



**TOWN OF WELLINGTON  
PLANNING COMMISSION  
January 12, 2026  
6:30 PM**

Leeper Center, 3800 Wilson Avenue, Wellington CO

Individuals wishing to make public comments must attend the meeting in person or submit comments by sending an email to [planning@wellingtoncolorado.gov](mailto:planning@wellingtoncolorado.gov). The email must be received by 3:00 p.m. the Friday prior to the meeting . After that time, written public comments cannot be accepted. The comments will be provided to the Commissioners at the meeting. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88628197940>

Webinar ID: 886 2819 7940

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1. CALL TO ORDER
  2. ROLL CALL
  3. ADDITIONS TO OR DELETIONS FROM THE AGENDA
  4. PUBLIC FORUM
  5. PRESENTATION
    - A. Introduce New Planning Commissioner - Eric Stahl
  6. CONSIDERATION OF MINUTES
    - A. Regular Meeting Minutes of December 8, 2025
  7. NEW BUSINESS
    - A. Election of Officers
  8. COMMUNICATIONS
  9. ADJOURNMENT

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3381 at least 24 hours in advance.



## Planning Commission Meeting

**Date:** January 12, 2026  
**Submitted By:** Aidan Checkett, Planner 1  
**Subject:** Regular Meeting Minutes of December 8, 2025

### **EXECUTIVE SUMMARY**

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N/A

### **BACKGROUND / DISCUSSION**

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N/A

### **STAFF RECOMMENDATION**

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Move to approve the regular meeting minutes of December 8, 2025, as presented.

### **ATTACHMENTS**

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1. Regular Meeting Minutes of December 8, 2025



**TOWN OF WELLINGTON  
PLANNING COMMISSION  
December 8, 2025**

**MINUTES  
REGULAR MEETING – 6:30 PM**

1. CALL REGULAR MEETING TO ORDER – 6:30 p.m.

The Planning Commission for the Town of Wellington, Colorado, met on December 8, 2025, at the Wilson Leeper Center, 3800 Wilson Avenue, Wellington, Colorado at 6:30 p.m.

2. ROLL CALL

Commissioners Present:

Eric Sartor, Chair  
Lisa Chollet  
Tim Whitehouse  
Linda Knaack  
Sherman Stringer  
Bert McCaffrey

Absent:

Town Staff Present:

Cody Bird, Planning Director  
Aidan Checkett, Planner I  
Brittany Lenoir, Planner III

3. ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

4. PUBLIC FORUM

There was no public comment.

5. CONSIDERATION OF MINUTES

Commissioner Chollet moved to approve the regular meeting minutes of October 6, 2025, as presented. Commissioner Stringer seconded.

**Yeas – Chollet, Stringer, Whitehouse, Knaack, McCaffrey, Sartor**

**Nays-**

**Motion carried.**

6. NEW BUSINESS

A. 2026 Planning Commission Meeting Dates and Submission Deadlines

Chair Sartor invited Cody Bird, Planning Director, to present the item. Bird stated that the Commission adopts a schedule every year for the upcoming year. The Commission generally meets on the first Monday of every month, however, if the meeting conflicts with a holiday or holiday weekend, Staff

recommends moving it to the following Monday.

Commissioner Whitehouse moved to adopt the schedule of Planning Commission meeting and submission dates for the 2026 calendar year. Commissioner Chollet seconded.

**Yeas – Chollet, Stringer, Whitehouse, Knaack, McCaffrey, Sartor**

**Nays-**

**Motion carried.**

## 7. COMMUNICATIONS

Bird stated that the Board of Trustees would be voting on December 9, 2025 to consider an appointment to fill the vacancy on the Planning Commission.

## 8. ADJOURNMENT

Chairman Sartor adjourned the regular meeting at 6:34 PM

Approved this 12th day of January, 2026.

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Recording Secretary



## Planning Commission Meeting

**Date:** January 12, 2026  
**Submitted By:** Aidan Checkett, Planner 1  
**Subject:** Election of Officers

### **EXECUTIVE SUMMARY**

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The Municipal Code requires the Planning Commission to elect a Chair and Vice-Chair during the first regular meeting of each calendar year. The Chair and Vice-Chair must be elected from the appointed members of the Planning Commission. The Chair presides at all meetings of the Planning Commission. The Vice-Chair will preside in the absence of the Chair. A member of Town staff is appointed to serve as the Secretary of the Commission, and therefore, an election for that office is not required.

### **BACKGROUND / DISCUSSION**

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The process for election of Chair and Vice-Chair should be as follows:

- The floor is opened for nominations. Nominations (with seconds) are received. The floor is closed, and nominees are then voted on publicly.
- A majority vote of the Commissioners present and voting is required to elect the officers.
- The term for each office is one year.
- Officers shall take office at the next regular meeting.

### **STAFF RECOMMENDATION**

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Conduct an election for Chair and Vice-Chair of the Wellington Planning Commission.

### **ATTACHMENTS**

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None