	2020 PROJECTED	2020 BUDGETED	2021 BUDGETED
Capital Projects					
201-80-5755	Leeper Center Windows	-	-	-	-
201-80-5785	CDOT Building Upgrades	4,855	-	-	-
201-80-5866	Comprehensive Plan Update	7,306	-	-	-
201-80-5950	Property Aquisitions	266,048	-	-	-
203-80-5820	Grant Ave. 1st to 4th	338,423	-	-	-
203-80-5851	Newer Subdivision Seal Coat	-	-	-	-
203-80-5883	Old Town Street Re-Hab Program	260,927	-	-	-
203-80-5969	Midrange Dump Truck	-	-	-	-
204-80-5717	On-line Process Equipment	-	-	-	-
204-80-5820	Grant Ave. - 1st to 4th	-	-	-	-
204-80-5829	Leak Detection-Lines/Tanks	-	-	-	-
204-80-5849	Nano Plant Expansion	-	-	-	-
204-80-5871	New 1/2 Ton P/U	-	-	-	-
204-80-5944	WTP Project Mgt and Design	-	-	-	-
204-80-5945	Back-Up 2 MGD Pump	-	-	-	-
204-80-5993	Emergency Power WTP	-	-	-	-
204-80-5994	Disinfection Byproduct Rule	-	-	-	-
204-80-5998	WP Expanstion Const & Mgmt	-	-	-	-
204-80-5999	Bulk NaOH and Antiscalant	-	-	-	-
204-80-6000	Membranes for Nano/RO	-	-	-	-
204-80-6002	Redundant Pumps to Water Tower	-	-	-	-
204-80-6003	Wellhouse Imprv (Nano/RO Irrg)	-	-	-	-
204-80-6004	Clearwell HS Pump Upgrade	-	-	-	-
204-80-6005	Old Town Water Main Rplc	-	-	-	-
204-80-6011	Water Efficiency Study	-	-	-	-
204-80-6012	Water Rate Study	-	-	-	-
205-80-5820	Grant Ave - 1st to 4th	-	-	-	-
205-80-5920	Clarifier Upgrades	-	-	-	-
205-80-5951	WWTP Pumps	-	-	-	-
205-80-5966	Skid Loader	-	-	-	-
205-80-5972	Confined Space Entry	-	-	-	-
205-80-5980	Paving to WWTP	-	-	-	-
205-80-5994	Wet Well Pump	-	-	-	-
205-80-5995	Collection - Camera Equipment	-	-	-	-
205-80-5996	WWTP Masterplan	-	-	-	-
205-80-5997	WWTP Blower/Digester Project	-	-	-	-
205-80-5999	WWTP Biosolids Storage	-	-	-	-
205-80-6000	WWTP Effluent Irrg. & Lndscpg	-	-	-	-
207-80-5473	Storm Drains & Pans	-	-	-	-
207-80-5883	Old Town Street Re-Hab Program	-	-	-	-
207-80-5986	Master Storm Water Plan	-	-	-	-
210-80-5779	PAB Items	165	-	-	-
210-80-5922	Easement Acquisition	8,648	-	-	-
210-80-5944	Trail Jefferson to Washington	5,875	-	-	-
210-80-5950	Pave existing trails	336	-	-	-
210-80-5969	Toro 5040 Field Prep Machine	17,397	-	-	-
210-80-5970	Laser Blade	13,548	-	-	-
210-80-5971	Mower 72"	13,822	-	-	-
210-80-5972	Winnick Park Playground	-	-	-	-
210-80-5973	WCP TOT - Lot	66,773	-	-	-
211-80-4000	Down Town Master Plan	-	-	-	75,000
211-80-4001	Property Acquisition	-	-	350,000	350,000
211-80-4002	Comprehensive Plan/Land Use Up	-	-	195,798	128,411
211-80-4003	Town Hall Space Needs Assessme	-	-	770,000	1,552,757
211-80-4004	Economic Development Study	-	-	10,000	80,000
211-80-4005	Recreation Center feasibility	-	-	50,000	50,000
211-80-4006	Old Town Street Repairs	-	-	449,440	449,440
211-80-4007	Newer Subdivison Seal Coat	-	-	67,416	71,461
211-80-4008	I-25 Interchange at Cleveland	-	-	333,333	666,666
211-80-4009	Pavement Study	-	-	40,000	44,000
211-80-4010	Water Plant Expansion Construc	-	-	13,730,780	7,850,000
211-80-4011	Emergency Power for Main Water				-
211-80-4012	Tank Coating	-	-	20,000	20,000
211-80-4013	Redundancy for Pumps to Water				-
211-80-4014	Wilson Well Improvements	-	-	480,000	74,000
211-80-4015	Bulk Water Dispenser	-	-	60,000	-
211-80-4016	3 Chemical Chlorine Dioxide	-	-	160,000	-
211-80-4017	Improved Carbon Feed System	-	-	70,000	70,000
211-80-4018	Fire Hydrant Replacement	-	-	60,000	-
211-80-4019	Distribution System Master Pla	-	-	125,000	-
211-80-4020	Buffalo Creek Booster Station	-	-	40,000	-
211-80-4021	Distribution System Rehabilita	-	-	200,000	-

211-80-4022	Nano Plant Expansion	-	-	-	-
211-80-4023	Back-Up MGD Pump	-	-	-	-
211-80-4024	Bulk NaOH and Antiscalant	-	-	-	-
211-80-4025	Clearwell HS Pump Upgrage				-
211-80-4026	Water Source Development	-	-	3,046,126	-
211-80-4027	WWTP Pumps	-	-	16,674	19,000
211-80-4028	Clarifier Rehabilitaion Projec	-	-	523,062	-
211-80-4029	WWTP Driveway Paving	-	-	135,000	-
211-80-4031	WWTP Masterplan	-	-	185,000	-
211-80-4032	WWTP Shed at Effluent Outfall	-	-	8,000	-
211-80-4033	WWTP Clarifier 3&4 rehabilitat	-	-	110,000	-
211-80-4034	Manhole Rehab	-	-	80,000	84,800
211-80-4035	WWTP Clarifier Repairs	-	-	36,000	-
211-80-4036	Lift Station - Safety Upgrade	-	-	30,000	-
211-80-4037	WWTP Blower/Digester Project				-
211-80-4038	Old Town Street Rehab	-	-	56,180	59,551
211-80-4039	Storm Drain & Pan Replacements	-	-	30,000	31,800
211-80-4041	Master Storm Water Plan				140,000
211-80-4042	Parks Master Plan Update	-	-	40,000	40,000
211-80-4043	Trail Easement acquisition	-	-	50,000	-
211-80-4044	Phase 1 Trail Construction Cle	-	-	40,000	-
211-80-4045	WCP Ballfield Covers	-	-	40,000	-
211-80-4046	Parks - NPIC Lateral Improv	-	-	34,000	-
211-80-4047	Pedestrian Access over Windsor	-	-	80,000	80,000
211-80-4048	Equipment Shed at Wellington	-	-	14,000	-
211-80-4049	Pave Existing Trails	-	-	20,000	-
	Track F	-	-	-	350,000
	Disinfection byproduct rule compliance (T	-	-	-	50,000
	RRA and ERP (EPA Mandates)	-	-	-	120,000
	SCADA Improvements	-	-	-	70,000
	Valve Actuator Replacements	-	-	-	25,000
	Filter Media Replacement	-	-	-	300,000
	Redundant Nano/RO motors	-	-	-	45,000
	Bulk NaOH and Antiscalant	-	-	-	33,000
	Water Efficiency Program Equipment	-	-	-	100,000
	WWTP Expansion Design	-	-	-	2,750,000
	Sewer Line Rehabilitation/Replacement	-	-	-	200,000
	Generator Preventative Maintenance	-	-	-	9,000
	Selenium Removal Projecdt	-	-	-	800,000
	Clarifier Launder Covers	-	-	-	33,450
	B-Dams Improvements	-	-	-	150,000
	John Deere Gator	-	-	-	20,000
	Outer Canopy Net for Batting Cages	-	-	-	20,000
	Pitching Machine at Batting Cages	-	-	-	19,000
	Replace Soft Trails	-	-	-	20,000
	Winnick Park Playground Resurfacing	-	-	-	67,000
		1,004,122	-	21,785,809	17,118,336
Equipment					
211-80-4050	Design at State Highway at	-	-	70,000	-
211-80-4051	Crosswalk Safety Projects	-	-	75,000	-
211-80-5000	Town Automobile	-	-	60,000	-
211-80-5001	Vehicle Replacement	-	-	60,000	-
211-80-5002	Pot Hole Machine	-	-	50,000	-
211-80-5003	Membranes for Nano	-	-	56,589	-
211-80-5004	1000 Gallon Pressure Tank	-	-	15,000	-
211-80-5005	Backup Generator - Lift Statio	-	-	135,000	-
211-80-5006	EV Charging Station	-	-	15,000	-
211-80-5007	Midrange Dump Truck	-	-	159,000	139,000
211-80-5008	Water Rate Study	-	-	9,261	-
	Street Sweeper	-	-	-	244,000
	Mower (2)	-	-	-	40,000
	John Deere Gator	-	-	-	30,000
	Zero Turn Mower	-	-	-	18,000
	John Deere Gator	-	-	-	15,000
	Vacuum Truck	-	-	-	540,000
		-	-	704,850	1,026,000
TOTAL EXPENDITURES		1,004,122	-	22,490,659	18,144,336