



BOARD OF TRUSTEES

November 18, 2025

6:00 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Special Meeting and Work Session Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:00 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted quorum with the following roll call:
Wiegand - Present
Cannon - Present
Dailey – Present
Moyer - Present
Tietz - Present
Mason - Present
Chaussee - Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda, to which there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest to the agenda, to which there were none.

B. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through February 16, 2026

Mayor Pro Tem Mason moved to recess into executive session pursuant to C.R.S. 24-6-402(4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through February 16, 2026

Trustee Tietz provided the second and the motion passed.

Mayor Chaussee recessed the Special Meeting and entered executive session at 6:02 pm.

Mayor Chaussee reconvened the Special Meeting at 6:25 pm.

C. COMMUNITY PARTICIPATION

1. Public Comment

There was no public comment.

D. ACTION ITEMS

1. Resolution No. 50-2025 A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

Patti Garcia, Town Administrator, noted the work that has been put into the budget preparation and introduced Nic Redavid, Finance Director and Town Treasurer who presented the resolution. Mr. Redavid noted the history of budget presentations during the 2025 year. The following resolution on the agenda, Resolution No. 51-2025, was noted to levy necessary property taxes to meet costs for fiscal year 2026. Ordinance No. 16-2025 was noted to appropriate the 36.8 million in expenditures and funds in the 2026 budget.

Mr. Redavid spoke to two components in the 2026 Budget Book of the Town Administrator's Budget Letter, including an overview of the 2026 budget and highlights, with the budget carrying out the Board's Mission, Vision and Strategic Plan. Secondly, a consolidated financial statement has been added to the fund balance, providing a new way to view the overall budget allocations.

The Board asked for clarification on the mill for real estate, which Mr. Redavid confirmed there would not be an increase.

Mayor Chaussee opened for public comment, to which there was none.

The Board expressed appreciation for the work and diligence on the budget.

Trustee Cannon moved to Approve Resolution No. 50-2025 A Resolution Summarizing Expenditures and Revenues for Each Fund and Adopting a Budget for the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

Trustee Dailey provided the second and the motion passed.

2. Resolution No. 51-2025 A Resolution Levying Property Taxes for the Year 2025 To Help Defray The Costs of Government for the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

The previous presentation was noted,

Mayor Chaussee opened public comment, to which there was none.

Trustee Cannon moved to Approve Resolution No. 51-2025 A Resolution Levying Property Taxes for the Year 2025 To Help Defray The Costs of Government for the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

Trustee Moyer provided the second and the motion passed.

3. Ordinance No. 16-2025 An Ordinance Appropriating Sums of Money to Defray Expenses and Liabilities of the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

The previous presentation was noted, and Mayor Chaussee opened public comment, to which there was none.

Trustee Moyer moved to Approve Ordinance No. 16-2025 An Ordinance Appropriating Sums of Money to Defray Expenses and Liabilities of the Town of Wellington, Colorado, for the Fiscal Year Beginning the First Day of January 2026 and Ending the Last Day of December 2026

Mayor Pro Tem provided the second and the motion passed.

4. Resolution No. 52-2025 A Resolution by the Town of Wellington, Colorado Authorizing Staff to Acquire Certain Properties Needed to Complete the Cleveland Avenue Improvement Project

Bob Gowing, Director of Public Works, presented the resolution, noting the project is close to beginning and referenced the steps taken regarding the acquisition of certain properties. Generally speaking there were two appraisals for each property, and those have been gone through for fair market value as an offer to the landowners.

It was noted the project has grant funding that must be spent by the end of 2026, which is a key driver of the timeline.

Mayor Chaussee opened public comment, to which there was none.

Trustee Wiegand moved to Approve Resolution No. 52-2025 A Resolution by the Town of Wellington, Colorado Authorizing Staff to Acquire Certain Properties Needed to Complete the Cleveland Avenue Improvement Project

Trustee Cannon provided the second and the motion passed.

5. Grace Village/Wellington Food Pantry - Discretionary Fund Request

Donna Visocky - Grace Village, Director of Public Relations & Fundraising and Mark Gabbert, Chair, presented the request to the Board and noted the need of the community along with other opportunities with grant matches Grace Village is working on.

Mr. Gabbert noted the need of the community for assistance for the food pantry. It was noted that the focus has been on capital funds, and now focus is needed on the operational or daily budget, allowing the food pantry to purchase food. The school has also been working with Grace Village to provide a pick up location, with the expectation of the need to rise with the additional options in pick up locations.

Clarification from the Board centered around the use of the funds and the if funds can be used for operations. Ms. Visocky noted the confusion in the application would be that the previous funding

was used for ADA accommodations, and provided clarification that this request would be used for food product to be purchased, and noted the term "operations budget" may not be correct.

The Board noted any further requests would not be funded, as this request would take the remaining balance for the year, and stated the application process for this Town program may need to be looked at.

Mayor Chaussee opened public comment.

Daren Robertson and Jamie Baessler noted they would fund the remaining \$9,000 of need in order for the Food Pantry to meet the matching grant.

Trustee Moyer moved to Approve the Community Grant Application in the amount of \$17,000 Submitted by Grace Village/Wellington Food Pantry, with Funding to be Provided from the Board of Trustee Discretionary Fund

Trustee Tietz provided the second and the motion passed.

E. ADJOURN

Mayor Chaussee adjourned the meeting at 7:13 p.m.




Calar Chaussee, Mayor


Hannah Hill, Town Clerk