



BOARD OF TRUSTEES  
December 9, 2025  
5:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Work Session and Regular Meeting Agenda  
The Regular Meeting will begin immediately after the Work Session

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to [hillha@wellingtoncolorado.gov](mailto:hillha@wellingtoncolorado.gov). The email must be received by 4:00 p.m. on the day of the meeting. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:  
<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnallEK1hvNHJ5Zz09>

Telephone Dial US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171  
Webinar ID: 848 7116 2393  
Passcode: 726078

A. WORK SESSION

1. Liquor Licensing Hearing Officer Training

- Presentation: Hannah Hill, Town Clerk and Cheryl Aragon, Cheryl Aragon Consulting

B. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

C. COMMUNITY PARTICIPATION

1. Night of Champions Recognition
2. Public Comment

D. CONSENT AGENDA

1. November 12, 2025 Board of Trustees Meeting Minutes
  - Presentation: Hannah Hill, Town Clerk
2. November 18, 2025 Board of Trustees Special Meeting Minutes
  - Presentation: Hannah Hill, Town Clerk
3. Resolution No. 53-2025 — A Resolution of the Board of Trustees of the Town of Wellington, Colorado Approving the Fourth Amendment to the Intergovernmental Agreement Between the Town of Berthoud, Colorado and the Town of Timnath, Colorado and the Town of Wellington, Colorado Concerning a Joint Agreement for Animal Control Services with NOCO Humane
  - Presentation: Cody Bird, Planning Director
4. Resolution No. 54-2025 — A Resolution of the Wellington Board of Trustees Considering the 2026 Statement of Work and Budget Agreement between the County of Larimer and Town of Wellington
  - Presentation: Patti Garcia, Town Administrator
5. Resolution No. 55-2025 - A Resolution of the Town of Wellington, Colorado Calling for a Regular Election to be Held as a Mail Ballot Election on Tuesday, April 7, 2026 and Delegating Authority to the Town Clerk to Appoint Election Judges
  - Presentation: Hannah Hill, Town Clerk
6. Resolution No. 57-2025 - A Resolution of the Town of Wellington, Colorado Making an Appointment to the Planning Commission
  - Presentation: Hannah Hill, Town Clerk

E. ACTION ITEMS

1. July 4, 2026 - Video Options
  - Presentation: Calar Chaussee, Mayor
2. Resolution No. 56-2025 - A Resolution of the Town of Wellington, Colorado Approving a Contract Amendment for the 2025 Utility Rate and Fee Study
  - Presentation: Meagan Smith, Deputy Director of Public Works

F. PRESENTATION

1. Home Rule Timeline Discussion

- Presentation: Patti Garcia, Town Administrator; Kelly Houghteling, Deputy Town Administrator; Hannah Hill, Town Clerk

2. Draft Request for Proposal - Town Attorney

- Presentation: Patti Garcia, Town Administrator

G. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
  - a. Treasurer's Report (September 2025)
  - b. Report of Bills (September 2025)
  - c. Larimer County Sheriff's Office October 2025 Report
  - d. BOT Planning Calendar
  - e. Utilities Report (October 2025)
4. Board Reports

H. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to § 24-6-402(4)(e), C.R.S., and for the purpose of receiving legal advice pursuant to § 24-6-402(4)(b), C.R.S., regarding acquisition of real property by the Town. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the Executive Session proceedings will be electronically recorded and the record will be preserved for 90 days through March 9, 2026.

I. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.