



BOARD OF TRUSTEES
October 28, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

1. Pledge of Allegiance
Mayor Chaussee called the meeting to order at 6:30 p.m.
2. Roll Call
The Clerk noted quorum with the following roll call:
Wiegand - Present
Cannon - Present
Dailey – Present
Moyer - Absent
Tietz - Present
Mason - Present
Chaussee - Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda. Trustee Cannon requested to move item C.1 to section E.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest, to which there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment
There was no public comment.

C. PRESENTATION

1. Town of Wellington FY2026 Budget Development Process Update

This item was moved to section E. on the agenda, presented as item E.7.
2. Wellington Colorado Main Street Program: 3rd Quarter 2025 Report

Ms. Garcia presented the 3rd quarter report, noting focus areas and achievements including Main Street Markets, the Shop Local Campaign and volunteer engagement. Looking ahead to Quarter 4 would be looking at recruitment of Board and Committee members, finalization of Economic Vitality Plan and laying other groundwork for 2026.

D. CONSENT AGENDA

1. October 14, 2025 Meeting Minutes
2. Resolution No. 41-2025 Amending the Town's Policy Regarding the Colorado Open Records Act
3. Resolution No. 44-2025 - Authorizing the Town Treasurer to Enter Into an Agreement for Portable Toilet Services for Municipal Parks and Facilities

Mayor Pro Tem Mason moved to approve the consent agenda.

Trustee Wiegand seconded, and the motion passed.

E. ACTION ITEMS

1. Public Hearing on Land Use Code Amendments for Electric Vehicle (EV) Charging Permit Requirements in accordance with HB24-1173

Cody Bird, Planning Director, reviewed the public hearing procedures, and noted recommendations that address the requirements of HB24-1173. They incorporate appropriate elements of the Colorado Energy Office's Model Code but are tailored for Wellington's specific circumstances.

Mayor Chaussee opened the public hearing for public comment to which there was none.

2. Ordinance No. 12-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Address Electric Vehicle (EV) Charging Permit Review Requirements in Accordance with HB24-1173

Mr. Bird noted the previous presentation and offered to answer any questions the Board may have.

The Board noted appreciation for receiving the information at an earlier meeting with time to review.

Trustee Cannon moved to approve Ordinance No. 12-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Address Electric Vehicle (EV) Charging Permit Review Requirements in Accordance with HB24-1173

Trustee Tietz seconded, and the motion passed.

3. Public Hearing on Land Use Code Amendments for Prohibition of Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

Mr. Bird spoke to the public hearing process and the new legislation requiring landscaping practices to be updated, referring to the previous information presentation to the Board.

Mayor Chaussee opened the public hearing for public comment to which there was none.

4. Ordinance No. 13-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Prohibit Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

Mr. Bird noted the previous presentation and the Board expressed appreciation for receiving the information presentation prior. Clarification regarding if residents would be required to apply for a permit was asked. Mr. Bird noted it would not be an additional requirement, as the permit is included in other avenues.

Mayor Pro Tem Mason moved to approve Ordinance No. 13-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Prohibit Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

Trustee Dailey seconded and the motion passed.

5. Resolution No. 42-2025 - A Resolution Approving Interim Town Attorney Services

Calar Chaussee, Mayor, presented the resolution noting the resignation of Dan Sopeniza, Town Attorney.

Matthew Gould introduced himself, noting several municipalities being represented by his firm, noting a diverse array of clients, all statutory towns. Jed Scott also introduced himself, referring to previous experience with municipal work.

Mayor Chaussee opened the item for public comment to which there was none.

The Board asked if the firm has experience with Home Rule, which Mr. Gould noted the firm does.

Trustee Cannon moved to approve Resolution No. 42-2025, A Resolution Approving Interim Town Attorney Services

Trustee Tietz seconded, and the motion passed.

6. Resolution No. 43-2025 - A Resolution Appointing a Liaison to the Wellington Housing Authority

Ms. Garcia noted the liaison appointment to the Wellington Housing Authority after the April 2024 election. Due to work schedules and meeting conflicts, it has been requested to replace the liaison to the Wellington Housing Authority, as a voting liaison.

Mayor Chaussee opened the public hearing for public comment to which there was none.

The Board noted appreciation for the appointment and ability for this appointment to continue the liaison with Trustee Dailey for continuation.

Mayor Pro Tem Mason moved to approve Resolution No. 43-2025, a Resolution Appointing a Liaison to the Wellington Housing Authority

Trustee Tietz seconded, and the motion passed.

7. Town of Wellington FY2026 Budget Development Process Update

This item was moved from section C. of the agenda.

Ms. Garcia expressed appreciation for the work staff has done. Nic Redavid, Finance Director and Town Treasurer, reviewed the timeline of the 2026 budget requests. Staff requested the direction of the board for identified updates. The Board expressed agreement for expenditure updates presented.

Mr. Redavid reviewed batting cage costs and requested direction from the Board to keep or remove the \$11,000 for maintenance and operations for the batting cages. The majority of the Board expressed desire to keep the batting cages, with notes from Parks, Recreation, Open Space and Trails noting that input from the community would be desired, but asked that additional costs related to the running of the batting cages should be considered.

Board Discretionary Funds were discussed, related to Community Grants, the Hardship Utility Grant and the Cleveland Avenue Business Support. The majority of the Board noted the below:

- Agreement to Board Discretionary Fund name
- Agreement to lowering the total fund amount
- Agreement to keep the Hardship Utility Grant, and discussion centered around the amount needed to be in the fund
- Agreement to keeping the Cleveland Avenue Business Support, with requesting to put the reduction from the Discretionary Fund account in this account.

Home Rule consideration as a budget request was discussed, with the majority of the Board expressing desire to see the full project in 2026

The Board spoke to strategic land acquisition and funding, including trail connectivity.

F. REPORTS

1. Town Attorney
Dan Sapeniza, Town Attorney, expressed appreciation to the Board and noted he would be available for questions.
2. Town Administrator
Ms. Garcia requested direction for next steps after the interim Town Attorney being appointed, such as an RFP. The majority of the Board expressed agreement that staff begin working on an RFP for a Town Attorney, with this coming to the Board during an upcoming meeting.

Ms. Garcia noted different timelines of Home Rule with expectations to come back to the Board in a future meeting.

A food drive has been opened with staff and Town Hall is a location for drop off.

3. Staff Communications
Items were included in the packet.
 - a. Larimer County Sheriff's Office Report (September 2025)
 - b. Utilities Report (September 2025)
 - c. BoT Planning Calendar
 - d. Treasurer's Report (August 2025)
- e. Report of Bills (August 2025)
4. Board Reports

Trustee Tietz noted the generalized idea that families in the community are impacted by items going on at the federal level. The possibility of providing the Board Discretionary Funds to the

Community Center for purchase of foods was brought up. Ms. Garcia noted that the Food Bank would more than likely qualify, however an application would need to be submitted. The Board expressed agreement about this. Appreciation was expressed for work on the budget.

Mayor Pro Tem expressed appreciation for staff's work on the budget. It was noted the Wellington Middle High School are Football Conference Champions.

Trustee Dailey noted the upcoming Stroll and Roll, and the Parks and Recreation's Movie in the Park was noted as being well received. An invitation to the Main Streets Annual Dinner and the Stuff the Truck Turkey donation was noted. The Food Bank had their annual gala, where over \$73,000 was raised for the Community Services Center.

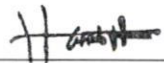
Mayor Chaussee spoke to the Halloween Wars at the Town Hall and Library, with Parks and Recreation winning. Appreciation was also expressed to Mr. Sopeniza for his work with the Town.

G. ADJOURN

Mayor Chaussee adjourned the meeting at 8:44 p.m.




Calar Chaussee, Mayor


Hannah Hill, Town Clerk