



BOARD OF TRUSTEES
October 28, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

Individuals wishing to make public comments must attend the meeting in person or may submit comments by sending an email to hillha@wellingtoncolorado.gov. The email must be received by 4:00 p.m. on the day of the meeting. The comments will be provided to the Trustees and added as an addendum to the packet. Emailed comments will not be read during the meeting.

The Zoom information below is for online viewing and listening only.

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84871162393?pwd=UkVaaDE4RmhJaERnalleK1hvNHJ5Zz09>

Passcode: 726078

Telephone Dial US: +1 720 707 2699 or +1 719 359 4580 or +1 669 444 9171 or +1 253 205 0468

Webinar ID: 848 7116 2393

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda
4. Conflict of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment

C. PRESENTATION

1. Town of Wellington FY2026 Budget Development Process Update
 - Presentation: Patti Garcia, Town Administrator; Nic Redavid, Finance Director | Town Treasurer
2. Wellington Colorado Main Street Program: 3rd Quarter 2025 Report
 - Presentation: Caitlin Morris, Community & Business Liaison

D. CONSENT AGENDA

1. October 14, 2025 Meeting Minutes
 - Presentation: Hannah Hill, Town Clerk
2. Resolution No. 41-2025 Amending the Town's Policy Regarding the Colorado Open Records Act
 - Presentation: Hannah Hill, Town Clerk
3. Resolution No. 44-2025 - Authorizing the Town Treasurer to Enter Into an Agreement for Portable Toilet Services for Municipal Parks and Facilities
 - Presentation: Nic Redavid, Finance Director | Town Treasurer

E. ACTION ITEMS

1. Public Hearing on Land Use Code Amendments for Electric Vehicle (EV) Charging Permit Requirements in accordance with HB24-1173
 - Presentation: Cody Bird, Planning Director
2. Ordinance No. 12-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Address Electric Vehicle (EV) Charging Permit Review Requirements in Accordance with HB24-1173
 - Presentation: Cody Bird, Planning Director
3. Public Hearing on Land Use Code Amendments for Prohibition of Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113
 - Presentation: Cody Bird, Planning Director
4. Ordinance No. 13-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Prohibit Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113
 - Presentation: Cody Bird, Planning Director
5. Resolution No. 42-2025 - A Resolution Approving Interim Town Attorney Services
 - Presentation: Calar Chaussee, Mayor
6. Resolution No. 43-2025 - A Resolution Appointing a Liaison to the Wellington Housing Authority
 - Patti Garcia, Town Administrator

F. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
 - a. Larimer County Sheriff's Office Report (September 2025)
 - b. Utilities Report (September 2025)
 - c. BoT Planning Calendar
 - d. Treasurer's Report (August 2025)
- e. Report of Bills (August 2025)
4. Board Reports

G. ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



Board of Trustees Meeting

Date: October 28, 2025

Subject: Town of Wellington FY2026 Budget Development Process Update

- **Presentation: Patti Garcia, Town Administrator; Nic Redavid, Finance Director | Town Treasurer**

EXECUTIVE SUMMARY

Updates to the fiscal year 2026 budget for the Town of Wellington, Colorado are reviewed and Board direction is requested.

BACKGROUND / DISCUSSION

Board of Trustee budget priorities were provided May 20, 2025; requested operating expenditures were presented September 16, 2025; and capital expenditure requests were discussed September 30, 2025. The Town Administrator presented the draft fiscal year 2026 budget for the Town of Wellington, Colorado at the October 14, 2025, regular meeting of the Board of Trustees, as required by Town Code Sec. 4-3-10. The presentation included the draft estimated fund balances, draft projected revenues, draft budget expenditures, and draft capital projects.

Following the presentation, Board direction was requested on the following topics:

- Expenditure request updates and reductions
- Batting Cages
- Discretionary Funds
- Home Rule

At the request of the Board, an additional presentation was scheduled for October 28, 2025, to review the topics and provide direction to Staff.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations, Grow Responsibly, Foster Economic Vibrancy, and Cultivate & Nurture Community Spaces

FISCAL IMPLICATIONS

General Fund:

- Estimated Fund Balance Spending - \$330,882
- Discretionary Funds - \$75,000
- Home Rule - \$125,000

Park Fund:

- Batting Cages - \$11,000

STAFF RECOMMENDATION

Staff has requested Board direction throughout the presentation on the following specific points:

- Does the Board support Staff identified updates and follow-up actions? (hiring freeze, LCSO additional officers)
- Keep or remove the \$11,000 Batting Cages expenditure in the Park Fund for FY2026 budget?
- Rename the Board Discretionary Fund to Community Grant Fund? Keep or change expenditure in FY2026 budget?
- Keep or change Hardship Utility Grant expenditure in FY2026 budget?
- Keep or change Cleveland Avenue Business Support expenditure in FY2026 budget?
- With the Mayor's support, a discussion and straw poll are requested to determine if Home Rule should be included or changed in FY2026 budget.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Town of Wellington FY2026 Budget Development Process Update

Town of Wellington FY2026 Budget Development Process Update

Patti Garcia, Town Administrator
Nic Redavid, Finance Director | Town Treasurer



Timeline

- Completed:
 - August 27, 2024: Adoption of the 2025-2029 Strategic Plan
 - May 20, 2025: Board of Trustees 2026 Budget Priorities Work Session
 - June 24, 2025: Budget Development Process Staff Kick-Off
 - September 16, 2025: Personnel/Benefits and Operating Expenses Work Session
 - September 30, 2025: Capital Improvement Projects Work Session
 - October 14, 2025: Draft Budget Presentation (per Town Code)
 - October 21, 2025: Budget BOOnanza
 - October 27, 2025: Finance Advisory Board Draft Budget Presentation
- October 28, 2025: FY2026 Budget Development Process Update
 - Requested during Draft Budget Presentation; Review Board Considerations
- November 18, 2025: Budget Adoption Consideration (Special Meeting)
 - "Notice of Budget" published October 19, 2025, per State statute



Board Consideration – Expenditure Updates

- As shared at the October 14, 2025, regular meeting of the Board of Trustees
 - General Fund
 - Operating expenditure requests presented September 16, 2025: \$6.9M
 - Operating expenditure requests updated: \$6.4M
 - Reduction of \$492K (7.14%)
 - Hiring freeze: Public Works vacancies (two) – will review in August with June financials
 - LCSO Contract – increase of \$132,611 from FY2025 (6.2%); no additional officers
 - Review request for additional SRO/Corporal after PSD budget adoption/June financials
 - Water Fund
 - Operating expenditure requests reduced \$179.5K due to interest rate for NPIC payment
 - Sewer Fund
 - Operating expenditure requests reduced \$116K due operations assessment and refinement
 - Park Fund
 - Operating expenditure requests presented September 16, 2025: \$1.64M
 - Operating expenditure requests updated: \$1.60M
 - Hiring freeze: Park Technician II (one) – will review in August with June financials
- **Staff Requested Board Direction:** Does the Board support Staff identified updates and follow-up actions?



Board Consideration – Batting Cages (\$11,000)

- **210-51-5183 Batting Cages – Maint. & Oper.**
 - 2024 EOY: \$13,804 (not audited)
 - 2025 EOY: \$10,000 (estimated)
 - **2026 Budget: \$11,000**
- Currently in-process:
 - PROST Master Plan and Community Center Feasibility Study
 - Phase I – Discovery & Internal Review
 - Complete
 - Phase II – Needs Assessment
 - To do: Collaboration on Level of Service Analysis, Statistically Valid Survey, and Overall Engagement Plan
 - Phase III – Program Master Planning
- **Annual Usage & Revenue**
 - 2022-2025 average number of transactions: 470
 - 2022-2025 average purchase amount: \$7.86
 - 2022-2025 average annual revenue: \$3,610
- **Indirect Expenses**
 - Annual Contracted Maintenance
 - 2022-2025 average: \$8,309.93
 - Annual Seasonal Wages – May to September
 - 2022-2025 average: \$6,686.81
 - Full Time Staff Indirect (2025): \$3,230
 - Electricity (2025): \$5,428
 - **TOTAL: \$23,654.74**
- **CIP Needs** (five-year outlay): \$139,500
- **Staff Requested Board Direction:** Keep or remove the \$11,000 Batting Cages – Maint. & Oper. expenditure in the Park Fund for FY2026 Budget?



Board Consideration – Discretionary Funds (\$75,000)

- **201-11-5951 Board Discretionary Fund**
 - Budget
 - 2024 EOY: \$10,500
 - 2025 Budget: \$30,000
 - 2025 YTD: \$12,738 (09.30.2025) – 51%
 - **2026 Budget: \$25,000**
 - Town of Wellington Community Grant
 - Resolution No. 47-2024 – Application adopted September 24, 2024
 - Use of funds limited to supporting community events, programs, and projects that provide a direct public benefit to Wellington residents.
 - **Staff Requested Board Direction:** Rename GL "Community Grant Fund"? Keep or change expenditure in FY2026 Budget?
- **201-11-5952 Hardship Utility Grant**
 - Budget
 - 2024 EOY: \$39,765
 - 2025 Budget: \$31,500 (amended)
 - 2025 YTD: \$17,100 (09.30.2025) – 54.3%
 - **2026 Budget: \$25,000**
 - **Staff Requested Board Direction:** Keep or change expenditure in FY2026 Budget?
- **Cleveland Avenue Business Support (New GL)**
 - **2026 Budget: \$25,000**
 - 2024 Retail Sales Tax Revenue: \$117,464
 - 4.6% of all retail sales tax revenue in Wellington
 - Only 15 of 44 potential businesses generate sales tax
 - **Staff Requested Board Direction:** Keep or change expenditure in FY2026 Budget?



Board Consideration – Home Rule (\$125,000)

- **New GL Professional Services – Home Rule**
 - **2026 Budget: \$110,000**
 - \$10K Survey
 - \$30K Marketing & Education
 - \$25K Legal
 - \$45K Election
- **201-15-5414 Election Expenses**
 - **2026 Budget: \$60,000**
 - \$45,000 April Election
 - \$15,000 November Election (coordinated)
- **Staff Requested Board Direction:** With the Mayor's support, a discussion and straw poll are requested to determine if Home Rule should be included or changed in FY2026 Budget?
 - Based on the results of the straw poll, Staff will present updated expenditures at the November 18, 2025, special meeting of the Board of Trustees for consideration



- 
- **Additional Board Direction?**
 - **Questions?**
 - **Next Scheduled Presentation:** November 18, 2025
 - **Thank you!**



Board of Trustees Meeting

Date: October 28, 2025

Subject: Wellington Colorado Main Street Program: 3rd Quarter 2025 Report

- **Presentation: Caitlin Morris, Community & Business Liaison**

EXECUTIVE SUMMARY

This memo accompanies the Wellington Main Street Program's (WCMSP) 2025 quarter three report and updated workplan, providing a summary of key activities, accomplishments, and community impact from July, August, and September. As part of our continued commitment to increased communication and collaboration, these quarterly updates aim to inform the Board of Trustees, align with Town strategic priorities, and highlight tangible outcomes of the Program's work.

BACKGROUND / DISCUSSION

Quarter three focused on visibility, supporting local businesses, and long-term planning. Major accomplishments this quarter include the successful completion of the Main Street Markets, with close to 50 unique vendors participating and a few hundred attendees each week. At the request of vendors and residents, we added two additional Fall markets, extending the season and increasing community engagement.

The Shop Local Campaign advanced significantly this quarter, with development of the loyalty rewards and incentives program, designed to invest more capital into the local economy and encourage residents to purchase locally during this year's holiday season.

Significant progress was also made in support of the Cleveland Avenue construction project, including the development of a baseline signage plan, parking plan, and Roll and Stroll downtown accessibility evaluation in partnership with the Department of Local Affairs (DOLA). Additionally, we were able to secure additional funding through DOLA's Pickaxe program to support the second phase of renderings, which will provide us with 3D renderings that better convey the look and feel of the project.

Volunteer engagement also reached new heights this quarter. The Board of Directors and committee members contributed a record-breaking 1,394 hours, surpassing the Quarter 2 total and demonstrating the community's deep commitment to the program's mission and the vitality of downtown Wellington.

As we move into Quarter Four, we will continue building on this momentum with a focus on wrapping up 2025 and laying the groundwork for 2026. Key initiatives for this period include:

- Trick or Treat Down Main Street
- Annual Dinner
- Completion of Cleveland Avenue Construction Committee projects
- Advancement of the Historic Preservation Oral Storytelling Series
- Finalization of the Economic Vitality Plan
- Recruitment of new Board and Committee members

- Onboarding and orientation of new Board members
- Finalization and implementation of the Volunteer Engagement Program
- Draft of proposed Public Art and Mural Program
- Implementation of the Shop Local Campaign
- Selection and onboarding of Website Consultant
- Draft of 2026 Budget and Workplan for Board approval

CONNECTION WITH ADOPTED MASTER PLANS

The projects and initiatives of the WCMSP support key goals outlined in the Town of Wellington Comprehensive Plan and the 2025 Strategic Plan.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. 2025 Q3 WCMSP BOT Report Presentation
2. 2024-2026 WCMSP Workplan - FINALV6



MAIN STREET PROGRAM
WELLINGTON, CO • EST. 2014

2025 QUARTER 3 REPORT

Board of Trustees Meeting

October 28, 2025

Presented by: Caitlin Morris

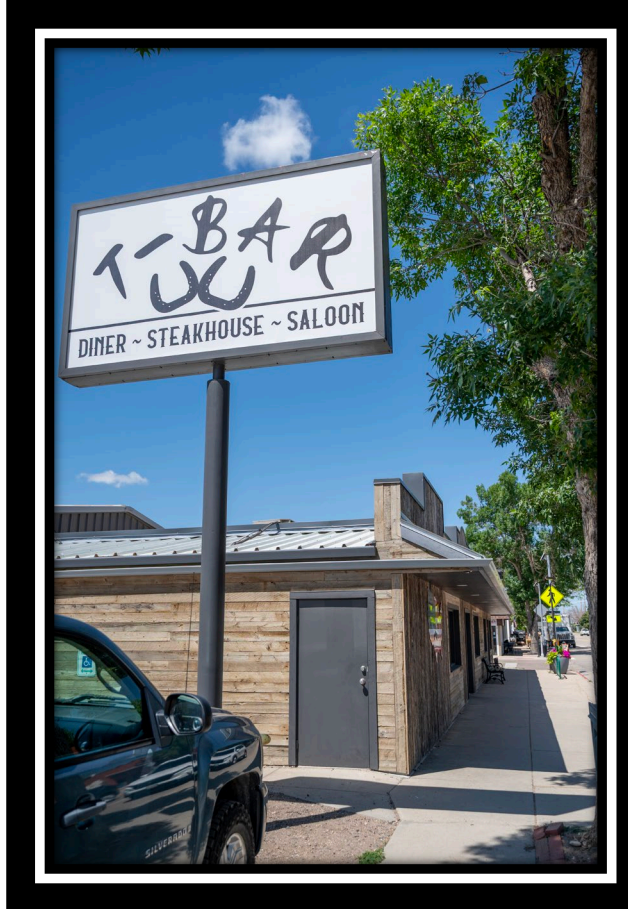


Quarter 3 Focus Areas

Visibility & Community
Engagement



Supporting Local
Businesses



Long-term Planning



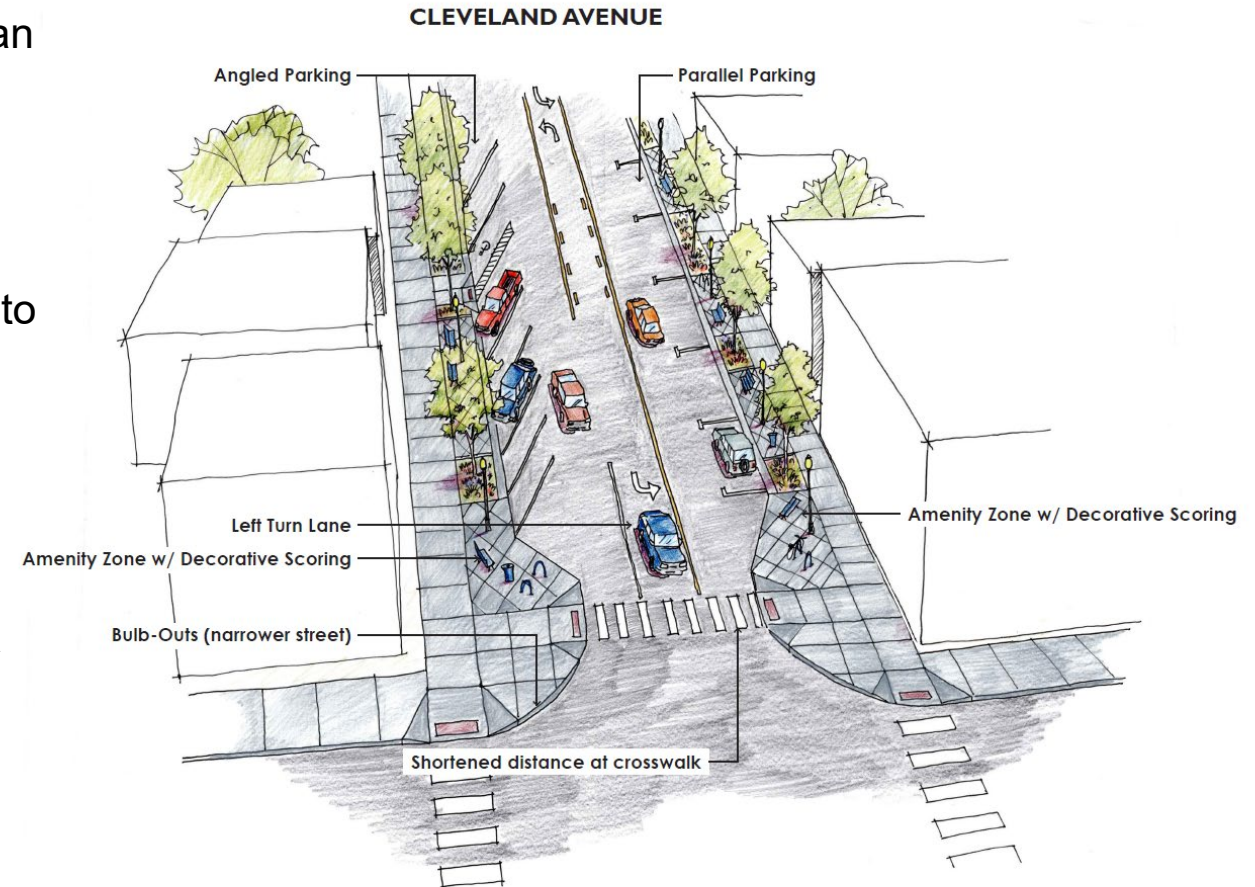
Quarter 3 Achievements – Events & Engagement

- Main Street Markets
 - Roughly 50 unique vendors participated
 - Hundreds of attendees weekly
 - Added two Fall markets at community request
- Shop Local Campaign
 - Developed loyalty rewards and incentives for holiday season
 - Investing in existing Yiftee gift card program (Buy one, get one)
 - Developed BINGO card
- Volunteer Engagement
 - Board and committee volunteers contributed combined 1,394 hours (new record!)



Quarter 3 Achievements – Cleveland Ave Construction

- Baseline Signage Plan
 - Developed responsive, branded signage plan to complement contractor-provided traffic control signage
- Baseline Parking Plan
 - Identified additional potential parking areas to supplement existing downtown lot and side street parking
- Roll & Stroll Downtown Accessibility Assessment
 - Scheduled downtown walk audit with DOLA Architect Larry Lucas, to be completed in November
- DOLA Pickaxe Funding
 - Secured funding for phase two of 3D renderings, advancing visualization and engagement efforts



2025 Q3 Program Impact



~1,394 Volunteer Hours (new record!)



~\$23,500 Fundraised



14 out of 15 Partnerships & Collaborations engaged



8,000+ Community Members Engaged



1 Properties Sold/Leased



0 New Businesses



Increased Social Media Presence & Engagement

What's Ahead (Q4 Preview)

Focus: supporting local, wrap up 2025 initiatives, lay groundwork for 2026

- Trick or Treat Down Main Street
- Annual Dinner
- Recruitment of Board and Committee members
- Selection and onboarding of Website Consultant
- Finalization and implementation of Volunteer Engagement Program
- Draft proposed Public Art & Mural Program
- Advancement of Cleveland Ave Construction Committee projects
- Advancement of Historic Preservation Oral Storytelling Series
- Finalization of Economic Vitality Plan
- Draft 2026 Budget & Workplan for Board approval



THANK YOU!

Visit our website: www.wellingtonmainstreet.org

Follow us on Facebook and Instagram
(@wellingtonmainstreet)

Contact Us:

wellingtonmainstreetco@gmail.com

(970)657-3486





2025 Workplan & Operational Tasks by Quarter

Version 6 - Last updated 10/5/25

NOTE: In the workplan below, there are references to the four phases of a project lifecycle: Define, Design, Do, Debrief. Included here are definitions for each phase to help clarify the work that is happening.

Define: Initiation phase to clarify goals, scope, resources, and team roles—determining WHAT needs to be achieved and WHY.

Design: Planning phase to outline HOW and WHO will complete the project.

Do: Execution phase, where plans are implemented, progress is tracked, and risks are managed.

Debrief: Close-out phase, where the team reviews what went well, what didn't, and what we will do differently next time.

TIMING (Q1-Q4)	PROJECT PROGRAM EVENT	STATUS	NOTES
Q1	Board approves updated 2025 Workplan, Budget, Roles & Responsibilities	Operations - Complete	
Q1	Board votes on Officers and Committee Chairs	Operations - Complete	
Q1	Board Meetings (January, February, March)	Operations - Complete	
Q1	Committee Meetings (January, February, March)	Operations - Complete	
Q1	Monthly Financials - tracking and reports (January, February, March)	Operations - Complete	
Q1	Monthly newsletters (January, February, March)	Operations - Complete	Content added to Town of Wellington and Chamber of Commerce newsletters
Q1	Monthly website updates (January, February, March)	Operations - Complete	Several updates made in March and many more currently in progress.
Q1	Monthly Policies & Processes Discussion (January, February, March)	Operations	Tabled to accommodate more urgent workplan priorities. Will revisit in Q2.
Q1	Board onboarding, orientation, training	Operations - Complete	Ongoing training will be provided throughout the year.
Q1	Annual MSA Accreditation Assessment review with DOLA (January)	Operations - Complete	Assessment was completed and reviewed by DOLA on February 16, 2025
Q1	Annual MSA Accreditation Assessment (March)	Operations - Complete	The WCMSP accreditation assessment was accepted by Main Street America and the program is once again accredited.
Q1	DOLA Q1 Report (Due April 15)	Operations - Complete	
Q1	Monthly DOLA training webinars (January, February, March)	Operations - Complete	February - Destination Stewardship, March - Retail Merchandising
Q1	Monthly Community Conversations Zoom with all Colorado Managers (January, February, March)	Operations - Complete	
Q1	Monthly 1:1 Check in Meetings with DOLA	Operations - Complete	Program Manager meets with Traci Stoffel and Gayle Langley monthly.
Q1	Grants: Identify 2025 opportunities to pursue, complete applications that are due	Operations - Complete	Identifying and applying for grants is an ongoing effort. No grants have been applied for yet in 2025.
Q1	RFQ for Website & Graphic Design Contractor (February/March)	Operations - Complete	Updated from January/February to February/March
Q1	Q1 Report to Board of Trustees (April 22, 2025)	Operations	Report presentation scheduled for April 22 Board of Trustees meeting.
Q1	2025 Marketing & Communications Plan (Define/Design/Do)	Operations	Draft of plan has been created and presented. Final plan still in progress, pending implementation of Shop Local Marketing Campaign
Q1	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations - Complete	5 grants completed, 1 pending, 1 declined

Q1	Main Street Market (Define/Design)	Active - Complete	We entered the "Do" phase of the project in early March. This year's markets will be on Fridays from 4:30-7:30 pm starting June 13 and ending August 22.
Q1	Exterior Sign and Awning Grant - Temporary Signs (Define/Design)	Active - Complete	A draft of the temporary expansion for temporary signs for businesses directly impacted by Cleveland Ave construction has been created and presented to Board.
Q1	Downtown Clean-up Program (Spring - Define/Design)	Active - Complete	The Earth Day Spring Clean Up is scheduled for Tuesday, April 22 from 3:30-6:30 pm. The clean up is focused on the downtown area and our goal is to have 60+ volunteers.
Q1	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Define/Design)	Active - Complete	The 2025 Annual Color Program will follow the established format. Planters will be relocated as needed once Cleveland Ave construction begins. Plans for 2026 are pending, contingent on construction timelines.
Q1	Expand Historic Tours to Encompass Storytelling Series and Meetups (Define/Design)	Active - Complete	The Historic Preservation Committee has met twice to define goals and identify priorities. The Oral Storytelling Series and Meetups are currently in the "define phase". More information will become available in Q2.
Q1	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Define)	Active - Complete	Based on the current Cleveland Ave construction timeline, we believe the event can proceed as it has in past years.
Q1	Love Where You Live Campaign & Fundraiser (Define/Design/Do)	Active - Complete	This campaign and fundraiser is currently ongoing. Aspects of it will be incorporated into the DOLA community video and Shop Local Marketing Campaign.
Q1	Fundraising Strategy + Friends of Main Street (Define/Design)	Active	The 2025 Fundraising Strategy has been developed. The Friends of Main Street has been tabled for Q1, pending an in depth discussion during the 2025 Board Retreat on May 19.
Q1	Volunteer Engagement Program (Define/Design/Do)	Active - Complete	A draft of the 2025 Volunteer Engagement Program has been created. Project updated from "Define/Design/Do" to "Define/Design".
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Active	District-style signs are being quoted as part of the mini-grant project. Additional Main Street signage and banners are tabled, pending the Cleveland Ave construction project and signage plan.
Q1	Alley Enhancement Project (Define/Design/Do)	Active	Updated task to remove "mini-grant" language. This is not part of the mini-grant. Some discussions regarding the priority of the alleys and a plan for maintenance and upkeep has been discussed through the C3 Committee. More information will become available in Q2.
Q1	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Define/Design)	Active - Complete	Murals are planned as part of the mini-grant funding. Permit requests and agreements with building owners are underway. A Call for Artists was launched and closed April 13. Painting is anticipated to begin by May 1.
Q1	Establish Wellington Front Porch Team to Define Goals (determine next steps)	Active	This topic will be discussed in depth during the 2025 Board Retreat on May 19 with a DOLA provided facilitator. More information will be available in Q2.
Q1	Cleveland Construction Project (Define/Design: Formalize Main Street's presence and participation, Define measures of success)	Active - Complete	The Program Manager, in collaboration with a community volunteer, established a committee comprised of WCMSP Board members, Chamber Board members, Main Street business and property owners, and Town Staff. Named 'C3', the committee has been meeting monthly since January and has already identified several priorities and completed work on these projects.
Q1	Define what "Economic Vitality" means in relation to Main Street activities (Define/Design: Board approve creating new committee)	Active	This topic will be discussed in depth during the 2025 Board Retreat on May 19 with a DOLA provided facilitator. More information will be available in Q2.
Q1	Events - Review, Revamp, Relaunch Strategy	Complete	Most 2025 events will remain the same. 2026 events will be heavily impacted by construction. Board has determined not to cancel but revamp 2026 events and still keep them downtown even during construction.
Q1	New: St. Paddy's Parade & Festival (Define/Design/Do)	Complete	Collaborated with the Town of Wellington and Chamber of Commerce to produce the inaugural event, which was a great success. Would like to do again in 2026 but with a longer planning timeframe to increase participation.
Q1	DOLA Mini-grant: Shop Local Marketing Campaign (Define/Design)	Active - Complete	Slate Communications was hired to help facilitate the Shop Local Marketing Campaign. The Marketing plan has been developed, campaign slogan and marketing materials selected, some videography and photography captured.
Q1	New: DOLA Community Video (Define/Design/Do)	Active - Complete	Worked with Slate Communications to capture content for the community video funded by DOLA.
Q2	Board Meetings (April, May, June)	Operations - Complete	
Q2	Committee Meetings (April, May, June)	Operations - Complete	
Q2	Monthly Financials - tracking and reports (April, May, June)	Operations - Complete	
Q2	Monthly newsletters (April, May, June)	Operations - Complete	Content added to Town of Wellington and Chamber of Commerce newsletters
Q2	Monthly website updates (April, May, June)	Operations	Tabled until contractor has been selected and hired
Q2	Monthly Policies & Processes Discussion (April, May, June)	Operations	Tabled to accommodate more urgent workplan priorities. Will revisit in Q2.
Q2	DOLA Q2 Report (Due July 15)	Operations - Complete	Report presentation scheduled for August 12 Board of Trustees meeting.
Q2	Monthly DOLA training webinars (April, May, June)	Operations - Complete	May - Volunteer engagement, June - historic preservation/oral storytelling
Q2	Monthly Community Conversations Zoom with all Colorado Managers (April, May, June)	Operations - Complete	
Q2	Monthly 1:1 Check in Meetings with DOLA	Operations - Complete	
Q2	Q2 Report to Board of Trustees (August 12, 2025)	Operations - Complete	
Q2	Grants: Complete applications that are due	Operations - Complete	Applied for and received grant from Bohemian Foundation for music at Main Street Market, DOLA Pickae funding for Cleveland Ave renderings
Q2	Annual Board Retreat (with DOLA consultant)	Operations - Complete	Completed on May 12 with Ayers and Associated
Q2	Annual Main Street Now Conference (required)	Operations - Complete	Blair Peterson and Caitlin Morris attended conference on 4/6-4/9
Q2	2025 Marketing & Communications Plan (Do)	Operations - Complete	
Q2	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations - Complete	No new applications received.



Q2	Board selects Website & Graphic Design Contractor (May)	Operations	Updated from February to May and changed from Q1 to Q2, Tabled until Q3 due to Shop Local Campaign
Q2	Mini-grant reporting & wrap-up (Due June 2025)	Operations - Complete	Completed grant report for 2 new murals, xylphone and shop local campaign by deadline of June 30, 2025
Q2	Main Street Market (Do)	Active	Main Street Markets began on June 13 and will run on Fridays until August 22. Two new fall markets have been scheduled for September 19 and October 17.
Q2	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active - Complete	Draft of temporary expansion for temporary signs has been drafted. Next phase will be completed in Q3.
Q2	Downtown Clean-up Program (Spring - Do/Debrief)	Active - Complete	Earth Day Spring Clean Up event was on August 22.
Q2	Downtown Clean-up Program (Fall - Define/Design)	Active - Complete	Planned for September 20 in collaboration with Town of Wellington and Wellington Clean-up Crew
Q2	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active - Complete	Summar plants were planted on early June. Partnership with Harvest Farms providing regular ongoing maintenance.
Q2	Expand Historic Tours to Encompass Storytelling Series and Meetups (Design/Do)	Active - Complete	Working with WMHS History Department on first phase of oral storytelling series.
Q2	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Design)	Active - Complete	No changes will be made to 2025 event.
Q2	Love Where You Live Campaign & Fundraiser (Do)	Active - Complete	
Q2	Fundraising Strategy + Friends of Main Street (Do)	Active - Complete	Discussed in Board retreat.
Q2	Volunteer Engagement Program (Do)	Active - Complete	Draft has been completed, will be completed in Q3.
Q2	Refresh Main Street/Community Signage + Banners (Mini-grant, Do)	Active	
Q2	Alley Enhancement Project (Mini-grant, Do)	Active	
Q2	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do)	Active - Complete	Two new murals were completed at Wellington Grill and Thistle. Creating inventory and walking tour of all existing murals. Updating maintenance agreements.
Q2	Cleveland Construction Project (Define/Design: Support communications strategy for construction updates, Explore block captain program or subcommittee)	Active - Complete	C3 committee projects are underway.
Q2	Design what "Economic Vitality" means in relation to Main Street activities (Design/Do:work with new committee)	Active - Complete	Discussed in Board retreat, to be implemented in Q3.
Q2	Downtown Business Inventory	Active	
Q2	DOLA Mini-grant: Shop Local Marketing Campaign (Design/Do)	Active - Complete	Initial plan has been completed with an inventory of graphics, templates, media, and resources to implement beginning in Q3.
Q3	Board Meetings (July, August, September)	Operations - Complete	
Q3	Committee Meetings (July, August, September)	Operations - Complete	
Q3	Monthly Financials - tracking and reports (July, August, September)	Operations	Moved to a quarterly reporting process with accountant. Reports are in progress, to be completed in October.
Q3	Monthly newsletters (July, August, September)	Operations - Complete	Content added to Town of Wellington and Chamber of Commerce newsletters
Q3	Monthly website updates (July, August, September)	Operations	Tabled until contractor has been selected and hired
Q3	Monthly Policies & Processes Discussion (July, August, September)	Operations	Tabled to accommodated more urgent workplan priorities. Will revisit in Q4.
Q3	DOLA Q3 Report (Due October 15)	Operations - Complete	
Q3	Monthly DOLA training webinars (July, August, September)	Operations - Complete	Attended Sowing the Seeds of Service: Creating Committed Volunteers for Life, Bridging Humanities and Preservation Through Community Storytelling, Colorado Enterprise Fund
Q3	Monthly Community Conversations Zoom with all Colorado Managers (July, August, September)	Operations - Complete	
Q3	Monthly 1:1 Check in Meetings with DOLA	Operations - Complete	
Q3	Q3 Report to Board of Trustees (October 28, 2025)	Operations - Complete	
Q3	Grants: Complete applications that are due	Operations - Complete	Applied for \$2,500 from OtterCares Foundation NoCo Fund, \$2500 from Bohemian Foundation Community Event Fund, Worked with DOLA on second phase of Pickaxe Funding for Cleveland Ave Construction renderings.
Q3	Complete annual Secretary of State Report	Operations - Complete	Completed - organization in Good Standing.
Q3	Annual Main Street Managers Summit (required)	Operations - Complete	Attended annual Main Street Managers Summit in Lyons on October 1-2. Topics covered were Grants Toolkit, Volunteer Engagement Toolkit, Lyons Walks & Shop, ADA Alterations and Placemaking
Q3	Annual Board/Committee Recruitment	Operations	Recruitment plans are underway, but not yet finalized.
Q3	2025 Marketing & Communications Plan (Do)	Operations - Complete	
Q3	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations - Complete	No new applications received. Will finalize temporary expansion for Cleveland Ave Construction signage in Q4.



Q3	Main Street Market (Do)	Active - Complete	Summer markets concluded on August 22. Added two Fall Markets on September 19 and October 17. Planning for 2026 is already underway. Great feedback from community and vendors on moving to Fridays and extending into early Fall.
Q3	Exterior Sign and Awning Grant - Temporary Signs (Do)	Active - Complete	Discussions regarding temporary signage during construction have continued. Plans will be finalized in Q4 with feedback from businesses and C3 committee.
Q3	Downtown Clean-up Program (Fall - Do)	Active - Complete	Completed National Clean-up Day in partnership with the Town. Had 31 volunteers who each contributed 3+ hours to cleaning up downtown area and hosting free dumpsters and recycling.
Q3	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do)	Active - Complete	Flower planter program is progressing per usual until Cleveland construction begins. Switched from summer flowers to Fall décor on September 30 with significant support from Harvest Farms.
Q3	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do)	Active - In progress	Progress has been made with WMHS history department who will be incorporating a Historic Storytelling project into this year's curriculum. Attended Wellington Alumni breakfast on 9/24 and identified a few more locals who are interested in being interviewed.
Q3	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do)	Active - Complete	Plans are finalized for this year's event on Friday, 10/31. Alternate event plans during 2026 construction will be identified as part of this year's debrief process.
Q3	Love Where You Live Campaign & Fundraiser (Do)	Active - Complete	Continue to sell merchandise consistently as a steady fundraising stream. Plan to discount and heavily promote merchandise during holiday season.
Q3	Fundraising Strategy + Friends of Main Street (Do)	Removed	This project has been removed from the workplan in favor of utilizing other existing strategies that achieve the same goals.
Q3	Volunteer Engagement Program (Do)	Active - In progress	Pending second draft, Board approval and implementation in Q4.
Q3	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Do/Debrief - determine next steps and future of program)	Active - In progress	Creating an inventory and map of existing murals including year painted, artist information, and location. Acquired two pianos which we plan to paint in 2026 and utilize as a downtown engagement strategy. Discussing future of public art program and desire to pursue "Call Yourself a Creative" designation with Colorado Creative Industries.
Q3	Cleveland Construction Project (Do: Execute Communications Strategy, Activate Committee, Complete budget request for increased promotions, create business loyalty strategy during construction, Develop Business Toolkit)	Active - In progress	Made significant progress on several projects related to Cleveland Ave construction as part of C3 committee, including baseline signage plan, baseline parking plan, marketing and communications plan, and business support.
Q3	Implement "Economic Vitality" activities in relation to Main Street (Do)	Active - In progress	Goals and priorities of economic vitality efforts were identified during this year's Board Retreat. Next steps and implementation will be considered as part of 2026 workplan.
Q4	Board Meetings (October, November, December)	Operations	
Q4	Committee Meetings (October, November, December)	Operations	
Q4	Monthly Financials - tracking and reports (October, November, December)	Operations	
Q4	Monthly newsletters (October, November, December)	Operations	
Q4	Monthly website updates (October, November, December)	Operations	
Q4	Monthly Policies & Processes Discussion (October, November, December)	Operations	
Q4	DOLA Q4 Report (Due January 15)	Operations	
Q4	Monthly DOLA training webinars (October, November, December)	Operations	
Q4	Monthly Community Conversations Zoom with all Colorado Managers (October, November, December)	Operations	
Q4	Monthly 1:1 Check in Meetings with DOLA	Operations	
Q4	Q4 Report to Board of Trustees (December 30, 2025 - TBC)	Operations	
Q4	Grants: Complete applications that are due	Operations	
Q4	Annual Board/Committee Recruitment	Operations	
Q4	Annual Dinner/Board Member Voting	Operations	
Q4	2025 Marketing & Communications Plan (Do/Debrief)	Operations	
Q4	Exterior Sign and Awning Grant - Regular Program (Do - continued)	Operations	
Q4	Main Street Market (Debrief)	Active	
Q4	Exterior Sign and Awning Grant - Temporary Signs (Do & Interim debrief to determine how long to provide)	Active	
Q4	Downtown Clean-up Program (Fall - Debrief)	Active	
Q4	Annual Color Program (flower planters) Simplification in 2025 and total revamp 2026 (Do/Debrief)	Active	
Q4	Expand Historic Tours to Encompass Storytelling Series and Meetups (Do/Debrief)	Active	
Q4	Trick or Treat Down Main Street - Streamlined 2025 Plan, 2026 Revamp (Do/Debrief)	Active	
Q4	WCMSP Policy Manual: Final approval from Board	Active	



Q4	Love Where You Live Campaign & Fundraiser (Do/Debrief)	Active		
Q4	Fundraising Strategy + Friends of Main Street (Do/Debrief)	Active		
Q4	Volunteer Engagement Program (Do/Debrief)	Active		
Q4	Implement "Economic Vitality" activities in relation to Main Street (Do)	Pending/Incubator		
Q4	Develop Public Art & Mural Program Strategy 2025 (Mini-grant, Debrief - determine next steps and future of program)	Pending/Incubator		
Q4	Cleveland Construction Project (Do/Interim Debrief/Implement different strategies if needed: Execute Communications Strategy, Activate Committee, Increased promotions, Activate business loyalty strategy, Activate Business Toolkit)	Pending/Incubator		

WORKPLAN ITEMS NOT ADDED ABOVE (see comments)

Cont.	Board/Committee Composition/Recruitment	Active		
Q3	Explore Urban Renewal or Downtown Development Authority	Pending/Incubator		Revisit in 2026.
	Holiday Decorations	Pending/Incubator		Will wait until after Cleveland Ave. Construction.
Cont.	Explore PlacerAI Cell Data	Pending/Incubator		
Q1	2024 Annual Report to Board of Trustees (12/10/24)	Removed		Prior year reports have given in Q1, but 2024 report was provided on 12/10/24.
Q1	Refresh Main Street/Community Signage + Banners (Mini-grant, Define/Design/Do)	Pending/Incubator		

The Wellington Main Street Workplan is closely aligned with the Town of Wellington's Strategic Plan. The icons to the right illustrate the four primary focus areas of the Town's plan, along with Mission and Vision. These icons are included next to WMS action items where aligned.	MISSION/VISION (GENERAL)	
	ENSURE STRONG TOWN	
	OPERATIONS	
	GROW RESPONSIBLY	
	FOSTER ECONOMIC VIBRANCY	
	CULTIVATE/NURTURE COMMUNITY SPACES	



Board of Trustees Meeting

Date: October 28, 2025
Subject: October 14, 2025 Meeting Minutes

- **Presentation: Hannah Hill, Town Clerk**

EXECUTIVE SUMMARY

Attached are the October 14, 2025 Board of Trustees Meeting Minutes

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends approval on the consent agenda.

MOTION RECOMMENDATION

- Option 1) Move to approve the consent agenda
Option 2) Move to approve the October 14, 2025 Meeting Minutes

ATTACHMENTS

1. 10-8-2025 Board Meeting Minutes



BOARD OF TRUSTEES
October 14, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the October 14, 2025 regular meeting to order at 6:30 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted quorum with the following roll call:
Wiegand - Present
Cannon - Present
Dailey - Absent
Moyer - Present Virtually
Tietz - Present
Mason - Present
Chaussee - Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda, to which there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest, to which there were none.

B. PRESENTATION

1. Draft Fiscal Year 2026 Budget for the Town of Wellington, Colorado: Presentation with Public Comment

Patti Garcia, Town Administrator and Nic Redavid, Finance Director, Town Treasurer presented the draft 2026 budget.

Ms. Garcia called out highlighted items for services that residents expect. Mr. Redavid presented the updated operational budget and reviewed the updated requested expenditures from previous presentations to the Board. These changes included:

- A Hiring freeze
- Removal of Placer.ai at the request of the Board
- Moving the Community Survey to 2027
- Moving the Compensation Study to 2027
- Reduction in services for trees and lawn care

Mr. Redavid noted updates on the Capital Improvement Projects, including delaying of the Public Work Admin building, delaying of the Cemetery Annexation project, and delaying several purchases for equipment items as well as a delay of roof replacement to 2027.

Mayor Chaussee opened public comment, to which there was none.

C. COMMUNITY PARTICIPATION

1. Public Comment

There was no public comment

D. CONSENT AGENDA

1. September 23, 2025 Meeting Minutes
2. Resolution No. 40-2025 - A Resolution of the Town of Wellington, Colorado Cancelling Regular Meetings

Trustee Cannon moved to approve the consent agenda.

Trustee Tietz seconded and the motion passed.

E. ACTION ITEMS

1. CSU Department of Journalism & Media Communication

Jenny Fischer, Instructor for CSU, presented the request, noting items the department would be considering including community engagement, media consumption habits of the community and the potential benefits to the community.

The Board asked about types of product the paper would take form of, which Ms. Fischer noted areas could be social, newsletter or internet. Clarification of how residents would be included was asked about. Ms. Fischer noted this is a long-term project, with 2026 focusing on developing a communications and business plan for the paper.

Mayor Chaussee opened public comment, to which there was none.

Discussion from the Board centered around if the request met the criteria of meeting a public purpose to benefit the community.

Trustee Cannon moved to approve the Community Grant Application in the amount of \$4,647.36 as submitted by CSU Department of Journalism & Media Communication, with funding to be provided from the Board of Trustee Discretionary Fund

Trustee Moyer seconded and the motion failed.

YES VOTE:

Moyer, Cannon

2. First Reading on Ordinance No. ##-2025 for Adoption of the 2024 International Building Codes and Schedule a Public Hearing

Cody Bird, Planning Director and Kelly Dykstra, Building Official presented the public hearing for the ordinance. Mr. Bird noted the requirements for the public hearing, and referenced previous

presentations that highlighted changes of building code changes. The 2025 Wildfire Resiliency Code has previously been discussed at being brought back to the Board at a later date, however Wellington Fire was able to work with staff to advance that code, and it was included in the presented ordinance. The International Plumbing Code related to HB24-1362 regarding graywater and staff recommendation was noted to be to prohibit the use of graywater systems, which is consistent with the region, due to new systems that are not widely used and require large amounts of monitoring and reporting.

A public hearing was requested to be scheduled, with the requested date being November 12, 2025.

The Board asked for clarification on the graywater system regarding recycling the water. Mr. Bird confirmed that the Town would be able to amend the code and allow the process, but noted the prohibition would not apply to municipal water use and processes.

The Board asked for clarification for what is required by the State and what options are not required, noting construction costs would increase. Staff noted that would be called out in the public hearing.

Mayor Chaussee opened public comment, to which there was none.

Trustee Cannon moved Move to Establish November 12, 2025 as the Date for a Public Hearing to Consider Adoption of the 2024 International Building Codes with Local Amendments and the Colorado Model Electric Ready and Solar Ready Code and the 2025 State of Colorado Wildfire Resiliency Code

Trustee Wiegand seconded and the motion passed.

F. REPORTS

1. Town Attorney

Dan Sopeniza, Town Attorney, noted his tendered resignation, and recommended a bid for an attorney, with an interim recommendation.

2. Town Administrator

Ms. Garcia noted attendance at a BizWest Roundtable, with communities from across Northern Colorado, with all communities facing budget restrictions. Direction from the Board was asked for regarding budget items, specifically moving forward with Home Rule, the Cleveland Business Assistance, and the batting cages operations. Ms. Garcia noted that a vision for the future of Wellington is still needed, even with budget reductions.

Billy Cooksey, Parks and Recreation Manager, spoke to the total cost of the batting cage operations.

The Board noted the option of decreasing the Board Discretion Fund to assist with the batting cages, as well as concerns about moving forward with Home Rule at this time, with those funds having the ability to be used for items to be used for the community immediately.

Postponing Home Rule was discussed noting potential revenue increases if the Town moved to Home Rule.

3. Staff Communications

Items were included in the meeting packet.

- a. Third Quarter 2025 Residential Building Permit and Lot Inventory Report
 - b. Board of Trustees Planning Calendar
 - c. Quarterly CORA Report (July-September 2025)
4. Board Reports

Trustee Cannon noted the Colorado Municipal League Committee meeting that is upcoming and expressed appreciation to staff for their work on the budget. Support of Home Rule was spoken to.

Trustee Tietz expressed appreciation for staff work on the budget and noted hopes for items to be readdressed in a budget amendment in 2026.

Mayor Chaussee expressed appreciation to Town staff for their time and work on the 2026 budget.

G. ADJOURN

Mayor Chaussee adjourned the meeting at 7:46 p.m.

Calar Chaussee, Mayor

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: October 28, 2025

Subject: Resolution No. 41-2025 Amending the Town's Policy Regarding the Colorado Open Records Act

- **Presentation: Hannah Hill, Town Clerk**

EXECUTIVE SUMMARY

Staff have reviewed the Town of Wellington's Colorado Open Records Act Policy and identified several areas that needed administrative updates. The policy was previously amended by Resolution No. 11-2024.

BACKGROUND / DISCUSSION

This Resolution proposes the following amendments:

1. Under 5.1, the proposed changes clarify record responsibility to align with the Town's Records Management Policy
2. Under 5.2, the proposed change notes that requests received after 3:00 p.m. are considered received the following business day. This is being proposed in an effort to provide transparency on timelines for due dates of records requests and accommodate various staff hours as well as Town operating hours. Having a specific time for when a request is considered received the following business day is a fairly common practice of many municipalities.
3. The proposed new 5.4 section would note that multiple requests received from one individual within a three-day period would be considered as one request counting toward the total of one free hour. This has been added in many municipalities' policies to appropriately allow for staff research and retrieval time spent.
4. Section 5.6 proposed changes would follow current and best practices for IT security in that outside USB drives are not allowed to be used in Town computers. Purchasing a USB from the Town would allow staff security in the transfer of larger files if an individual wanted the responses on a USB.
5. The proposed removal of the form example allows staff to administratively create and update an online form, which has been the Town's practice of processing requests. The online form allows for adequate and timely staff coverage and processing, and removing the form from the Policy removes confusion as to where to find the appropriate form.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommendations approval of the resolution on the consent agenda.



MOTION RECOMMENDATION

Option 1) Move to Approve the Consent Agenda

Option 2) Move to Approve Resolution No. 41-2025 Amending the Town's Policy Regarding the Colorado Open Records Act

ATTACHMENTS

1. Resolution No. 41-2025 - CORA Amendment
2. CORA Policy Exhibit A to Resolution No. 41-2025
3. CORA Policy -Redline

TOWN OF WELLINGTON

RESOLUTION NO. 41-2025

A RESOLUTION OF THE TOWN OF WELLINGTON AMENDING THE TOWN'S POLICY REGARDING THE COLORADO OPEN RECORDS ACT

WHEREAS, C.R.S. Section 24-72-200.1, et seq., known as the Colorado Open Records Act ("CORA"), authorizes the official custodian of public records to make rules with reference to the inspection of public records as are reasonably necessary for the protection of such records and the prevention of unnecessary interference with the regular discharge of the duties of the custodian or the custodian's office; and

WHEREAS, the Board of Trustees of the Town of Wellington (the "Board") previously adopted the Town of Wellington Open Records Policy by Resolution No. 11-2024; and

WHEREAS, the Board now desires to update the policy.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. Adopts the Open Records Policy as noted in Exhibit A.
2. This resolution shall become effective upon adoption.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 28th day of October, 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Town of Wellington, Colorado

**POLICY AND PROCEDURES REGARDING ACCESS TO PUBLIC RECORDS PURSUANT TO
THE COLORADO OPEN RECORDS ACT**

I. POLICY

It shall be the policy of the Town of Wellington to make all public records available for public inspection at reasonable times in accordance with the Colorado Open Records Act ("the Act"), § 24-72-201, *et seq.*, C.R.S.

II. PURPOSE

2.1 The primary purpose of this policy is to set forth general procedures for providing town-wide, consistent, prompt, and equitable service to citizens requesting access to public records in accordance with the requirements of the Colorado Open Records Act.

The purpose of the Act is to facilitate an open and accessible government. The public has a right to know how its taxes are spent, and most documents in municipal government address the spending of taxpayers' funds in some way. The Act sets forth categories of documents to which the official custodian of records *shall allow* public access, documents to which the official custodian *shall deny* access, and documents to which the official custodian *may deny* access. If a court finds that denial of access to the document was arbitrary and capricious, the court may order that the Town pay the applicant's court costs and attorney fees in an amount to be determined by the court.

2.2 The secondary purpose of this policy is to establish reasonable and consistent fees for providing copies as authorized by the Act and to recover a portion of the cost of staff time for responding to public records requests.

III. SCOPE

This policy shall apply to all Town records and copies of information requested or released with the exception of records covered under the Criminal Justice Records Act.

IV. DEFINITIONS

The definitions found in § 24-72-202, C.R.S., as amended from time to time, shall apply unless the context clearly requires a different meaning.

V. PROCEDURES

5.1 The Town Clerk is the official custodian of all records which are centrally maintained by the Town. Department heads or their designated personal as noted in the Town's Records Management Policy are responsible for all records maintained within their departments. It is the responsibility of each department head to become familiar with and to educate his/her affected employees about the standards and requirements of this policy.

5.2 Citizens may make formal requests in writing to the Town Clerk for copies of public records. The Town Clerk will make reasonable efforts to fill such requests immediately, at most, within the time required by state statute (three days which can be extended by seven additional working days in extenuating circumstances per § 24-72-203(3)(b), C.R.S.).

The Town Clerk shall provide a form on the Town website for open records requests. Requests received after 3:00 p.m. or after regular business hours will be considered received the following regular business day.

5.3 If the written request cannot be filled immediately, or if the records are otherwise not readily available at the time the request is made, the custodian and Town Clerk will set a date and time for records inspection that is within three working days of the date on which the request was made. Such period may be extended if extenuating circumstances exist (per § 24-72-203(3)(b), C.R.S.), but the total time, including the extension period, will not exceed ten working days from the date on which the request was made.

5.4 In order to prevent unnecessary interference with the regular operational duties of the Town, requests. The Town reserves the right to treat multiple requests as one when received by one requestor within a three-day period. The Town reserves the right not to respond to that portion of any communication that contains demeaning, harassing, or threatening language, or consists of interrogatories, editorials, or other such comments.

5.5 The records custodian is not under a duty to create any new public record in response to a request. Data and/or records need to be provided only in the format in which they currently exist. Requests in advance for "future" records, i.e. request for information on a subsequent continuing or periodic basis are not allowed. A separate request must be made each time existing data/and or records are requested. Data will not be manipulated and provided in custom formats.

5.6 If the requestor of the record(s) requests that copies of the record(s) be provided in digital format, the Town Clerk shall arrange for transmission of the record(s) via email or a cloud-based file sharing service. Alternatively, the requestor may purchase a USB thumb drive from the Town for digital copies at the time the deposit is paid.

VI. CHARGES

6.1 Reasonable charges shall be made for any copies requested. Such charges shall be reflective of the actual costs of reproduction. The reproduction fee shall not exceed twenty-five cents per standard page for a printed copy of a public record, or a fee not to

exceed the actual cost of providing a copy, printout, or photograph of a public record in a format other than a standard page.

- 6.2 On occasion, a request for public records will require more extensive research to locate a particular document or documents and/or to manipulate or redact documents to allow their release. While the Town has a clear obligation to provide public records and information, it cannot effectively serve as a research service for citizens without affecting its ability to provide normal and usual services. Therefore, departments may charge for time spent to respond to extraordinary requests, including, without limitation, searching voluminous files for specific information, manipulating data, scanning paper records into digital formats, and redacting documents to excise confidential information. After one hour of time has been expended on the request, the Town shall impose an hourly charge for research, at an hourly rate to be established by the Board of Trustees and published in the Town's Fee Schedule and on the Town website. Such hourly rate shall not exceed the maximum hourly fee as defined by the Director of Research of the Legislative Council, pursuant to C.R.S. § 24-72-205(6)(b). A time-log, describing the time spent responding to a request, shall be maintained for staff time in excess of one hour.
- 6.3 The Town does not charge for:
 - 6.3.1 Requests from members of the Town Board, its boards and commissions, or other staff performing Town business. Exception: The Town will charge for election materials requested by incumbent officials who are running for office to ensure equal treatment of all candidates.
 - 6.3.2 Election materials requested by any citizen except for reimbursement of costs incurred by the Town in obtaining such materials when such records are maintained by other governmental entities.
 - 6.3.3 Reasonable requests from other towns, cities, or states or from professional organizations to which the Town as a whole pays membership dues, such as the Colorado Municipal League.
- 6.4 At the discretion of the Town Clerk, courtesy copies may be provided free of charge for infrequent requests with an insignificant impact on resources, i.e. fulfilling a request that does not require more than 15 minutes of cumulative staff time.
- 6.5 Upon receipt of a request for information, the custodian and Town Clerk shall create a time and cost estimate for researching, retrieving, producing, and reproducing such record(s).
 - 6.5.1 Advance payment of a deposit by the requestor of one-half of the estimated cost is required if the estimated total cost exceeds \$50.00.
 - 6.5.2 If a deposit is required prior to processing an open records request, the deposit must be received by the office of the Town Clerk within seven (7) days of notification of said deposit. If the deposit is not received as required in this Section, the request will be considered as abandoned and not processed.

- 6.5.3 If during completion of the request the time and cost estimate increases significantly, the Town Clerk shall attempt to gain approval from the requestor for the increased cost estimate and may require an additional deposit for completion of the request. Failure to gain approval for increased costs shall not diminish the requirement that the requestor pay in full prior to release of the requested documents.
- 6.6 Prior to the release of the requested information, the requestor shall pay the total cost of the request, less any amount deposited. The requestor shall be refunded any excess amount collected.
- 6.7 In the event a requestor has at any time presented a check or draft dishonored or returned due to insufficient funds or stop payment, the Town Clerk's Office shall require any records fees or deposit required hereunder to be paid with cash or certified funds.

VII. ACCESS DENIED

- 7.1 Access to public records may be denied in accordance with the provisions of the Act. Inspection of the following public records may not be permitted:
- 7.1.1 Items Protected by Law: If, upon consultation with the Town Attorney, it is determined that the document is privileged or prohibited from disclosure under any ordinance, state statute, federal statute, or regulation issued thereunder or is prohibited by rules promulgated by the order of any court. This includes items such as:
- Personnel files, including social security numbers, home address and telephone numbers, and medical, psychological, and sociological data;
 - Sexual harassment investigations;
 - Work product and drafts;
 - Deliberative process materials, defined as material so candid or personal that public disclosure is likely to stifle honest and frank discussion within the government;
 - Letters of reference;
 - Identities of applicants, except finalists, for positions of Town Manager, Town Attorney, Municipal Judge and department and division heads;
 - Investigatory files compiled for any law enforcement purpose;
 - Addresses, telephone numbers, or financial data of past or present users of public utilities, public facilities or recreational or cultural services;

- Real estate appraisals until the time that title passes to the Town;
- Trade secrets, privileged information, and confidential commercial, financial, geological, or geophysical data obtained by the Town from any person;
- Correspondence between the Town Board and constituents where it is clear that there was an expectation of confidentiality.

7.1.2 Attorney/client and work product communications that convey legal advice: Communications to or from the Town Attorney's Office or other special counsel representing the Town and anyone within the Town organization, should not be released without the consent of the client, that is the Town Board or the Town Manager, to any individuals other than those to whom the communication was directed.

7.1.3 Withheld documents: If any public records are withheld, the custodian shall provide the applicant with a statement describing each withheld document and explaining why such document is not being released.

7.1.4 Release decision: All of the above-mentioned categories of documents that are privileged or prohibited from disclosure may be released when there is a waiver submitted by the person of interest and after consultation and approval of the Town Attorney's office.

VIII. CONSTRUCTION AND INTERPRETATION

Employees who have questions concerning the interpretation or application of this policy should be directed to the Town Attorney's Office.

IX. EXCEPTIONS/CHANGE

This policy supersedes all previous policies covering the same or similar topics. Exceptions to this policy may be granted only by the Town Manager or the Town Attorney. This policy may be reviewed and changed at any time.

Town of Wellington, Colorado

POLICY AND PROCEDURES REGARDING ACCESS TO PUBLIC RECORDS PURSUANT TO THE COLORADO OPEN RECORDS ACT

I. POLICY

It shall be the policy of the Town of Wellington to make all public records available for public inspection at reasonable times in accordance with the Colorado Open Records Act ("the Act"), § 24-72-201, *et seq.*, C.R.S.

II. PURPOSE

2.1 The primary purpose of this policy is to set forth general procedures for providing town-wide, consistent, prompt, and equitable service to citizens requesting access to public records in accordance with the requirements of the Colorado Open Records Act.

The purpose of the Act is to facilitate an open and accessible government. The public has a right to know how its taxes are spent, and most documents in municipal government address the spending of taxpayers' funds in some way. The Act sets forth categories of documents to which the official custodian of records *shall allow* public access, documents to which the official custodian *shall deny* access, and documents to which the official custodian *may deny* access. If a court finds that denial of access to the document was arbitrary and capricious, the court may order that the Town pay the applicant's court costs and attorney fees in an amount to be determined by the court.

2.2 The secondary purpose of this policy is to establish reasonable and consistent fees for providing copies as authorized by the Act and to recover a portion of the cost of staff time for responding to public records requests.

III. SCOPE

This policy shall apply to all Town records and copies of information requested or released with the exception of records covered under the Criminal Justice Records Act.

IV. DEFINITIONS

The definitions found in § 24-72-202, C.R.S., as amended from time to time, shall apply unless the context clearly requires a different meaning.

V. PROCEDURES

5.1 The Town Clerk is the official custodian of all records which are centrally maintained by the Town. Department heads or their designated personal as noted in the Town's Records Management Policy are responsible the official custodians of all for all records maintained within their departments. It is the responsibility of each department head to become familiar with and to educate his/her affected employees about the standards and requirements of this policy.

5.2 Citizens may make formal requests in writing to the Town Clerk for copies of public records. The Town Clerk will make reasonable efforts to fill such requests immediately, at most, within the time required by state statute (three days which can be extended by seven additional working days in extenuating circumstances per § 24- 72-203(3)(b), C.R.S.).

The Town Clerk shall provide aa paper form and online form on form on the Town website for open records requests. Requests received after 3:00 p.m. or after regular business hours will be considered received the following regular business day.

5.3 If the written request cannot be filled immediately, or if the records are otherwise not readily available at the time the request is made, the custodian and Town Clerk will set a date and time for records inspection that is within three working days of the date on which the request was made. Such period may be extended if extenuating circumstances exist (per § 24-72-203(3)(b), C.R.S.), but the total time, including the extension period, will not exceed ten working days from the date on which the request was made.

5.35.4 In order to prevent unnecessary interference with the regular operational duties of the Town, requests. The Town reserves the right to treat multiple requests as one when received by one requestor within a three-day period. The Town reserves the right not to respond to that portion of any communication that contains demeaning, harassing, or threatening language, or consists of interrogatories, editorials, or other such comments.

5.45.5 The records custodian is not under a duty to create any new public record in response to a request. Data and/or records need to be provided only in the format in which they currently exist. Requests in advance for "future" records, i.e. request for information on a subsequent continuing or periodic basis are not allowed. A separate request must be made each time existing data and or records are requested. Data will not be manipulated and provided in custom formats.

5.55.6 If the requestor of the record(s) requests that copies of the record(s) be provided in digital format, the Town Clerk shall arrange for transmission of the record(s) via email or a cloud-based file sharing service. Alternatively, the requestor may purchase a USB thumb drive from the Town for provide, at their expense, a USB thumb drive for storage of the digital copies at the time the deposit is paid.

VI. CHARGES

- 6.1 Reasonable charges shall be made for any copies requested. Such charges shall be reflective of the actual costs of reproduction. The reproduction fee shall not exceed twenty-five cents per standard page for a printed copy of a public record, or a fee not to exceed the actual cost of providing a copy, printout, or photograph of a public record in a format other than a standard page.
- 6.2 On occasion, a request for public records will require more extensive research to locate a particular document or documents and/or to manipulate or redact documents to allow their release. While the Town has a clear obligation to provide public records and

information, it cannot effectively serve as a research service for citizens without affecting its ability to provide normal and usual services. Therefore, departments may charge for time spent to respond to extraordinary requests, including, without limitation, searching voluminous files for specific information, manipulating data, scanning paper records into digital formats, and redacting documents to excise confidential information. After one hour of time has been expended on the request, the Town shall impose an hourly charge for research, at an hourly rate to be established by the Board of Trustees and published in the Town's Fee Schedule and on the Town website. Such hourly rate shall not exceed the maximum hourly fee as defined by the ~~D~~irector of ~~R~~esearch of the ~~L~~egislative ~~C~~ouncil, pursuant to C.R.S. § 24-72-205(6)(b). A time-log, describing the time spent responding to a request, shall be maintained for staff time in excess of one hour.

6.3 The Town does not charge for:

- 6.3.1 Requests from members of the Town Board, its boards and commissions, or other staff performing Town business. Exception: The Town will charge for election materials requested by incumbent officials who are running for office to ensure equal treatment of all candidates.
- 6.3.2 Election materials requested by any citizen except for reimbursement of costs incurred by the Town in obtaining such materials when such records are maintained by other governmental entities.
- 6.3.3 Reasonable requests from other towns, cities, or states or from professional organizations to which the Town as a whole pays membership dues, such as the Colorado Municipal League.

6.4 At the discretion of the Town Clerk, courtesy copies may be provided free of charge for infrequent requests with an insignificant impact on resources, i.e. fulfilling a request that does not require more than 15 minutes of cumulative staff time.

6.5 Upon receipt of a request for information, the custodian and Town Clerk shall create a time and cost estimate for researching, retrieving, producing, and reproducing such record(s).

- 6.5.1 Advance payment of a deposit by the requestor of one-half of the estimated cost is required if the estimated total cost exceeds \$50.00.
- 6.5.2 If a deposit is required prior to processing an open records request, the deposit must be received by the office of the Town Clerk within seven (7) days of notification of said deposit. If the deposit is not received as required in this Section, the request will be considered as abandoned and not processed.
- 6.5.3 If during completion of the request the time and cost estimate increases significantly, the Town Clerk shall attempt to gain approval from the requestor for the increased cost estimate and may require an additional deposit for

completion of the request. Failure to gain approval for increased costs shall not diminish the requirement that the requestor pay in full prior to release of the requested documents.

- 6.6 Prior to the release of the requested information, the requestor shall pay the total cost of the request, less any amount deposited. The requestor shall be refunded any excess amount collected.
- 6.7 In the event a requestor has at any time presented a check or draft dishonored or returned due to insufficient funds or stop payment, the Town Clerk's Office shall require any records fees or deposit required hereunder to be paid with cash or certified funds.

VII. ACCESS DENIED

- 7.1 Access to public records may be denied in accordance with the provisions of the Act. Inspection of the following public records may not be permitted:

7.1.1 Items Protected by Law: If, upon consultation with the Town Attorney, it is determined that the document is privileged or prohibited from disclosure under any ordinance, state statute, federal statute, or regulation issued thereunder or is prohibited by rules promulgated by the order of any court. This includes items such as:

- Personnel files, including social security numbers, home address and telephone numbers, and medical, psychological, and sociological data;
- Sexual harassment investigations;
- Work product and drafts;
- Deliberative process materials, defined as material so candid or personal that public disclosure is likely to stifle honest and frank discussion within the government;
- Letters of reference;
- Identities of applicants, except finalists, for positions of Town Manager, Town Attorney, Municipal Judge and department and division heads;
- Investigatory files compiled for any law enforcement purpose;
- Addresses, telephone numbers, or financial data of past or present users of public utilities, public facilities or recreational or cultural services;
- Real estate appraisals until the time that title passes to the Town;

- Trade secrets, privileged information, and confidential commercial, financial, geological, or geophysical data obtained by the Town from any person;
- Correspondence between the Town Board and constituents where it is clear that there was an expectation of confidentiality.

7.1.2 Attorney/client and work product communications that convey legal advice: Communications to or from the Town Attorney's Office or other special counsel representing the Town and anyone within the Town organization, should not be released without the consent of the client, that is the Town Board or the Town Manager, to any individuals other than those to whom the communication was directed.

7.1.3 Withheld documents: If any public records are withheld, the custodian shall provide the applicant with a statement describing each withheld document and explaining why such document is not being released.

7.1.4 Release decision: All of the above-mentioned categories of documents that are privileged or prohibited from disclosure may be released when there is a waiver submitted by the person of interest and after consultation and approval of the Town Attorney's office.

VIII. CONSTRUCTION AND INTERPRETATION

Employees who have questions concerning the interpretation or application of this policy should be directed to the Town Attorney's Office.

IX. EXCEPTIONS/CHANGE

This policy supersedes all previous policies covering the same or similar topics. Exceptions to this policy may be granted only by the Town Manager or the Town Attorney. This policy may be reviewed and changed at any time.

TOWN OF WELLINGTON, COLORADO

Request for Information Pursuant to the Town of Wellington Policy and Procedures Regarding Access to Public Records Pursuant to the Colorado Open Records Act

Date of Request: _____ Time: _____

Name of Requesting Party: _____

Address: _____

Email: _____ Phone: _____

Please select the format in which you would like to receive materials:

☐ View Only

☐ Hard Copies/Printouts

☐ Email/File Transfer

*not all documents are available electronically. Data manipulation fees may apply.

Description of records requested:

By signing this request, the requesting party acknowledges that, pursuant to Article VI of the Town's Policy and Procedures Regarding Access to Public Records Pursuant to the Colorado Open Records Act, the requesting party understands that reasonable charges may be made for copies requested and that additional charges may be made for staff time when extensive research is necessary to locate a particular document or documents and/or to prepare documents for release. Research and retrieval fees are chargeable after the first hour.

Do you want the Town to provide you an estimate of these costs prior to incurring such costs as a pre-condition to processing your request? ☐ Yes ☐ No

Signature of requesting party: _____

.....

(The following to be completed by a Town Representative)

Response Date and Time: _____

Method of Delivery: _____

Number of Copies (if any): _____ Charge for copies: _____ Research charge: _____

Deposit required: _____ Date deposit received: _____ TOTAL AMOUNT PAID: _____

In the event the Town denies any request, evidence of such denial and the basis therefore will be provided in writing to the requesting party.

Town of Wellington Staff Signature: _____

Board of Trustees Meeting

Date: October 28, 2025

Subject: Resolution No. 44-2025 - Authorizing the Town Treasurer to Enter Into an Agreement for Portable Toilet Services for Municipal Parks and Facilities

- **Presentation: Nic Redavid, Finance Director | Town Treasurer**

EXECUTIVE SUMMARY

The Town of Wellington sought quotes from qualified and reliable portable toilet providers for service at municipally owned parks and facilities. The Purchasing Policy states Board of Trustees approval is required for contract awards above \$30,000. Three submissions were received, and Portable Restroom Solutions (PRS) has been selected. The annual cost of the contract for 2026 is \$30,750.

BACKGROUND / DISCUSSION

On August 15, 2025, the Finance Department of the Town of Wellington issued a request for quotes (RFQ) to provide portable toilet service at Town owned parks and facilities. Five service providers were contacted via email, and the RFQ was posted to Bidnet Direct - Rocky Mountain E-Purchasing System. Submissions were requested by August 29, 2025. The Town received three quotes.

The Town's current service provider, Republic Services, confirmed on September 3, 2025, that they could no longer meet the service requirements and standards of the Town of Wellington and would not submit a quote for consideration.

Following a review of all three quotes for completeness, accuracy, and competitive pricing, a committee of Town staff selected one vendor for final review. The selection committee was composed of Staff from the Finance Department, Public Works Administration, Parks & Recreation Department, Town Administration, and Building & Planning.

Portable Restroom Solutions was selected and has met all requirements of the RFQ. Finance Department staff is working with PRS to ensure compliance with Town of Wellington business licensing requirements as well.

CONNECTION WITH ADOPTED MASTER PLANS

Cultivate & Nurture Community Spaces

FISCAL IMPLICATIONS

Annual appropriation for Toilet Rental by the Park Fund in FY2025 is \$27,730. The annual contract for Portable Restroom Solutions for FY2026 is \$30,750, including a one-time \$150 delivery fee.

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 44-2025 - Authorizing the Town Treasurer to Enter Into an Agreement for Portable Toilet Services for Municipal Parks and Facilities

MOTION RECOMMENDATION

I move to approve Resolution No. 44-2025 - Authorizing the Town Treasurer to Enter Into an Agreement for Portable Toilet Services for Municipal Parks and Facilities

ATTACHMENTS

1. Resolution No. 44-2025
2. Portable Restroom Solutions Terms of Service
3. Request For Quotes - Portable Toilets
4. Request For Quotes - Submissions
5. Portable Restroom Solutions - Submission
6. Portable Restroom Solutions - Correspondence

TOWN OF WELLINGTON

RESOLUTION NO. 44-2025

A RESOLUTION BY THE TOWN OF WELLINGTON, COLORADO AUTHORIZING THE TOWN TREASURER TO ENTER INTO AN AGREEMENT FOR PORTABLE TOILET SERVICES FOR MUNICIPAL PARKS AND FACILITIES

WHEREAS, the Town of Wellington (the “Town”) is committed to providing clean, safe, and accessible public facilities for residents and visitors; and

WHEREAS, the Town issued a Request for Quotes seeking qualified and reliable providers to furnish, maintain, and service portable toilet units at municipally owned parks and facilities, including Centennial Park, Harvest Park, Knolls Linear Park, Library Park, Park Meadows Park, Viewpointe Park, Wellington Community Park, Wellville Park, and Winick Park; and

WHEREAS, the selected vendor will be responsible for providing contractor-owned units – including both Americans with Disabilities Act (ADA) compliant and standard portable toilet units – that are clean, well-maintained, and suitable for all weather conditions; and

WHEREAS, the scope of services includes the complete removal of waste and trash, replacement of chemicals to control odors, cleaning and disinfection of units, replacement of supplies, and repairs or replacements as necessary due to vandalism, accidents, or other causes; and

WHEREAS, the vendor shall ensure all units are properly vented, equipped with required amenities, and clearly display service placards noting the most recent maintenance date, with penalties for failure to meet service standards; and

WHEREAS, the vendor must provide timely response to service requests, including emergencies, with weekend and holiday availability, and coordinate delivery, installation, and placement of units to ensure proper securing and stability during high wind events; and

WHEREAS, the contract period shall begin on January 1, 2026, for a one-year term, with the option to renew annually for up to four (4) additional years; and

WHEREAS, the Board of Trustees finds that entering into an agreement for portable toilet services supports the Town’s commitment to public health, accessibility, and community enjoyment of park and recreation amenities.

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Board of Trustees hereby authorizes the Town Treasurer to enter into an agreement with Portable Restroom Solutions for the provision of portable toilet services.

2. The initial term of the agreement shall be for one (1) year, with the option to renew annually for up to four (4) additional years, subject to mutual agreement and budget appropriation.
3. The Town Treasurer is authorized to approve minor amendments to the agreement as necessary to ensure continued, responsive, and efficient service delivery, including the addition or removal of service locations and special event requests.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 28th day of October, 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

PRS TERMS OF SERVICE – PORTABLE TOILETS

After you have reviewed this document, please sign below and return. Your acceptance is required for services to be scheduled.

Customer acknowledges that he/she has care, custody and control of equipment owned by PRS and accepts responsibility and liabilities for the use of the equipment and its contents. ***THEREFORE, THE CUSTOMER EXPRESSLY AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS PRS FROM AND AGAINST ANY AND ALL CLAIMS FOR LOSS OF OR DAMAGE TO PROPERTY OR INJURY TO OR DEATH OF PERSON OR PERSONS RESULTING FROM OR ARISING IN ANY MANNER OUT OF CUSTOMER'S USE OF THE EQUIPMENT FURNISHED UNDER THIS AGREEMENT.***

Delivery:

- Customer agrees to delivery charges of the Delivery/Set Up of Portable Toilets if the job is canceled after the delivery driver has left the yard on the scheduled delivery date.

Pick ups and Moves:

- We highly recommend placing move or pick up requests via email to dispatch@tryprs.com , to ensure trackability and the best communication.

Billing:

- All invoices are payable online, but you may choose to pay by check, ach, credit card or through autopay. To set up autopay, please contact our office.
- All invoices are due net 30, unless you have other agreed terms with PRS. **Once an invoice is 30 days past due, all services will be paused for that customer and restrooms locked until payment has been made.** Any overdue accounts not addressed within 5 business days will be sent to collections or have liens filed.
- We have a two week minimum for toilets picked up during the billing cycle. It is the responsibility of the customer to contact our Dispatch Department for "Pick Up/Off Rent" before a new **28-day billing cycle** begins.

Servicing:

- If you place a padlock on a portable toilet, the PRS office must be provided with a key or lock combination to prevent delays or skips in services.
- If your location has a locked gate, the PRS office must be provided with a key, gate code or lock combination to prevent delays or skips in services.
- Frozen toilets may occur during winter months. We add an antifreeze solution to our toilet water from November to March. In extreme weather, liquids still may freeze.
- Inclement Weather – cleaning service may be delayed due to poor weather for the safety of our PRS Team.

- Accessibility - Blocked toilets on cleaning day will not be cleaned if access is not gained within 5 minutes of driver arrival at site. No discount if not cleaned due to accessibility issues.
- Toilet move and re-sets may be subject to move fees.
- Toilet Overuse - recommended usage is 8 hours per day at 40 hours per week, per toilet, for up to 10 people cleaned once a week. Overuse may result in unsanitary conditions. Additional cleaning may be required.
- Additional Cleaning for non-scheduled cleaning day - \$50
- Portable Toilets are provided for the purpose of handling human waste. No refuse, hazardous waste or hazardous material shall be placed in a portable toilet. No infectious waste shall be placed in the portable toilet.
- PRS will not be responsible for damage done to roadways/driveway surfaces, culverts, etc., due to its equipment traveling on customer property, nor will PRS be responsible for damage done to roads, road surfaces, culverts, etc., on property or easements leading to or from the location at which the service is performed.
- Customer agrees to notify PRS of any damage to equipment as soon as it is observed so that repairs may be made to insure serviceability and safety. Customer accepts full responsibility for all damages to PRS's property due to fire, theft or vandalism and agrees to pay reasonable cost of repair and/or replacement of the equipment or its components.
- Hand Wash Stations are available. (Not recommended November – March) Hand Sanitizing stations are available.
- Trailer rentals- If your trailer moves locations, you **must notify the office** via email or phone prior to servicing. If we arrive to service your trailer and it has moved and we are not notified, no discounts will be given and additional fees will be incurred to schedule an additional service. If the trailer is driven through any toll stations during your rental period, you will be responsible for all toll bills. If the trailer license plate tags are nearing expiration, please contact the office.

PRICING:

Standard Unit cleaning rate - \$150/month and includes four cleanings

ADA Unit cleaning rate - \$225/month and includes four cleanings

Name: _____ Signature: _____

Municipality: _____ Date: _____



Request for Quote Portable Toilet Service

I. **Purpose** – Name Correction 8.26.25

The Town of Wellington (Town) is seeking quotes from qualified and reliable portable toilet providers for service at our municipally owned parks and facilities. We invite your company to submit a quote to provide service at Centennial Park, Harvest Park, Knolls Linear Park, Library Park, Park Meadows Park, Viewpointe Park, Wellington Community Park, Wellville Park and Winick Park, all located in the Town of Wellington, Colorado. The selected vendor will be responsible for providing contractor owned units, including American with Disabilities Act (ADA) compliant and standard portable toilets, and servicing them weekly. Please find specific details and requirements below.

II. **Scope of Service**

The following municipal services sites will require services:

1. Centennial Park

Address: 3815 Harrison Avenue, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

Service: Standard portable toilet

Quantity: 2

Frequency: Weekly

2. Harvest Park

Address: 3670 Ronald Reagan Avenue, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

3. Knolls Linear Park

Address: 7000 Third Street, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

4. Library Park

Address: 3800 Wilson Avenue, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 2

Frequency: Weekly

5. Viewpointe Park

Address: 7101 McClellan Road, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

6. Wellington Community Park – Name Correction 8.26.25

Address: 8890 Buffalo Creek Parkway, Wellington, CO 80549

Batting Cages

Service: Standard portable toilet

Quantity: 1

Frequency: Weekly

Tennis Courts

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

7. Wellville Park

Address: 4200 Halleck Lane, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

8. Winick Park – Name Correction 8.26.25

Address: 3910 Wine Cup Street, Wellington, CO 80549

Service: ADA compliant portable toilet

Quantity: 1

Frequency: Weekly

III. Service Requirements

The selected vendor shall be responsible for:

1. Providing contractor owned units
2. Complete removal of wastes and trash left in units
3. Replacements of appropriate chemicals to assure masking of odors
4. Cleaning and disinfection of units
5. Replacement of supplies
6. Repairs and replacement of units and equipment if damaged resulting from vandalism, accidents, storms, or otherwise

There may be a need to add or remove service areas during the contract period, and, on occasion, there may be a need for additional services due to special events or specific requirements, and the selected vendor should be able to accommodate such requests.

IV. Contractor Owned Units

The selected vendor shall deliver and service ADA compliant and standard portable toilet units that are clean and in good condition and should have the overall appearance of a new unit. The units shall be suitable for all weather conditions. The units are to be vented to assure proper circulation of air and reduction of odors. Holding containers shall be leakproof.

The units shall have firmly mounted doors with all attachments for user security, paper holder, hand sanitizer, screen, and plastic pipe venting. All supplies, including but not limited to paper, hand sanitizer, and chemicals, shall be provided by the selected vendor.

Each unit shall have a placard inside indicating when the unit was last serviced, and service costs shall be forfeited if a scheduled service date is not properly recorded on the placard without advance notice to the Town by the vendor.

The selected vendor is responsible for repairs and replacement of units within 24 hours of notification by the Town, and must be able to respond to weekend and holiday service and/or problems. The vendor is responsible to provide the Town with one or more emergency (“on call”) telephone numbers with an expected response time within four hours.

Delivery, installation, and start-up service shall be coordinated with the Town to ensure proper placement. The selected vendor is responsible for properly securing each unit to mitigate high wind event issues.

V. Contract Period

The contract period will begin on January 1, 2026, and will be for one year.

The contract may be renewed annually for up to four additional years, for a total term of five years, upon mutual agreement by the Town and the vendor.

VI. Quote Submission

Please include the following in your submission:

1. Company information: name, address, contact information, brief overview and relevant experience
2. Details of pricing: breakdown of cost for each service and facility

3. References: provide three references
4. Insurance: proof of liability insurance
5. Business license: ability to obtain local business license if needed
6. W-9: ability to provide a W-9 if selected

Quotes and supplementary information may be submitted digitally via email, in-person, or by mail to the contact information below. In-person and mailed responses should be submitted in a sealed package and clearly marked.

VII. To be considered, submissions must be received by August 29, 2026.

Selection by the Town will be based on various selection criteria and may require approval by the Board of Trustees. Cost will not be the sole determining factor in the selection process.

VIII. Contact

Town of Wellington
ATTN: RFQ Collection Service
8225 Third Street | PO Box 127
Wellington, CO 80549

Nic Redavid, Finance Director
redavidni@wellingtoncolorado.gov
970.568.3381 ext. 121

As of 8.29.25 at 5:00PM

As of 8.29.25 at 5:00PM		Quantity	Current		Primetime		PRS		Fuzion	
			Per Unit	Total	Per Unit	Total	Per Unit	Total	Per Unit	Total
3815 Harrison Avenue, Centennial										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
Standard		2	130.00	260.00	155.00	310.00	150.00	300.00	23.08	200.03
3670 Ronald Reagan Avenue, Harvest										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
7000 Third Street, Knolls Linear										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
3800 Wilson Avenue, Library										
ADA compliant		2	165.00	330.00	290.00	580.00	225.00	450.00	32.00	277.33
7101 McClellan Road, Park Meadows										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
3535 Reagan Court, Viewpointe										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
8890 Buffalo Creek Parkway, WCP										
ADA compliant		1	165.00	165.00	155.00	155.00	150.00	150.00	32.00	138.67
Standard		1	130.00	130.00	290.00	290.00	225.00	225.00	23.08	100.01
4200 Halleck Lane, Wellville										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
3910 Wine Cup Street, Winick										
ADA compliant		1	165.00	165.00	290.00	290.00	225.00	225.00	32.00	138.67
		Monthly Annual	2,040.00		3,365.00		2,700.00		w/surcharge 1,830.08	
			24,480.00		40,380.00		32,400.00		21,960.92	
									* Quoted weekly price for service per unit; Total adjusted to monthly cost based on 52 week year; \$50 one-time charge per unit; 8.5% enviro surcharge	
Quote Submission Requirements										
Company Information					Y		Y		Y	
Details of Pricing					Y		Y		Y	
References (3)					Y		Y		Y	
Insurance					Y		Y		Y	
Business License (ability to obtain)					Not provided		Not provided		Not Provided	
W-9 (provide if selected)					Not provided		Not provided		Y	
Quote Quality										
Meets requested services					Y		Y		Y	
Accurate services quoted					Y		Y		Y	
Pricing relative to current					+\$1325		+\$660		-\$210	

August 25, 2025

Town of Wellington
ATTN: RFQ Collection Service
8225 Third Street | PO Box 127
Wellington, CO 80549

Nic Redavid, Finance Director
redavidni@wellingtoncolorado.gov

RE: Response to Request for Quote — Portable Toilet Service

Dear Nic Redavid,

Thank you for the opportunity to submit our proposal for the town of Wellington's RFQ — Portable Toilet Service.

Portable Restroom Solutions is locally owned and operated, serving municipalities and organizations across northern Colorado since 1994. The team is composed of members with decades of sanitation experience, combined with the latest logistics technology software to ensure units are cleaned and serviced on time, every time.

We appreciate the opportunity and possibility to serve the citizens of Wellington. Please do not hesitate to reach out if you require any additional information.

Sincerely,

Matthew McConkey
Account Manager
Portable Restroom Solutions
matt@tryprs.com
(970) 834-1275

CAPABILITIES AND EXPERIENCE

Portable Restroom Solutions
6766 E Co Rd 18
Johnstown, CO 80534
theportablerestroomsolution.com
970-834-1275

Portable Restroom Solutions started in 1994, serving Northern Colorado with portable toilet rentals and sanitation services. Since then, we've built long-standing relationships with cities, event organizers and contractors. We offer both standard and ADA-compliant restrooms and manage everything from one-day community events to city-wide year-round contracts.

Our fleet includes five service trucks and a large inventory of units. We use a digital system to manage our schedule, track routes, log cleanings, and handle billing. This gives us flexibility when things change and helps us stay accurate and on time. In 2021, the company changed ownership, but the same high standards remained in place. We've continued improving how we operate without changing what's worked for decades.

One big reason we stay consistent is our people. Several of our team members have been with us for many years. We also have a full-time mechanic who keeps our vehicles and equipment in top shape, which means fewer delays and quicker responses for our clients.

We've worked with the Town of Erie for almost twenty years. They rely on us to manage more than 25 portable restrooms across their park system. These units stay out year round, and our team adjusts the cleaning schedule based on the season. During the colder months, we service once per week. When parks get busier in the summer, we move to twice a week.

If there's an event or a big holiday coming up, we work with their team to either add extra units or increase service. We stay in close contact with their staff and respond to requests quickly. That might mean moving a unit to a better spot, checking on a service log, or adding an emergency cleaning. We've even replaced vandalized restrooms the same day when needed.

Over the years, we've heard from the city when they're happy with the quality of the service or when our crew catches and fixes a problem before it reaches their desk. We log each cleaning and leave a signed tag inside the unit so everything stays clear. Erie continues to trust us because we keep our word and handle problems before they become theirs. That's what long-term partners do.

KEY STAFF

Mark Rushing – Owner

Mark came to Colorado with decades of experience running companies in Texas. He now manages PRS with a hands-on approach, making sure the entire team is aligned and effective.

Hannah Hargrave – Financial Administrator

Hannah manages the numbers—payroll, vendors, inventory, and more. She plays a critical role in keeping things on track behind the scenes.

Matthew McConkey – Account Manager

Matt focuses on new business and client relationships. He has over 10 years in sales and ensures clients have a smooth experience from start to finish. He'll be the go-to contact for this contract.

Robert Alaya – Lead Tech

Robert leads by example out in the field. With nearly a decade of hands-on experience, he makes sure all service routes are handled efficiently and with care.

Francisco Davilla – Septic Lead

Francisco has been with PRS since 1999 and is a valuable source of knowledge for both septic and portable restroom service. He's also responsible for onboarding new staff.

Jana Brooks – Customer Service Representative

Jana has been working in customer service for 30 years. She's the friendly voice on the phone and takes care of client questions quickly and professionally.

Supporting them are five service techs and a yard team that cleans, washes, and preps units every day.

Municipalities We Serve

Town of Erie, Colorado (Ongoing Since Early 2000s)

- Servicing more than 25 portable restroom units in parks year-round
- Regular weekly servicing in off-peak months; increased frequency (twice weekly) during peak usage periods
- Preferred vendor for major town events including Fourth of July celebrations, holiday festivals, and chamber of commerce events
- Consistent, trusted relationship maintained nearly 20 years, demonstrating our reliability, responsiveness, and high standards

Town of Milliken, Colorado: Start date: April 2024 - Present

- Managing and servicing 5+ units across multiple town parks
- Regular service visits according to seasonal schedules and special event requirements
- Status: Active, ongoing services provided with high customer satisfaction and zero missed service dates

Town of Timnath, Colorado: Jan. 2025 - Present

- Provide portable toilets and 96 gallon garbage totes for events scattered across Timnath, including up to 32 regular, 5 ADA and 7 handwash units for their annual 4th of July event.
- Proven record of dependability and responsiveness to requests, adjustments, and additional service needs
- Status: Active, demonstrating flexibility and high-quality service consistently

PROJECT APPROACH

Portable Restroom Solutions emphasizes reliability, cleanliness, and customer satisfaction as cornerstones of our operational strategy. Our approach includes the following distinctive measures:

Quality Equipment and Digital Precision:

We utilize high-quality, modern portable restroom units designed for comfort, durability, and compliance with ADA guidelines. Advanced logistics software drives our service scheduling, real-time adjustments, and meticulous invoicing, ensuring precise adherence to client expectations and timelines.

Investing in Experienced, Long-Term Employees:

Recognizing that excellent service depends on skilled and motivated personnel, we offer industry-leading compensation and manageable workloads. Unlike many providers who overwhelm technicians with excessive stops, our service personnel handle fewer, strategically planned daily visits. This approach ensures consistent quality, thorough sanitation, and personalized customer interactions.

Remarkably, our workforce stability is exemplified by team members celebrating milestones such as a 25-year tenure with our organization. Long-term employees mean deep expertise, strong accountability, and proven reliability for our clients.

Thorough Servicing Protocols:

Our cleaning and servicing standards meet or exceed all applicable regulatory requirements, emphasizing sanitation, safety, and user satisfaction. Detailed service logs and routine internal quality checks maintain transparency and uphold the highest service standards.

References

Caitlin Morris, Community and Business Liaison
970.657.3486
MorrisC@wellingtoncolorado.gov

Nicole Hicks, Owner of Dumpster Diverz
970.251.0155
info@dumpsterdiverz.com

Brandon Grasmick, Recreation Coordinator - Special Events
303-926-2558
bgrasmick@erieco.gov

Park	Unit Type	Quantity	Price Per Unit, Per Month
Centennial Park A	ADA	1	\$225
Centennial Park B	Standard	2	\$150
Harvest Park	ADA	1	\$225
Knolls Linear Park	ADA	1	\$225
Library Park	ADA	2	\$225
Viewpointe Park	ADA	1	\$225
Wellington Community Park A	Standard	1	\$150
Wellington Community Park B	ADA	1	\$225
Wellville Park	ADA	1	\$225
Winick Park	ADA	1	\$225
	Total ADA	9	
	Total Standard	3	
One-time delivery cost	\$150		



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/25/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Flood and Peterson PO Box 578 Greeley CO 80632		CONTACT NAME: Hannah Muffly PHONE (A/C, No, Ext): (970) 356-0123 E-MAIL ADDRESS: hmuffly@floodpeterson.com FAX (A/C, No): (970) 330-1867	
INSURED Portable Rental Systems, LLC, DBA: Portable Restroom Solutions 6766 E County Rd 18 #A Johnstown CO 80534		INSURER(S) AFFORDING COVERAGE INSURER A: Selective Insurance Company of America INSURER B: Pinnacol Assurance INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 12572 41190	

COVERAGES**CERTIFICATE NUMBER:** 2025/2026 Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:			S2567955	01/17/2025	07/01/2026	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000				
			MED EXP (Any one person) \$ 15,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 0			S2567955	01/17/2025	07/01/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
			BODILY INJURY (Per person) \$				
			BODILY INJURY (Per accident) \$				
			PROPERTY DAMAGE (Per accident) \$				
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☒ Y	N/A	4231370	07/01/2025	07/01/2026	☒ PER STATUTE ☐ OTH-ER
			E.L. EACH ACCIDENT \$ 1,000,000				
			E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Portable Rental Systems LLC DBA: Portable Restroom Services
6766 E County Rd 18
#A
Johnstown CO 80534

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Re: Town of Wellington - Requests for Quotes

From Nic Redavid <redavidni@wellingtoncolorado.gov>

Date Mon 9/8/2025 3:15 PM

To Matthew McConkey <matt@tryprs.com>

Cc Nic Redavid <redavidni@wellingtoncolorado.gov>

Good afternoon,

Thank you for submitting a quote to the Town of Wellington for portable toilet service at our municipally owned parks facilities. Your submission has been selected for final review and additional information is requested. Please provide answers to the following questions by 5:00 PM on Friday, September 12, 2025 to RedavidNi@WellingtonColorado.gov.

- The RFQ from the Town inadvertently omitted 3535 Reagan Court (Viewpointe Park) and misnamed 7101 McClellan Road (Park Meadows). Will the addition of an ADA compliant unit at Viewpointe Park be of concern?
- The RFQ from the Town identified a quantity of two standard units and one ADA compliant unit at 3815 Harrison Avenue (Centennial Park). The Town would like to amend the quantity of standard units to one. Will this reduction in units be of concern?
- If a unit is vandalized, is there an additional expense to the Town?
- It is the intention of the Town that this agreement be effective January 1, 2026, and due to the annual expenditure amount, will need to be approved by the Board of Trustees. Consideration by the Board will likely take place in October, and your presence is not required. Is this going to be a concern for your company?
- The Town requires all entities conducting business in Wellington to obtain a Town of Wellington business license. More information is available on the Town's website. If selected, the Town will need to verify issuance of a business license. Is this going to be a concern for your company?
- A W-9 is required. Please provide a W-9 to the response of this email.

Please do not hesitate to reach out if additional clarification is needed, or there are any other questions.

Thank you,



Nic Redavid (he/him/his)
Finance Director

Phone: 970.568.3381 ext.121

Email: RedavidNi@WellingtonColorado.gov

Web: www.WellingtonColorado.gov



From: Matthew McConkey <matt@tryprs.com>
Sent: Friday, August 29, 2025 11:59 AM
To: Nic Redavid <redavidni@wellingtoncolorado.gov>
Subject: Town of Wellington - Requests for Quotes

Hello Nic,

Stopped by this morning and dropped off a sealed copy for the RFQ. Just in case, it's also attached.

Take care and talk soon,



Matt McConkey

Sales Director, Portable Restroom Solutions

Office: 970-834-1275

Mobile: 970-248-8392

Email: matt@tryprs.com

www.theportablerestroomsolution.com

September 10, 2025

Town of Wellington
ATTN: RFQ Collection Service
8225 Third Street I PO Box 127
Wellington, CO 80549

Nic Redavid, Finance Director
redavidni@wellingtoncolorado.gov

RE: Response to Email Clarification

Dear Nic Redavid,

Thank you for the email in regards to some changes that needed to be made to the RFQ regarding portable toilets for the town of Wellington. First of all, we are excited to be a part of the final round.

We've had the pleasure of providing sanitation for this year's St. Patrick's Day celebration, along with the 4th of July. Reports back to the team were nothing but glowing reviews, clean units, timely placements and removals. It has been a pleasure working with the stakeholders at the town level.

We look forward to diving in deeper to support the community with portable toilets at all the parks.

To answer your questions:

1) We acknowledge the omission of Viewpointe Park and mid-naming Park Meadows. We have made the adjustment in our pricing document attached.

2) We have adjusted the quantity of standard units for Centennial Park from two (2) to one (1). This is not an issue for us.

3) Should a unit be subject to vandalism or otherwise compromised beyond routine maintenance, Portable Restroom Solutions will ensure compliance with the response timelines outlined in the RFP. While routine cleaning and upkeep are included, circumstances involving extraordinary damage may be addressed outside the base scope of services. If replacement is necessary, the Town would be subject to the standard \$85 delivery charge for a new unit. While we don't foresee any issues, we would be happy to work with the town to ensure units are properly maintained to premium standards at all times.

4) We do not have a concern in regards to the October meeting and look forward to getting approved by the Board of Trustees.

5) If we are selected, we will take the necessary steps to acquire a business license to operate in Wellington.

6) We can and will happily furnish a w-9. It is also attached to this email.

Thank you for the opportunity,

Matthew McConkey
Account Manager
Portable Restroom Solutions
matt@tryprs.com
(970) 834-1275

Park	Unit Type	Quantity	Price Per Unit, Per Month
Centennial Park A	ADA	1	\$225
Centennial Park B	Standard	1	\$150
Harvest Park	ADA	1	\$225
Knolls Linear Park	ADA	1	\$225
Library Park	ADA	2	\$225
Park Meadows	ADA	1	\$225
Viewpointe Park	ADA	1	\$225
Wellington Community Park A	Standard	1	\$150
Wellington Community Park B	ADA	1	\$225
Wellville Park	ADA	1	\$225
Winick Park	ADA	1	\$225
	Total ADA	10	\$2,250
	Total Standard	2	\$300
	Total Per Month		\$2,550
One-time delivery cost	\$150		

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
requester. Do not
send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Portable Rental Systems LLC	
	2 Business name/disregarded entity name, if different from above. DBA Portable Restroom Solutions LLC	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) P Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
5 Address (number, street, and apt. or suite no.). See instructions. 6766 E Co Rd 18		Requester's name and address (optional)
6 City, state, and ZIP code Johnstown, CO 80534		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

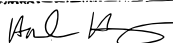
Social security number									
			-				-		
or									
Employer identification number									
8	6		-	2	1	0	4	2	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 
------------------	--

Date 01/15/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

must obtain your correct taxpayer identification number (TIN), which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid).
- Form 1099-DIV (dividends, including those from stocks or mutual funds).
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds).
- Form 1099-NEC (nonemployee compensation).
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers).
- Form 1099-S (proceeds from real estate transactions).
- Form 1099-K (merchant card and third-party network transactions).
- Form 1098 (home mortgage interest), 1098-E (student loan interest), and 1098-T (tuition).
- Form 1099-C (canceled debt).
- Form 1099-A (acquisition or abandonment of secured property).

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

Caution: If you don't return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued);
2. Certify that you are not subject to backup withholding; or
3. Claim exemption from backup withholding if you are a U.S. exempt payee; and
4. Certify to your non-foreign status for purposes of withholding under chapter 3 or 4 of the Code (if applicable); and
5. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting is correct. See *What Is FATCA Reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding. Payments made to foreign persons, including certain distributions, allocations of income, or transfers of sales proceeds, may be subject to withholding under chapter 3 or chapter 4 of the Code (sections 1441–1474). Under those rules, if a Form W-9 or other certification of non-foreign status has not been received, a withholding agent, transferee, or partnership (payor) generally applies presumption rules that may require the payor to withhold applicable tax from the recipient, owner, transferor, or partner (payee). See Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*.

The following persons must provide Form W-9 to the payor for purposes of establishing its non-foreign status.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the disregarded entity.
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the grantor trust.
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust and not the beneficiaries of the trust.

See Pub. 515 for more information on providing a Form W-9 or a certification of non-foreign status to avoid withholding.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person (under Regulations section 1.1441-1(b)(2)(iv) or other applicable section for chapter 3 or 4 purposes), do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515). If you are a qualified foreign pension fund under Regulations section 1.897(l)-1(d), or a partnership that is wholly owned by qualified foreign pension funds, that is treated as a non-foreign person for purposes of section 1445 withholding, do not use Form W-9. Instead, use Form W-8EXP (or other certification of non-foreign status).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a saving clause. Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if their stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first Protocol) and is relying on this exception to claim an exemption from tax on their scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called “backup withholding.” Payments that may be subject to backup withholding include, but are not limited to, interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third-party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester;
2. You do not certify your TIN when required (see the instructions for Part II for details);
3. The IRS tells the requester that you furnished an incorrect TIN;
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only); or
5. You do not certify to the requester that you are not subject to backup withholding, as described in item 4 under “*By signing the filled-out form*” above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier.

What Is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all U.S. account holders that are specified U.S. persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you are no longer tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

• **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note for ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040 you filed with your application.

• **Sole proprietor.** Enter your individual name as shown on your Form 1040 on line 1. Enter your business, trade, or "doing business as" (DBA) name on line 2.

• **Partnership, C corporation, S corporation, or LLC, other than a disregarded entity.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

• **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. Enter any business, trade, or DBA name on line 2.

• **Disregarded entity.** In general, a business entity that has a single owner, including an LLC, and is not a corporation, is disregarded as an entity separate from its owner (a disregarded entity). See Regulations section 301.7701-2(c)(2). A disregarded entity should check the appropriate box for the tax classification of its owner. Enter the owner's name on line 1. The name of the owner entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For

example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, enter it on line 2.

Line 3a

Check the appropriate box on line 3a for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3a.

IF the entity/individual on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation.
• Individual or	Individual/sole proprietor.
• Sole proprietorship	
• LLC classified as a partnership for U.S. federal tax purposes or	Limited liability company and enter the appropriate tax classification:
• LLC that has filed Form 8832 or 2553 electing to be taxed as a corporation	P = Partnership, C = C corporation, or S = S corporation.
• Partnership	Partnership.
• Trust/estate	Trust/estate.

Line 3b

Check this box if you are a partnership (including an LLC classified as a partnership for U.S. federal tax purposes), trust, or estate that has any foreign partners, owners, or beneficiaries, and you are providing this form to a partnership, trust, or estate, in which you have an ownership interest. You must check the box on line 3b if you receive a Form W-8 (or documentary evidence) from any partner, owner, or beneficiary establishing foreign status or if you receive a Form W-9 from any partner, owner, or beneficiary that has checked the box on line 3b.

Note: A partnership that provides a Form W-9 and checks box 3b may be required to complete Schedules K-2 and K-3 (Form 1065). For more information, see the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

If you are required to complete line 3b but fail to do so, you may not receive the information necessary to file a correct information return with the IRS or furnish a correct payee statement to your partners or beneficiaries. See, for example, sections 6698, 6722, and 6724 for penalties that may apply.

Line 4 Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third-party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space on line 4.

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

- 2—The United States or any of its agencies or instrumentalities.
- 3—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- 5—A corporation.
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or territory.
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission.
- 8—A real estate investment trust.
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940.
- 10—A common trust fund operated by a bank under section 584(a).
- 11—A financial institution as defined under section 581.
- 12—A middleman known in the investment community as a nominee or custodian.
- 13—A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
• Interest and dividend payments	All exempt payees except for 7.
• Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
• Barter exchange transactions and patronage dividends	Exempt payees 1 through 4.
• Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5. ²
• Payments made in settlement of payment card or third-party network transactions	Exempt payees 1 through 4.

¹ See Form 1099-MISC, Miscellaneous Information, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) entered on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37).

B—The United States or any of its agencies or instrumentalities.

C—A state, the District of Columbia, a U.S. commonwealth or territory, or any of their political subdivisions or instrumentalities.

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i).

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i).

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state.

G—A real estate investment trust.

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940.

I—A common trust fund as defined in section 584(a).

J—A bank as defined in section 581.

K—A broker.

L—A trust exempt from tax under section 664 or described in section 4947(a)(1).

M—A tax-exempt trust under a section 403(b) plan or section 457(g) plan.

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, enter "NEW" at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have, and are not eligible to get, an SSN, your TIN is your IRS ITIN. Enter it in the entry space for the Social security number. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/EIN. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or Form SS-4 mailed to you within 15 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and enter "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, you will generally have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon. See also *Establishing U.S. status for purposes of chapter 3 and chapter 4 withholding*, earlier, for when you may instead be subject to withholding under chapter 3 or 4 of the Code.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third-party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))**	The grantor*

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing Form 1041 or under the Optional Filing Method 2, requiring Form 1099 (see Regulations section 1.671-4(b)(2)(i)(B))**	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name on line 1, and enter your business or DBA name, if any, on line 2. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

* **Note:** The grantor must also provide a Form W-9 to the trustee of the trust.

** For more information on optional filing methods for grantor trusts, see the Instructions for Form 1041.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, SSN, or other identifying information, without your permission to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax return preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity, or a questionable credit report, contact the IRS Identity Theft Hotline at 800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 877-777-4778 or TTY/TDD 800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Go to www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their laws. The information may also be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payors must generally withhold a percentage of taxable interest, dividends, and certain other payments to a payee who does not give a TIN to the payor. Certain penalties may also apply for providing false or fraudulent information.



Board of Trustees Meeting

Date: October 28, 2025

Subject: Public Hearing on Land Use Code Amendments for Electric Vehicle (EV) Charging Permit Requirements in accordance with HB24-1173

- **Presentation:** Cody Bird, Planning Director

EXECUTIVE SUMMARY

The Town must take action on HB24-1173 to meet state requirements regarding Electric Vehicle (EV) land use permitting. Staff is proposing amendments to Chapter 15 of the Municipal Code (Land Use Code) which would ensure compliance with the State's requirements.

Amendments to the Land Use Code were prepared and presented to the Planning Commission for consideration. Following a public hearing, the Planning Commission voted unanimously to forward a recommendation to the Board of Trustees to adopt the proposed Land Use Code amendments.

Text amendments to the Land Use Code require the Board of Trustees to conduct a public hearing and consider testimony on the proposed amendments. The purpose of this agenda item is to present the information, conduct the public hearing, hear testimony, and close the public hearing. Public hearing procedures are included with this report. Following the close of the public hearing, the Board of Trustees has a separate item on the agenda to take action on the recommended text amendments to the Land Use Code.

BACKGROUND / DISCUSSION

In 2024, the State Legislature passed HB24-1173 which requires certain municipalities, including Wellington, to take one of three pathways regarding EV Charging land use regulations. These three pathways are:

1. To adopt a Model Code created by the Colorado Energy Office with specific definitions and standards required for municipalities;
2. To meet standards regarding application timelines, process requirements, and information availability;
or
3. To pass a resolution stating the municipality's intent not to take either of the above options.

The Planning Commission and Board of Trustees, during their respective August 4 and August 12 meetings, directed Staff to pursue the second option. Planning Staff met with the Town's Building and Public Works Departments, Wellington Fire Protection District, Xcel Energy, and Poudre Valley Rural Electric Association (PVREA) to discuss the Electric Vehicle Charging permitting process and to solicit feedback from these entities to inform recommendations on proposed code changes. Staff also submitted draft code amendments to representatives of the Colorado Energy Office for technical assistance review. Staff has incorporated feedback from the Colorado Energy Office in the attached proposed code amendments.

Staff has prepared recommendations that address the requirements of HB24-1173. They incorporate appropriate elements of the Colorado Energy Office's Model Code but are tailored for Wellington's specific circumstances. HB24-1173 specifically requires municipalities to:

1. Administratively approve EV Charging Projects



2. Notify applicants within three days of a decision on an EV Charging Project application
3. Track all decisions made on EV Charging Project applications in 2026 and report them to the Colorado Energy Office
4. Make decisions regarding EV Charging Project applications based on objective standards
5. Provide a publicly available checklist containing all evaluation criteria for EV Charging Projects.
6. Notify applicants of the status of their application completeness within three days of that determination.

The proposed code amendments, combined with existing sections within the code accounts for requirements 1, 2, 4, and 6. Staff will track the necessary information for requirement 3 and prepare the checklist for requirement 5.

The text amendments to the Land Use Code were advertised for public hearings before the Planning Commission and Board of Trustees. Notices of the public hearings were published in the Fort Collins Coloradoan as prescribed by State law and the Town's Municipal Code. Notices advertising the public hearing were posted at the Town Municipal Services Building.

The Planning Commission conducted a public hearing to consider proposed Land Use Code amendments on October 6, 2025. Following the public hearing, the Planning Commission voted unanimously to forward a recommendation to the Board of Trustees to approve the proposed text amendments.

Attachment A is a draft of the Proposed Land Use Code amendments with the revisions or changes identified using the "track changes" feature. A clean version of the proposed Land Use Code Amendments is included as *Attachment B*.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations and Grow Responsibly.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Conduct a public hearing for consideration of the proposed Land Use Code amendments.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Public Hearing Procedures
2. Attachment A: Proposed Amendments for Electric Vehicle Charging Projects - Changes Tracked
3. Attachment B: Proposed Amendments for Electric Vehicle Charging Projects - Clean Version
4. Presentation Slides



Public Hearing Procedures

Conflicts of Interest

Disclosure of *Ex Parte* Communications

Staff Introduction

Applicant Presentation (If any)

Clarifying Questions from Board/Commission

Open Public Hearing

Three Minutes per Person (additional time may be granted upon request)

Close Public Hearing

Applicant Rebuttal (if any)

Staff Closing Comments

Deliberation by the Board/Commission

Motion and Vote

ARTICLE 2 - Application Procedures

Sec. 15-2-10. – Purpose and Organization

- (a) *Purpose.* This article describes the review procedures for land use applications and development activity in the Town of Wellington (the Town). This article ensures consistency and efficiency in the administration of the Town’s land use regulations and compliance with applicable state laws, including House Bill 24-1173 concerning streamlining the process for permitting electric motor vehicle charging systems, approved May 21, 2024.

Sec 15-2-30. – Procedures Table

- (a) *Overview.* The following table summarizes the major review procedures for land use applications and development activity in the Town of Wellington. Not all procedures addressed in this article are summarized in this table (see subsequent sections of this article for additional details on each procedure).

Application Type	Pre-application Conference Required	Authority			
		Staff Review	Planning Commission	Town Board of Trustees	Board of Adjustment
	Y = Yes O = Optional	R = Recommendation D = Decision			
Plans					
Site Plan	Y	R	D	--	--
Plot Plan	O	D	--	--	--
<u>EV Charging Site, Primary</u>	<u>Y</u>	<u>R</u>	<u>D</u>	<u>--</u>	<u>--</u>
<u>EV Charging Site, Accessory, Eight or Fewer DCFC Chargers</u>	<u>O</u>	<u>D</u>	<u>--</u>	<u>--</u>	<u>--</u>
<u>EV Charging Site, Accessory, Nine or More DCFC Chargers</u>	<u>O</u>	<u>R</u>	<u>D</u>	<u>--</u>	<u>--</u>

Sec 15-2-40. – General Application Procedures

General Review Procedures

- (a) *Purpose.* This section outlines the general application procedures and review process for all land use applications.
- (b) *Applicability.* This section applies to all land use applications unless an exception to the general procedures is expressly identified in subsequent sections of this article.
- (c) *Procedure.*

[some sections left out if not proposed for amendments]

(3) *Determination of Completeness*

- a. Following receipt of a development application, the Planning Director or designee shall certify that the development application submittal is complete.
- b. If the application is determined to be incomplete, the Planning Director or designee shall, within three (3) business days, return the application to the applicant and provide a statement in writing written statement to the applicant detailing all of the deficiencies with the application and any additional information required for the application to be considered complete specifying the additional information required. No further review activities will proceed until a completed application is accepted. Returned applications that are not resubmitted and accepted within sixty (60) days shall be determined to be abandoned and of no further effect. A new application may be submitted, including applicable fees.

[some sections left out if not proposed for amendments]

(7) *Final Approvals*

- a. Decision. After consideration of the application, the staff report, comments received by the public and other reviewers, and the public hearing, the decision-making body shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the applicant within ten (10) three (3) business days following the decision and shall become part of the public record. All decisions shall include:

Attachment A
Proposed Amendments for Electric Vehicle Charging Projects
Changes Tracked

1. A clear written statement of approval, approval with conditions, or denial (whichever is appropriate); and

2. A clear statement of the basis upon which the decision was made, including specific findings of fact with reference to the relevant standards.

b. Approval Criteria. The decision-making body shall find that the application complies with all applicable standards of the Land Use Code and applicable approval criteria.

c. Conditions of Approval. The decision-making body may approve the application with conditions as necessary to bring the proposed development into compliance with this Land Use Code or other regulations, or to mitigate the impacts of that development to the surrounding properties and streets.

1. All conditions of approval shall be reasonably related to the anticipated impacts of the proposed development or use or shall be based upon standards duly adopted by the Town.

2. Any condition of approval that requires an applicant to dedicate land or pay money to a public entity in an amount that is not calculated according to a formula applicable to a broad class of applicants shall be roughly proportional in nature and extent to the anticipated impacts of the proposed development, as shown through an individualized determination of impacts.

3. Unless otherwise provided in this Land Use Code, any representations of the applicant in submittal materials or during public hearings shall be binding as conditions of approval.

[some sections left out if not proposed for amendments]

Administrative Review Procedures

(d) *Purpose*. This section outlines the review process for all administrative land use applications which do not require a public hearing.

(e) *Applicability*. This section applies to all administrative land use applications not requiring a public hearing unless an exception is expressly identified in subsequent sections of this article.

(f) *Procedure*.

[some sections left out if not proposed for amendments]

(6) *Final Approvals.*

a. Decision. After consideration of the application, the Planning Director or designee shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the application within three (3) business days following the decision.

b. Approval Criteria. The Planning Director or designee shall find that the application complies with all applicable standards of the Land Use Code and applicable approval criteria.

c. Conditions of Approval. The Planning Director or designee may approve the application with conditions as necessary to bring the proposed development into compliance with this Land Use Code or other regulations, or to mitigate the impacts of that development to the surrounding properties and streets.

1. All conditions of approval shall be reasonably related to the anticipated impacts of the proposed development or use or shall be based upon standards duly adopted by the Town.
2. Any condition of approval that requires an applicant to dedicate land or pay money to a public entity in an amount that is not calculated according to a formula applicable to a broad class of applicants shall be roughly proportional in nature and extent to the anticipated impacts of the proposed development, as shown through an individualized determination of impacts.
3. Unless otherwise provided in this Land Use Code, any representations of the applicant in submittal materials shall be binding as conditions of approval.

Article 4 – Use Regulations

Sec 15-4-20. – Table of Allowable Uses

The article shall follow the requirements established in Table 4.02-1, Table of Allowable Uses.

Attachment A
Proposed Amendments for Electric Vehicle Charging Projects
Changes Tracked

Table 4.02-1 Table of Allowable Uses														
Use	Zoning District													
	Open	Residential					Commercial			Industrial		Misc.	Use Specific Standards	
	A	R-1	R-2	R-3	R-4	MH	C-1	C-2	C-3	LI	I	P		
Commercial/Office														
Automotive														
EV Charging Site, Primary							P		P	P		P		Y
Accessory Uses														
EV Charging Site, Accessory	P	P	P	P	P	P	P	P	P	P		P	P	Y

Sec 15-4-30. – Use Specific Standards

[some sections left out if not proposed for amendments. A new subsection (o) is created. Subsequent subsections are renumbered sequentially.]

(o). Electric Vehicle Charging Site, Primary

(1) Primary Use Electric Vehicle Charging Sites must meet the landscape standards found in section 15-4-40(o) (Parking Lot Landscape Standards)

(2) Overhead canopies or weather protection structures shall not be less than ten (10) feet from any right-of-way line or property line.

(3) Electric Vehicle Charging Stations and Equipment are subject to the following setbacks:

(a.) In the R-1, R-2, R-3, R-4, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units and Detached Garage Setbacks” apply.

(b.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

(4) Parking spaces served by an Electric Vehicle Charging Port are subject to the Parking Space Dimension requirements outlined in table 5.05.12-1.

Attachment A
Proposed Amendments for Electric Vehicle Charging Projects
Changes Tracked

[some sections left out if not proposed for amendments. Existing subsection (t) will be renumbered as subsection (u) as a result of adding a new subsection above.]

(~~t~~u) Home Occupation

(2) A home Occupation shall not include the following:

- a. Animal hospital;
- b. Long-term care facility;
- c. Restaurant;
- d. Bed and breakfast;
- e. Group home;
- f. Pawn shop;
- g. Adult-oriented use; ~~or~~
- h. Vehicle repair, servicing, detailing or towing if vehicles are:
 - 1. Dispatched from the premises;
 - 2. Are brought to the premises; or
 - 3. Are parked or stored on the premises or on an adjacent street; ~~or~~.

g. Electric Vehicle Charging Site

Sec 15-4-40. – Accessory Uses and Structures

[some sections left out if not proposed for amendments]

(e) Supplemental Accessory Use Standards

[some sections left out if not proposed for amendments. A new subsection (3) is created. Current subsections (3) and (4) are renumbered as (4) and (5), respectively.]

(3) Electric Vehicle Charging Site, Accessory

a. Electric Vehicle Charging Stations, Equipment, and overhead canopies or weather protection structures are subject to the following setbacks:

(i.) In the R-1, R-2, R-3, R-4, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units and Detached Garage Setbacks” apply.

(ii.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

b. All Accessory Electric Vehicle Charging Sites in which there are nine (9) or more automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port require a Site Plan Application. Accessory Electric Vehicle Charging Sites with eight (8) or fewer automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port shall be approved or denied via the normal administrative approval process. Level 1 and Level 2 Charging Ports do not contribute to the threshold for a Site Plan Application.

c. Parking spaces served by an Electric Vehicle Charging Port are subject to Parking Design requirements of Section 15-5-50(m).

Article 5 – Development Standards

Sec. 15-5-20. – Exterior Lighting

[some sections left out if not proposed for amendments]

(c) Standards

(1) *Lighting Levels.* Light levels shall follow the standards prescribed in Table 5.02.3-1.

Table 5.02.3-1: Exterior Lighting Levels

Exterior Lighting Levels		
Area	Minimum foot-candles	Maximum foot-candles
Under-canopy fueling <u>or Electric Vehicle Charging (C-1, C-2, C-3, LI, I, P Zone Districts)</u> area	20	40
<u>Under-canopy Electric Vehicle Charging (R-1, R-2, R-3, R-4, MH) area</u>	<u>1</u>	<u>10</u>

(2) *Design Standards.* The lighting plan shall meet the following design standards:

- a. Prohibited Lighting. Site Lighting that may be confused with warning, emergency, or traffic signals is prohibited.
- b. Shielding. Light sources shall be concealed and fully shielded and shall feature sharp cut-off capability minimizing up-light, spill-light, glare, and

Attachment A
Proposed Amendments for Electric Vehicle Charging Projects
Changes Tracked

diffusion. Under-canopy fueling or Under-canopy Electric Vehicle Charging areas shall feature flush mount, flat lens light fixtures.

c. Light Spillover. All outdoor lighting systems shall be designed and operated so that the area ten (10) feet beyond the property line of the premises receives no more than one (1) foot-candle in nonresidential zoned areas, and one-quarter (¼) of a foot-candle for properties adjoining residential districts.

Sec. 15-5-50. – Off-Street Parking and Loading

[some sections left out if not proposed for amendments]

(g) *Off-Street Parking Requirements.* Off-street parking shall be provided in accordance with the minimum ratios specified in Table 5.05.701.

Table 5.05.7-1: Minimum Parking Requirements

Use	Minimum Parking Ratio
Automotive	
Car Wash	1/stall
<u>Electric Vehicle Charging Site</u>	<u>--</u>
Heavy Equipment Sales and Rental	2/1000 sf
Motor Vehicle Dealership	2/1000 sf
Motor Vehicle Repair, Heavy	2/1000 sf
Motor Vehicle Repair, Light	2/1000 sf
Motor Vehicle Storage	1/1000 sf
Service Station	2/1000 sf

[some sections left out if not proposed for amendments. A new section (j) is created. Subsequent subsections are renumbered sequentially.]

(j) EV Charging Site Parking Standards

(1) Any automobile parking space served by an EV Charging Port or any automobile parking space used to site an EV Charging Station or Equipment counts as one standard automobile parking space toward applicable off-street parking requirement minimums as defined in Sec. 15-5-50(g).

(2) Any van-accessible parking space that is designed to accommodate a person in a wheelchair, is served by an EV Charging Port, and is not reserved for use only by a person with a disability, counts as two standard automobile parking spaces towards applicable off-street parking requirement minimums as defined in Sec. 15-5-50(g), pursuant to HB23-1233.

Article 9 – Definitions

Sec. 15-9-20. – Defined Terms

The words and phrases used in this Code shall have the meanings defined below unless otherwise specifically provided or unless clearly required by the context. Questions of definition or wording usage are interpreted by the Director based on the context of their usage and the intention of the section of this Code in which they occur.

[Addition of the following new terms.]

Electric Vehicle (EV) means a motor vehicle which relies partially or entirely on electrical energy to power its movement, requiring periodic electrical current charging of its battery.

EV Charging Site, Primary means a site containing Electric Vehicle charging Stations and Equipment as the primary use, which may include other supporting site elements including but not limited to landscaping, lighting, weather protection, or convenience stores.

EV Charging Site, Accessory means one or more Electric Vehicle Charging Stations and Equipment on a site as an accessory use, which may include other supporting site elements like landscaping, lighting, or weather protection.

EV Charging Station means equipment that includes one or more EV Charging Ports to provide charging for EVs, located adjacent to dedicated space(s) for the vehicle(s) while they charge. One EV Charging Station may provide power for one or more vehicles.

EV Charging Equipment means all equipment necessary to provide electrical current charging for EVs, except for EV Charging Stations. This may include power conversion equipment, electrical distribution equipment such as transformers, switchgear boxes, and distribution lines, and other supportive equipment.

EV Charging Port means a power supply device that provides electrical current charging for EVs. One EV Charging Port provides power for one vehicle.

- a. **Direct Current Fast Charging (DCFC)** means high-speed charging that provides about 50-350 kW of power per hour and uses a 480V three-phase outlet.
- b. **Level 2 Charging** means mid-speed charging that provides about 1-2 kW of power per hour and uses a 120V outlet.
- c. **Level 1 Charging** means slow charging that provides about 1-2 kW of power per hour and uses a 120V outlet.

ARTICLE 2 - Application Procedures

Sec. 15-2-10. – Purpose and Organization

- (a) *Purpose.* This article describes the review procedures for land use applications and development activity in the Town of Wellington (the Town). This article ensures consistency and efficiency in the administration of the Town’s land use regulations and compliance with applicable state laws, including House Bill 24-1173 concerning streamlining the process for permitting electric motor vehicle charging systems, approved May 21, 2024.

Sec 15-2-30. – Procedures Table

- (a) *Overview.* The following table summarizes the major review procedures for land use applications and development activity in the Town of Wellington. Not all procedures addressed in this article are summarized in this table (see subsequent sections of this article for additional details on each procedure).

Application Type	Pre-application Conference Required	Authority			
		Staff Review	Planning Commission	Town Board of Trustees	Board of Adjustment
	Y = Yes O = Optional	R = Recommendation D = Decision			
Plans					
Site Plan	Y	R	D	--	--
Plot Plan	O	D	--	--	--
EV Charging Site, Primary	Y	R	D	--	--
EV Charging Site, Accessory, Eight or Fewer DCFC Chargers	O	D	--	--	--
EV Charging Site, Accessory, Nine or More DCFC Chargers	O	R	D	--	--

Sec 15-2-40. – General Application Procedures

General Review Procedures

- (a) *Purpose.* This section outlines the general application procedures and review process for all land use applications.
- (b) *Applicability.* This section applies to all land use applications unless an exception to the general procedures is expressly identified in subsequent sections of this article.
- (c) *Procedure.*

[some sections left out if not proposed for amendments]

(3) Determination of Completeness

- a. Following receipt of a development application, the Planning Director or designee shall certify that the development application submittal is complete.
- b. If the application is determined to be incomplete, the Planning Director or designee shall, within three (3) business days, return the application to the applicant and provide a written statement to the applicant detailing all of the deficiencies with the application and any additional information required for the application to be considered complete. No further review activities will proceed until a completed application is accepted. Returned applications that are not resubmitted and accepted within sixty (60) days shall be determined to be abandoned and of no further effect. A new application may be submitted, including applicable fees.

[some sections left out if not proposed for amendments]

(7) Final Approvals

- a. Decision. After consideration of the application, the staff report, comments received by the public and other reviewers, and the public hearing, the decision-making body shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the applicant within three (3) business days following the decision and shall become part of the public record. All decisions shall include:

Attachment B
Proposed Amendments for Electric Vehicle Charging Projects
Clean Version

1. A clear written statement of approval, approval with conditions, or denial (whichever is appropriate); and
2. A clear statement of the basis upon which the decision was made, including specific findings of fact with reference to the relevant standards.

b. Approval Criteria. The decision-making body shall find that the application complies with all applicable standards of the Land Use Code and applicable approval criteria.

c. Conditions of Approval. The decision-making body may approve the application with conditions as necessary to bring the proposed development into compliance with this Land Use Code or other regulations, or to mitigate the impacts of that development to the surrounding properties and streets.

1. All conditions of approval shall be reasonably related to the anticipated impacts of the proposed development or use or shall be based upon standards duly adopted by the Town.
2. Any condition of approval that requires an applicant to dedicate land or pay money to a public entity in an amount that is not calculated according to a formula applicable to a broad class of applicants shall be roughly proportional in nature and extent to the anticipated impacts of the proposed development, as shown through an individualized determination of impacts.
3. Unless otherwise provided in this Land Use Code, any representations of the applicant in submittal materials or during public hearings shall be binding as conditions of approval.

[some sections left out if not proposed for amendments]

Administrative Review Procedures

- (d) *Purpose.* This section outlines the review process for all administrative land use applications which do not require a public hearing.
- (e) *Applicability.* This section applies to all administrative land use applications not requiring a public hearing unless an exception is expressly identified in subsequent sections of this article.
- (f) *Procedure.*

[some sections left out if not proposed for amendments]

Attachment B
Proposed Amendments for Electric Vehicle Charging Projects
Clean Version

(6) *Final Approvals.*

a. Decision. After consideration of the application, the Planning Director or designee shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the application within three (3) business days following the decision.

b. Approval Criteria. The Planning Director or designee shall find that the application complies with all applicable standards of the Land Use Code and applicable approval criteria.

c. Conditions of Approval. The Planning Director or designee may approve the application with conditions as necessary to bring the proposed development into compliance with this Land Use Code or other regulations, or to mitigate the impacts of that development to the surrounding properties and streets.

1. All conditions of approval shall be reasonably related to the anticipated impacts of the proposed development or use or shall be based upon standards duly adopted by the Town.

2. Any condition of approval that requires an applicant to dedicate land or pay money to a public entity in an amount that is not calculated according to a formula applicable to a broad class of applicants shall be roughly proportional in nature and extent to the anticipated impacts of the proposed development, as shown through an individualized determination of impacts.

3. Unless otherwise provided in this Land Use Code, any representations of the applicant in submittal materials shall be binding as conditions of approval.

Article 4 – Use Regulations

Sec 15-4-20. – Table of Allowable Uses

The article shall follow the requirements established in Table 4.02-1, Table of Allowable Uses.

Table 4.02-1 Table of Allowable Uses

Attachment B
Proposed Amendments for Electric Vehicle Charging Projects
Clean Version

Use	Zoning District												
	Open	Residential					Commercial			Industrial		Misc .	Use Specific Standards
	A	R-1	R-2	R-3	R-4	MH	C-1	C-2	C-3	LI	I	P	
Commercial/Office													
Automotive													
EV Charging Site, Primary							P		P	P	P		Y
Accessory Uses													
EV Charging Site, Accessory	P	P	P	P	P	P	P	P	P	P	P	P	Y

Sec 15-4-30. – Use Specific Standards

[some sections left out if not proposed for amendments. A new subsection (o) is created. Subsequent subsections are renumbered sequentially.]

(o). *Electric Vehicle Charging Site, Primary*

(1) Primary Use Electric Vehicle Charging Sites must meet the landscape standards found in section 15-4-40(o) (*Parking Lot Landscape Standards*)

(2) Overhead canopies or weather protection structures shall not be less than ten (10) feet from any right-of-way line or property line.

(3) Electric Vehicle Charging Stations and Equipment are subject to the following setbacks:

(a.) In the R-1, R-2, R-3, R-4, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units and Detached Garage Setbacks” apply.

(b.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

(4) Parking spaces served by an Electric Vehicle Charging Port are subject to the Parking Space Dimension requirements outlined in table 5.05.12-1.

Attachment B
Proposed Amendments for Electric Vehicle Charging Projects
Clean Version

[some sections left out if not proposed for amendments. Existing subsection (t) will be renumbered as subsection (u) as a result of adding a new subsection above.]

(u) Home Occupation

(2) A home Occupation shall not include the following:

- a. Animal hospital;
- b. Long-term care facility;
- c. Restaurant;
- d. Bed and breakfast;
- e. Group home;
- f. Pawn shop;
- g. Adult-oriented use;
- h. Vehicle repair, servicing, detailing or towing if vehicles are:
 - 1. Dispatched from the premises;
 - 2. Are brought to the premises; or
 - 3. Are parked or stored on the premises or on an adjacent street; or
- g. Electric Vehicle Charging Site

Sec 15-4-40. – Accessory Uses and Structures

[some sections left out if not proposed for amendments]

(e) *Supplemental Accessory Use Standards*

[some sections left out if not proposed for amendments. A new subsection (3) is created. Current subsections (3) and (4) are renumbered as (4) and (5), respectively.]

(3) Electric Vehicle Charging Site, Accessory

- a. Electric Vehicle Charging Stations, Equipment, and overhead canopies or weather protection structures are subject to the following setbacks:
 - (i.) In the R-1, R-2, R-3, R-4, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units and Detached Garage Setbacks” apply.

(ii.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

b. All Accessory Electric Vehicle Charging Sites in which there are nine (9) or more automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port require a Site Plan Application. Accessory Electric Vehicle Charging Sites with eight (8) or fewer automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port shall be approved or denied via the normal administrative approval process. Level 1 and Level 2 Charging Ports do not contribute to the threshold for a Site Plan Application.

c. Parking spaces served by an Electric Vehicle Charging Port are subject to Parking Design requirements of Section 15-5-50(m).

Article 5 – Development Standards

Sec. 15-5-20. – Exterior Lighting

[some sections left out if not proposed for amendments]

(c) Standards

(1) *Lighting Levels.* Light levels shall follow the standards prescribed in Table 5.02.3-1.

Table 5.02.3-1: Exterior Lighting Levels

Exterior Lighting Levels		
Area	Minimum foot-candles	Maximum foot-candles
Under-canopy fueling or Electric Vehicle Charging (C-1, C-2, C-3, LI, I, P Zone Districts) area	20	40
Under-canopy Electric Vehicle Charging (R-1, R-2, R-3, R-4, MH) area	1	10

(2) *Design Standards.* The lighting plan shall meet the following design standards:

- a. Prohibited Lighting. Site Lighting that may be confused with warning, emergency, or traffic signals is prohibited.
- b. Shielding. Light sources shall be concealed and fully shielded and shall feature sharp cut-off capability minimizing up-light, spill-light, glare, and

Attachment B
Proposed Amendments for Electric Vehicle Charging Projects
Clean Version

diffusion. Under-canopy fueling or Under-canopy Electric Vehicle Charging areas shall feature flush mount, flat lens light fixtures.

c. Light Spillover. All outdoor lighting systems shall be designed and operated so that the area ten (10) feet beyond the property line of the premises receives no more than one (1) foot-candle in nonresidential zoned areas, and one-quarter ($\frac{1}{4}$) of a foot-candle for properties adjoining residential districts.

Sec. 15-5-50. – Off-Street Parking and Loading

[some sections left out if not proposed for amendments]

(g) *Off-Street Parking Requirements.* Off-street parking shall be provided in accordance with the minimum ratios specified in Table 5.05.701.

Table 5.05.7-1: Minimum Parking Requirements

Use	Minimum Parking Ratio
Automotive	
Car Wash	1/stall
Electric Vehicle Charging Site	--
Heavy Equipment Sales and Rental	2/1000 sf
Motor Vehicle Dealership	2/1000 sf
Motor Vehicle Repair, Heavy	2/1000 sf
Motor Vehicle Repair, Light	2/1000 sf
Motor Vehicle Storage	1/1000 sf
Service Station	2/1000 sf

[some sections left out if not proposed for amendments. A new section (j) is created. Subsequent subsections are renumbered sequentially.]

(j) *EV Charging Site Parking Standards*

(1) Any automobile parking space served by an EV Charging Port or any automobile parking space used to site an EV Charging Station or Equipment counts as one standard automobile parking space toward applicable off-street parking requirement minimums as defined in *Sec. 15-5-50(g)*.

(2) Any van-accessible parking space that is designed to accommodate a person in a wheelchair, is served by an EV Charging Port, and is not reserved for use only by a person with a disability, counts as two standard automobile parking spaces towards applicable off-street parking requirement minimums as defined in *Sec. 15-5-50(g)*, pursuant to HB23-1233.

Article 9 – Definitions

Sec. 15-9-20. – Defined Terms

The words and phrases used in this Code shall have the meanings defined below unless otherwise specifically provided or unless clearly required by the context. Questions of definition or wording usage are interpreted by the Director based on the context of their usage and the intention of the section of this Code in which they occur.

[Addition of the following new terms.]

Electric Vehicle (EV) means a motor vehicle which relies partially or entirely on electrical energy to power its movement, requiring periodic electrical current charging of its battery.

EV Charging Site, Primary means a site containing Electric Vehicle charging Stations and Equipment as the primary use, which may include other supporting site elements including but not limited to landscaping, lighting, weather protection, or convenience stores.

EV Charging Site, Accessory means one or more Electric Vehicle Charging Stations and Equipment on a site as an accessory use, which may include other supporting site elements like landscaping, lighting, or weather protection.

EV Charging Station means equipment that includes one or more EV Charging Ports to provide charging for EVs, located adjacent to dedicated space(s) for the vehicle(s) while they charge. One EV Charging Station may provide power for one or more vehicles.

EV Charging Equipment means all equipment necessary to provide electrical current charging for EVs, except for EV Charging Stations. This may include power conversion equipment, electrical distribution equipment such as transformers, switchgear boxes, and distribution lines, and other supportive equipment.

EV Charging Port means a power supply device that provides electrical current charging for EVs. One EV Charging Port provides power for one vehicle.

- a. **Direct Current Fast Charging (DCFC)** means high-speed charging that provides about 50-350_kW of power per hour and uses a 480V three-phase outlet.
- b. **Level 2 Charging** means mid-speed charging that provides about 1-2 kW of power per hour and uses a 120V outlet.
- c. **Level 1 Charging** means slow charging that provides about 1-2 kW of power per hour and uses a 120V outlet.

Board of Trustees

Electric Vehicle Charging: Land Use Code Amendments

Presented By Cody Bird, Planning Director
Tuesday, October 28, 2025



Background

- HB24-1173 requires municipalities to take one of the below actions:
 - To adopt a Model Code created by the Colorado Energy Office with specific definitions and standards required for municipalities;
 - To meet standards regarding application timelines, process requirements, and information availability; or
 - To pass a resolution stating the municipality's intent to take neither of the above options.
- The Planning Commission, on August 4, and the Board of Trustees, on August 12, directed Staff to pursue the second option.

Compliance Requirements

Changes to Application Timelines and Procedures

Publication of a Checklist

Reporting Application Results to the State

Code Changes: Application Procedures

- Process EV Charging Sites, Primary as normal Site Plan Review
- Process EV Charging Sites, Accessory as administrative approval if eight or fewer DCFC charging spaces, site plan review if nine or more DCFC charging spaces
- Add language ensuring that applicants are notified within three days of a determination of application completeness
- Reduce the timeline for notifying applicants of an application decision from ten to three days

Code Changes: Allowable Uses

- Add “EV Charging Site, Primary” and “EV Charging Site, Accessory” as uses in the Table of Allowable uses

Table 4.02-1 Table of Allowable Uses

Use	Zoning District												
	Open	Residential					Commercial			Industrial		Misc.	Use Specific Standards
	A	R-1	R-2	R-3	R-4	MH	C-1	C-2	C-3	LI	I	P	
Commercial/Office													
Automotive													
EV Charging Site, Primary							P		P	P	P		Y
Accessory Uses													
EV Charging Site, Accessory	P	P	P	P	P	P	P	P	P	P	P	P	Y

Code Changes: Use Specific Standards

Primary EV Charging Site

- Require compliance with parking lot landscaping standards and parking space dimensional standards
- Setbacks from the right-of-way for overhead canopies and weather protection structures
- EV Charging Stations and Equipment are subject to the “Accessory Building” setbacks in residential districts and the “Building” setbacks in commercial, industrial, and public districts

Accessory EV Charging Site

- EV Charging Stations and Equipment are subject to the “Accessory Building” setbacks in residential districts and the “Building” setbacks in commercial, industrial, and public districts
- Accessory Use EV Charging Sites with nine or more spaces served by a Direct Current Fast Charging (DCFC) port must undergo site plan review
- Require compliance with typical parking space design standards

Code Changes: Development Standards

- Exterior Lighting standards for EV Charging areas
- EV Charging Port automobile spaces count as standard automobile spaces toward parking minimums
 - An EV Charging Port space designed to meet ADA accessibility, but which is not restricted exclusively for ADA, can be counted towards meeting both ADA and EV parking minimum counts
- Home Occupations cannot include EV Charging Sites

Code Changes: Definitions

Adding definitions for:

- Electric Vehicle (EV)
- EV Charging Site, Primary
- EV Charging Site, Accessory
- EV Charging Station
- EV Charging Equipment
- EV Charging Port
 - Direct Current Fast Charging (DCFC)
 - Level 2 Charging
 - Level 1 Charging



Staff Recommendation:

Conduct a hearing to receive public comment and testimony.

Following the public hearing:

Staff recommends adoption of Ordinance No. 12-2025 approving Land Use Code amendments for Electric Vehicle (EV) Charging Permit review requirements in accordance with HB24-1173.

Board of Trustees Meeting

Date: October 28, 2025

Subject: Ordinance No. 12-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Address Electric Vehicle (EV) Charging Permit Review Requirements in Accordance with HB24-1173

- **Presentation:** Cody Bird, Planning Director

EXECUTIVE SUMMARY

This agenda item is for the official action of the Board of Trustees for recommended text amendments to the Land Use Code to address Electric Vehicle (EV) charging permit review requirements in accordance with HB24-1173. Please refer to background materials, attachments and the staff report included in the public hearing agenda item.

BACKGROUND / DISCUSSION

The text amendments to the Land Use Code are recommended by staff and the Planning Commission. The recommendations are based on satisfying requirements of HB24-1173, guidance from representatives of the Colorado Energy Office, and input from stakeholders including Xcel Energy, Poudre Valley Rural Electric Authority and Wellington Fire Protection District.

Amending the text of the Land Use Code is a legislative action by the Board of Trustees. Approval of text amendments to the Land Use Code requires adoption of an ordinance. A draft ordinance approving text amendments to meet requirements of HB24-1173 regarding Electric Vehicle (EV) charging permits review is attached with this report.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations and Grow Responsibly.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends that the Board of Trustees adopt Ordinance No. 12-2025 amending the Land Use Code to establish review and permitting procedures for EV charging projects in accordance with HB24-1173.

MOTION RECOMMENDATION

Move to adopt Ordinance No. 12-2025 Approving Amendments to Chapter 15 of the Municipal Code to Address Electric Vehicle (EV) Charging Permit Review Requirements in Accordance with HB24-1173

ATTACHMENTS

1. Ordinance No. 12-2025

TOWN OF WELLINGTON

ORDINANCE NO. 12-2025

AN ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 15 OF THE MUNICIPAL CODE TO ADDRESS ELECTRIC VEHICLE (EV) CHARGING PERMIT REVIEW REQUIREMENTS IN ACCORDANCE WITH HB24-1173

WHEREAS, the Board of Trustees is authorized, pursuant to C.R.S. § 31-23-301, to regulate and restrict the height, number of stories, and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts, and other open spaces, the density of population, the height and location of trees and other vegetation, and the location and use of buildings, structures, and land for trade, industry, residence, or other purposes; and

WHEREAS, The State of Colorado passed HB24-1173 in 2025, requiring municipalities to take one of three compliance paths regarding the land use permitting of electric vehicle charging projects; and

WHEREAS, the Board of Trustees was presented with information and Town Staff's recommendations for meeting the requirements of HB24-1173 on August 12, 2025 and the Board directed Staff to prepare amendments to the Land Use Code to meet the requirements of the bill; and

WHEREAS, the Planning Commission conducted a public hearing on October 6, 2025, and following hearing testimony, recommended amendments to the Land Use Code and forwarded its recommendation of approval to the Board of Trustees; and

WHEREAS, the Board of Trustees held a duly advertised public hearing for consideration of the Land Use Code amendments on October 28, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

1. Chapter 15, Article 2, Section 10 "Purpose and Organization" of the Wellington Municipal Code, subsection (a) *Purpose* is repealed and replaced with the following:
 - (a) *Purpose*. This article describes the review procedures for land use applications and development activity in the Town of Wellington (the Town). This article ensures consistency and efficiency in the administration of the Town's land use regulations and compliance with applicable state laws, including House Bill 24-1173 concerning streamlining the process for permitting electric motor vehicle charging systems, approved May 21, 2024.
2. Chapter 15, Article 2, Section 30 "Procedures Table" of the Wellington Municipal Code, subsection (a) is amended as follows:

The “Plans” section of the “Procedures Table” is repealed and replaced with the following:

Application Type	Pre-application Conference Required Y = Yes O = Optional	Authority			
		Staff Review	Planning Commission	Town Board of Trustees	Board of Adjustment
		R= Recommendation D = Decision			
Plans					
Site Plan	Y	R	D	—	—
Plot Plan	O	D	—	—	—
EV Charging Site, Primary	Y	R	D	—	—
EV Charging Site, Accessory, Eight or Fewer DCFC Chargers	O	D	—	—	—
EV Charging Site, Accessory, Nine or More DCFC Chargers	O	R	D	—	—

3. Chapter 15, Article 2, Section 40 “General Application Procedures” of the Wellington Municipal Code, subsection (c)(3) is repealed and replaced with the following:

(3) Determination of Completeness

- a. Following receipt of a development application, the Planning Director or designee shall certify that the development application submittal is complete.
- b. If the application is determined to be incomplete, the Planning Director or designee shall, within three (3) business days, return the application to the applicant and provide a written statement to the applicant detailing all the deficiencies with the application and any additional information required for the application to be considered complete. No further review activities will proceed until a completed application is accepted. Returned applications that are not resubmitted and accepted within sixty (60) days shall be determined to be abandoned and of no further effect. A new application may be submitted, including applicable fees.

4. Chapter 15, Article 2, Section 40 “General Application Procedures” of the Wellington Municipal Code, subsection (c)(7)(a) is repealed and replaced with the following:

(7) Final Approvals

a. Decision. After consideration of the application, the staff report, comments received by the public and other reviewers, and the public hearing, the decision-making body shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the applicant within three (3) business days following the decision and shall become part of the public record. All decisions shall include:

1. A clear written statement of approval, approval with conditions, or denial (whichever is appropriate); and
2. A clear statement of the basis upon which the decision was made, including specific findings of fact with reference to the relevant standards.

5. Chapter 15, Article 2, Section 40 “General Application Procedures” of the Wellington Municipal Code subsection (f)(6)(a) is repealed and replaced with the following:

(6) Final Approvals.

a. Decision. After consideration of the application, the Planning Director or designee shall either approve, approve with conditions, or deny the application based on the applicable approval criteria. Written notification of the decision shall be provided by the Planning Director or designee to the applicant within three (3) business days following the decision.

6. Chapter 15, Article 4, Section 20 “Table of Allowable Uses” of the Wellington Municipal code is amended by the addition to Table 4.02-1, Table of Allowable Uses as follows:

- Addition of “EV Charging Site, Primary” under subheading *Automotive*, as a permitted use in the C-1, C-3, LI, and I zone districts, with use specific standards.
- Addition of “EV Charging Site, Accessory” under subheading **Accessory Uses**, as a permitted use in the A, R-1, R-2, R-3, R-4, MH, C-1, C-2, C-3, LI, I and P zone districts, with use specific standards.

7. Chapter 15, Article 4, Section 30 “Use Specific Standards” of the Wellington Municipal Code is amended by the addition of a new subsection (o) as follows and the subsequent subsections are renumerated sequentially:

(o). Electric Vehicle Charging Site, Primary

- (1) Primary Use Electric Vehicle Charging Sites must meet the landscape standards found in section 15-4-40(o) (*Parking Lot Landscape Standards*).
- (2) Overhead canopies or weather protection structures shall not be less than ten (10) feet from any right-of-way line or property line.
- (3) Electric Vehicle Charging Stations and Equipment are subject to the following setbacks:

(a.) In the R-1, R-2, R-3, R-4, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units (ADUs) and Detached Garage Setbacks” apply.

(b.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

(4) Parking spaces served by an Electric Vehicle Charging Port are subject to the Parking Space Dimension requirements outlined in *Table 5.05.12-1*.

8. Chapter 15, Article 4, Section 30 “Use Specific Standards” of the Wellington Municipal Code is amended by repealing and replacing subsection (u)(2) [previous subsection (t)(2) before renumeration in accordance with Section 7 of this ordinance], as follows:

(u) Home Occupation

(2) A Home Occupation shall not include the following:

- a. Animal hospital;
- b. Long-term care facility;
- c. Restaurant;
- d. Bed and breakfast;
- e. Group home;
- f. Pawn shop;
- g. Adult oriented use;
- h. Vehicle repair, servicing, detailing or towing if vehicles are:
 - 1. dispatched from the premises.
 - 2. brought to the premises; or
 - 3. parked or stored on the premises or on an adjacent street; or
- g. Electric Vehicle Charging Site

9. Chapter 15, Article 4, Section 40 “Accessory Uses and Structures” of the Wellington Municipal Code, subsection (e) is amended by addition of a new subsection (e)(3) as follows, and the subsequent subsections are renumbered sequentially:

(3) Electric Vehicle Charging Site, Accessory

a. Electric Vehicle Charging Stations, Equipment, and overhead canopies or weather protection structures are subject the following setbacks:

- (i.) in the R-1, R-2, R-3, MH, and any other Residential Zoning Districts, the “Accessory Building, Detached Accessory Dwelling Units and Detached Garage Setbacks” apply.
- (ii.) In the C-1, C-2, C-3, I, LI, and P zoning districts, the “Building Setbacks” apply.

b. All Accessory Electric Vehicle Charging Sites in which there are nine (9) or more automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port require a Site Plan Application. Accessory Electric Vehicle Charging Sites with eight (8) or fewer automobile parking spaces served by a Direct Current Fast Charging (DCFC) EV Charging Port shall be approved or denied via the normal administrative approval process. Level 1 and Level 2 Charging Ports do not contribute to the threshold for a Site Plan Application.

c. Parking spaces served by an Electric Vehicle Charging Port are subject to the Parking Design requirements of Section 15-5-50(m).

10. Chapter 15, Article 5, Section 20 “Exterior Lighting” of the Wellington Municipal Code, subsection (c) is repealed and replaced with the following:

(c) *Standards.* All site lighting for nonresidential uses shall conform to the standards established below.

(1) *Lighting Levels.* Light levels shall follow the standards prescribed in Table 5.02.3-1.

Table 5.02.3-1: Exterior Lighting Levels

Exterior Lighting Levels		
Area	Minimum foot-candles	Maximum foot-candles
Parking areas/pedestrian walkways	1	10
Loading facilities	5	20
Under-canopy fueling area or Electric Vehicle Charging area (C-1, C-2, C-3, LI, I, and P zone districts)	20	40
Under-canopy Electric Vehicle Charging area (R-1, R-2, R-3, R-4, and MH zone districts)	1	10
Off-site (20 ft beyond property line on residential area or public right-of-way)	—	0.1 (as a direct result of on-site lighting)

(2) *Design Standards.* The lighting plan shall meet the following design standards:

- Prohibited Lighting.** Site lighting that may be confused with warning, emergency, or traffic signals is prohibited.
- Shielding.** Light sources shall be concealed and fully shielded and shall feature sharp cut-off capability minimizing up-light, spill-light, glare, and diffusion. Under-canopy fueling and under-canopy Electric Vehicle Charging areas shall feature flush mount, flat lens light fixtures.
- Light Spillover.** All outdoor lighting systems shall be designed and operated so that the area ten (10) feet beyond the property line of the premises receives no more than one (1) foot-candle in nonresidential zoned areas, and one-quarter ($\frac{1}{4}$) of a foot-candle for properties adjoining residential districts.

11. Chapter 15, Article 5, Section 50 “Off-Street Parking and Loading” of the Wellington Municipal Code is amended as follows:

The “*Automotive*” section of *Table 5.05.7-1 Minimum Parking Requirements* under subsection (g) is repealed and replaced with the following:

Use	Minimum Parking Ratio
Automotive	
Car Wash	1/stall

Electric Vehicle Charging Site	--
Heavy Equipment Sales and Rental	2/1000 sf
Motor Vehicle Dealership	2/1000 sf
Motor Vehicle Repair, Heavy	2/1000 sf
Motor Vehicle Repair, Light	2/1000 sf
Motor Vehicle Storage	1/1000 sf
Service Station	2/1000 sf

12. Chapter 15, Article 5, Section 50 “Off-Street Parking and Loading” of the Wellington Municipal Code is hereby amended by the addition of a new subsection (i) as follows and the subsequent subsections are renumbered sequentially:

(i) EV Charging Site Parking Standards

- (1) Any automobile parking space served by an EV Charging Port or any automobile parking space used to site an EV Charging Station or Equipment counts as one standard automobile parking space toward applicable off-street parking requirement minimums as defined in *Sec. 15-5-50(g)*.
- (2) Any van-accessible parking space that is designed to accommodate a person in a wheelchair, is served by an EV Charging Port, and is not reserved for use only by a person with a disability, counts as two standard automobile parking spaces towards applicable off-street parking requirement minimums as defined in *Sec. 15-5-50(g)*, pursuant to HB23-1233.

13. Chapter 15, Article 9, Section 20 “Defined Terms” is amended by the addition of the following definitions:

Electric Vehicle (EV) means a motor vehicle which relies partially or entirely on electrical energy to power its movement, requiring periodic electrical current charging of its battery.

EV Charging Equipment means all equipment necessary to provide electrical current charging for EVs, except for EV Charging Stations. This may include power conversion equipment, electrical distribution equipment such as transformers, switchgear boxes, and distribution lines, and other supportive equipment.

EV Charging Port means a power supply device that provides electrical current charging for EVs. One EV Charging Port provides power for one vehicle.

- a. **Direct Current Fast Charging (DCFC)** means high-speed charging that provides about 50-350 kW of power per hour and uses a 480V three-phase outlet.
- b. **Level 2 Charging** means mid-speed charging that provides about 1-2 kW of power per hour and uses a 120V outlet.
- c. **Level 1 Charging** means slow charging that provides about 1-2 kW of power per hour and uses a 120V outlet.

EV Charging Site, Accessory means one or more Electric Vehicle Charging Stations and Equipment on a site as an accessory use, which may include other supporting site elements like landscaping, lighting, or weather protection.

EV Charging Site, Primary means a site containing Electric Vehicle charging Stations and Equipment as the primary use, which may include other supporting site elements including but not limited to landscaping, lighting, weather protection, or convenience stores.

EV Charging Station means equipment that includes one or more EV Charging Ports to provide charging for EVs, located adjacent to dedicated space(s) for the vehicle(s) while they charge. One EV Charging Station may provide power for one or more vehicles.

14. Validity. The Board of Trustees hereby declares that should any section, paragraph, sentence, word or other portion of this ordinance or the rules and regulations adopted herein be declared invalid for any reason, such invalidity shall not affect any other portion of this ordinance or said rules and regulations, and the Board of Trustees hereby declares that it would have passed all other portions of this ordinance and adopted all other portions of said rules and regulations, independent of the elimination here from of any such portion which may be declared invalid.

15 Necessity. In the opinion of the Board of Trustees of the Town of Wellington, this ordinance is necessary for the preservation and protection of the health, safety, welfare and property of the inhabitants and owners of property in the Town of Wellington.

16. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than three copies of the adopted ordinance available for inspection by the public during regular business hours and shall record at least one certified copy of the ordinance with the Clerk and Recorder of Larimer County.

PASSED AND ADOPTED by the Board of Trustees of the Town of Wellington, Colorado and ordered published this 28th day of October, 2025 and ordered to become effective 30 days from the date of publication.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: October 28, 2025

Subject: Public Hearing on Land Use Code Amendments for Prohibition of Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

- **Presentation: Cody Bird, Planning Director**

EXECUTIVE SUMMARY

The Town must make changes to the Land Use Code to meet the provisions of Senate Bill 24-005 (SB24-005) and House Bill 25-1113 (HB25-1113). These bills require municipalities to prohibit the installation of nonfunctional turf, nonfunctional artificial turf, and invasive plant species. Staff is proposing changes to Chapter 15 of the Municipal Code which would ensure compliance with the State's requirements.

Amendments to the Land Use Code were prepared and presented to the Planning Commission for consideration. Following a public hearing, the Planning Commission voted unanimously to forward a recommendation to the Board of Trustees to adopt the proposed Land Use Code amendments.

Text amendments to the Land Use Code require the Board of Trustees to conduct a public hearing and consider testimony on the proposed amendments. The purpose of this agenda item is to present the information, conduct the public hearing, hear testimony, and close the public hearing. Public hearing procedures are included with this report. Following the close of the public hearing, the Board of Trustees has a separate item on the agenda to take action on the recommended text amendments to the Land Use Code.

BACKGROUND / DISCUSSION

In 2024 and 2025, the State Legislature passed Colorado SB24-005 and HB25-1113 requiring municipalities to prohibit the installation of nonfunctional turf, nonfunctional artificial turf and invasive plant species in civic, industrial, and commercial developments by January 1, 2026. The bills also require municipalities do the same for new multi-family housing developments (more than 12 dwelling units) by January 1, 2028. An overview of the bills and staff's preliminary recommendations were presented to the Planning Commission and Board of Trustees at the September 8, 2025 and August 12, 2025 meetings, respectively. Staff recommended and the Planning Commission and Board of Trustees directed staff to prepare draft Land Use Code amendments to meet the prohibition requirements of the bills.

HB25-1113 also includes a requirement that municipalities adopt regulations for the installation of turf to reduce irrigation water demand for all residential real properties by January 1, 2028. Staff recommends that additional discussion and public engagement is needed to evaluate regulations necessary to comply with this bill and should be considered along with updates to the Town's Waterwise Landscape and Irrigation Design Manual in 2026 and 2027.

Staff spoke with a representative of the Synthetic Turf Council in Colorado about the bills and requirements affecting artificial turf. The representative and Staff shared the same understanding of the bills requirements, and the representative also expressed the importance of allowing synthetic turf when in accordance with the bills and when installed properly in accordance with manufacturer specifications. Staff supports this position when in compliance with the bills definitions for functional turf.



Staff also spoke with Colorado State University Extension Service about the invasive plant species requirements of these bills. The Extension Service directed Staff to lists of invasive plant species managed by the Department of Agriculture and Larimer County. References to these lists of invasive plant species are included in the draft Land Use Code amendments.

The text amendments to the Land Use Code were advertised for public hearings before the Planning Commission and Board of Trustees. Notices of the public hearings were published in the Fort Collins Coloradoan as prescribed by State law and the Town’s Municipal Code. Notices advertising the public hearing were posted at the Town Municipal Services Building.

The Planning Commission conducted a public hearing to consider proposed Land Use Code amendments on October 6, 2025. Following the public hearing, the Planning Commission voted unanimously to forward a recommendation to the Board of Trustees to approve the proposed text amendments.

Attachment A is a draft of the Proposed Land Use Code amendments with the revisions or changes identified using the “track changes” feature. A clean version of the proposed Land Use Code Amendments is included as *Attachment B*.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations and Grow Responsibly.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Conduct a public hearing for consideration of the proposed Land Use Code amendments.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Public Hearing Procedures
2. Attachment A Proposed Amendments for Prohibiting Certain Landscaping Practices - Changes Tracked
3. Attachment B Proposed Amendments for Prohibiting Certain Landscaping Practices - Clean Version
4. Presentation Slides



Public Hearing Procedures

Conflicts of Interest

Disclosure of *Ex Parte* Communications

Staff Introduction

Applicant Presentation (If any)

Clarifying Questions from Board/Commission

Open Public Hearing

Three Minutes per Person (additional time may be granted upon request)

Close Public Hearing

Applicant Rebuttal (if any)

Staff Closing Comments

Deliberation by the Board/Commission

Motion and Vote

Chapter 15 – Land Use Code

Article 5 – Development Standards

Sec. 15-5-40. – Landscaping and Screening

(a) *Purpose.*

- (1) The purpose of the landscape standards is to preserve the Town’s special character and integrate and enhance new development by promoting quality landscape design that:
- a. Reinforces the identity of the community and each neighborhood;
 - b. Provides tree-lined streets;
 - c. Anchors new buildings in the landscape;
 - d. Provides adequate vegetation for screening and buffering between land uses;
 - e. Provides tree canopies to reduce urban heat island effect;
 - f. Preserves existing trees and establishes procedures for replacing removed trees;
 - g. Is conscientious of water usage;
 - h. Identifies climate appropriate landscape material;
 - i. Protects natural resources such as valuable wildlife habitat; and
 - i-j. Meets the requirements of SB24-005, HB25-1113, and Colorado Revised Statutes.

(d) *Landscape and Irrigation Design Manual*

(1) These landscape standards were developed in tandem with the Wellington Waterwise Landscape and Irrigation Design Manual (herein referenced as the Design Manual) which includes additional information on the principles of waterwise landscape design. Included are:

- a. A series of landscape typologies illustrated to show how varying levels of water use in the landscape effect water savings.
- b. Images to further represent the desired landscape character of streetscapes, parks and open space, and residential, commercial and industrial developments.

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

c. Suggested plant list organized by water use including high, medium, low and very low water use plant suggestions which match the water requirements.

(2) If the Design Manual and the Land Use Code conflict, the Land Use Code shall govern.

(e) Plant Material Specifications

(3) Prohibited plant species.

a. The following trees are prohibited in the Town:

1. Russian olive (an invasive species that threatens native trees in riparian ecosystems).
2. Lombardy poplar (susceptible to canker-forming fungi for which there are no available controls).
3. Siberian elm (can dominate native vegetation, especially in disturbed areas; is weak-wooded and subject to continuous dieback when large; can be devastated by the elm leaf beetle).
4. Boxelder maple (primary host plant of the boxelder bug).
5. Cotton-bearing cottonwood (often considered a public nuisance).

~~6b.~~ Ash, *Fraxinus* species (primary host to the destructive Emerald Ash Borer)

~~cb. Plants listed as an invasive species by the Colorado State University Extension Service are prohibited. Invasive plant species meeting the definition of C.R.S. 37-60-135(2)(e), are prohibited.~~

~~dc.~~ Plants listed on the Colorado Department of Agriculture Noxious Weed List or the Larimer County Noxious Weed Management Plan ~~Golorado Noxious Weed List~~ are prohibited.

(g) Streetscape Landscape Standards

(1) *Purpose and Intent:* Local streetscapes shall be tree lined and include a waterwise and balanced approach to design of plant material for year-round visual interest. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* The following requirements shall apply to all proposed commercial and multi-family development along collector and arterial streets as well as any single-family subdivisions with tree lawns along local streets.

(3) *General design standards:*

~~a. No more than fifty percent (50%) of the total landscaped area shall be comprised of high water use plant material such as irrigated turfgrass. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.~~

(h) *Park and Open Space Landscape Standards*

(1) *Purpose and Intent:* Landscaping in park and open space areas that are commonly used by the public for passive and active recreation shall be appropriate to the use and function of the area, respectful of water conservation practices, and include trees, shrubs, ground cover, and site furnishings appropriate to the use. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* The following requirements shall apply to all new development of public parks, pocket parks, detention ponds, trail connections and common open space areas for both public and HOA use.

(3) *General Design Standards*

a. All parks shall be landscaped and programmed to create a balance of plant material with no more than fifty percent (50%) of the total landscaped area comprised of functional turf ~~high water plant species~~.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

c. All park and open space areas shall include site trees at a rate of a minimum of one (1) tree per one thousand (1,000) square feet of landscaped area, distributed appropriately throughout the site.

~~ed.~~ Required trees shall be placed in upland areas, above the anticipated high-water mark or floodway of detention ponds or drainage ways.

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

de. Only high traffic areas such as sport fields and informal play space adjacent to playgrounds shall contain functional turf or high water turf.

ef. Park periphery and detention pond areas shall consist of low water or native plant material and grass seed mix.

fg. Common open spaces and trail connections shall be landscaped with a balance of low water or native plant material and grass seed mix to reduce the need for supplemental irrigation in hard to reach areas.

gh. The retention of native areas for purposes of maintaining viewsheds or healthy existing ecosystems are highly encouraged.

1. Existing plant material shall be identified on the Landscape Plan with a statement explaining how the native area will be protected from construction.

2. These areas shall be excluded from the landscape area used to calculate required site trees per subsection (3)a. above.

hi. Parking lots shall be landscaped per Section 15-4-150.

ij. Development shall provide a mechanism such as a homeowners' association and covenants for long-term maintenance of parks, detention ponds, and common open space, in order to ensure the continued upkeep of the property.

(k) Multi-Family Residential Development Landscape Standards

(1) *Purpose and Intent:* To ensure that all multi-family developments contain water conscious, consistent landscapes that are designed to enhance the overall appearance and functionality of the development while integrating the project into the surrounding neighborhood. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* In addition to right-of-way landscaping, multi-family developments and attached single family developments grouped with common areas and/or streetscape improvements that require a site plan application shall meet the following standards.

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

(3) *General Design Standards:*

a. A minimum of thirty percent (30%) of the site (gross) shall be landscaped.

b. Landscape areas shall include no more than forty percent (40%) of the total landscaped area comprised of ~~high water use plant material such as irrigated turf~~ grass functional turf.

c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

(l) *Commercial and Mixed-Use Development Landscape Standards.*

(1) *Purpose and Intent:* To ensure water conscious landscape improvements that are designed to enhance the overall appearance of the development and integrate the project with adjacent land uses and into the surrounding neighborhood. All improvements shall consider the people who will use the site, travel through or by the site and adjacent land uses. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* All development in Commercial Zone Districts C1 and C3 shall meet the following standards.

(3) *General Design Standards*

a. A minimum of fifteen percent (15%) of the site (gross) shall be landscaped area.

b. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of ~~high water use plant material such as irrigated turf~~ grass functional turf.

c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

(n) *Industrial Development Landscape Standards*

(1) *Purpose and Intent:* To ensure landscape improvements are designed primarily at the public facing building entry to be consistent with commercial landscape standards and at the perimeter for purposes of screening industrial activities from the exterior of the property. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* All development in Light Industrial (LI) and Industrial (I) Zone Districts shall meet the following standards.

(3) *General Design Standards*

a. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of ~~high water use plant material such as irrigated turf~~ grass functional turf.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

(o) *Parking Lot Standards*

(1) *Purpose and Intent:* Parking lot landscaping is intended to break up large expanses of pavement, create shade, buffer views of parking lots from adjacent streets and development, and enhance the overall appearance of each project. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* All parking lots with ten (10) spaces or more shall be subject to the following requirements.

(3) *General Design Standards*

a. All parking lot landscape areas shall include no more than twenty percent (20%) of the total landscaped area comprised of ~~high water use plant material~~ functional turf.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

Article 9 – Definitions

Sec. 15-9-20. – Defined Terms

[Addition or modification of the following terms]

Turf means continuous plant coverage consisting of nonnative grasses or grasses that have not been hybridized for arid conditions and which, when regularly mowed, form a dense growth of leaf blades and roots (see High-water use plant material).

High-Water Use Plant Material means plants which fall under the “high water use” category as defined in the Wellington Waterwise Landscape and Irrigation Design Manual.

Artificial Turf means an installation of synthetic materials developed to resemble natural grass

Functional Turf means turf that is located in a recreational use area or other space that is regularly used for civic community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

Functional Artificial Turf means Artificial Turf that is located in a recreational use area or other space that is regularly used for civic community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

Nonfunctional Turf means Turf that is not functional.

Nonfunctional Artificial Turf means Artificial Turf that is not functional.

Invasive Plant Species means plants that are not native to the state and that are introduced into the state accidentally or intentionally, have no natural competitors or predators in the state because the state is outside of their competitors' or predators' range and have harmful effects on the state's environment or economy or both, as defined in C.R.S. 37-60-135, and as may be amended from time to time.

Attachment A
Proposed Amendments for Prohibiting Certain Landscaping Practices
Changes Tracked

Chapter 15 – Land Use Code

Article 5 – Development Standards

Sec. 15-5-40. – Landscaping and Screening

(a) *Purpose.*

- (1) The purpose of the landscape standards is to preserve the Town's special character and integrate and enhance new development by promoting quality landscape design that:
- a. Reinforces the identity of the community and each neighborhood;
 - b. Provides tree-lined streets;
 - c. Anchors new buildings in the landscape;
 - d. Provides adequate vegetation for screening and buffering between land uses;
 - e. Provides tree canopies to reduce urban heat island effect;
 - f. Preserves existing trees and establishes procedures for replacing removed trees;
 - g. Is conscientious of water usage;
 - h. Identifies climate appropriate landscape material;
 - i. Protects natural resources such as valuable wildlife habitat; and
 - j. Meets the requirements of SB24-005, HB25-1113, and Colorado Revised Statutes.

(d) *Landscape and Irrigation Design Manual*

(1) These landscape standards were developed in tandem with the Wellington Waterwise Landscape and Irrigation Design Manual (herein referenced as the Design Manual) which includes additional information on the principles of waterwise landscape design. Included are:

- a. A series of landscape typologies illustrated to show how varying levels of water use in the landscape effect water savings.
- b. Images to further represent the desired landscape character of streetscapes, parks and open space, and residential, commercial and industrial developments.

Attachment B
Proposed Amendments for Prohibiting Certain Landscaping Practices
Clean Version

- c. Suggested plant list organized by water use including high, medium, low and very low water use plant suggestions which match the water requirements.

(2) If the Design Manual and the Land Use Code conflict, the Land Use Code shall govern.

(e) *Plant Material Specifications*

(3) Prohibited plant species.

a. The following trees are prohibited in the Town:

1. Russian olive (an invasive species that threatens native trees in riparian ecosystems).
2. Lombardy poplar (susceptible to canker-forming fungi for which there are no available controls.
3. Siberian elm (can dominate native vegetation, especially in disturbed areas; is weak-wooded and subject to continuous dieback when large; can be devastated by the elm leaf beetle).
4. Boxelder maple (primary host plant of the boxelder bug).
5. Cotton-bearing cottonwood (often considered a public nuisance).
6. Ash, *Fraxinus* species (primary host to the destructive Emerald Ash Borer)

b. Invasive plant species meeting the definition of C.R.S. 37-60-135(2)(e), are prohibited.

c. Plants listed on the Colorado Department of Agriculture Noxious Weed List or the Larimer County Noxious Weed Management Plan are prohibited.

(g) *Streetscape Landscape Standards*

(1) *Purpose and Intent:* Local streetscapes shall be tree lined and include a waterwise and balanced approach to design of plant material for year-round visual interest. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* The following requirements shall apply to all proposed commercial and multi-family development along collector and arterial streets as well as any single-family subdivisions with tree lawns along local streets.

(3) *General design standards:*

Attachment B
Proposed Amendments for Prohibiting Certain Landscaping Practices
Clean Version

- a. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

(h) *Park and Open Space Landscape Standards*

(1) *Purpose and Intent:* Landscaping in park and open space areas that are commonly used by the public for passive and active recreation shall be appropriate to the use and function of the area, respectful of water conservation practices, and include trees, shrubs, ground cover, and site furnishings appropriate to the use. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* The following requirements shall apply to all new development of public parks, pocket parks, detention ponds, trail connections and common open space areas for both public and HOA use.

(3) *General Design Standards*

- a. All parks shall be landscaped and programmed to create a balance of plant material with no more than fifty percent (50%) of the total landscaped area comprised of functional turf .
- b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.
- c. All park and open space areas shall include site trees at a rate of a minimum of one (1) tree per one thousand (1,000) square feet of landscaped area, distributed appropriately throughout the site.
- d. Required trees shall be placed in upland areas, above the anticipated high-water mark or floodway of detention ponds or drainage ways.
- e. Only high traffic areas such as sport fields and informal play space adjacent to playgrounds shall contain functional turf or high water turf.
- f. Park periphery and detention pond areas shall consist of low water or native plant material and grass seed mix.

Attachment B
Proposed Amendments for Prohibiting Certain Landscaping Practices
Clean Version

g. Common open spaces and trail connections shall be landscaped with a balance of low water or native plant material and grass seed mix to reduce the need for supplemental irrigation in hard to reach areas.

h. The retention of native areas for purposes of maintaining viewsheds or healthy existing ecosystems are highly encouraged.

1. Existing plant material shall be identified on the Landscape Plan with a statement explaining how the native area will be protected from construction.

2. These areas shall be excluded from the landscape area used to calculate required site trees per subsection (3)a. above.

i. Parking lots shall be landscaped per Section 15-4-150.

j. Development shall provide a mechanism such as a homeowners' association and covenants for long-term maintenance of parks, detention ponds, and common open space, in order to ensure the continued upkeep of the property.

(k) Multi-Family Residential Development Landscape Standards

(1) Purpose and Intent: To ensure that all multi-family developments contain water conscious, consistent landscapes that are designed to enhance the overall appearance and functionality of the development while integrating the project into the surrounding neighborhood. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) Applicability: In addition to right-of-way landscaping, multi-family developments and attached single family developments grouped with common areas and/or streetscape improvements that require a site plan application shall meet the following standards.

(3) General Design Standards:

a. A minimum of thirty percent (30%) of the site (gross) shall be landscaped.

b. Landscape areas shall include no more than forty percent (40%) of the total landscaped area comprised of functional turf.

Attachment B
Proposed Amendments for Prohibiting Certain Landscaping Practices
Clean Version

c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

(l) Commercial and Mixed-Use Development Landscape Standards.

(1) *Purpose and Intent:* To ensure water conscious landscape improvements that are designed to enhance the overall appearance of the development and integrate the project with adjacent land uses and into the surrounding neighborhood. All improvements shall consider the people who will use the site, travel through or by the site and adjacent land uses. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* All development in Commercial Zone Districts C1 and C3 shall meet the following standards.

(3) General Design Standards

- a. A minimum of fifteen percent (15%) of the site (gross) shall be landscaped area.
- b. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of functional turf.
- c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

(n) Industrial Development Landscape Standards

(1) *Purpose and Intent:* To ensure landscape improvements are designed primarily at the public facing building entry to be consistent with commercial landscape standards and at the perimeter for purposes of screening industrial activities from the exterior of the property. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

Attachment B

Proposed Amendments for Prohibiting Certain Landscaping Practices

Clean Version

(2) *Applicability:* All development in Light Industrial (LI) and Industrial (I) Zone Districts shall meet the following standards.

(3) *General Design Standards*

a. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of functional turf.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

(o) *Parking Lot Standards*

(1) *Purpose and Intent:* Parking lot landscaping is intended to break up large expanses of pavement, create shade, buffer views of parking lots from adjacent streets and development, and enhance the overall appearance of each project. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

(2) *Applicability:* All parking lots with ten (10) spaces or more shall be subject to the following requirements.

(3) *General Design Standards*

a. All parking lot landscape areas shall include no more than twenty percent (20%) of the total landscaped area comprised of functional turf.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

[some sections left out if not proposed for amendments]

Article 9 – Definitions

Sec. 15-9-20. – Defined Terms

[Addition or modification of the following terms]

Attachment B

Proposed Amendments for Prohibiting Certain Landscaping Practices

Clean Version

Turf means continuous plant coverage consisting of nonnative grasses or grasses that have not been hybridized for arid conditions and which, when regularly mowed, form a dense growth of leaf blades and roots (see High-water use plant material).

High-Water Use Plant Material means plants which fall under the “high water use” category as defined in the Wellington Waterwise Landscape and Irrigation Design Manual.

Artificial Turf means an installation of synthetic materials developed to resemble natural grass

Functional Turf means turf that is located in a recreational use area or other space that is regularly used for civic community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

Functional Artificial Turf means Artificial Turf that is located in a recreational use area or other space that is regularly used for civic community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

Nonfunctional Turf means Turf that is not functional.

Nonfunctional Artificial Turf means Artificial Turf that is not functional.

Invasive Plant Species means plants that are not native to the state and that are introduced into the state accidentally or intentionally, have no natural competitors or predators in the state because the state is outside of their competitors' or predators' range and have harmful effects on the state's environment or economy or both, as defined in C.R.S. 37-60-135, and as may be amended from time to time.

Board of Trustees

Functional and Nonfunctional Turf: Land Use Code Amendments

Presented By Cody Bird, Planning Director
Tuesday, October 28, 2025



Background

- SB24-005 and HB25-1113 require municipalities to:
 - Prohibit the installation of nonfunctional turf and nonfunctional artificial turf in new developments and redevelopment of industrial, commercial, and civic projects by January 1, 2026.
 - Prohibit the installation of nonfunctional turf and nonfunctional artificial turf in new developments and redevelopment of some multi-family housing projects (more than 12 dwelling units) by January 1, 2028.
 - Regulate the installation of turf on all residential real properties by January 1, 2028.
- The Planning Commission, on September 8, and the Board of Trustees, on August 12, directed Staff to pursue the first two actions, and defer the third action to a later date to allow more community input and update the Landscape and Irrigation Design Manual.

Recommended Implementation Timeline

By December 31, 2025:

- Adopt changes to Land Use Code prohibiting nonfunctional turfgrass on new and redevelopment projects for commercial, industrial, institutional, and multi-family (greater than 12 units) projects.

By December 31, 2026:

- Update Comprehensive Plan for Water Supply Element planning

By December 31, 2027:

- Public engagement on policies affecting residential turfgrass requirements
- Update Landscape and Irrigation Design Manual with new policy/standards
- Update code to require residential permits to comply with the Landscape and Irrigation Design Manual (currently only recommended)



Code Changes: Landscaping

- Add language prohibiting the installation of nonfunctional turf and nonfunctional artificial turf in commercial, industrial, civic, and multi-family developments and redevelopments, as well as streetscapes and parking lots
- Keep existing language for total area restrictions on functional turf
- Update language on prohibition of invasive species
- Add new definitions
- Minor changes to formatting, punctuation, numbering and wording to improve clarity and effect

Code Changes: Definitions

Adding definitions for:

- Turf
- High-Water Use Plant Material
- Artificial Turf
- Functional Turf
- Functional Artificial Turf
- Nonfunctional Turf
- Nonfunctional Artificial Turf
- Invasive Plant Species



Staff Recommendation:

Conduct a hearing to receive public comment and testimony.

Following the public hearing:

Staff recommends adoption of Ordinance No. 13-2025 approving Land Use Code amendments to prohibit nonfunctional turf, nonfunctional artificial turf and invasive plant species in accordance with SB24-005 and HB25-1113.

Board of Trustees Meeting

Date: October 28, 2025

Subject: Ordinance No. 13-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Prohibit Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

- **Presentation:** Cody Bird, Planning Director

EXECUTIVE SUMMARY

This agenda item is for the official action of the Board of Trustees for recommended text amendments to the Land Use Code to address prohibitions on the installation of nonfunctional turf, nonfunctional artificial turf and invasive plant species in accordance with SB24-005 and HB25-1113. Please refer to background materials, attachments and the staff report included in the public hearing agenda item.

BACKGROUND / DISCUSSION

The text amendments to the Land Use Code are recommended by staff and the Planning Commission. The recommendations are based on satisfying requirements of SB24-005 and HB25-1113, and incorporate guidance received from the Colorado Synthetic Turf Council and Colorado State University Extension Services.

Amending the text of the Land Use Code is a legislative action by the Board of Trustees. Approval of text amendments to the Land Use Code requires adoption of an ordinance. A draft ordinance approving text amendments to meet requirements of SB24-005 and HB25-1113 prohibiting nonfunctional turf, nonfunctional artificial turf and invasive plant species is attached with this report.

CONNECTION WITH ADOPTED MASTER PLANS

Ensure Strong Town Operations and Grow Responsibly.

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends that the Board of Trustees adopt Ordinance No. 13-2025 amending the Land Use Code to prohibit nonfunctional turf, nonfunctional artificial turf and invasive plant species in accordance with SB24-005 and HB25-1113.

MOTION RECOMMENDATION

Move to adopt Ordinance No. 13-2025 Adopting Amendments to Chapter 15 of the Municipal Code to Prohibit Certain Landscaping Practices in Accordance with SB24-005 and HB25-1113

ATTACHMENTS

1. Ordinance No. 13-2025

TOWN OF WELLINGTON

ORDINANCE NO. 13-2025

AN ORDINANCE ADOPTING AMENDMENTS TO CHAPTER 15 OF THE MUNICIPAL CODE TO PROHIBIT CERTAIN LANDSCAPING PRACTICES IN ACCORDANCE WITH SB24-005 AND HB25-1113

WHEREAS, the Board of Trustees is authorized, pursuant to C.R.S. § 31-23-301, to regulate and restrict the height, number of stories, and size of buildings and other structures, the percentage of lot that may be occupied, the size of yards, courts, and other open spaces, the density of population, the height and location of trees and other vegetation, and the location and use of buildings, structures, and land for trade, industry, residence, or other purposes; and

WHEREAS, The State of Colorado passed SB24-005 and HB25-1113, requiring municipalities to prohibit the installation of nonfunctional turf, nonfunctional artificial turf, and invasive plant species on applicable properties as defined in the acts; and

WHEREAS, The Board of Trustees was presented with information and Town Staff's recommendations for meeting the requirements of SB24-005 and HB25-1113 on August 12, 2025 and the Board directed Staff to prepare amendments to the Land Use Code; and

WHEREAS, the Planning Commission conducted a public hearing on October 6, 2025, and following hearing testimony, recommended amendments to the Land Use Code and forwarded its recommendation of approval to the Board of Trustees; and

WHEREAS, the Board of Trustees held a duly advertised public hearing for consideration of the Land Use Code amendments on October 28, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

1. Chapter 15, Article 5, Section 40 "Landscaping and Screening" of the Wellington Municipal Code, subsection (a) *Purpose* is repealed and replaced with the following:

(a) *Purpose*

- (1) The purpose of the landscape standards is to preserve the Town's special character and integrate and enhance new development by promoting quality landscape design that:
 - a. Reinforces the identity of the community and each neighborhood;
 - b. Provides tree-lined streets;
 - c. Anchors new buildings in the landscape;
 - d. Provides adequate vegetation for screening and buffering between land uses;
 - e. Preserves existing trees and establishes procedures for replacing removed trees;
 - f. Is conscientious of water usage
 - g. Identifies climate appropriate landscape material;

- h. Protects natural resources such as valuable wildlife habitat; and
 - i. Meets the requirements of SB24-005, HB25-1113, and Colorado Revised Statutes
- 2. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (d) *Landscape and irrigation Design Manual* is repealed and replaced with the following:

(d) *Landscape and Irrigation Design Manual*

- (1) These landscape standards were developed in tandem with the Wellington Waterwise Landscape and Irrigation Design Manual (herein referenced as the Design Manual) which includes additional information on the principles of waterwise landscape design. Included are:
 - a. A series of landscape typologies illustrated to show how varying levels of water use in the landscape effect overall water savings
 - b. Images to further represent the desired landscape character of streetscapes, parks and open space, and residential, commercial and industrial developments.
 - c. Suggested plant list organized by water use including high, medium, low and very low water use plant suggestions which match the water requirements.
- (2) If the Design Manual and Land Use Code conflict, the Land Use Code shall govern.

- 3. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (e) *Plant Material Specifications*, subsection 3 is repealed and replaced with the following:

(e) *Plant Material Specifications*

- (3) Prohibited Plant Species.
 - a. The following trees are prohibited in the Town:
 - 1. Russian olive (an invasive species that threatens native trees in riparian ecosystems).
 - 2. Lombardy poplar (susceptible to canker-forming fungi for which there are no available controls).
 - 3. Siberian elm (can dominate native vegetation, especially in disturbed areas; is weak-wooded and subject to continuous dieback when large; can be devastated by the elm leaf beetle).
 - 4. Boxelder maple (primary host plant of the boxelder bug).
 - 5. Cotton-bearing cottonwood (often considered a public nuisance).
 - 6. Ash, *Fraxinus* species (primary host to the destructive Emerald Ash Borer).
 - b. Invasive plant species meeting the definition of C.R.S. 37-60-135(2)(e) are prohibited.

c. Plants listed on the Colorado Department of Agriculture Noxious Weed List or the Larimer County Noxious Weed Management Plan are prohibited.

4. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (g) *Streetscape Landscape Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: Local streetscapes shall be tree lined and include a waterwise and balanced approach to design of plant material for year-round visual interest. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

5. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (g) *Streetscape Landscape Standards*, subsection (3)(a) is repealed and replaced with the following:

(3) *General Design Standards*

a. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

6. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (h) *Park and Open Space Landscape Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: Landscaping in park and open space areas that are commonly used by the public for passive and active recreation shall be appropriate to the use and function of the area, respectful of water conservation practices, and include trees, shrubs, ground cover, and site furnishings appropriate to the use. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

7. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (h) *Park and Open Space Landscape Standards*, subsection (3) is repealed and replaced with the following:

(3) *General design standards*:

a. All parks shall be landscaped and programmed to create a balance of plant material with no more than fifty percent (50%) of the total landscaped area comprised of functional turf.

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

- c. All park and open space areas shall include site trees at a rate of a minimum of one (1) tree per one thousand (1,000) square feet of landscaped area, distributed appropriately throughout the site.
- d. Required trees shall be placed in upland areas, above the anticipated high-water mark or floodway of detention ponds or drainage ways.
- e. Only high traffic areas such as sport fields and informal play space adjacent to playgrounds shall contain functional turf or high water turf.
- f. Park periphery and detention pond areas shall consist of low water or native plant material and grass seed mix.
- g. Common open spaces and trail connections shall be landscaped with a balance of low water or native plant material and grass seed mix to reduce the need for supplemental irrigation in hard to reach areas.
- h. The retention of native areas for purposes of maintaining viewsheds or healthy existing ecosystems is highly encouraged.
 - 1. Existing plant material shall be identified on the Landscape Plan with a statement explaining how the native area will be protected from construction.
 - 2. These areas shall be excluded from the landscape area used to calculate required site trees per subsection (3)(a) above.
- i. Parking lots shall be landscaped per Section 15-5-40(o).
- j. Development shall provide a mechanism such as a homeowners' association and covenants for long-term maintenance of parks, detention ponds, and common open space, in order to ensure the continued upkeep of the property.

- 8. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (k) *Multi-Family Residential Development Landscape Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: To ensure that all multi-family developments contain water conscious, consistent landscapes that are designed to enhance the overall appearance and functionality of the development while integrating the project into the surrounding neighborhood. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

- 9. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (k) *Multi-Family Residential Development Landscape Standards*, subsection (3)b is repealed and replaced with the following:

b. Landscape areas shall include no more than forty percent (40%) of the total landscaped area comprised of functional turf

- 10. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (k) *Multi-Family Residential Development Landscape Standards*, subsection (3) is amended by the addition of a new subsection “c” as follows, and the subsequent subsections are renumerated sequentially:

c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

11. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (l) *Commercial and Mixed-Use Development Landscape Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: To ensure water conscious landscape improvements that are designed to enhance the overall appearance of the development and integrate the project with adjacent land uses and into the surrounding neighborhood. All improvements shall consider the people who will use the site, travel through or by the site and adjacent land uses. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

12. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (l) *Commercial and Mixed-Use Development Landscape Standards*, subsection (3)b is repealed and replaced with the following:

b. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of functional turf

13. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (l) *Commercial and Mixed-Use Development Landscape Standards*, subsection (3) is amended by the addition of a new subsection “c” as follows and the subsequent subsections are renumbered sequentially:

c. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

14. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (n) *Industrial Development Landscape Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: To ensure landscape improvements are designed primarily at the public facing building entry to be consistent with commercial landscape standards and at the perimeter for purposes of screening industrial activities from the exterior of the property. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

15. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (n) *Industrial Development Landscape Standards*, subsection (3)a is repealed and replaced with the following:

a. Landscape areas shall include no more than thirty percent (30%) of the total landscaped area comprised of functional turf.

16. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (n) *Industrial Development Landscape Standards*, subsection (3) is amended by the addition of a new subsection “b” as follows and the subsequent subsections are renumbered sequentially:

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

17. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (o) *Parking Lot Standards*, subsection (1) is repealed and replaced with the following:

(1) *Purpose and Intent*: Parking lot landscaping is intended to break up large expanses of pavement, create shade, buffer views of parking lots from adjacent streets and development, and enhance the overall appearance of each project. These standards shall comply with the requirements of SB24-005, HB25-1113 and Colorado Revised Statutes.

18. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (o) *Parking Lot Standards*, subsection (3)a is repealed and replaced with the following:

a. All combined parking lot landscape areas shall include no more than twenty percent (20%) of the total landscaped area comprised of functional turf.

19. Chapter 15, Article 5, Section 40 “Landscaping and Screening” of the Wellington Municipal Code, subsection (o) *Parking Lot Standards*, subsection (3) is amended by the addition of a new subsection “b” as follows and the subsequent subsections are renumbered sequentially:

b. Nonfunctional turf and nonfunctional artificial turf are not permitted for new development and redevelopment. Nonfunctional turf and nonfunctional artificial turf installed prior to January 1, 2026 may be maintained, pursuant to C.R.S. 37-99-103.

20. Chapter 15, Article 9, Section 20 “Defined Terms” is amended by the addition of the following definitions:

Artificial Turf means an installation of synthetic material developed to resemble natural grass.

Functional Artificial Turf means Artificial Turf that is located in a recreational use area or other space that is regularly used for civic, community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

Functional Turf means Turf that is located in a recreational use area or other space that is regularly used for civic community, or recreational purposes, which may include playgrounds; sports fields; picnic grounds; amphitheaters; portions of parks; and the playing areas of golf courses, such as driving ranges, chipping and putting greens, tee boxes, greens, fairways, and roughs.

High-Water Use Plant Material means plants which fall under the “high water use” category as defined in the Wellington Waterwise Landscape and Irrigation Design Manual.

Invasive Plant Species means plants that are not native to the state and that are introduced into the state accidentally or intentionally, have no natural competitors or predators in the state because the state is outside of their competitors' or predators' range and have harmful effects on the state's environment or economy or both, as defined in C.R.S. 37-60-135, and as may be amended from time to time.

Nonfunctional Artificial Turf means Artificial Turf that is not functional

Nonfunctional Turf means Turf that is not functional.

Turf means continuous plant coverage consisting of nonnative grasses or grasses that have not been hybridized for arid conditions and which, when regularly mowed, form a dense growth of leaf blades and roots (see High-water use plant material).

21. Validity. The Board of Trustees hereby declares that should any section, paragraph, sentence, word or other portion of this ordinance or the rules and regulations adopted herein be declared invalid for any reason, such invalidity shall not affect any other portion of this ordinance or said rules and regulations, and the Board of Trustees hereby declares that it would have passed all other portions of this ordinance and adopted all other portions of said rules and regulations, independent of the elimination here from of any such portion which may be declared invalid.
22. Necessity. In the opinion of the Board of Trustees of the Town of Wellington, this ordinance is necessary for the preservation and protection of the health, safety, welfare and property of the inhabitants and owners of property in the Town of Wellington.
23. Certification. The Town Clerk shall certify to the passage of this ordinance and make not less than three copies of the adopted ordinance available for inspection by the public during regular business hours and shall record at least one certified copy of the ordinance with the Clerk and Recorder of Larimer County.

PASSED AND ADOPTED by the Board of Trustees of the Town of Wellington, Colorado and ordered published this 28th day of October, 2025 and ordered to become effective 30 days from the date of publication.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

Board of Trustees Meeting

Date: October 28, 2025

Subject: Resolution No. 42-2025 - A Resolution Approving Interim Town Attorney Services

- **Presentation: Calar Chaussee, Mayor**

EXECUTIVE SUMMARY

This memo provides background information and context regarding the appointment of Bell, Gould, Linder & Scott, P.C. as Interim Town Attorney following the resignation of Town Attorney Dan Sapienza.

Mr. Sapienza of Poudre Legal Advisors LLC submitted his formal resignation on October 13, 2025, effective October 29, 2025, to pursue another professional opportunity. In his resignation letter, Mr. Sapienza recommended that the Town appoint Bell, Gould, Linder & Scott PC to ensure continuity of legal services and compliance with statutory requirements.

The Mayor and Town Administrator met with members of the firm and requested they provide an Engagement Proposal for Interim Town Attorney Services. The proposal, dated October 1, 2025, outlines the terms and hourly rates for providing interim legal counsel to the Town.

The appointment is formalized through Resolution No. 42-2025, which authorizes the firm's service as Interim Town Attorney until a permanent appointment is made.

BACKGROUND / DISCUSSION

The Town Attorney serves as the primary legal counsel to the Board of Trustees, staff, and Town departments on matters related to municipal law, contracts, development, personnel, and compliance with state and local statutes.

Mr. Dan Sapienza has served in this capacity through Poudre Legal Advisors, LLC, providing legal guidance on numerous projects and governance matters during his tenure. His resignation letter expressed appreciation for the opportunity to serve Wellington and emphasized the importance of maintaining uninterrupted legal representation during the transition period.

To ensure this continuity, staff collaborated with the Mayor and the law firm Bell, Gould, Linder & Scott, P.C. (BGLC) based in Fort Collins, to secure interim legal counsel. The firm has extensive experience representing Northern Colorado municipalities, including Ault and Milliken, and brings a strong background in municipal governance, land use, and development law. Attorneys Matthew Gould and Jeremy ("Jed") Scott will serve as the Town's primary points of contact, with other firm members available as needed.

Under the Engagement Proposal, BGLS will provide legal services under C.R.S. § 31-4-304, including:

- Attendance at Board of Trustees and Planning Commission meetings;
- General counsel and advisory services to the Town;
- Municipal prosecution and representation in legal matters; and



- Other services as required by Town ordinance or direction of the Board.

The firm currently provides legal counsel to several small northern Colorado municipalities, including Ault and Milliken, and brings extensive experience in municipal operations, land use, and development matters. More information regarding Bell, Gould, Linder & Scott can be found on their [website](#).

The firm's compensation structure includes a blended hourly rate of \$225 per hour for attorney services and \$110 per hour for paralegal support, with specific flat rates for Board meeting attendance, basic hourly rates for work that is passed through to third parties (such as developers), and reduced travel time charges.

Resolution No. 42-2025 formally appoints Bell, Gould, Linder & Scott, P.C. as Interim Town Attorney, effective upon adoption, ensuring that the Town remains fully represented during this transition. A future Request for Proposals (RFP) process will be brought forward for the Board to consider long-term legal services options.

CONNECTION WITH ADOPTED MASTER PLANS

Town of Wellington 2025-2029 Strategic Plan - Ensure Strong Town Operations: Invest in, retain & hire skilled staff.

FISCAL IMPLICATIONS

2025 and 2026 operating budgets include funding for legal services.

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 42-2025.

MOTION RECOMMENDATION

I move to approve Resolution No. 42-2025 - A Resolution Approving Interim Town Attorney Services.

ATTACHMENTS

1. Reso 42-2025 - A Resolution Approving Interim Town Attorney Services
2. 2025-10-01 Engagement Letter

TOWN OF WELLINGTON

RESOLUTION NO. 42-2025

A RESOLUTION APPROVING INTERIM TOWN ATTORNEY SERVICES

WHEREAS the Town has received from the law firm of Bell, Gould, Linder & Scott, P.C., a Proposal for Interim Town Attorney Services dated October 1, 2025;

NOW, THEREFORE, be it resolved by the Board of Trustees for the Town of Wellington, Colorado, as follows:

1. The Board of Trustees appoints Bell, Gould, Linder & Scott, P.C., for the term and conditions set forth in the Proposal for Interim Town Attorney Services.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 28th day of October, 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk



**BELL GOULD
LINDER & SCOTT, P.C.**

318 East Oak Street | Fort Collins, Colorado 80524 | tel 970.493.8999 | fax 970.224.9188 | www.bell-law.com

October 1, 2025

Board of Trustees
Town of Wellington
8225 Third Street
P.O. Box 127
Wellington, CO 80549

Re: Engagement proposal for interim town attorney services

Honorable Trustees:

The law firm of Bell, Gould, Linder & Scott, P.C., hereby proposes to serve as town attorneys for the Town of Wellington. We are committed to the idea of serving the board of trustees as a governing body, and while we will give our advice, we respect that all governing decisions ultimately fall to the elected officials.

Our firm will serve the town pursuant to appointment under section 31-4-304 of the Colorado Revised Statutes and will provide such services as are imposed by statute or town ordinance. A proposed resolution for your approval is enclosed. Either the board of trustees or our firm may terminate the agreement at any time by appropriate notice. The proposal is to provide services on an interim basis pending a process by which a more long term engagement may be obtained through a request for proposal process, and our firm may submit its name for consideration in that process.

Our entire firm will provide counsel, utilizing whichever of our attorneys is best suited to the issue at hand. Our immediate plan is for the undersigned to attend meetings in the near term and for municipal prosecution to be provided by Jeremy ("Jed") Scott and Fred Long. Once Jed clears out some pending litigation, it is anticipated that he would take over most meeting coverage. We do understand the importance of continuity.

Enclosed please find a statement listing rates and terms for services we propose to provide as well as a proposed resolution accepting this proposal. The rates listed would apply through the end of 2026 but would subsequently be subject to change on not less than 60 days' notice. (We typically time rate changes so that they can be coordinated with budgeting activities.) Generally, we send a statement for services performed each month within the first ten days of the following month with payment due within thirty days. Work related to specific development projects will be itemized to each project for rebilling by the town.

We look forward to the opportunity to provide legal services to the Town of Wellington and to assist in the growth and development of your community

Very truly yours,

Matthew T. Gould

Enclosures

Gregory S. Bell
of counsel

Matthew T. Gould

J. Peter Linder

Jeremy E. Scott

Frederick S. Long

Rate Proposal for Interim Town Attorney Services
Bell, Gould, Linder & Scott, P.C.

Bell, Gould, Linder & Scott, P.C., will charge the following rates:

1. Except as otherwise specified below, \$225.00 per hour for hourly attorney work, including preparation time and municipal court prosecutions. \$110.00 per hour for hourly paralegal work.
2. For travel to regular (but not special) board of trustees and planning commission meetings and hearings, including work sessions, and to perform regularly scheduled municipal court prosecutions, half time will be billed (i.e., travel time will be charged for half of round trip) and full mileage will be charged at the then current Internal Revenue Service's standard-mile rate for business miles (currently \$0.70 per mile); full travel time and mileage will be charged for special meetings and other appearances.

3. Meeting¹ Attendance:

<u>Meeting Length</u>	<u>Fee</u>
Less than two hours	\$425.00
Between two and three hours	\$610.00
Between three and four hours	\$730.00
Over four hours	\$720.00 plus \$195.00 per hour for each period of up to one hour exceeding four hours

4. Expenses other than travel and mileage to be fully reimbursed by the Town.
5. With respect to hourly attorney work that is passed through to third parties, such as developers, the firm's standard hourly rates in this section will apply as they may be set and adjusted from time-to-time by the firm. The basic hourly rate for Gregory S. Bell is \$350.00, and the basic hourly rate for Jeremy E. Scott, Matthew T. Gould, J. Peter Linder, and Fred Long is \$300.00. The basic hourly rate for Payton Buhler is \$250.00. The basic hourly rate for paralegal time is \$125.00 per hour. We will give notice to the Town Clerk if these rates change.
6. If our firm represents the Town in court related matters outside of municipal court (e.g., in federal or state district court related matters) for any reason, we will bill our litigation work at **85%** of our standard hourly rates.

¹ Includes regular and special board of trustees and planning commission meetings and hearings (subject to other terms herein) and work sessions only. Does not include special matters such as committee meetings, ad hoc meetings with staff, or other meetings. Also does not include municipal court prosecutions. Hourly rates will apply to such matters. Travel time chargeable under section 2 will be billed by adding to meeting or appearance time.

Board of Trustees Meeting

Date: October 28, 2025

Subject: Resolution No. 43-2025 - A Resolution Appointing a Liaison to the Wellington Housing Authority

- **Patti Garcia, Town Administrator**

EXECUTIVE SUMMARY

The purpose of this memorandum is to provide background and context for the appointment of Trustee Rebekka Dailey as the Town of Wellington's liaison to the Wellington Housing Authority (WHA). The appointment is proposed in accordance with Resolution No. 43-2025, which would formally replace Trustee Lowrey Moyer, who has requested to step down from the role.

The Wellington Housing Authority serves a critical function in providing and managing affordable housing opportunities within the Town. The appointment of a Trustee liaison ensures continued communication and coordination between the Housing Authority and the Town of Wellington on matters of housing policy, development, and resident support services.

BACKGROUND / DISCUSSION

The Wellington Housing Authority (WHA) was established in 1965 with the mission to provide affordable homes and rental assistance for individuals and families with low incomes within the community. The WHA operates in partnership with Housing Catalyst, the housing authority for Fort Collins, which provides management and administrative support services for the Wellington Housing Authority.

The Wellington Housing Authority's programs are designed to:

- Ensure safe, affordable housing options for residents;
- Support community stability and self-sufficiency among tenants; and
- Manage rental assistance programs and properties within Wellington.

The Authority is overseen by a Board of Commissioners appointed by the Wellington Board of Trustees. A Town Trustee serves as a voting liaison, providing communication between the Authority and the Board to maintain alignment with the Town's housing goals and community development priorities.

By Resolution No. 21-2024, the Mayor previously appointed Trustee Lowrey Moyer as the liaison to the Wellington Housing Authority. Trustee Moyer has since requested to be replaced in this role. The Mayor now seeks to appoint Trustee Rebekka Dailey to fulfill the vacated term.

Approval of Resolution No. 43-2025 will formalize this appointment, ensuring that the Town continues to have active representation and engagement in affordable housing initiatives that benefit Wellington residents.

CONNECTION WITH ADOPTED MASTER PLANS

Town of Wellington 2025-2029 Strategic Plan - Grow Responsibly: Improve housing diversity

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Staff recommends approval of Resolution No. 43-2025

MOTION RECOMMENDATION

I move to approve Resolution No. 43-2025 - A Resolution Appointing a Liaison to the Wellington Housing Authority.

ATTACHMENTS

1. Reso 43-2025 - A Resolution Appointing a Liaison to the Wellington Housing Authority
2. Reso 21-2024 - Establishing Trustee Liaisons to Town Boards and Commissions

TOWN OF WELLINGTON

RESOLUTION NO. 43-2025

A RESOLUTION APPOINTING A LIAISON TO THE WELLINGTON HOUSING AUTHORITY

WHEREAS, the Wellington Housing Authority (Authority) was established in 1965 to provide affordable homes and rental assistance for eligible individuals and families with low incomes;

WHEREAS, the Authority is overseen by a Board of Commissioners appointed by the Wellington Board of Trustees;

WHEREAS, by Resolution No. 21-2024, the Mayor appointed Lowrey Moyer, Trustee who has made a request to be replaced on the Authority Board;

WHEREAS, the Mayor desires to appoint Rebekka Dailey, Trustee to fulfill the vacated term.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON, COLORADO, AS FOLLOWS:

1. The Board of Trustees appoints Rebekka Dailey, Trustee, to serve as a voting liaison to the Wellington Housing Authority.

Upon motion duly made, seconded and carried, the foregoing Resolution was adopted this 28th day of October, 2025.

TOWN OF WELLINGTON, COLORADO

By: _____
Calar Chaussee, Mayor

ATTEST:

Hannah Hill, Town Clerk

TOWN OF WELLINGTON

RESOLUTION NO. 21-2024

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WELLINGTON
ESTABLISHING LIAISONS TO THE TOWN OF WELLINGTON'S BOARDS,
COMMISSIONS, AND COUNCILS

WHEREAS, three newly-elected members of the Town's Board of Trustees (the "Board") were
seated on April 16, 2024; and

WHEREAS, the Board desires to appoint persons as liaisons to Town Boards, Commissions, and
Councils.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN
OF WELLINGTON, COLORADO, AS FOLLOWS:

1. The Board appoints the following persons to serve as liaisons:

Behavioral Health Policy Council	Trustee Wiegand
Colorado Municipal League Policy Committee (Primary)	Trustee Cannon
Colorado Municipal League Policy Committee (Alternate 1)	Trustee Tietz
Colorado Municipal League Policy Committee (Alternate 2)	Town Administrator Garcia
Finance Committee	Trustee Cannon
Larimer County Opioid Abatement Council	Mayor Pro Tem Mason
Main Streets Board	Trustee Dailey
North Front Range Regional Solid Waste Policy Council	Trustees Dailey and Tietz
Parks, Recreation, Open Space, and Trails Board	Trustee Dailey
Wellington Housing Authority	Trustee Moyer

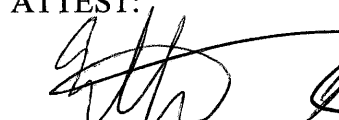
Upon a motion duly made, seconded and carried, the foregoing Resolution was adopted this 14th
day of May 2024.

TOWN OF WELLINGTON, COLORADO



Galar Chaussee, Mayor

ATTEST:


Ethan Muhs, Town Clerk

Board of Trustees Meeting

Date: **October 28, 2025**

Subject: **Larimer County Sheriff's Office Report (September 2025)**

EXECUTIVE SUMMARY

Larimer County Sheriff's Office has submitted a report for September 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. 09-2025 Wellington Monthly Report - FINAL



John J. Feyen, Sheriff

LARIMER COUNTY SHERIFF'S OFFICE

One Agency

One Mission

Public Safety

October 9, 2025

Town of Wellington
Attn: Patti Garcia, Town Administrator
PO Box 127
Wellington, Colorado 80549

Dear Ms. Garcia:

The Law Enforcement Services Agreement for the Town of Wellington obligates the Larimer County Sheriff's Office to provide monthly reporting.

In meeting the contract, for the month of **September 2025**, the Larimer County Sheriff's Office maintained six deputies, one corporal, and one sergeant providing full-time law enforcement for the Town. In addition, one full-time investigator, one full-time desk deputy, and one full-time School Resource Officer assisted the town with law enforcement activities.

During the month of **September 2025**, non-assigned deputies spent a total of **159.32** hours in Wellington responding to calls, patrolling, and making contacts in the town.

During the month of **September 2025** there were **0.0** hours worked by Northern Colorado Drug Task Force.

Investigations – ongoing and active cases include:

Sex Assault/Exploitation – 4

Assist Other Agency – 1

Death/Suicide – 1

Fraud/Theft – 2

Assault - 1

Administration
2501 Midpoint Dr.
Fort Collins, CO 80525
970 498-5100

County Jail
2405 Midpoint Dr.
Fort Collins, CO 80525
970 498-5200

Emergency Services
1303 N. Shields St.
Fort Collins, CO 80524
970 498-5300

larimer.gov/sheriff

Of Note:

- LCSO met with the Board of Trustees and are working on a final budget presentation for 2026.
- Deputies continue to contact and educate juveniles and their parents regarding the use of motorbikes within the town.
- Deputy Wartenbe has been continually working his investigation into the slide arson at the Wellington Community Park.

Pursuant to the Law Enforcement Agreement between the Town of Wellington and Larimer County, applicable documenting monthly forms are attached.

Thank you,

A handwritten signature in black ink, appearing to read "Joe Shellhammer", with a long horizontal flourish extending to the right.

Undersheriff Joe Shellhammer
(970) 498-5103
Attachments



LARIMER COUNTY SHERIFF'S OFFICE

Wellington Calls for Service and Patrol Time
(For Non-Wellington Officers)

Dispatch Dates between 09/01/2025 and 09/30/2025

Excluded from this report -

Squads: Civilian, Parks, and Investigations

Units: 9ME*, 9S39;9Z52;9E33;9364;9E91;9E57;9E6;9E65;9E75;9E49

Call Times by Month

	Call/Contact Time (Minutes/Hours)	Patrol Time (Minutes/Hours)	Totals
2025-09	8,299.93 138.33	1,259.52 20.99	9,559.45 159.32
Totals	8,299.93 138.33	1,259.52 20.99	9,559.45 159.32

Wellington Monthly Report

September 2025

Larimer County Sheriff's Office

Christine Harpel
Administrative Coordinator

10/6/2025

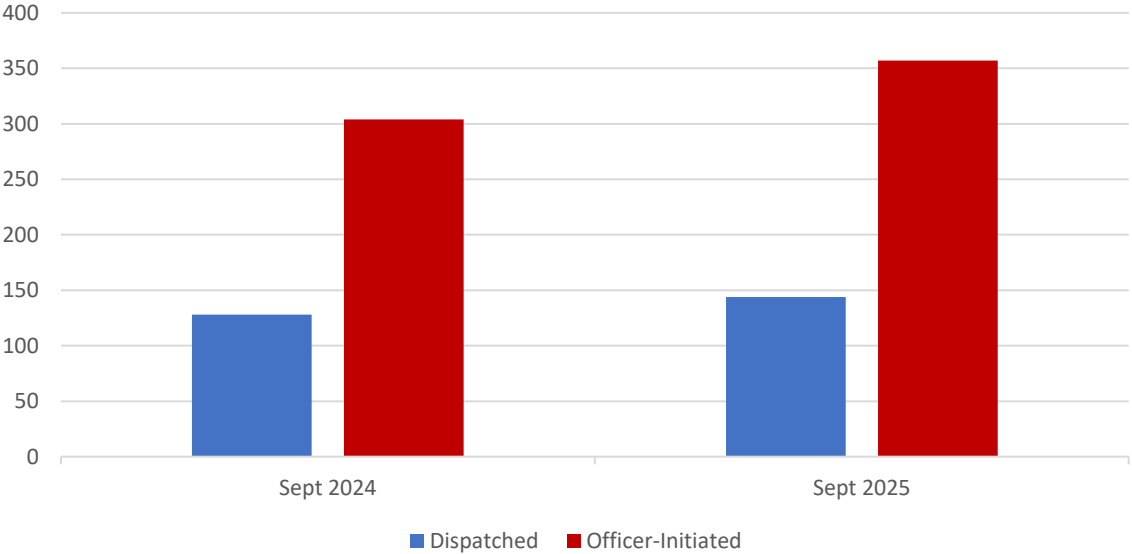
Page 159 of 239

September 2025 Totals

Dispatched / Officer-Initiated Activity

Dispatched Calls	144
Officer Initiated	357
September 2025 Total	501

Dispatched vs Officer-Initiated Activity



- Dispatched calls were Up 16 or 13% from September 2024
- Officer-Initiated Activity was Up 53 or 17% from September 2024

	Sept 2024	Sept 2025
Dispatched Calls	128	144
	30%	29%
Officer Initiated	304	357
	70%	71%
Total	432	501

- 29% were Dispatched Calls
- 71% was Officer-Initiated Activity

September 2025 Calls for Service

Calls for Service Comparison

Call Types A-M

Call Type	2022	2023	2024	Avg 22-24	2025	% Change 3-Yr Avg to 2025
9-1-1 Hangup	1	3	0	1.33	1	-25%
Alarm Calls	7	6	2	5.00	8	60%
Animal Calls	8	10	2	6.67	3	-55%
Arson	0	0	0	0.00	1	NC
Assault	4	0	4	2.67	4	50%
Assist Business	4	3	1	2.67	6	125%
Assist Other Agency (Fire/Med)	18	12	14	14.67	10	-32%
Bar Checks	0	4	0	1.33	0	-100%
Burglary	1	1	0	0.67	0	-100%
Child abuse	0	1	1	0.67	0	-100%
Citizen Assist	14	17	23	18.00	13	-28%
Civil	13	16	16	15.00	20	33%
Criminal Mischief	4	1	2	2.33	2	-14%
Death Investigation	0	0	0	0.00	1	NC
Disturbance	4	5	11	6.67	5	-25%
Drug case	6	3	4	4.33	2	-54%
DUI Arrest	0	2	0	0.67	1	50%
Extra Checks & Business Check	164	208	87	153.00	100	-35%
Family Problems	10	11	11	10.67	12	13%
Follow up	31	23	23	25.67	20	-22%
Found property	3	2	2	2.33	2	-14%
Fraud	8	7	5	6.67	4	-40%
Harassment	4	4	7	5.00	7	40%
Information report	0	1	0	0.33	0	-100%
Juvenile Problem	8	7	0	5.00	5	0%
Lost Property	2	2	1	1.67	1	-40%
Mental Health Call	2	4	8	4.67	5	7%
Missing Person (Child/Adult)	2	0	2	1.33	3	125%
Motor Vehicle Accident	8	3	6	5.67	7	24%
Municipal Code Violation	1	23	2	8.67	4	-54%

Call Types N-Z

Call Type	2022	2023	2024	Avg 22-24	2025	% Change 3-Yr Avg to 2025
Neighbor Problems	6	2	2	3.33	1	-70%
Noise\Party Complaint	3	6	3	4.00	4	0%
Pedestrian Contact/Subject St	12	13	6	10.33	7	-32%
Private Tow	1	3	6	3.33	4	20%
REDDI Report	1	1	1	1.00	1	0%
Restraining Order Violation	4	0	3	2.33	2	-14%
Robbery	0	1	0	0.33	0	-100%
Safe 2 Tell	0	1	5	2.00	3	50%
School Check	19	12	8	13.00	40	208%
Sex Offense	1	1	0	0.67	1	50%
Sex Offender Check	0	17	7	8.00	3	-63%
Solicitor	1	0	0	0.33	0	-100%
Suicide Attempt	0	1	0	0.33	0	-100%
Suicide Threat	2	1	4	2.33	4	71%
Suspicious Circumstances	23	31	20	24.67	35	42%
Theft	7	2	9	6.00	4	-33%
Traffic Problem	10	14	14	12.67	14	11%
Traffic Stop	103	108	82	97.67	97	-1%
Trespass	3	4	1	2.67	2	-25%
Vehicle Theft	1	1	1	1.00	1	0%
Vehicle Trespass	1	0	0	0.33	0	-100%
VIN Check	9	5	8	7.33	6	-18%
Warrant Attempt/Arrest	1	5	5	3.67	4	9%
Weapon Related	1	0	2	1.00	1	0%
Welfare Check	13	13	7	11.00	14	27%
Unspecified	3	13	4	6.67	6	-10%
TOTALS	552	634	432	539.33	501	-7%

NC = Not Calculable. Cannot divide by 0.

Calls for Service UP 69 or 16% from September 2024

September 2025 calls DOWN 7% from September 2022-2024 Average

September 2025 Call Categories

Crime Type Averages / Trends

Property Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Burglary	1	1	0	0.67	0
Theft	7	2	9	6.00	4
Vehicle Theft	1	1	1	1.00	1
Vehicle Trespass	1	0	0	0.33	0
Property Crimes Totals	10	4	10	8.00	5

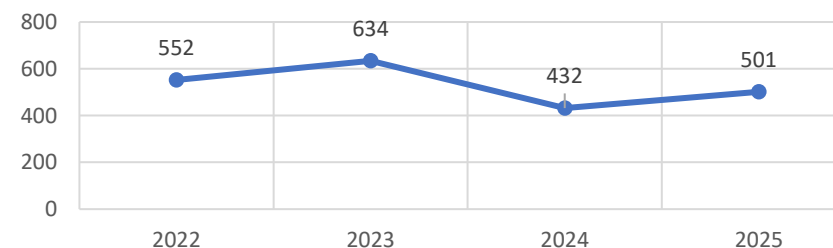
Persons Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Assault	4	0	4	2.67	4
Missing Person (Child/Adult)	2	0	2	1.33	3
Robbery	0	1	0	0.33	0
Sex Offense	1	1	0	0.67	1
Weapon Related (menacing,	1	0	2	1.00	1
Persons Crimes Totals	8	2	8	6.00	9

Disorder/Other Crimes					
Call Type	2022	2023	2024	Avg 22-24	2025
Alcohol Calls	0	0	0	0.00	0
Animal Calls	8	10	2	6.67	3
Criminal Mischief	4	1	2	2.33	2
Disturbance	4	5	11	6.67	5
Drug case	6	3	4	4.33	2
Family Problems	10	11	11	10.67	12
Harassment	4	4	7	5.00	7
Juvenile Problem	8	7	0	5.00	5
Noise\Party Complaint	3	6	3	4.00	4
Suspicious Circumstances	23	31	20	24.67	35
Trespass	3	4	1	2.67	2
Disorder Crimes Totals	73	82	61	72.00	77

Red numbers indicate a DECREASE in crime from September 2024

Yellow backgrounds indicate an INCREASE in crime from September 2022-2024 Average

September 2022-2025 Totals



September 2025 Traffic

Traffic Citations	9/24	9/25
Traffic Citations Issued	29	16
Traffic Warnings	48	76

➤ Citations Issued Down 13

➤ Warnings Up 28

Call Type	9/24	9/25
Traffic Stop	82	97
Motor Vehicle Accident	6	7
DUI Arrest	0	1
Traffic Problem	14	14
REDDI Report	1	1

➤ Traffic Stops Up 15 or 18%

➤ MV Accidents Up 1

➤ DUI Arrests Up 1

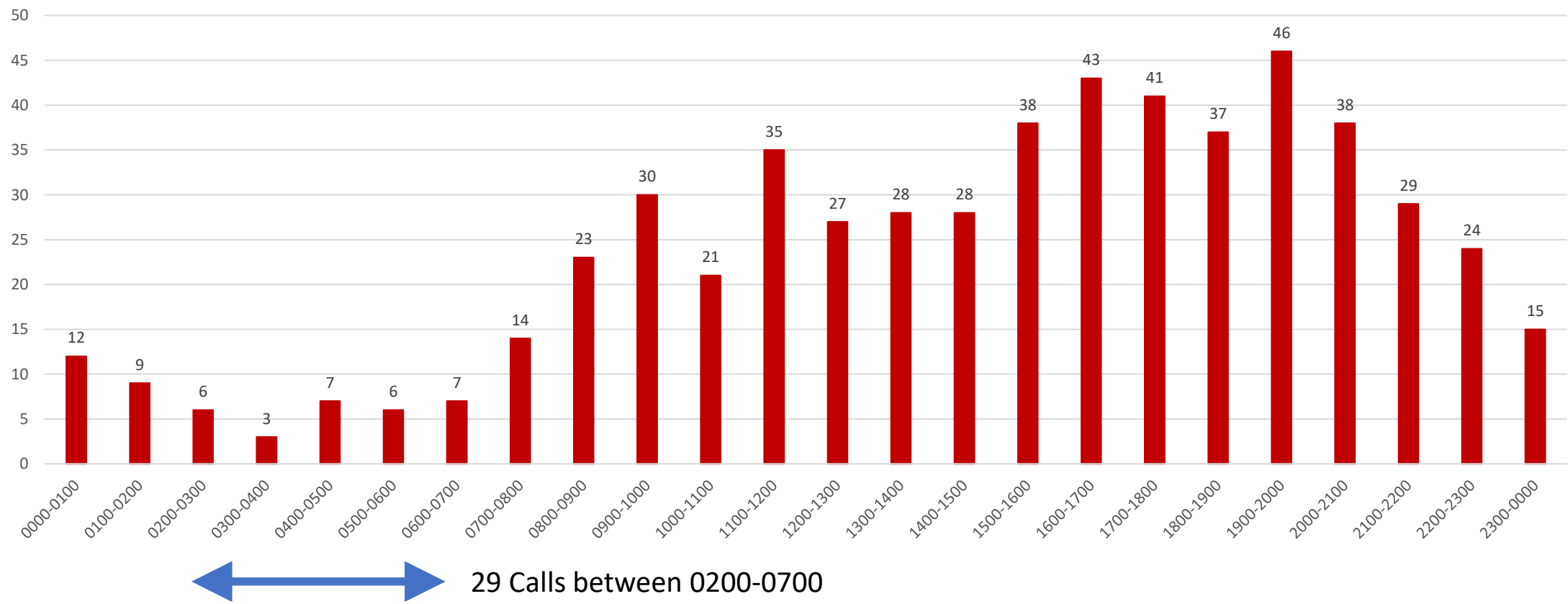
➤ Traffic Problems Equal

➤ REDDI Reports Equal

September 2025

Call Totals by Hour

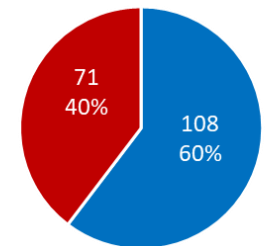
Busiest Hours
1900-2000 (46)
1600-1700 (43)



September 2025

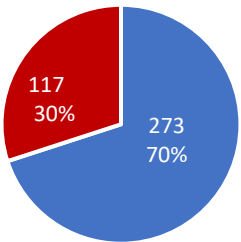
Wellington/Non-Wellington Units

Dispatched



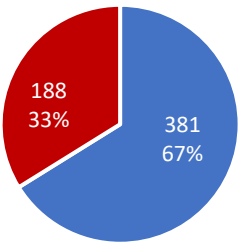
Wellington Non-Wellington

Officer-Initiated



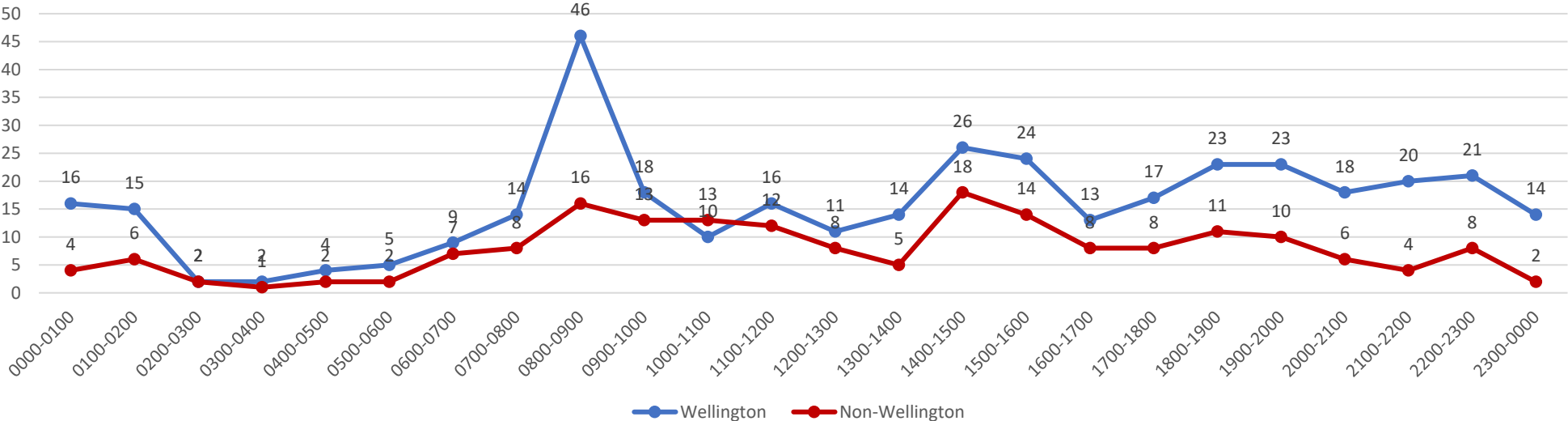
Wellington Non-Wellington

Total Calls



Wellington Non-Wellington

Wellington/Non-Wellington Calls by Hour



September 2025

Response Times / Time on Calls

Dispatched Calls Only

All Times in Minutes

<u>Average Response Time (All Units)</u> – High / Medium / Low refers to call priority		
High		5.67
Medium		13.15
Low		32.26
Avg. Response Time		17.03

<u>Average Time on Calls (All Wellington Calls)</u>			
High			9.63
Medium			50.12
Low			37.83
Avg. Time			32.53

Board of Trustees Meeting

Date: October 28, 2025
Subject: Utilities Report (September 2025)

EXECUTIVE SUMMARY

Attached are the monthly operational summaries and production reports for the Water and Wastewater Utilities.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. 2025-10-01 Utility Production and Operational Summary Report
2. Water Production Through September 2025
3. Wastewater Production Through September 2025



Wellington Drinking Water and Wastewater Utilities Monthly Production and Operational Summary Report As of October 1, 2025

Monthly Production Summary

- Drinking Water
 - Total September monthly volumetric production to meet demand was 30.9 million gallons (MG), which is below average production for September over the last 5 years (37.2 MG).
 - The Conventional Plant produced 27.3 MG.
 - The Nanofiltration Plant produced 3.6 MG.
 - Please see the attached charts for additional details related to drinking water production.
- Wastewater
 - The total influent volume for September was 17.3 MG, which is below average for September over the last five years (19.3 MG).
 - Hydraulic loading for September was at 0.58 million gallons per day (MGD). This hydraulic load represents 64% of the currently permitted maximum hydraulic capacity.
 - Organic loading for September was 1,419 pounds of BOD, which is below average for September over the last 5 years (1,807 lbs of BOD). This represents 54% of the currently permitted maximum organic capacity.
 - Please see the attached charts for additional details related to water reclamation production.

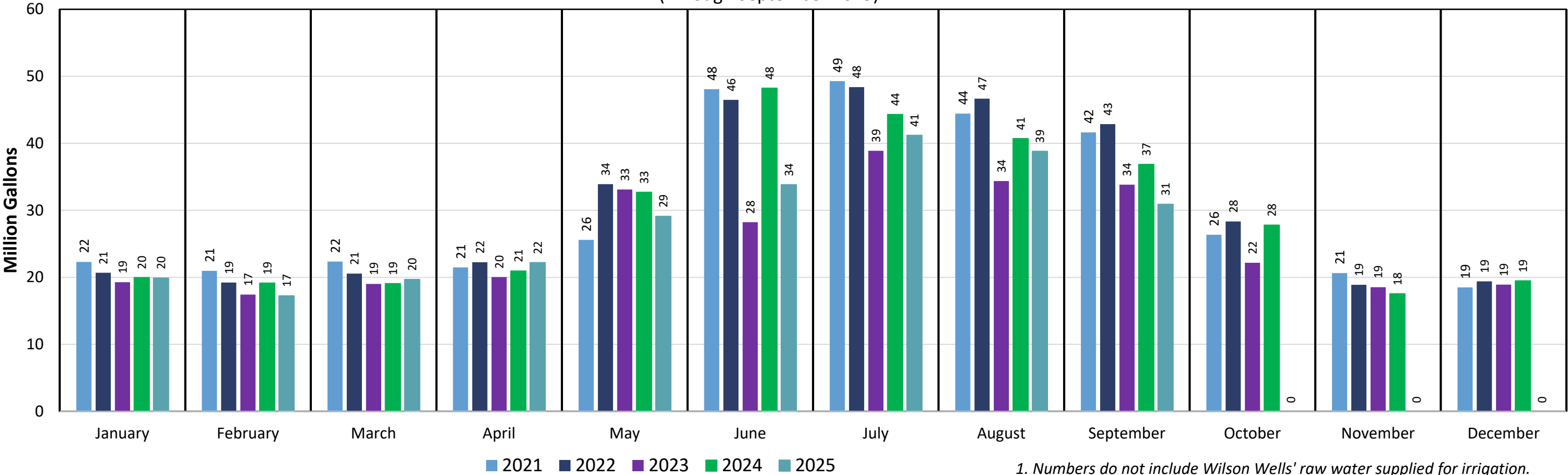
Monthly Operational Summary

- Drinking Water Treatment Plants
 - Conventional Plant
 - Treatment processes were operational all month without issue.
 - Nanofiltration Plant
 - The Nanofiltration Treatment Unit was consistently operational for the second half of September. Operations Staff worked with the IT Manager to upgrade SCADA communications at the Nanofiltration building, shifting from point-to-point radio to redundant cellular, greatly increasing communications reliability at the facility.
- Water Reclamation Facility
 - Operational all month on the new side of the plant.
 - Warranty period for the new facility ended September 30.
 - Staff continue to work with the project contractor and design engineer to resolve clogging issues with the diffusers and airlines in the digesters.

TOWN OF WELLINGTON
Water Treatment

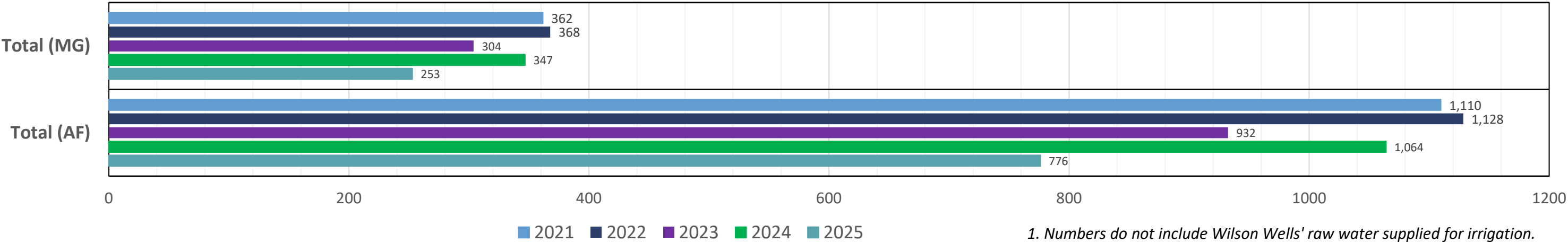
Total Monthly Production: Conventional WTP and Nano Plant₁

(Through September 2025)



Annual Production Volumes₁

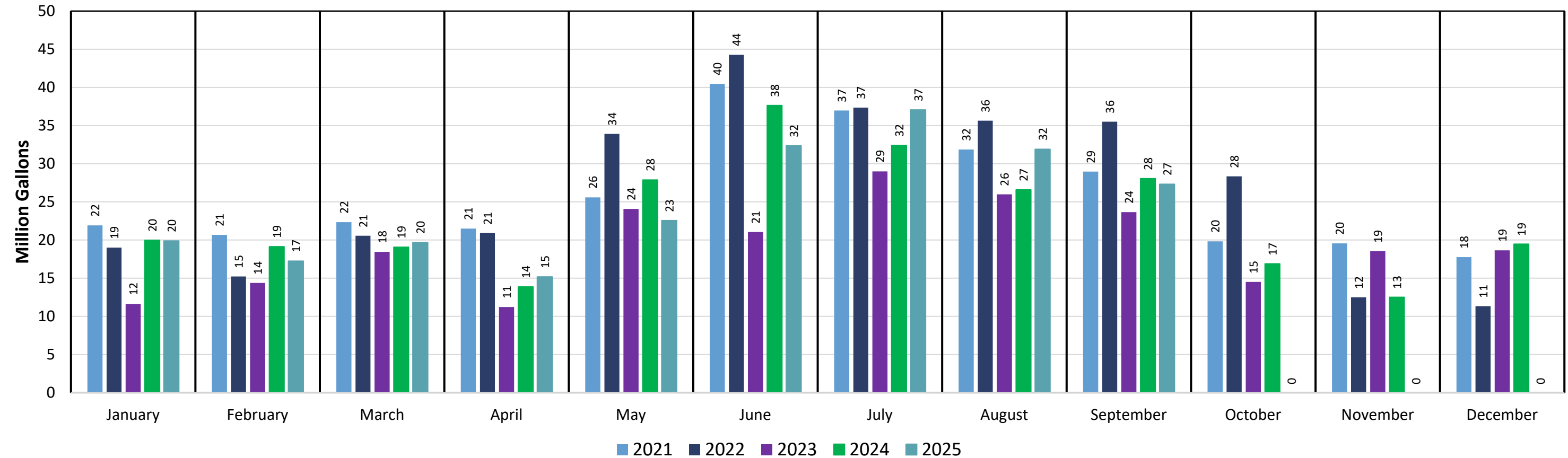
(Through September 2025)



TOWN OF WELLINGTON
Water Treatment

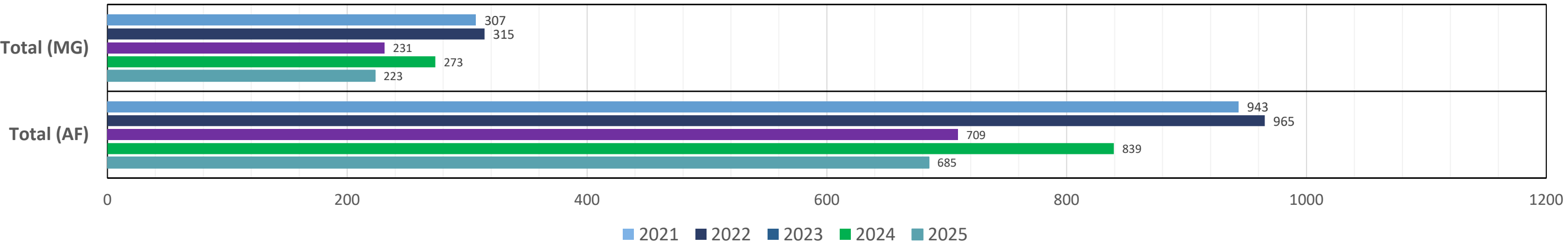
Monthly Production: Conventional WTP

(Through September 2025)



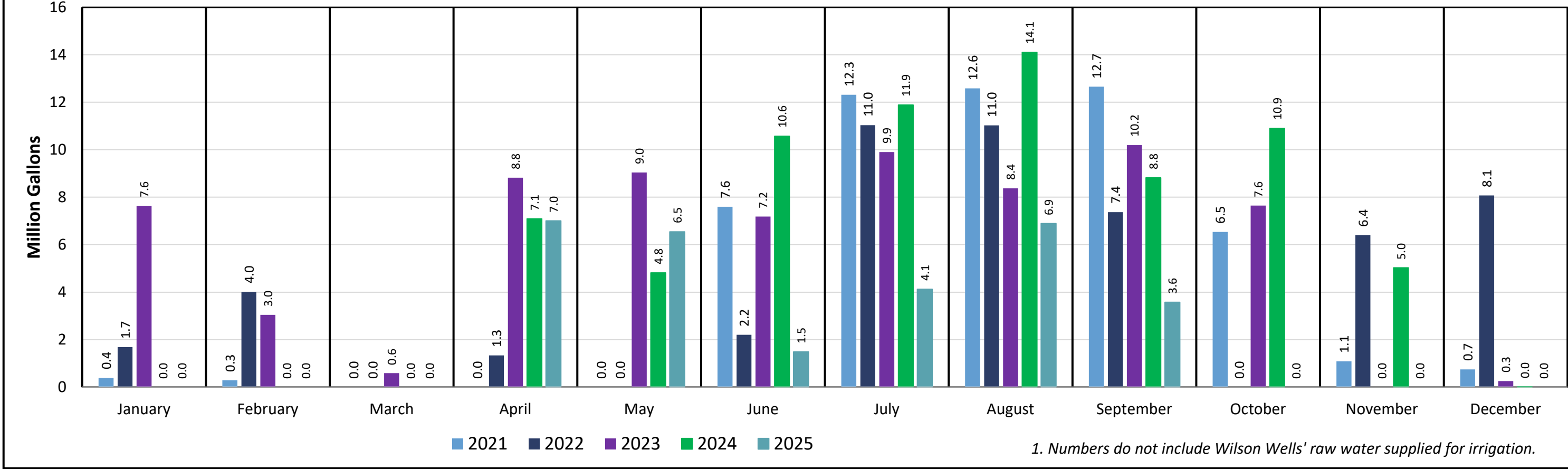
Annual Production Volumes

(Through September 2025)

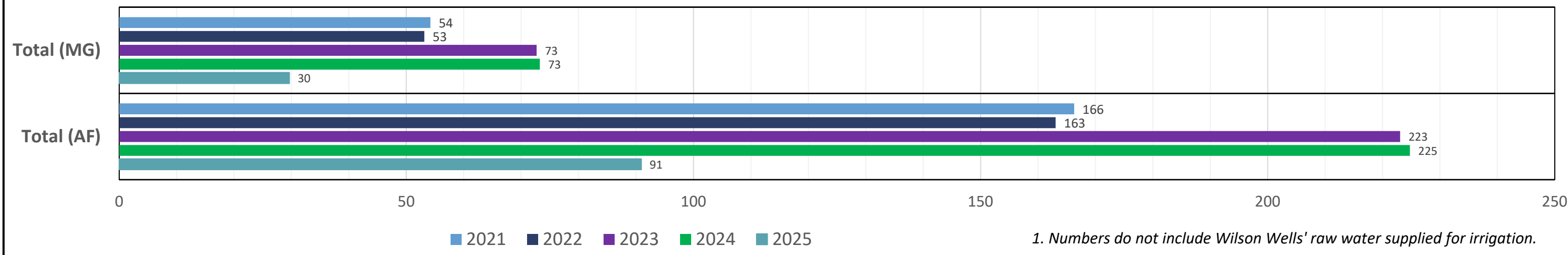


TOWN OF WELLINGTON
Water Treatment

Monthly Production: Nano Plant₁
(Through September 2025)

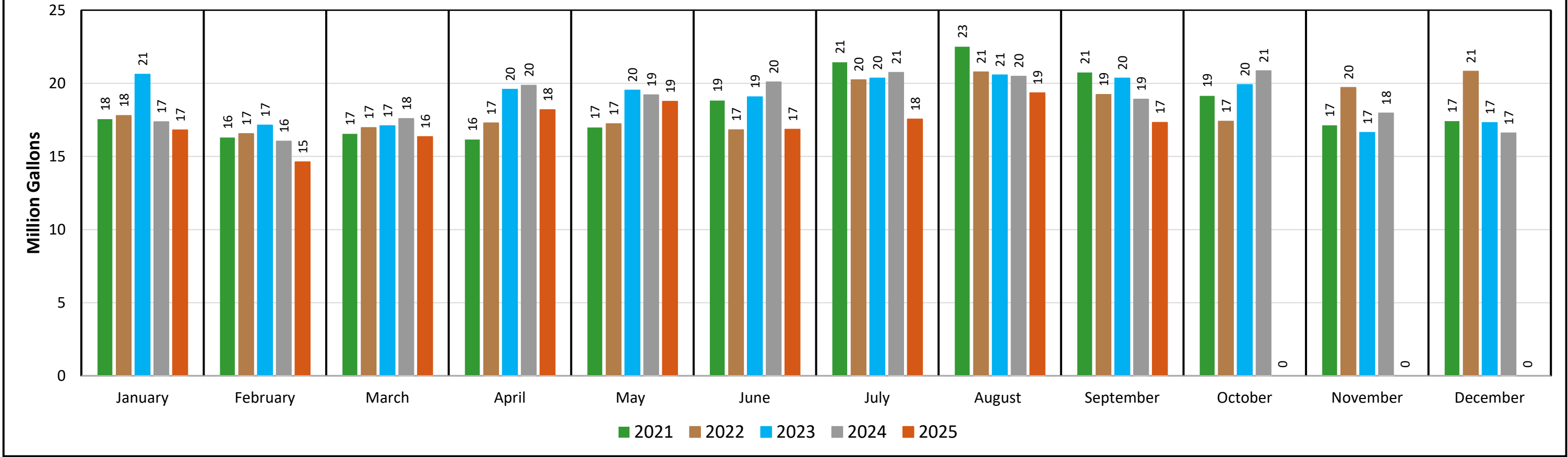


Annual Production Volumes,
(Through September 2025)

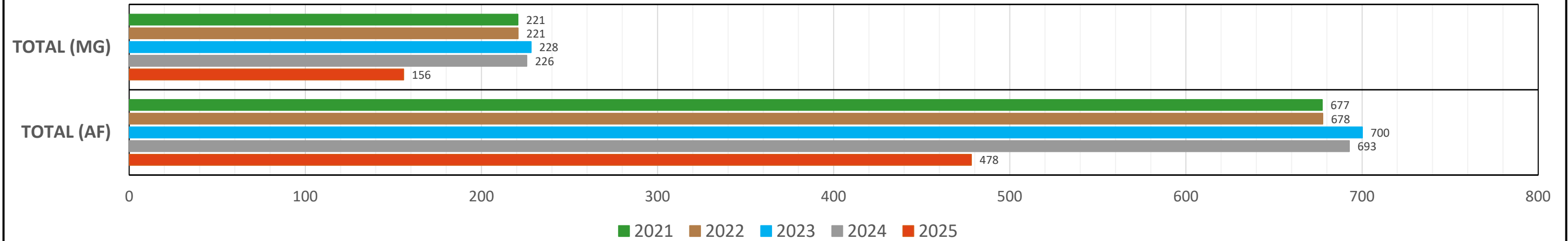


TOWN OF WELLINGTON
Water Reclamation Facility Treatment

Monthly Production: Monthly Volume of Influent
(Through September 2025)

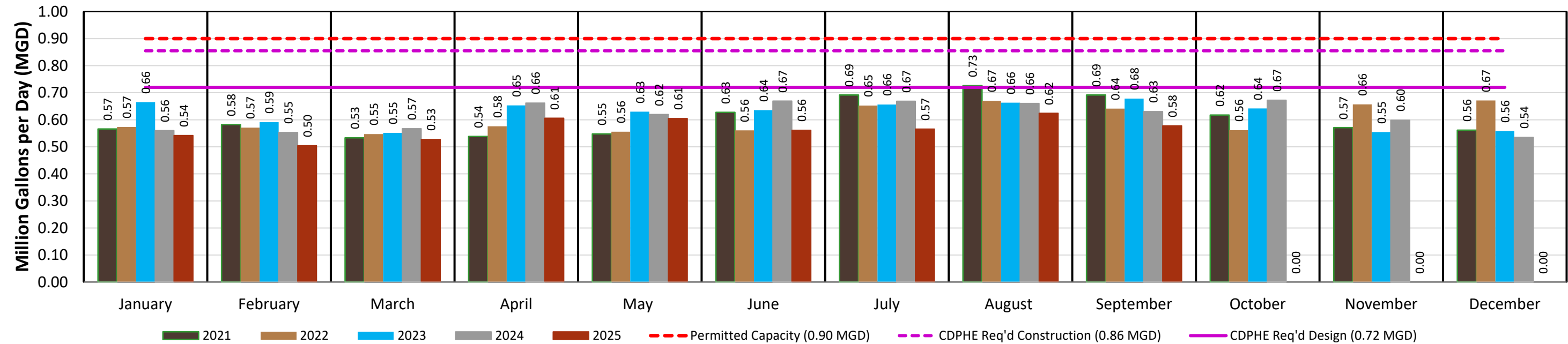


Annual Volume of Influent
(Through September 2025)

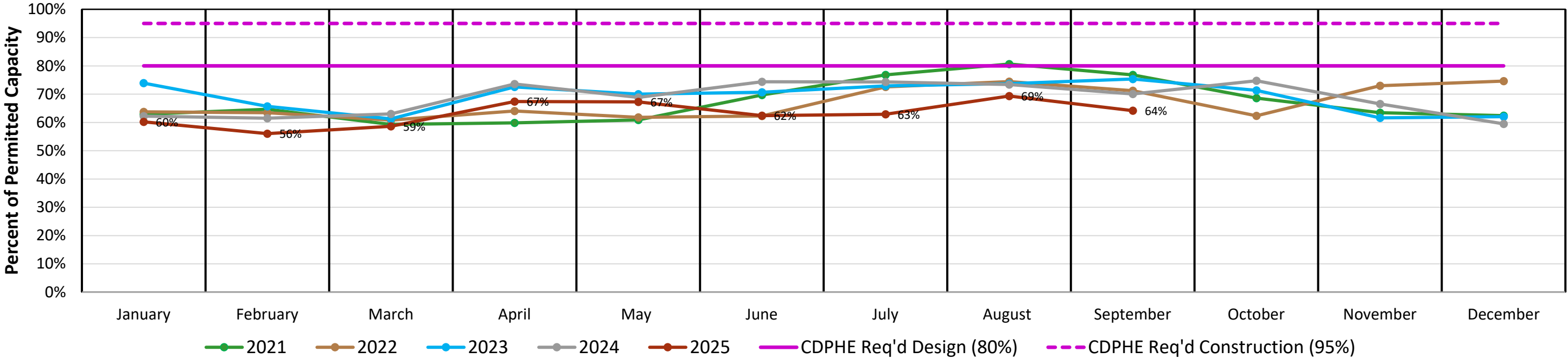


TOWN OF WELLINGTON
Water Reclamation Facility

Monthly Production: Hydraulic Loading
(Through September 2025)

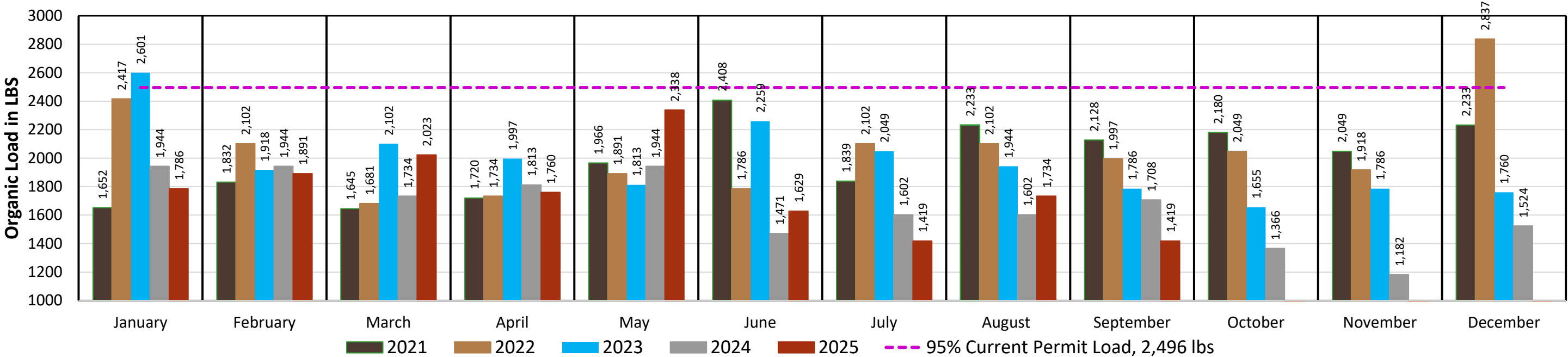


Monthly Production: Percent of Permitted Hydraulic Capacity
(Through September 2025)

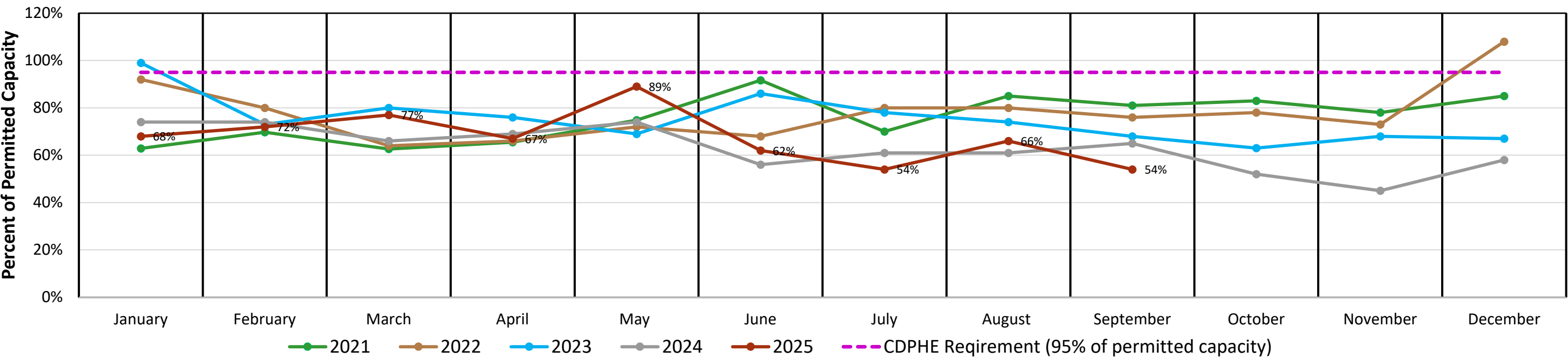


TOWN OF WELLINGTON
Water Reclamation Facility

Monthly Production: Organic Loading
(Through September 2025)



Monthly Production: Percent of Permitted Organic Capacity
(Through September 2025)



Board of Trustees Meeting

Date: October 28, 2025
Subject: BoT Planning Calendar

EXECUTIVE SUMMARY

Attached is the Planning Calendar for the Board of Trustees.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

N/A

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. BOT Planning Calendar 2025



BOARD OF TRUSTEES PLANNING CALENDAR

All meetings are at 6:30 p.m. unless otherwise noted

October 28, 2025	Board of Trustees Regular Meeting
November 12, 2025 (Wednesday meeting)	Board of Trustees Regular Meeting
November 18, 2025	Board of Trustees Work Session and Special Meeting
November 25, 2025	Cancelled - Board of Trustees Regular Meeting
December 9, 2025	Board of Trustees Regular Meeting
December 16, 2025	Board of Trustees Work Session
December 23, 2025	Cancelled – Board of Trustees Regular Meeting
January 13, 2026	Board of Trustees Regular Meeting

Future Work Session Topics

Liquor Hearing Officer Training – Rescheduled

Other Meetings/Events

Trick or Treat on Main Street – October 31

Main Street Annual Dinner – November 20

Shop Small Saturday – November 29

Wellington Holiday Magic – December 7

This document is subject to change without notice

Board of Trustees Meeting

Date: October 28, 2025
Subject: Treasurer's Report (August 2025)

EXECUTIVE SUMMARY

Attached is the Treasurer's Report for August 2025. This report was generated October 16, 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Treasurer's Report (August 2025)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
201-01-3110 PROPERTY TAXES	37,564.95	4,551,082.11	2,112,290.00	(2,438,792.11)	215.5
201-01-3130 SALES TAX	211,395.74	1,770,526.05	2,643,338.00	872,811.95	67.0
201-01-3135 SEVERANCE TAX	.00	.00	25,000.00	25,000.00	.0
201-01-3140 USE TAX - BUILDING MATERIALS	14,228.43	103,866.81	544,000.00	440,133.19	19.1
201-01-3145 OCCUPATIONAL TAX	.00	151.44	.00	(151.44)	.0
201-01-3320 CIGARETTE TAX					
201-01-3330 RETAIL MARIJUANA TAX					
TOTAL TAX REVENUE	299,483.32	6,688,915.30	5,566,826.00	(1,122,089.30)	120.2
<u>BUILDING PERMITS</u>					
201-02-3155 TOWN PLAN REVIEW FEES	1,160.00	9,050.00	46,000.00	36,950.00	19.7
201-02-3425 FIRE INSPECTION FEES	(5,920.00)	.00	.00	.00	.0
201-02-3430 COUNTY TAX VENDORS FEE	492.07	1,389.62	5,885.00	4,495.38	23.6
201-02-3435 FIRE DEPT. VENDOR FEE	888.00	1,563.96	5,920.00	4,356.04	26.4
201-02-3450 BLDG. ADMIN. FEE	2,122.40	12,016.60	46,000.00	33,983.40	26.1
201-02-3462 BLDG. INSPECTION FEES	26,739.86	141,253.38	450,000.00	308,746.62	31.4
TOTAL BUILDING PERMITS	25,482.33	165,273.56	553,805.00	388,531.44	29.8
<u>FRANCHISE FEES</u>					
201-03-3150 FRANCHISE FEE-COMMUNICATIONS	.00	23,997.31	25,000.00	1,002.69	96.0
201-03-3160 FRANCHISE FEE-ELECTRICITY	1,855.68	114,422.86	173,801.00	59,378.14	65.8
201-03-3170 FRANCHISE FEE-NATURAL GAS	1,666.67	11,666.69	20,000.00	8,333.31	58.3
TOTAL FRANCHISE FEES	3,522.35	150,086.86	218,801.00	68,714.14	68.6
<u>LICENSES & PERMITS</u>					
201-04-3200 BUSINESS LICENSE	525.00	4,450.00	.00	(4,450.00)	.0
201-04-3210 LIQUOR LICENSE	.00	2,831.25	.00	(2,831.25)	.0
201-04-3220 CONTRACTOR LICENSE	600.00	15,225.00	20,000.00	4,775.00	76.1
201-04-3250 RETAIL MARIJUANA STORE LICENSE	.00	1,500.00	.00	(1,500.00)	.0
TOTAL LICENSES & PERMITS	1,125.00	24,006.25	20,000.00	(4,006.25)	120.0
<u>FEES FOR SERVICE</u>					
201-05-3420 LAND USE FEES	.00	3,840.20	25,000.00	21,159.80	15.4
201-05-3510 COMMUNITY CENTER USER FEES	.00	1,995.00	3,000.00	1,005.00	66.5
201-05-3520 WEED / REFUSE REMOVAL	236.25	5,197.00	.00	(5,197.00)	.0
TOTAL FEES FOR SERVICE	236.25	11,032.20	28,000.00	16,967.80	39.4

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES & PENALTIES</u>						
201-06-3550	COURT FINES & COSTS	204.00	2,878.00	20,000.00	17,122.00	14.4
201-06-3555	LCSD ADMINISTRATIVE FEES	40.00	540.00	1,200.00	660.00	45.0
	TOTAL FINES & PENALTIES	244.00	3,418.00	21,200.00	17,782.00	16.1
<u>CEMETERY REVENUES</u>						
201-07-3470	CEMETERY - OPENING & CLOSING	1,600.00	4,600.00	.00 (	4,600.00)	.0
201-07-3480	CEMETERY - PERPETUAL CARE	187.50	562.50	.00 (	562.50)	.0
201-07-3490	CEMETERY - GRAVE SPACE	562.50	1,687.50	9,500.00	7,812.50	17.8
	TOTAL CEMETERY REVENUES	2,350.00	6,850.00	9,500.00	2,650.00	72.1
<u>MISCELLANEOUS REVENUE</u>						
201-08-3350	GRANTS	2,625.00	95,075.00	29,700.00 (	65,375.00)	320.1
201-08-3351	GRANTS - JULY 4TH CELEBRATION	.00	2,500.00	.00 (	2,500.00)	.0
201-08-3353	GRANTS - MAIN STREET PROGRAM	.00	40,000.00	40,000.00	.00	100.0
201-08-3354	GRANTS - LIBRARY	.00	5,895.00	6,000.00	105.00	98.3
201-08-3355	INVESTMENT EARNINGS - LIBRARY	1,833.57	14,316.51	16,500.00	2,183.49	86.8
201-08-3373	LIBRARY CONTRIB./FINES/MISC.	1,431.73	4,801.36	5,000.00	198.64	96.0
201-08-3506	MAIN STREET DOLA MINI GRANT	.00	.00	10,000.00	10,000.00	.0
201-08-3610	INVESTMENT EARNINGS-GENERAL	25,750.72	213,201.12	300,000.00	86,798.88	71.1
201-08-3620	CARRYOUT BAG FEE	.00	129.42	2,400.00	2,270.58	5.4
201-08-3640	COMMUNITY EVENTS	.00	6,140.00	.00 (	6,140.00)	.0
201-08-3690	MISCELLANEOUS REVENUE	512.87	4,106.07	5,000.00	893.93	82.1
201-08-3910	SALE OF ASSETS	.00	1,717.10	.00 (	1,717.10)	.0
201-08-3913	COMMUNITY EVENT SPONSORSHIPS	.00	5,250.00	1,000.00 (	4,250.00)	525.0
	TOTAL MISCELLANEOUS REVENUE	32,153.89	393,131.58	415,600.00	22,468.42	94.6
<u>TRANSFERS</u>						
201-09-3694	TRANS IN FROM STREET FUND	.00	.00	455,501.00	455,501.00	.0
201-09-3695	TRANS IN FROM WATER FUND	.00	.00	527,394.00	527,394.00	.0
201-09-3696	TRANS IN FROM SEWER FUND	.00	.00	527,394.00	527,394.00	.0
201-09-3697	TRANS IN FROM DRAINAGE FUND	.00	.00	177,352.00	177,352.00	.0
201-09-3698	TRANS IN FROM PARK FUND	.00	.00	258,796.00	258,796.00	.0
	TOTAL TRANSFERS	.00	.00	1,946,437.00	1,946,437.00	.0
	TOTAL FUND REVENUE	364,597.14	7,442,713.75	8,780,169.00	1,337,455.25	84.8

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
201-11-5102 BENEFITS	70.65	565.20	910.00	344.80	62.1
201-11-5107 ELECTED OFFICIAL COMPENSATION	900.00	7,200.00	10,800.00	3,600.00	66.7
201-11-5192 COMMUNITY EVENTS	1,206.43	101,468.93	125,015.00	23,546.07	81.2
201-11-5214 OFFICE SUPPLIES	190.29	264.66	700.00	435.34	37.8
201-11-5321 PRINTING SERVICES	.00	278.80	300.00	21.20	92.9
201-11-5335 DUES & SUBSCRIPTIONS	.00	5,381.00	5,381.00	.00	100.0
201-11-5352 MUNICIPAL LEGAL SERVICES	3,366.50	27,370.50	45,000.00	17,629.50	60.8
201-11-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
201-11-5380 PROFESSIONAL DEVELOPMENT	3,251.27	7,261.62	11,000.00	3,738.38	66.0
201-11-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
201-11-5951 BOARD DISCRETIONARY FUND	.00	5,238.00	30,000.00	24,762.00	17.5
201-11-5952 HARDSHIP UTILITY GRANT	3,900.00	13,800.00	31,500.00	17,700.00	43.8
TOTAL LEGISLATIVE	12,885.14	168,828.71	266,606.00	97,777.29	63.3
<u>JUDICIAL</u>					
201-12-5109 MAGISTRATE	.00	4,500.00	12,000.00	7,500.00	37.5
201-12-5214 OFFICE SUPPLIES	.00	111.18	500.00	388.82	22.2
201-12-5359 PROSECUTING ATTORNEY	221.00	8,230.00	12,000.00	3,770.00	68.6
201-12-5380 PROFESSIONAL DEVELOPMENT	.00	695.93	1,850.00	1,154.07	37.6
201-12-5394 JURY FEES	.00	.00	1,000.00	1,000.00	.0
201-12-5498 COURT APPOINTED COUNSEL	.00	.00	1,000.00	1,000.00	.0
201-12-5499 TRANSLATOR FEES	.00	183.60	1,000.00	816.40	18.4
TOTAL JUDICIAL	221.00	13,720.71	29,350.00	15,629.29	46.8
<u>ADMINISTRATION</u>					
201-13-5100 WAGES & SALARIES	43,752.56	355,210.58	568,318.00	213,107.42	62.5
201-13-5102 BENEFITS	11,308.43	107,417.67	179,500.00	72,082.33	59.8
201-13-5214 OFFICE SUPPLIES	73.37	457.01	1,500.00	1,042.99	30.5
201-13-5335 DUES & SUBSCRIPTION	476.00	3,565.00	8,500.00	4,935.00	41.9
201-13-5352 LEGAL SERVICES	2,329.00	20,595.50	65,000.00	44,404.50	31.7
201-13-5356 PROFESSIONAL SERVICES	.00	1,952.09	40,000.00	38,047.91	4.9
201-13-5363 R&M COMPUTER/OFFICE EQUIPMENT	.00	40.76	1,000.00	959.24	4.1
201-13-5380 PROFESSIONAL DEVELOPMENT	686.54	4,978.57	10,500.00	5,521.43	47.4
201-13-5496 COMMUNICATIONS DIVISION	582.89	3,872.53	15,000.00	11,127.47	25.8
201-13-5903 GRANT PROGRAMS EXPENDITURES	49,554.55	49,554.55	40,000.00	(9,554.55)	123.9
201-13-5933 WELLINGTON SENIOR RESOURCE CEN	221.94	14,062.59	16,500.00	2,437.41	85.2
TOTAL ADMINISTRATION	108,985.28	561,706.85	945,818.00	384,111.15	59.4

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FINANCE</u>					
201-14-5100 WAGES & SALARIES	26,321.27	209,906.52	343,651.00	133,744.48	61.1
201-14-5102 BENEFITS	6,186.95	55,182.21	105,750.00	50,567.79	52.2
201-14-5214 OFFICE SUPPLIES	9.98	273.85	1,000.00	726.15	27.4
201-14-5311 POSTAGE	897.63	3,552.29	5,500.00	1,947.71	64.6
201-14-5321 PRINTING SERVICES	.00	697.09	600.00	(97.09)	116.2
201-14-5335 DUES AND SUBSCRIPTIONS	65.00	634.00	2,000.00	1,366.00	31.7
201-14-5338 BANK SERVICE CHARGE	30.00	1,076.58	.00	(1,076.58)	.0
201-14-5353 ACCOUNTING & AUDITING	.00	28,800.00	45,000.00	16,200.00	64.0
201-14-5356 PROFESSIONAL SERVICES	807.50	16,813.58	45,000.00	28,186.42	37.4
201-14-5363 R&M COMPUTER/OFFICE EQUIP	.00	1,300.57	2,000.00	699.43	65.0
201-14-5380 PROFESSIONAL DEVELOPMENT	1,522.58	4,632.42	8,500.00	3,867.58	54.5
201-14-5510 INSURANCE & BONDS	.00	219,838.73	223,176.00	3,337.27	98.5
201-14-5640 PAYING AGENT FEES	.00	.00	500.00	500.00	.0
201-14-5950 DOCUMENT SHREDDING	50.00	197.00	350.00	153.00	56.3
201-14-5960 OVER/SHORT	(1,392.30)	(21,406.08)	.00	21,406.08	.0
TOTAL FINANCE	34,498.61	521,498.76	783,027.00	261,528.24	66.6

TOWN CLERK

201-15-5100 WAGES & SALARIES	14,201.94	120,627.00	189,609.00	68,982.00	63.6
201-15-5102 BENEFITS	3,846.39	37,044.09	67,790.00	30,745.91	54.7
201-15-5214 OFFICE SUPPLIES	262.58	867.53	1,500.00	632.47	57.8
201-15-5331 PUBLISHING & LEGAL NOTICES	90.50	3,129.56	4,500.00	1,370.44	69.6
201-15-5335 DUES & SUBSCRIPTIONS	99.00	99.00	826.00	727.00	12.0
201-15-5356 PROFESSIONAL SERVICES	.00	7,500.00	7,500.00	.00	100.0
201-15-5363 R&M COMPUTER/OFFICE EQUIP.	590.45	1,907.92	3,500.00	1,592.08	54.5
201-15-5380 PROFESSIONAL DEVELOPMENT	824.30	2,188.65	4,000.00	1,811.35	54.7
201-15-5381 MILEAGE REIMBURSEMENT	.00	.00	150.00	150.00	.0
201-15-5414 ELECTION EXPENSES	.00	39.98	45,000.00	44,960.02	.1
201-15-5530 CODE REVIEW & UPDATE	.00	.00	5,000.00	5,000.00	.0
TOTAL TOWN CLERK	19,915.16	173,403.73	329,375.00	155,971.27	52.7

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HUMAN RESOURCES</u>					
201-16-5100 WAGES & SALARIES	17,591.46	143,834.13	220,542.00	76,707.87	65.2
201-16-5102 BENEFITS	4,636.04	42,902.68	68,320.00	25,417.32	62.8
201-16-5103 TEMPORARY EMPLOYMENT SERVICES	.00	.00	10,000.00	10,000.00	.0
201-16-5214 OFFICE SUPPLIES	85.24	189.57	300.00	110.43	63.2
201-16-5226 EXECUTIVE SEARCH	.00	.00	29,000.00	29,000.00	.0
201-16-5335 DUES & SUBSCRIPTIONS	.00	8,614.00	8,500.00	(114.00)	101.3
201-16-5356 PROFESSIONAL FEES	.00	2,210.00	5,000.00	2,790.00	44.2
201-16-5363 R&M COMPUTER/OFFICE EQUIP.	.00	370.48	1,300.00	929.52	28.5
201-16-5380 PROFESSIONAL DEVELOPMENT	325.00	839.99	7,000.00	6,160.01	12.0
201-16-5580 EMPLOYEE DRUG TESTING	41.00	107.88	1,500.00	1,392.12	7.2
201-16-5582 EMPLOYEE RELATIONS	497.33	2,982.23	15,000.00	12,017.77	19.9
201-16-5583 BACKGROUND CHECK	474.50	2,275.00	2,500.00	225.00	91.0
201-16-5948 EMPLOYEE APPAREL	.00	810.85	1,000.00	189.15	81.1
201-16-5949 EMPLOYEE ADVERTISING	468.05	468.05	1,000.00	531.95	46.8
TOTAL HUMAN RESOURCES	24,118.62	205,604.86	370,962.00	165,357.14	55.4
<u>INFORMATION TECHNOLOGY</u>					
201-17-5100 WAGES & SALARIES	9,076.91	43,030.70	100,500.00	57,469.30	42.8
201-17-5102 BENEFITS	2,251.11	12,517.92	39,720.00	27,202.08	31.5
201-17-5214 OFFICE SUPPLIES	205.34	589.96	1,000.00	410.04	59.0
201-17-5345 TELEPHONE SERVICES	3,533.61	33,127.28	60,000.00	26,872.72	55.2
201-17-5356 PROFESSIONAL SERVICES	.00	19,866.25	15,000.00	(4,866.25)	132.4
201-17-5363 R&M COMPUTER/OFFICE EQUIP.	.00	2,702.90	3,000.00	297.10	90.1
201-17-5380 PROFESSIONAL DEVELOPMENT	.00	.00	1,000.00	1,000.00	.0
201-17-5381 MILEAGE REIMBURSEMENT	.00	.00	50.00	50.00	.0
201-17-5384 INTERNET SERVICES	2,962.55	24,482.01	45,000.00	20,517.99	54.4
201-17-5579 SOFTWARE LICENSE/SUPPORT	9,218.23	79,788.02	175,000.00	95,211.98	45.6
201-17-5585 WEBSITE MAINTENANCE	1,829.40	13,333.54	15,480.00	2,146.46	86.1
201-17-5947 COPIER EXPENSE	1,675.16	9,787.71	13,500.00	3,712.29	72.5
TOTAL INFORMATION TECHNOLOGY	30,752.31	239,226.29	469,250.00	230,023.71	51.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING AND ZONING</u>					
201-18-5100 WAGES & SALARIES	45,557.69	386,595.83	686,217.00	299,621.17	56.3
201-18-5102 BENEFITS	10,371.78	92,392.16	199,070.00	106,677.84	46.4
201-18-5214 OFFICE SUPPLIES	.00	801.21	2,500.00	1,698.79	32.1
201-18-5231 FUEL, OIL, GREASE	59.99	523.90	4,875.00	4,351.10	10.8
201-18-5233 VEHICLE R&M	47.90	253.31	2,250.00	1,996.69	11.3
201-18-5331 RECORDING & LEGAL PUBLISHING	.00	86.76	1,500.00	1,413.24	5.8
201-18-5335 DUES & SUBSCRIPTIONS	526.15	689.58	2,743.00	2,053.42	25.1
201-18-5350 BUILDING INSP. FEE REMITTANCE	30,054.44	84,290.20	240,000.00	155,709.80	35.1
201-18-5355 REIMBURSABLE SERVICES	525.00	6,990.00	20,000.00	13,010.00	35.0
201-18-5356 PROFESSIONAL SERVICES	385.00	6,308.00	30,000.00	23,692.00	21.0
201-18-5363 R&M COMPUTER/OFFICE EQUIP	.00	.00	393.00	393.00	.0
201-18-5370 SAFETY SUPPLIES & EQUIPMENT	.00	.00	270.00	270.00	.0
201-18-5372 UNIFORMS	.00	448.90	525.00	76.10	85.5
201-18-5374 NOCO HUMANE	.00	23,578.64	35,368.00	11,789.36	66.7
201-18-5375 PROTECTIVE INSP. EQUIPMENT	.00	.00	170.00	170.00	.0
201-18-5380 PROFESSIONAL DEVELOPMENT	497.96	4,986.50	10,780.00	5,793.50	46.3
201-18-5579 SOFTWARE LICENSE SUPPORT	.00	1,156.71	2,469.00	1,312.29	46.9
TOTAL PLANNING AND ZONING	88,025.91	609,101.70	1,239,130.00	630,028.30	49.2
<u>LAW ENFORCEMENT</u>					
201-21-5364 LCSO CONTRACT	.00	1,067,858.58	2,135,717.00	1,067,858.42	50.0
TOTAL LAW ENFORCEMENT	.00	1,067,858.58	2,135,717.00	1,067,858.42	50.0
<u>PUBLIC WORKS</u>					
201-34-5100 WAGES & SALARIES	47,755.32	489,353.82	954,170.00	464,816.18	51.3
201-34-5102 BENEFITS	12,229.58	123,764.99	267,600.00	143,835.01	46.3
201-34-5231 FUEL, OIL & GREASE	1,242.01	13,509.23	28,000.00	14,490.77	48.3
201-34-5233 R&M- MACHINERY & EQUIP. PARTS	2,308.53	22,800.84	59,914.00	37,113.16	38.1
201-34-5241 SHOP SUPPLIES	37.82	50.62	2,000.00	1,949.38	2.5
201-34-5335 DUES & SUBSCRIPTIONS	2,742.00	8,613.50	5,500.00	3,113.50	156.6
201-34-5356 PROFESSIONAL SERVICES	.00	.00	30,000.00	30,000.00	.0
201-34-5363 R&M COMPUTER/OFFICE EQUIP.	4,534.33	5,442.78	7,500.00	2,057.22	72.6
201-34-5370 SAFETY WORKWEAR & EQUIPMENT	.00	1,011.93	2,000.00	988.07	50.6
201-34-5372 UNIFORMS	492.49	15,975.11	16,500.00	524.89	96.8
201-34-5380 PROFESSIONAL DEVELOPMENT	3,118.92	5,612.60	10,500.00	4,887.40	53.5
201-34-5422 SMALL TOOLS	128.72	128.72	1,000.00	871.28	12.9
201-34-5456 MOSQUITO CONTROL	.00	14,000.00	25,300.00	11,300.00	55.3
201-34-5512 INSURANCE-PROPERTY RELATED	.00	.00	13,064.00	13,064.00	.0
201-34-5579 SOFTWARE SUBSCRIPTIONS	71.97	8,238.75	10,000.00	1,761.25	82.4
201-34-5941 PW OFFICE SUPPLIES	732.02	5,024.12	10,000.00	4,975.88	50.2
201-34-5947 COPIER EXPENSE	77.96	704.00	3,500.00	2,796.00	20.1
TOTAL PUBLIC WORKS	75,471.67	714,231.01	1,446,548.00	732,316.99	49.4

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CEMETERY</u>					
201-42-5382 GROUNDS MAINTENANCE SERVICE	.00	.00	5,000.00	5,000.00	.0
201-42-5423 SAND & GRAVEL & ROAD BASE	.00	.00	5,000.00	5,000.00	.0
201-42-5454 SURVEY	.00	.00	7,000.00	7,000.00	.0
TOTAL CEMETERY	.00	.00	17,000.00	17,000.00	.0
<u>GEN. USE BLDGS. & COM. CENTERS</u>					
201-49-5329 HOA FEES	.00	.00	2,500.00	2,500.00	.0
201-49-5341 ELECTRICITY	2,022.94	11,648.64	2,100.00	(9,548.64)	554.7
201-49-5342 WATER	499.38	2,381.39	4,000.00	1,618.61	59.5
201-49-5343 SEWER	284.11	1,600.12	2,000.00	399.88	80.0
201-49-5344 NATURAL GAS - HEAT	166.65	5,148.04	30,000.00	24,851.96	17.2
201-49-5346 STORM DRAINAGE	193.99	1,551.92	3,000.00	1,448.08	51.7
201-49-5367 R&M SERV./SUPPLIES - BUILDINGS	20,779.12	41,787.90	40,000.00	(1,787.90)	104.5
201-49-5369 JANITORIAL SERVICE	2,949.40	11,882.60	25,000.00	13,117.40	47.5
201-49-5370 GENERAL BUILDING SUPPLIES	67.60	3,042.78	11,700.00	8,657.22	26.0
201-49-5375 LEEPER CENTER SUPPLIES	221.90	787.64	1,500.00	712.36	52.5
201-49-5398 TRASH	821.77	6,977.82	10,500.00	3,522.18	66.5
201-49-5405 PARKING LOT LEASE PAYMENTS	.00	1,500.00	1,500.00	.00	100.0
201-49-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
TOTAL GEN. USE BLDGS. & COM. CENTERS	28,006.86	88,308.85	138,800.00	50,491.15	63.6
<u>ECONOMIC DEVELOPMENT</u>					
201-51-5214 OFFICE SUPPLIES	.00	10.53	200.00	189.47	5.3
201-51-5356 PROFESSIONAL SERVICES	.00	.00	10,000.00	10,000.00	.0
201-51-5379 PROFESSIONAL DEVELOPMENT	.00	(58.70)	2,000.00	2,058.70	(2.9)
201-51-5401 MARKETING SERVICES	.00	3,250.00	2,000.00	(1,250.00)	162.5
201-51-5903 GRANT PROGRAMS EXPENDITURES	.00	40,000.00	40,000.00	.00	100.0
TOTAL ECONOMIC DEVELOPMENT	.00	43,201.83	54,200.00	10,998.17	79.7

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
201-55-5100 WAGES & SALARIES	24,919.45	234,979.75	360,268.00	125,288.25	65.2
201-55-5101 SEASONAL	639.25	7,001.61	20,000.00	12,998.39	35.0
201-55-5102 BENEFITS	5,169.68	49,728.74	78,670.00	28,941.26	63.2
201-55-5214 OFFICE SUPPLIES	531.51	5,988.91	9,000.00	3,011.09	66.5
201-55-5311 POSTAGE	.00	4.40	200.00	195.60	2.2
201-55-5321 PRINTING SERVICES	.00	.00	1,000.00	1,000.00	.0
201-55-5333 DUES	.00	155.00	200.00	45.00	77.5
201-55-5337 PROGRAMS	981.96	4,024.09	7,000.00	2,975.91	57.5
201-55-5347 STORY TIME SUPPLIES	.00	357.15	500.00	142.85	71.4
201-55-5363 R&M COMPUTER/OFFICE EQUIP.	.00	.00	750.00	750.00	.0
201-55-5380 PROFESSIONAL DEVELOPMENT	35.59	1,800.61	2,500.00	699.39	72.0
201-55-5384 INTERNET SERVICE	.00	.00	2,000.00	2,000.00	.0
201-55-5387 SPECIAL EVENT SUPPLIES	.00	169.49	375.00	205.51	45.2
201-55-5579 SOFTWARE LICENSE/SUPPORT	115.50	2,679.50	10,000.00	7,320.50	26.8
201-55-5792 MULTI MEDIA	119.96	1,546.30	3,500.00	1,953.70	44.2
201-55-5793 E-BOOKS - SUBSCRIPTION/MISC.	.00	3,750.00	5,500.00	1,750.00	68.2
201-55-5900 LIBRARY BOOKS	3,096.63	9,912.37	18,000.00	8,087.63	55.1
201-55-5901 LIBRARY SHELIVING & FURNISHINGS	.00	309.97	2,000.00	1,690.03	15.5
201-55-5902 COURIER SERVICE	.00	.00	2,500.00	2,500.00	.0
201-55-5903 GRANT PROGRAMS EXPENDITURES	.00	5,895.00	11,000.00	5,105.00	53.6
TOTAL LIBRARY	35,609.53	328,302.89	534,963.00	206,660.11	61.4
<u>TRANSFERS-OUT</u>					
201-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	207,500.00	207,500.00	.0
201-56-5208 TRANSFER TO WATER FUND	.00	.00	690,000.00	690,000.00	.0
201-56-5209 TRANSFER TO SEWER FUND	.00	.00	380,000.00	380,000.00	.0
TOTAL TRANSFERS-OUT	.00	.00	1,277,500.00	1,277,500.00	.0
TOTAL FUND EXPENDITURES	458,490.09	4,734,994.77	10,038,246.00	5,303,251.23	47.2
NET REVENUE OVER EXPENDITURES	(93,892.95)	2,707,718.98	(1,258,077.00)	(3,965,795.98)	215.2

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

STREET FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
203-01-3130	SALES TAX	58,120.35	486,781.81	726,750.00	239,968.19	67.0
203-01-3140	USE TAX-BUILDING MATERIALS	10,147.24	28,556.75	.00	(28,556.75)	.0
203-01-3315	MOTOR VEHICLE USE TAX	72,565.28	516,566.95	888,407.00	371,840.05	58.2
203-01-3335	HIGHWAY USERS TAX	.00	306,433.61	376,552.00	70,118.39	81.4
	TOTAL TAX REVENUE	140,832.87	1,338,339.12	1,991,709.00	653,369.88	67.2
	<u>LICENSES & PERMITS</u>					
203-04-3343	STREET CUT PERMITS	100.00	65,184.81	15,000.00	(50,184.81)	434.6
203-04-3350	DEVELOPER ROAD FEE ESCROW	4,800.00	1,401.95	24,000.00	22,598.05	5.8
203-04-3376	BP ROAD IMPACT FEE	8,800.00	29,432.00	159,600.00	130,168.00	18.4
	TOTAL LICENSES & PERMITS	13,700.00	96,018.76	198,600.00	102,581.24	48.4
	<u>FEES FOR SERVICE</u>					
203-05-3420	LAND USE FEES	.00	470.40	.00	(470.40)	.0
	TOTAL FEES FOR SERVICE	.00	470.40	.00	(470.40)	.0
	<u>MISCELLANEOUS REVENUE</u>					
203-08-3350	GRANTS	.00	.00	3,580,269.00	3,580,269.00	.0
203-08-3610	INVESTMENT EARNINGS	7,576.03	59,153.34	65,000.00	5,846.66	91.0
203-08-3910	SALE OF ASSETS	.00	1,390.34	1,000.00	(390.34)	139.0
	TOTAL MISCELLANEOUS REVENUE	7,576.03	60,543.68	3,646,269.00	3,585,725.32	1.7
	TOTAL FUND REVENUE	162,108.90	1,495,371.96	5,836,578.00	4,341,206.04	25.6

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

STREET FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
203-34-5100 WAGES & SALARIES	37,342.52	320,347.89	482,745.00	162,397.11	66.4
203-34-5102 BENEFITS	11,198.74	108,108.84	184,272.00	76,163.16	58.7
203-34-5110 ON-CALL STIPEND	600.00	5,000.00	8,600.00	3,600.00	58.1
203-34-5233 R&M- MACHINERY & EQUIP. PARTS	.00	8.44	3,567.00	3,558.56	.2
203-34-5240 STREET PAINT, SIGNS, & PARTS	.00	8,608.77	40,000.00	31,391.23	21.5
203-34-5241 SHOP SUPPLIES	.00	570.30	.00	(570.30)	.0
203-34-5341 ELECTRICITY FOR STREET LIGHTS	15,721.24	137,053.81	210,000.00	72,946.19	65.3
203-34-5342 WATER	91.18	483.77	15,000.00	14,516.23	3.2
203-34-5344 NATURAL GAS	138.18	4,079.86	.00	(4,079.86)	.0
203-34-5370 SAFETY WORKWEAR & EQUIPMENT	.00	1,938.62	5,000.00	3,061.38	38.8
203-34-5397 WEED CONTROL	.00	756.26	6,000.00	5,243.74	12.6
203-34-5422 SMALL TOOLS	99.99	9,468.23	9,000.00	(468.23)	105.2
203-34-5424 STREET CONSTRUCTION MATERIAL	472.50	3,064.14	10,000.00	6,935.86	30.6
203-34-5426 WEATHER RESPONSE MANAGEMENT	.00	.00	8,000.00	8,000.00	.0
203-34-5427 SNOW MANAGEMENT MATERIALS	2,132.95	9,891.29	30,000.00	20,108.71	33.0
203-34-5428 STREET MAINTENANCE	2,080.65	2,483.87	35,000.00	32,516.13	7.1
203-34-5458 R&M LANDSCAPE	.00	.00	5,000.00	5,000.00	.0
203-34-5533 EQUIPMENT RENTAL	1,047.81	1,713.14	3,000.00	1,286.86	57.1
203-34-5941 SAFETY & FIRST AID KITS	259.80	1,396.98	4,900.00	3,503.02	28.5
TOTAL OPERATING	71,185.56	614,974.21	1,060,084.00	445,109.79	58.0
<u>TRANSFERS - OUT</u>					
203-56-5000 TRANSFER TO GENERAL FUND	.00	.00	455,501.00	455,501.00	.0
203-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	5,509,000.00	5,509,000.00	.0
TOTAL TRANSFERS - OUT	.00	.00	5,964,501.00	5,964,501.00	.0
TOTAL FUND EXPENDITURES	71,185.56	614,974.21	7,024,585.00	6,409,610.79	8.8
NET REVENUE OVER EXPENDITURES	90,923.34	880,397.75	(1,188,007.00)	(2,068,404.75)	74.1

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTRIBUTED CAPITAL</u>					
204-02-3444 BP RAW WATER FEE	248,200.00	537,353.00	3,350,000.00	2,812,647.00	16.0
204-02-3446 TAP FEES	92,056.00	217,478.00	1,242,734.00	1,025,256.00	17.5
TOTAL CONTRIBUTED CAPITAL	340,256.00	754,831.00	4,592,734.00	3,837,903.00	16.4
<u>OPERATING REVENUE</u>					
204-03-3441 WATER SALES	.00	3,369,435.59	5,465,968.00	2,096,532.41	61.6
204-03-3442 SHUT-OFF/RECON./LATE/NSF/TRANS	.00	62,780.04	51,800.00	(10,980.04)	121.2
204-03-3443 HYDRANT WATER SALES	.00	16,135.12	.00	(16,135.12)	.0
204-03-3445 RAW WATER LEASES	.00	1,938.00	10,000.00	8,062.00	19.4
204-03-3447 BULK WATER SALES	6,108.66	36,238.27	25,000.00	(11,238.27)	145.0
TOTAL OPERATING REVENUE	6,108.66	3,486,527.02	5,552,768.00	2,066,240.98	62.8
<u>NON-OPERATING REVENUE</u>					
204-04-3610 INVESTMENT EARNINGS	20,641.41	162,961.48	178,078.00	15,116.52	91.5
204-04-3650 LOAN PROCEEDS	.00	10,000.00	.00	(10,000.00)	.0
204-04-3690 MISCELLANEOUS REVENUE	.00	405.00	.00	(405.00)	.0
204-04-3910 SALE OF ASSETS	.00	682.00	1,000.00	318.00	68.2
TOTAL NON-OPERATING REVENUE	20,641.41	174,048.48	179,078.00	5,029.52	97.2
<u>OTHER FINANCING SOURCES</u>					
204-05-3420 LAND USE FEES	.00	156.80	.00	(156.80)	.0
TOTAL OTHER FINANCING SOURCES	.00	156.80	.00	(156.80)	.0
204-09-3380 TRANS IN FROM GENERAL FUND	.00	.00	690,000.00	690,000.00	.0
TOTAL SOURCE 09	.00	.00	690,000.00	690,000.00	.0
TOTAL FUND REVENUE	367,006.07	4,415,563.30	11,014,580.00	6,599,016.70	40.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
204-34-5100 WAGES & SALARIES	32,689.37	309,980.02	542,834.00	232,853.98	57.1
204-34-5102 BENEFITS	9,924.68	111,669.94	209,984.00	98,314.06	53.2
204-34-5110 ON-CALL STIPEND	800.00	6,850.00	11,800.00	4,950.00	58.1
204-34-5221 CHEMICALS	36,959.15	154,235.79	300,000.00	145,764.21	51.4
204-34-5227 PROPANE	.00	25,290.95	50,000.00	24,709.05	50.6
204-34-5229 PERMIT AND PROGRAM FEES	.00	2,091.00	3,000.00	909.00	69.7
204-34-5231 FUEL, OIL & GREASE	227.00	4,788.81	10,500.00	5,711.19	45.6
204-34-5233 R&M- MACHINERY & EQUIP. PARTS	707.42	7,714.42	18,963.00	11,248.58	40.7
204-34-5241 SHOP SUPPLIES	7.00	1,058.36	2,500.00	1,441.64	42.3
204-34-5321 UTILITY BILLING PRINTING	2,617.47	22,024.72	25,000.00	2,975.28	88.1
204-34-5334 WATER TESTING	3,284.65	13,497.70	90,000.00	76,502.30	15.0
204-34-5339 ON-LINE UTILITY BILL PAY-FEES	3,528.58	25,678.36	32,500.00	6,821.64	79.0
204-34-5341 ELECTRICITY	13,265.52	91,845.59	120,000.00	28,154.41	76.5
204-34-5345 TELEPHONE SERVICE	81.34	640.04	925.00	284.96	69.2
204-34-5352 WATER RESOURCE LEGAL SERVICES	3,134.00	13,199.00	35,000.00	21,801.00	37.7
204-34-5353 WATER EFFICIENCY PROGRAM	1,756.50	5,861.39	15,000.00	9,138.61	39.1
204-34-5356 PROFESSIONAL SERVICES	4,380.00	19,350.96	45,000.00	25,649.04	43.0
204-34-5363 R&M COMPUTER EQUIPMENT	5,879.71	8,264.88	7,000.00	(1,264.88)	118.1
204-34-5370 SAFETY WORKWEAR & EQUIPMENT	135.79	3,790.15	10,000.00	6,209.85	37.9
204-34-5380 PROFESSIONAL DEVELOPMENT	2,499.00	5,199.40	12,000.00	6,800.60	43.3
204-34-5384 INTERNET SERVICE	139.28	1,114.24	2,000.00	885.76	55.7
204-34-5422 SMALL TOOLS	162.74	4,346.73	7,000.00	2,653.27	62.1
204-34-5423 CONSTRUCTION MATERIAL	.00	2,570.01	3,000.00	429.99	85.7
204-34-5430 DISTRIBUTION SYS EMR REPAIR	.00	3,507.96	15,000.00	11,492.04	23.4
204-34-5433 R&M PLANT	6,248.73	61,343.61	70,000.00	8,656.39	87.6
204-34-5434 R&M DISTRIBUTION	2,796.02	38,854.86	70,000.00	31,145.14	55.5
204-34-5437 R&M SCADA	.00	8,739.00	50,000.00	41,261.00	17.5
204-34-5440 SLUDGE REMOVAL	.00	.00	125,000.00	125,000.00	.0
204-34-5455 LAB SUPPLIES	1,072.55	5,894.05	17,000.00	11,105.95	34.7
204-34-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
204-34-5533 EQUIPMENT RENTAL	.00	6,093.99	2,500.00	(3,593.99)	243.8
204-34-5579 SOFTWARE SUBSCRIPTIONS	6,821.86	10,851.69	25,000.00	14,148.31	43.4
204-34-5593 NPIC WATER LEASE AGREEMENT	.00	10,759.00	2,909,000.00	2,898,241.00	.4
204-34-5597 RAW WATER FEES AND ASSESSMENTS	.00	16,783.00	20,000.00	3,217.00	83.9
204-34-5903 WATER METERS - NEW HOMES	.00	13,320.00	16,000.00	2,680.00	83.3
204-34-5941 SAFETY & FIRST AID KITS	129.97	1,754.79	3,250.00	1,495.21	54.0
204-34-5969 LAB EQUIPMENT	718.77	13,010.33	25,000.00	11,989.67	52.0
TOTAL OPERATING	139,967.10	1,031,974.74	4,906,756.00	3,874,781.26	21.0
<u>TRANSFER</u>					
204-56-5000 TRANSFER TO GENERAL FUND	.00	.00	527,394.00	527,394.00	.0
204-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	4,070,000.00	4,070,000.00	.0
TOTAL TRANSFER	.00	.00	4,597,394.00	4,597,394.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

WATER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
204-90-5630	D19AX116 LOAN PRINCIPAL (WTF)	.00	1,109,550.00	1,109,550.00	.00	100.0
204-90-5631	D19AX116 LOAN INTEREST (WTF)	.00	352,466.24	352,466.00	(.24)	100.0
	TOTAL DEBT SERVICE	.00	1,462,016.24	1,462,016.00	(.24)	100.0
	TOTAL FUND EXPENDITURES	139,967.10	2,493,990.98	10,966,166.00	8,472,175.02	22.7
	NET REVENUE OVER EXPENDITURES	227,038.97	1,921,572.32	48,414.00	(1,873,158.32)	3969.0

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
205-02-3350	DEVELOPER SEWER FEE ESCROW	6,104.00	12,971.00	30,520.00	17,549.00	42.5
205-02-3446	TAP FEES	79,816.00	190,165.00	1,129,400.00	939,235.00	16.8
	TOTAL CONTRIBUTED CAPITAL	85,920.00	203,136.00	1,159,920.00	956,784.00	17.5
	<u>OPERATING REVENUE</u>					
205-03-3445	SEWER USER FEES	.00	1,703,168.00	2,395,711.00	692,543.00	71.1
	TOTAL OPERATING REVENUE	.00	1,703,168.00	2,395,711.00	692,543.00	71.1
	<u>NON-OPERATING REVENUE</u>					
205-04-3610	INVESTMENT EARNINGS	18,254.51	145,432.22	250,000.00	104,567.78	58.2
205-04-3650	BOND/LOAN PROCEEDS	.00	6,281,163.42	1,130,005.00	(5,151,158.42)	555.9
205-04-3675	INTERGOVERNMENTAL GRANTS/LOANS	.00	.00	137,500.00	137,500.00	.0
205-04-3910	SALE OF ASSETS	.00	200.00	.00	(200.00)	.0
	TOTAL NON-OPERATING REVENUE	18,254.51	6,426,795.64	1,517,505.00	(4,909,290.64)	423.5
	<u>SOURCE 05</u>					
205-05-3420	LAND USE FEES	.00	548.80	.00	(548.80)	.0
	TOTAL SOURCE 05	.00	548.80	.00	(548.80)	.0
	<u>SOURCE 09</u>					
205-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	380,000.00	380,000.00	.0
	TOTAL SOURCE 09	.00	.00	380,000.00	380,000.00	.0
	TOTAL FUND REVENUE	104,174.51	8,333,648.44	5,453,136.00	(2,880,512.44)	152.8

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
205-34-5100 WAGES & SALARIES	45,015.92	348,914.09	503,809.00	154,894.91	69.3
205-34-5102 BENEFITS	13,009.75	121,015.60	176,201.00	55,185.40	68.7
205-34-5110 ON-CALL STIPEND	1,000.00	8,250.00	11,800.00	3,550.00	69.9
205-34-5221 CHEMICALS	16,557.00	35,237.45	35,000.00	(237.45)	100.7
205-34-5228 PERMIT AND PROGRAM FEES	.00	459.36	5,000.00	4,540.64	9.2
205-34-5231 FUEL, OIL & GREASE	171.47	5,016.12	10,000.00	4,983.88	50.2
205-34-5233 R&M- MACHINERY & EQUIP. PARTS	554.33	21,626.80	52,118.00	30,491.20	41.5
205-34-5241 SHOP SUPPLIES	235.29	649.19	1,500.00	850.81	43.3
205-34-5321 UTILITY BILLING PRINTING	1,847.62	15,177.13	18,000.00	2,822.87	84.3
205-34-5339 ON-LINE UTILITY BILL PAY FEES	2,502.37	18,200.24	22,500.00	4,299.76	80.9
205-34-5341 ELECTRICITY	18,575.60	157,882.35	350,000.00	192,117.65	45.1
205-34-5342 WATER	511.18	2,943.14	8,500.00	5,556.86	34.6
205-34-5344 NATURAL GAS	393.40	33,378.24	20,000.00	(13,378.24)	166.9
205-34-5345 TELEPHONE SERVICE	169.98	1,338.63	.00	(1,338.63)	.0
205-34-5356 PROFESSIONAL SERVICES	.00	.00	25,000.00	25,000.00	.0
205-34-5363 R&M COMPUTER EQUIPMENT	569.84	802.67	5,000.00	4,197.33	16.1
205-34-5370 SAFETY WORKWEAR & EQUIPMENT	1,075.70	4,382.84	20,000.00	15,617.16	21.9
205-34-5380 PROFESSIONAL DEVELOPMENT	3,023.66	4,962.86	11,500.00	6,537.14	43.2
205-34-5384 INTERNET SERVICE	325.72	3,310.70	6,500.00	3,189.30	50.9
205-34-5422 SMALL TOOLS	314.92	1,377.59	10,000.00	8,622.41	13.8
205-34-5423 CONSTRUCTION MATERIAL	.00	.00	3,000.00	3,000.00	.0
205-34-5431 R&M PUMPS	.00	.00	25,000.00	25,000.00	.0
205-34-5432 R&M SCADA	490.00	2,645.00	25,000.00	22,355.00	10.6
205-34-5433 R&M PLANT	9,426.89	22,795.05	50,000.00	27,204.95	45.6
205-34-5434 R&M COLLECTIONS	1,819.91	7,639.56	15,000.00	7,360.44	50.9
205-34-5440 SLUDGE DISPOSAL	9,557.00	31,580.00	50,000.00	18,420.00	63.2
205-34-5455 LAB SUPPLIES	1,564.82	3,706.90	12,000.00	8,293.10	30.9
205-34-5512 INSURANCE-PROPERTY RELATED	.00	.00	5,870.00	5,870.00	.0
205-34-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
205-34-5533 EQUIPMENT RENTAL	.00	.00	2,500.00	2,500.00	.0
205-34-5554 SEWER TESTING	8,222.10	31,600.65	45,000.00	13,399.35	70.2
205-34-5579 SOFTWARE SUBSCRIPTIONS & SUPP.	20,449.60	23,886.60	45,000.00	21,113.40	53.1
205-34-5941 SAFETY & FIRST AID KITS	396.52	4,410.17	3,000.00	(1,410.17)	147.0
205-34-5969 LAB EQUIPMENT	.00	17.06	7,000.00	6,982.94	.2
TOTAL OPERATING	157,780.59	913,205.99	1,585,798.00	672,592.01	57.6
<u>TRANSFERS - OUT</u>					
205-56-5000 TRANSFER TO GENERAL FUND	.00	.00	527,394.00	527,394.00	.0
205-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	2,177,500.00	2,177,500.00	.0
TOTAL TRANSFERS - OUT	.00	.00	2,704,894.00	2,704,894.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
205-90-5618	W22AX116 LOAN PRINCIPAL (WRF)	.00	968,724.00	968,724.00	.00	100.0
205-90-5619	W22AX116 LOAN INTEREST (WRF)	.00	1,374,980.04	1,374,980.00	(.04)	100.0
205-90-5621	W22F467 LOAN PRINCIPAL (WRF)	.00	41,440.68	83,192.00	41,751.32	49.8
205-90-5622	W22F467 LOAN INTEREST (WRF)	.00	21,531.68	42,753.00	21,221.32	50.4
	TOTAL DEBT SERVICE	.00	2,406,676.40	2,469,649.00	62,972.60	97.5
	TOTAL FUND EXPENDITURES	157,780.59	3,319,882.39	6,760,341.00	3,440,458.61	49.1
	NET REVENUE OVER EXPENDITURES	(53,606.08)	5,013,766.05	(1,307,205.00)	(6,320,971.05)	383.6

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

DRAINAGE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>CONTRIBUTED CAPITAL</u>					
207-02-3451	TOW STRM DRN BP IMPACT	3,200.00	9,812.74	43,200.00	33,387.26	22.7
207-02-3453	AUTH STORM DRN BP IMPACT	3,520.00	13,145.48	47,520.00	34,374.52	27.7
	TOTAL CONTRIBUTED CAPITAL	6,720.00	22,958.22	90,720.00	67,761.78	25.3
	<u>OPERATING REVENUE</u>					
207-03-3449	TOW STORM DRAIN UTILITY FEES	.00	185,778.13	273,138.00	87,359.87	68.0
207-03-3452	AUTH STORM DRAIN UTILITY FEES	.00	284,294.31	413,779.00	129,484.69	68.7
	TOTAL OPERATING REVENUE	.00	470,072.44	686,917.00	216,844.56	68.4
	<u>FEES FOR SERVICE</u>					
207-05-3420	LAND USE FEES	.00	548.80	.00	(548.80)	.0
	TOTAL FEES FOR SERVICE	.00	548.80	.00	(548.80)	.0
	<u>MISCELLANEOUS REVENUE</u>					
207-08-3364	GRANT	.00	.00	888,817.00	888,817.00	.0
207-08-3610	INVESTMENT EARNINGS	4,142.36	32,343.42	35,000.00	2,656.58	92.4
207-08-3690	MISCELLANEOUS REVENUE	.00	50.00	.00	(50.00)	.0
	TOTAL MISCELLANEOUS REVENUE	4,142.36	32,393.42	923,817.00	891,423.58	3.5
	TOTAL FUND REVENUE	10,862.36	525,972.88	1,701,454.00	1,175,481.12	30.9

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

DRAINAGE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
207-34-5231 FUEL, OIL & GREASE	563.52	1,622.16	2,600.00	977.84	62.4
207-34-5321 UTILITY BILLING PRINTING SERV.	667.20	5,480.63	6,500.00	1,019.37	84.3
207-34-5339 ON-LINE UTILITY BILL PAY-FEE	904.07	6,575.03	8,000.00	1,424.97	82.2
207-34-5341 ELECTRICITY	46.65	396.06	600.00	203.94	66.0
207-34-5356 PROFESSIONAL SERVICES	.00	.00	20,000.00	20,000.00	.0
207-34-5459 R&M DRAINAGE FACILITIES	.00	13,125.23	30,000.00	16,874.77	43.8
207-34-5522 AUTHORITY UTILITIES PAYMENTS	.00	421,416.61	413,779.00	(7,637.61)	101.9
207-34-5524 AUTHORITY IMPACT FEES	.00	18,040.00	47,520.00	29,480.00	38.0
207-34-5533 EQUIPMENT RENTAL	.00	.00	1,000.00	1,000.00	.0
TOTAL OPERATING	2,181.44	466,655.72	529,999.00	63,343.28	88.1
<u>TRANSFERS - OUT</u>					
207-56-5000 TRANSFER TO GENERAL FUND	.00	.00	177,352.00	177,352.00	.0
207-56-5001 TRANSFER TO CAPITAL PROJECTS F	.00	.00	1,158,534.00	1,158,534.00	.0
TOTAL TRANSFERS - OUT	.00	.00	1,335,886.00	1,335,886.00	.0
TOTAL FUND EXPENDITURES	2,181.44	466,655.72	1,865,885.00	1,399,229.28	25.0
NET REVENUE OVER EXPENDITURES	8,680.92	59,317.16	(164,431.00)	(223,748.16)	36.1

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>MISCELLANEOUS REVENUE</u>					
209-08-3610	INVESTMENT EARNINGS	3,156.37	21,663.36	51,500.00	29,836.64	42.1
209-08-3701	LOTTERY RECEIPTS	477,048.97	477,048.97	.00	(477,048.97)	.0
	TOTAL MISCELLANEOUS REVENUE	480,205.34	498,712.33	51,500.00	(447,212.33)	968.4
	TOTAL FUND REVENUE	480,205.34	498,712.33	51,500.00	(447,212.33)	968.4
	NET REVENUE OVER EXPENDITURES	480,205.34	498,712.33	51,500.00	(447,212.33)	968.4

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>TAX REVENUE</u>					
210-01-3130	SALES TAX	47,561.66	398,348.42	594,721.00	196,372.58	67.0
210-01-3140	USE TAX BUILDING MATERIALS	8,303.80	23,368.87	136,000.00	112,631.13	17.2
210-01-3315	MOTOR VEHICLE USE TAX	14,862.77	105,802.86	181,963.00	76,160.14	58.2
210-01-3700	OPEN SPACE SALES TAX	38,839.49	283,006.79	413,948.00	130,941.21	68.4
	TOTAL TAX REVENUE	109,567.72	810,526.94	1,326,632.00	516,105.06	61.1
	<u>BUILDING PERMITS</u>					
210-02-3381	TRAIL IMPACT FEE	3,600.00	8,100.00	48,600.00	40,500.00	16.7
210-02-3620	BP PARK IMPACT FEE	8,000.00	18,000.00	108,000.00	90,000.00	16.7
	TOTAL BUILDING PERMITS	11,600.00	26,100.00	156,600.00	130,500.00	16.7
	<u>RECREATION PROGRAM FEES</u>					
210-05-3174	FIELD RENTALS	2,540.00	7,240.00	.00 (	7,240.00)	.0
210-05-3175	RECREATION FEES	9,613.47	100,652.96	108,600.00	7,947.04	92.7
210-05-3177	BATTING CAGES FEES/SALES	416.00	2,886.00	.00 (	2,886.00)	.0
210-05-3178	CARD PROCESSING FEE RECOVERY	264.48	1,241.43	.00 (	1,241.43)	.0
	TOTAL RECREATION PROGRAM FEES	12,833.95	112,020.39	108,600.00 (	3,420.39)	103.2
	<u>MISCELLANEOUS REVENUE</u>					
210-08-3190	WCP VETERANS MEMORIAL PLAZA	60.00	2,005.00	.00 (	2,005.00)	.0
210-08-3505	MISC. GRANTS / CONTRIBUTIONS	.00	40,215.00	.00 (	40,215.00)	.0
210-08-3610	INVESTMENT EARNINGS	10,893.61	85,443.69	95,000.00	9,556.31	89.9
210-08-3690	MISCELLANEOUS REVENUE	5,000.00	5,000.00	.00 (	5,000.00)	.0
210-08-3910	SALE OF ASSETS	.00	1.00	.00 (	1.00)	.0
210-08-3913	PARKS & REC SPONSORSHIPS	.00	700.00	.00 (	700.00)	.0
	TOTAL MISCELLANEOUS REVENUE	15,953.61	133,364.69	95,000.00 (	38,364.69)	140.4
	TOTAL FUND REVENUE	149,955.28	1,082,012.02	1,686,832.00	604,819.98	64.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

PARK FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING</u>					
210-34-5100 WAGES & SALARIES	24,500.86	191,509.28	277,156.00	85,646.72	69.1
210-34-5101 SEASONALS - PARKS	.00	4,268.65	33,000.00	28,731.35	12.9
210-34-5102 BENEFITS	7,060.41	69,841.44	100,690.00	30,848.56	69.4
210-34-5110 ON-CALL STIPEND	400.00	3,600.00	5,200.00	1,600.00	69.2
210-34-5111 VANDALISM	200.20	1,739.28	1,000.00	(739.28)	173.9
210-34-5112 HORTICULTURE	.00	1,355.22	3,000.00	1,644.78	45.2
210-34-5221 POND CHEMICALS	.00	.00	3,000.00	3,000.00	.0
210-34-5231 FUEL, OIL & GREASE	1,498.65	10,128.19	9,000.00	(1,128.19)	112.5
210-34-5233 R&M- MACHINERY & EQUIP. PARTS	1,572.52	15,317.78	23,813.00	8,495.22	64.3
210-34-5237 IRRIG. SYS. SUPPLIES/REPAIRS	5,998.22	26,754.03	38,000.00	11,245.97	70.4
210-34-5239 WELLS & WELL HOUSES	.00	8,706.86	8,000.00	(706.86)	108.8
210-34-5241 SHOP SUPPLIES	216.87	411.28	2,100.00	1,688.72	19.6
210-34-5252 TREE REPLACEMENT & TRIMMING	.00	15,582.00	30,000.00	14,418.00	51.9
210-34-5253 TREE SPRAYING	.00	4,899.00	20,000.00	15,101.00	24.5
210-34-5254 PARKS PLAYGROUND & GENERAL R&M	2,343.88	21,909.25	32,000.00	10,090.75	68.5
210-34-5256 SPLASH PAD CHEMICALS	826.26	1,250.51	1,100.00	(150.51)	113.7
210-34-5341 IRRIGATION ELECTRICITY	1,254.09	4,131.59	4,500.00	368.41	91.8
210-34-5342 WATER	6,135.67	19,762.96	50,000.00	30,237.04	39.5
210-34-5343 SEWER	301.97	1,243.53	1,000.00	(243.53)	124.4
210-34-5344 NATURAL GAS	51.16	2,708.44	1,000.00	(1,708.44)	270.8
210-34-5346 STORM DRAINAGE	290.83	2,326.64	1,250.00	(1,076.64)	186.1
210-34-5356 PROFESSIONAL SERVICES	.00	1,317.63	2,000.00	682.37	65.9
210-34-5365 TOILET RENTAL	2,137.50	18,444.39	27,730.00	9,285.61	66.5
210-34-5366 SERVICES - PARKS & LAWN CARE	16,908.00	44,816.00	70,000.00	25,184.00	64.0
210-34-5370 SAFETY WORKWEAR & EQUIPMENT	.00	384.79	1,200.00	815.21	32.1
210-34-5372 UNIFORMS	354.97	844.83	2,500.00	1,655.17	33.8
210-34-5380 PROFESSIONAL DEVELOPMENT	3,296.57	3,471.57	5,000.00	1,528.43	69.4
210-34-5397 WEED CONTROL	.00	327.30	250.00	(77.30)	130.9
210-34-5422 SMALL TOOLS	134.10	11,142.29	10,000.00	(1,142.29)	111.4
210-34-5423 SAND, GRAVEL, MULCH	310.08	310.08	10,000.00	9,689.92	3.1
210-34-5512 INSURANCE-PROPERTY RELATED	.00	.00	20,028.00	20,028.00	.0
210-34-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
210-34-5533 EQUIPMENT RENTAL	.00	648.00	3,000.00	2,352.00	21.6
210-34-5941 SAFETY SUPPLIES & EQUIPMENT	115.99	1,329.83	4,000.00	2,670.17	33.3
210-34-5942 MINOR PARK IMPROVEMENTS	1,588.85	50,493.18	65,000.00	14,506.82	77.7
TOTAL OPERATING	77,497.65	540,975.82	870,517.00	329,541.18	62.1

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

PARK FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
210-51-5100 WAGES & SALARIES	21,270.77	180,617.75	275,846.00	95,228.25	65.5
210-51-5101 SEASONALS - REC	6,357.43	48,354.83	85,000.00	36,645.17	56.9
210-51-5102 BENEFITS	7,072.63	69,948.34	106,100.00	36,151.66	65.9
210-51-5110 ON-CALL STIPEND	200.00	2,800.00	5,200.00	2,400.00	53.9
210-51-5130 START SMART BASEBALL	.00	800.00	800.00	.00	100.0
210-51-5131 START SMART BASKETBALL	.00	640.00	640.00	.00	100.0
210-51-5132 START SMART FLAG FOOTBALL	.00	960.00	960.00	.00	100.0
210-51-5133 START SMART SOCCER	.00	1,800.00	1,800.00	.00	100.0
210-51-5135 YOUTH SPORTS APPAREL	.00	3,514.79	5,100.00	1,585.21	68.9
210-51-5140 YOUTH SOCCER	433.98	1,191.25	3,500.00	2,308.75	34.0
210-51-5142 YOUTH FOOTBALL	292.09	645.27	1,500.00	854.73	43.0
210-51-5144 YOUTH BASEBALL	.00	1,624.94	7,000.00	5,375.06	23.2
210-51-5145 YOUTH SOFTBALL	2,405.30	4,806.74	3,500.00	(1,306.74)	137.3
210-51-5146 YOUTH BASKETBALL	.00	91.24	1,025.00	933.76	8.9
210-51-5148 YOUTH VOLLEYBALL	.00	2,309.38	1,500.00	(809.38)	154.0
210-51-5149 YOUTH TENNIS	.00	93.12	500.00	406.88	18.6
210-51-5155 EXTERNAL PROGRAMMING SUBSIDY	.00	.00	4,000.00	4,000.00	.0
210-51-5156 SENIOR PROGRAMS	.00	.00	2,000.00	2,000.00	.0
210-51-5157 ADULT BASKETBALL	.00	.00	800.00	800.00	.0
210-51-5158 ADULT KICKBALL	.00	.00	500.00	500.00	.0
210-51-5161 ADULT TENNIS	.00	202.14	500.00	297.86	40.4
210-51-5162 ADULT SOFTBALL	246.37	2,494.69	3,500.00	1,005.31	71.3
210-51-5164 ADULT VOLLEYBALL	.00	620.00	1,000.00	380.00	62.0
210-51-5165 NCSO REFEREES ADMIN FEE	625.00	5,000.00	8,000.00	3,000.00	62.5
210-51-5166 INSTRUCTOR/OFFICIAL FEES	3,000.00	13,985.40	30,000.00	16,014.60	46.6
210-51-5168 COMPUTER EQUIP/SOFTWARE	887.29	11,905.12	17,000.00	5,094.88	70.0
210-51-5181 REC. PROG. SUPPLIES/EXP.	900.32	14,385.43	14,000.00	(385.43)	102.8
210-51-5183 BATTING CAGES - MAINT. & OPER.	.00	3,815.00	11,000.00	7,185.00	34.7
210-51-5185 BALL FIELD/CAGE ELECTRICITY	1,683.09	16,965.99	15,500.00	(1,465.99)	109.5
210-51-5186 INFIELD MIX	.00	6,385.60	10,000.00	3,614.40	63.9
210-51-5190 YOGA CLASSES	.00	.00	500.00	500.00	.0
210-51-5223 OPERATING SUPPLIES	15.16	1,294.58	2,000.00	705.42	64.7
210-51-5335 DUES & SUBSCRIPTIONS	.00	1,740.00	2,590.00	850.00	67.2
210-51-5372 STAFF UNIFORMS	.00	2,344.58	2,750.00	405.42	85.3
210-51-5380 PROFESSIONAL DEVELOPMENT	2,634.26	2,679.26	5,000.00	2,320.74	53.6
210-51-5392 GYM RENTAL	.00	8,001.00	12,000.00	3,999.00	66.7
210-51-5401 MARKETING SERVICES	869.20	5,712.15	10,000.00	4,287.85	57.1
210-51-5513 INSURANCE DEDUCTIBLE	.00	.00	5,000.00	5,000.00	.0
TOTAL RECREATION	48,892.89	417,728.59	657,611.00	239,882.41	63.5
<u>TRANSFERS - OUT</u>					
210-56-5000 TRANSFER TO GENERAL FUND	.00	.00	258,796.00	258,796.00	.0
210-56-5001 TRANSFER TO CAPITAL PROJECTS	.00	.00	260,000.00	260,000.00	.0
TOTAL TRANSFERS - OUT	.00	.00	518,796.00	518,796.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

PARK FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>DEBT SERVICE</u>					
210-90-5630	WCP - PRINCIPAL	22,277.14	177,037.67	253,000.00	75,962.33	70.0
210-90-5632	WCP - INTEREST	177.85	2,602.25	16,500.00	13,897.75	15.8
	TOTAL DEBT SERVICE	22,454.99	179,639.92	269,500.00	89,860.08	66.7
	TOTAL FUND EXPENDITURES	148,845.53	1,138,344.33	2,316,424.00	1,178,079.67	49.1
	NET REVENUE OVER EXPENDITURES	1,109.75	(56,332.31)	(629,592.00)	(573,259.69)	(9.0)

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
211-09-3380	TRANS IN FROM GENERAL FUND	.00	.00	207,500.00	207,500.00	.0
211-09-3694	TRANS IN FROM STREET FUND	.00	.00	5,509,000.00	5,509,000.00	.0
211-09-3695	TRANS IN FROM WATER FUND	.00	.00	4,070,000.00	4,070,000.00	.0
211-09-3696	TRANS IN FROM SEWER FUND	.00	.00	2,177,500.00	2,177,500.00	.0
211-09-3697	TRANS IN FROM DRAINAGE FUND	.00	.00	1,158,534.00	1,158,534.00	.0
211-09-3698	TRANS IN FROM PARK FUND	.00	.00	260,000.00	260,000.00	.0
	TOTAL SOURCE 09	.00	.00	13,382,534.00	13,382,534.00	.0
	TOTAL FUND REVENUE	.00	.00	13,382,534.00	13,382,534.00	.0

TOWN OF WELLINGTON
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENDITURES</u>					
211-80-4007 NEWER SUBDIVISON SEAL COAT	.00	.00	150,000.00	150,000.00	.0
211-80-4009 PAVEMENT STUDY	.00	.00	65,000.00	65,000.00	.0
211-80-4010 WATER PLANT EXPANSION CONSTRUCT	.00	1,215.50	.00	(1,215.50)	.0
211-80-4014 WILSON WELL IMPROVEMENTS	.00	.00	30,000.00	30,000.00	.0
211-80-4019 DISTRIBUTION SYSTEM MASTER PLAN	6,053.50	31,124.69	125,000.00	93,875.31	24.9
211-80-4022 NANO PLANT EXPANSION	.00	24,746.24	20,000.00	(4,746.24)	123.7
211-80-4039 STORM DRAIN & PAN REPLACEMENTS	.00	.00	30,000.00	30,000.00	.0
211-80-4042 PARKS MASTER PLAN UPDATE	.00	13,905.00	175,000.00	161,095.00	8.0
211-80-4054 TRACT F	.00	.00	75,000.00	75,000.00	.0
211-80-4061 WWTP EXPANSION DESIGN	69,185.50	261,835.00	255,000.00	(6,835.00)	102.7
211-80-4065 B-DAMS IMPROVEMENT	.00	93,534.00	93,534.00	.00	100.0
211-80-4068 REPLACE SOFT TRAILS	.00	.00	10,000.00	10,000.00	.0
211-80-4083 WWTP EXPANSION CONSTRUCTION	.00	2,334,456.45	1,600,000.00	(734,456.45)	145.9
211-80-4089 VIEWPOINT LIFT STATION UPGRADE	.00	.00	137,500.00	137,500.00	.0
211-80-5001 VEHICLE REPLACEMENT - PARK	.00	74,415.23	75,000.00	584.77	99.2
211-80-5013 AUTOMATED METERING INFRASTRUCTURE	.00	.00	990,000.00	990,000.00	.0
211-80-5022 CLEVELAND AVE IMP. - DESIGN	.00	224,495.58	268,914.00	44,418.42	83.5
211-80-5023 STREET AND SIDEWALK SAFETY IMP	.00	.00	324,086.00	324,086.00	.0
211-80-5024 TRANSPORTATION MASTER PLAN	.00	.00	160,000.00	160,000.00	.0
211-80-5028 OUTFALL FOR CLEVELAND AVE IMP	.00	.00	1,000,000.00	1,000,000.00	.0
211-80-5032 PRE-TREATMENT FACILITY - SECURE	.00	.00	50,000.00	50,000.00	.0
211-80-5035 WATER SOURCE DEV PLAN	.00	60,564.85	92,655.00	32,090.15	65.4
211-80-5036 WATER PURCHASES	.00	250,450.00	2,500,000.00	2,249,550.00	10.0
211-80-5041 SCADA TELEMETRY SYSTEM UPGRADE	.00	.00	40,000.00	40,000.00	.0
211-80-5044 ROOF REPLACE FOR EXISTING BLDG	.00	.00	150,000.00	150,000.00	.0
211-80-5050 ELEVATOR IN MUNI BLDG	.00	20,000.00	85,000.00	65,000.00	23.5
211-80-5051 HOUSING NEEDS	.00	30,000.00	30,000.00	.00	100.0
211-80-5052 ADA COMMUNITY IMPROVEMENTS	(1,495.00)	5,209.72	10,000.00	4,790.28	52.1
211-80-5053 WCP POURED IN PLACE BORDER REPAIR	.00	6,070.00	6,930.00	860.00	87.6
211-80-5059 LIBRARY EVENT SHADE STRUCTURE	22,360.11	22,360.11	27,500.00	5,139.89	81.3
211-80-5060 STREET STRIPING EQUIPMENT	.00	.00	60,000.00	60,000.00	.0
211-80-5061 AIR CONDITIONER RECHARGE SYS	.00	15,417.04	16,000.00	582.96	96.4
211-80-5062 CLEVELAND AVE IMP. - CONSTRUCT	.00	.00	4,000,000.00	4,000,000.00	.0
211-80-5063 TRANSP. GRANTS MATCHING FUNDS	.00	.00	400,000.00	400,000.00	.0
211-80-5064 MAIN STREET ALLEY NORTH PAVING	.00	.00	65,000.00	65,000.00	.0
211-80-5065 WTP ADMIN & LAB EXP. - DESIGN	.00	.00	200,000.00	200,000.00	.0
211-80-5066 UTIL RATE & FEE UPDATE - WATER	.00	18,737.53	35,000.00	16,262.47	53.5
211-80-5067 UTIL RATE & FEE UPDATE - SEWER	.00	18,737.53	35,000.00	16,262.47	53.5
211-80-5068 UTIL RATE & FEE UPDATE - DRAIN	.00	18,737.53	35,000.00	16,262.47	53.5
211-80-5069 FLUORIDE/CAUSTIC INJECTION AUTOMATIC	1,845.50	32,944.50	120,000.00	87,055.50	27.5
TOTAL CAPITAL EXPENDITURES	97,949.61	3,558,956.50	13,542,119.00	9,983,162.50	26.3
TOTAL FUND EXPENDITURES	97,949.61	3,558,956.50	13,542,119.00	9,983,162.50	26.3
NET REVENUE OVER EXPENDITURES	(97,949.61)	(3,558,956.50)	(159,585.00)	3,399,371.50	(2230.

TOWN OF WELLINGTON
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING AUGUST 31, 2025

LIBRARY TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING PERMITS</u>					
255-02-3372 LIBRARY IMPACT FEES	2,000.00	4,500.00	27,000.00	22,500.00	16.7
TOTAL BUILDING PERMITS	2,000.00	4,500.00	27,000.00	22,500.00	16.7
TOTAL FUND REVENUE	2,000.00	4,500.00	27,000.00	22,500.00	16.7
NET REVENUE OVER EXPENDITURES	2,000.00	4,500.00	27,000.00	22,500.00	16.7

Board of Trustees Meeting

Date: October 28, 2025
Subject: Report of Bills (August 2025)

EXECUTIVE SUMMARY

Attached is the Report of Bills for August 2025.

BACKGROUND / DISCUSSION

N/A

CONNECTION WITH ADOPTED MASTER PLANS

N/A

FISCAL IMPLICATIONS

N/A

STAFF RECOMMENDATION

Review and retain report.

MOTION RECOMMENDATION

N/A

ATTACHMENTS

1. Report of Bills (August 2025)

Report Criteria:

Report type: GL detail

Check.Voided = no

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72543									
08/25	08/07/2025	72543	13266	AMAZON	1K6P-6NHG-	201-55-5214	289.99	289.99	CIRC WIRELESS PRINTER TONER
08/25	08/07/2025	72543	13266	AMAZON	1ML7-DMTN-	201-11-5192	803.20	803.20	4TH OF JULY ITEMS
08/25	08/07/2025	72543	13266	AMAZON	1YN7-C4RG-	201-49-5375	139.99	139.99	VACUUM REPLACEMENT FOR LEEPER CENTER
Total 72543:								1,233.18	
72544									
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34343	210-34-5366	173.00	173.00	FERTILIZER - CENTENNIAL PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34344	210-34-5366	1,094.00	1,094.00	FERTILIZER - LEEPER CENTER & BALL FIELDS
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34345	210-34-5366	720.00	720.00	FERTILIZER - PARK MEADOWS PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34346	210-34-5366	1,372.00	1,372.00	FERTILIZER - BIKE TRAIL
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34347	210-34-5366	1,564.00	1,564.00	FERTILIZER - WELLVILLE PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34348	210-34-5366	5,400.00	5,400.00	FERTILIZER - WELLINGTON COMMUNITY PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34349	210-34-5366	1,007.50	1,007.50	FERTILIZER - WINNICK PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34350	210-34-5366	1,335.00	1,335.00	FERTILIZER - HARTFORD TRAIL PARK
08/25	08/07/2025	72544	11729	COURTESY LAWN & TREE CAR	34351	210-34-5366	4,242.50	4,242.50	FERTILIZER - HARVEST DOWNS BIKE TRAIL
Total 72544:								16,908.00	
72545									
08/25	08/07/2025	72545	14363	D.H. PACE COMPANY, INC	SVC/272-581	201-49-5367	969.50	969.50	PERFORMED PLANNED MAINTENANCE ON 8 DOORS
Total 72545:								969.50	
72546									
08/25	08/07/2025	72546	14333	HIGH COUNTRY LOW VOLTAGE	127375608	201-15-5363	590.45	590.45	ADDITIONAL MICROPHONE
Total 72546:								590.45	
72547									
08/25	08/07/2025	72547	260	INGRAM LIBRARY SERVICES	JULY 2025	201-55-5900	1,829.06	1,829.06	LIBRARY BOOKS
Total 72547:								1,829.06	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72548									
08/25	08/07/2025	72548	322	L.C. SALES TAX ADMINISTRATO	JULY 2025	201-00-2210	6,047.77	6,047.77	Building Permit Tax JULY 2025
08/25	08/07/2025	72548	322	L.C. SALES TAX ADMINISTRATO	JULY 2025	201-02-3430	201.59-	201.59-	Less 3 1/3 VEDOR FEE
Total 72548:								5,846.18	
72549									
08/25	08/07/2025	72549	13847	LEWAN TECHNOLOGY	XIN108446	201-17-5579	1,301.00	1,301.00	MICROSOFT 365 BUSINESS AND OFFICE 365 E3
Total 72549:								1,301.00	
72550									
08/25	08/07/2025	72550	14082	LUMEN	748035707	201-17-5384	2,096.50	2,096.50	IP AND DATA SERVICES
Total 72550:								2,096.50	
72551									
08/25	08/07/2025	72551	13528	NORTHERN COLORADO SPOR	12544	210-51-5166	580.00	580.00	BASEBALL, SOCCER, SOFTBALL
08/25	08/07/2025	72551	13528	NORTHERN COLORADO SPOR	89514	210-51-5165	625.00	625.00	SCHEDULING/ADMINISTRATION AUGUST 2025
Total 72551:								1,205.00	
72552									
08/25	08/07/2025	72552	114	SAFE BUILT LLC	2169740	201-18-5350	14,029.73	14,029.73	JULY 2025 PERMIT ACTIVITY
Total 72552:								14,029.73	
72553									
08/25	08/07/2025	72553	13816	SMART DOCUMENT MANAGEM	331514	201-14-5950	25.00	25.00	MONTHLY SHREDDING
Total 72553:								25.00	
72554									
08/25	08/07/2025	72554	14236	SMART RAIN SYSTEMS, LLC	INV-SR5785	210-34-5237	4,990.00	4,990.00	PRJ4234 SMART RAIN SYSTEM INSTALL
Total 72554:								4,990.00	
72555									
08/25	08/07/2025	72555	12983	WELLINGTON FIRE PROTECTIO	JULY 2025	201-02-3425	5,920.00	5,920.00	Building Permit Impact Fees - JULY 2025

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/07/2025	72555	12983	WELLINGTON FIRE PROTECTIO	JULY 2025	201-02-3435	296.00-	296.00-	Less 5% Vendor Fee
Total 72555:								5,624.00	
72556									
08/25	08/06/2025	72556	14101	ALLIANCE COMMUNICATION &	17491	201-17-5579	540.00	540.00	Monthly Access Control Monitoring-BILLED YEARLY
Total 72556:								540.00	
72557									
08/25	08/06/2025	72557	21	AMERICAN WATER WORKS AS	SO251678	201-34-5335	91.00	91.00	03755777 TOWN OF WELLINGTON: JESSE
Total 72557:								91.00	
72558									
08/25	08/11/2025	72558	14297	A.R.C. INCORPORATED	10535	201-49-5369	1,474.70	1,474.70	JANITORIAL SERVICES
08/25	08/11/2025	72558	14297	A.R.C. INCORPORATED	10535	205-34-5433	440.44	440.44	JANITORIAL SERVICES
Total 72558:								1,915.14	
72559									
08/25	08/11/2025	72559	14036	ABSOLUTE GRAPHICS, INC	35112	210-51-5401	441.25	441.25	PROMOTIONAL PRODUCT
Total 72559:								441.25	
72560									
08/25	08/11/2025	72560	13266	AMAZON	14X7-44VM-	201-34-5422	28.49	28.49	LIGHT METER
08/25	08/11/2025	72560	13266	AMAZON	16YC-49G3-	201-55-5792	37.91	37.91	CIRC MEDIA
08/25	08/11/2025	72560	13266	AMAZON	16YC-49G3-	201-55-5214	32.99	32.99	CIRC FIST AID SUPPLY
08/25	08/11/2025	72560	13266	AMAZON	1L1R-9FDX-	201-49-5367	26.06	26.06	2 PACKS UTILITY HOOKS
08/25	08/11/2025	72560	13266	AMAZON	1L1R-9FDX-	201-49-5370	7.37	7.37	COFFEE STIRRERS
08/25	08/11/2025	72560	13266	AMAZON	1L1R-9FDX-	201-15-5214	8.99	8.99	21 TAB A-Z BINDER DIVIDERS
08/25	08/11/2025	72560	13266	AMAZON	1T7V-94GM-	201-34-5233	24.99	24.99	TRIMMER GRIP FOR WEED WACKER
Total 72560:								166.80	
72561									
08/25	08/11/2025	72561	12210	CHEMTRADE CHEMICALS US L	90275520	204-34-5221	8,106.74	8,106.74	Alum SULFATE LIQ STD

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72561:								8,106.74	
72562									
08/25	08/11/2025	72562	13681	CINTAS	5282540703	205-34-5941	141.81	141.81	SAFETY AND FIRST AID KITS
08/25	08/11/2025	72562	13681	CINTAS	5282540704	205-34-5941	17.03	17.03	SAFETY AND FIRST AID KITS
08/25	08/11/2025	72562	13681	CINTAS	9331959709	203-34-5941	135.00	135.00	ZOLL 3 AED
Total 72562:								293.84	
72563									
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250707064	205-34-5554	339.00	339.00	TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250714035	205-34-5554	27.00	27.00	E-COLI TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250714036	205-34-5554	302.00	302.00	TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250721031	205-34-5554	27.00	27.00	E-COLI TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250721041	205-34-5554	302.00	302.00	TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250728017	205-34-5554	27.00	27.00	E-COLI TESTING
08/25	08/11/2025	72563	13448	COLORADO ANALYTICAL LABO	250728018	205-34-5554	302.00	302.00	TESTING
Total 72563:								1,326.00	
72564									
08/25	08/11/2025	72564	13670	COLORADO PARKS & RECREAT	5707	210-51-5380	958.00	958.00	ANNUAL CONFERENCE
08/25	08/11/2025	72564	13670	COLORADO PARKS & RECREAT	5707	210-34-5380	958.00	958.00	ANNUAL CONFERENCE
Total 72564:								1,916.00	
72565									
08/25	08/11/2025	72565	14173	CORE & MAIN LP	X147905	204-34-5434	433.17	433.17	GASKETS, EPXY ACC KIT
08/25	08/11/2025	72565	14173	CORE & MAIN LP	X150112	204-34-5434	412.82	412.82	6 STAR PVC
08/25	08/11/2025	72565	14173	CORE & MAIN LP	X274383	201-49-5367	175.76	175.76	PVC PIPE, CLUES
Total 72565:								1,021.75	
72566									
08/25	08/11/2025	72566	11213	DELL	1082763619	201-34-5363	2,584.14	2,584.14	COMPUTER FOR JOSH
08/25	08/11/2025	72566	11213	DELL	1082873218	204-34-5363	569.84	569.84	COMPUTER FOR JESSE
08/25	08/11/2025	72566	11213	DELL	1082873218	205-34-5363	569.84	569.84	COMPUTER FOR JESSE
08/25	08/11/2025	72566	11213	DELL	1082891748	204-34-5363	2,730.38	2,730.38	COMPUTER FOR DAN

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72566:								6,454.20	
72567									
08/25	08/11/2025	72567	13624	E-470	2104475213	205-34-5554	68.45	68.45	TOLL CHARGES
Total 72567:								68.45	
72568									
08/25	08/11/2025	72568	12664	E-Z POUR READY MIX	14712	203-34-5428	225.00	225.00	VIEWPOINTE
Total 72568:								225.00	
72569									
08/25	08/11/2025	72569	13067	FORT COLLINS BASEBALL CLU	AUGUST 202	210-51-5166	1,225.00	1,225.00	UMPIRES
Total 72569:								1,225.00	
72570									
08/25	08/11/2025	72570	13702	GENERAL AIR SERVICE AND S	96853424-1	204-34-5221	57.74	57.74	TELEMETRY SYSTEM MONTHLY RENTAL
08/25	08/11/2025	72570	13702	GENERAL AIR SERVICE AND S	96968534-1	204-34-5221	57.74	57.74	TELEMETRY SYSTEM MONTHLY RENTAL
08/25	08/11/2025	72570	13702	GENERAL AIR SERVICE AND S	96968535-1	204-34-5221	57.74	57.74	TELEMETRY SYSTEM MONTHLY RENTAL
08/25	08/11/2025	72570	13702	GENERAL AIR SERVICE AND S	96968536-1	204-34-5221	57.74	57.74	TELEMETRY SYSTEM MONTHLY RENTAL
Total 72570:								230.96	
72571									
08/25	08/11/2025	72571	237	HACH CO.	14600015	204-34-5433	670.00	670.00	PEEK SALT BRIDGE, KYNAR
Total 72571:								670.00	
72572									
08/25	08/11/2025	72572	14333	HIGH COUNTRY LOW VOLTAGE	127375607	201-13-5903	49,554.55	49,554.55	AV SYSTEM BOARDROOM
Total 72572:								49,554.55	
72573									
08/25	08/11/2025	72573	13400	INTERSTATES, INC.	1027457	205-34-5433	3,910.00	3,910.00	ATS CONTROLLER REPLACEMENT 400 ATS MAINT

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72573:								3,910.00	
72574									
08/25	08/11/2025	72574	13846	JACOBS ENGINEERING C/O BA	WXXZ2950-0	211-80-4061	56,747.75	56,747.75	PAY REQUEST 64
Total 72574:								56,747.75	
72575									
08/25	08/11/2025	72575	14075	LOVELAND STEAM LAUNDRY	0070224	201-34-5372	41.09	41.09	WRF UNIFORM CLEANING
08/25	08/11/2025	72575	14075	LOVELAND STEAM LAUNDRY	0070701	201-34-5372	35.73	35.73	WRF UNIFORM CLEANING
Total 72575:								76.82	
72576									
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0151931-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0152731-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0152751-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0154277-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0154749-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0154760-IN	205-34-5440	734.00	734.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/11/2025	72576	13760	McDonald Farms Enterprises	0155396-IN	205-34-5440	737.00	737.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
Total 72576:								5,141.00	
72577									
08/25	08/11/2025	72577	13741	NOCO FOUNDATION	4311	201-34-5335	1,750.00	1,750.00	NOCO WATER ALLIANCE 2025 DUES
Total 72577:								1,750.00	
72578									
08/25	08/11/2025	72578	13528	NORTHERN COLORADO SPOR	12552	210-51-5166	485.00	485.00	BASEBALL, SOCCER AND SP SOFTBALL
Total 72578:								485.00	
72579									
08/25	08/11/2025	72579	14079	PLOWOPS, INC.	04589	201-34-5233	222.00	222.00	SOFTWARE LICENSE AND SUPPORT

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72579:								222.00	
72580									
08/25	08/11/2025	72580	14086	RESOURCE CENTRAL	6495	204-34-5353	1,059.00	1,059.00	STF PROG REVENUE SPRINKLER EVALUATIONS JULY 2025
Total 72580:								1,059.00	
72581									
08/25	08/11/2025	72581	13971	ROCKY MOUNTAIN BOTTLED W	1015559	201-34-5941	51.50	51.50	5 GAL PURIFIED WATER
08/25	08/11/2025	72581	13971	ROCKY MOUNTAIN BOTTLED W	1030677	201-34-5941	38.00	38.00	5 GAL PURIFIED WATER
Total 72581:								89.50	
72582									
08/25	08/11/2025	72582	13122	SEACREST GROUP	525322.B	205-34-5554	2,720.00	2,720.00	CHRONIC BIOMONITORING TESTS
Total 72582:								2,720.00	
72583									
08/25	08/11/2025	72583	10253	SUNSTATE EQUIPMENT CO	13581247-00	203-34-5533	837.25	837.25	TRAILER 500 GALLON WATER WAGON
Total 72583:								837.25	
72584									
08/25	08/11/2025	72584	13416	TIMBER LINE ELECTRIC & CON	22631	204-34-5579	5,392.00	5,392.00	STRATUS SERVER SUPPORT WATER PLANT
08/25	08/11/2025	72584	13416	TIMBER LINE ELECTRIC & CON	22631	205-34-5579	5,392.00	5,392.00	STRATUS SERVER SUPPORT WASTE WATER TREATMENT PLANT
08/25	08/11/2025	72584	13416	TIMBER LINE ELECTRIC & CON	30176	205-34-5432	490.00	490.00	REMOTE PROGRAMMING SUPPORT, REMOTE DIAL ENCRYPTION
Total 72584:								11,274.00	
72585									
08/25	08/11/2025	72585	571	TOWN OF WELLINGTON	1077.11	201-11-5952	300.00	300.00	HUG
08/25	08/11/2025	72585	571	TOWN OF WELLINGTON	2171.14 AUG	201-11-5952	300.00	300.00	HUG
08/25	08/11/2025	72585	571	TOWN OF WELLINGTON	2326.16	201-11-5952	300.00	300.00	HUG
Total 72585:								900.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72586									
08/25	08/11/2025	72586	547	UNCC	225071627	204-34-5434	1,763.61	1,763.61	LINE LOCATES
08/25	08/11/2025	72586	547	UNCC	225071627	205-34-5434	1,763.62	1,763.62	LINE LOCATES
Total 72586:								3,527.23	
72587									
08/25	08/11/2025	72587	554	UNIVAR SOLUTIONS	53217537	204-34-5221	7,677.20	7,677.20	Caustic Soda 25% Bulk
Total 72587:								7,677.20	
72588									
08/25	08/11/2025	72588	13327	WAGNER EQUIPMENT CO.	D02257012	201-11-5192	224.43	224.43	SAFETY LIGHTS @ FIREWORKS AFTER SHOW
Total 72588:								224.43	
72589									
08/25	08/11/2025	72589	14138	WESTWATER RESEARCH LLC	2234	204-34-5356	4,380.00	4,380.00	ON CALL SUPPORT
Total 72589:								4,380.00	
72591									
08/25	08/19/2025	72591	14182	21st CENTURY EQUIPMENT LL	P25020	210-34-5233	875.48	875.48	AIR FILTER,FILTER ELEMENT,SYNCHRONOUS BEL UMP24
08/25	08/19/2025	72591	14182	21st CENTURY EQUIPMENT LL	P25366	201-34-5233	671.05	671.05	TIRE,WHEEL BOLT,SPARK ARRESTOR
08/25	08/19/2025	72591	14182	21st CENTURY EQUIPMENT LL	P62366	210-34-5233	155.71	155.71	SYNCHRONOUS BEL BELT08
Total 72591:								1,702.24	
72592									
08/25	08/19/2025	72592	13266	AMAZON	14XX-VDPC-	201-55-5214	16.99	16.99	CIRC MEDIA
08/25	08/19/2025	72592	13266	AMAZON	16GX-1X7P-	201-55-5214	289.99-	289.99-	CREDIT MEMO INVOICE 1K69-6NHG-HRW6
08/25	08/19/2025	72592	13266	AMAZON	1H6Y-GGHW	201-55-5214	64.02-	64.02-	CREDIT MEMO INVOICE 13K6-KM3T-6Q1F
08/25	08/19/2025	72592	13266	AMAZON	1HD3-6Q6F-	210-34-5233	31.99-	31.99-	CREDIT MEMO INVOICE 1VH1-XTPT-TPK7
08/25	08/19/2025	72592	13266	AMAZON	1JPF-FGQ6-	210-51-5223	14.06	14.06	SHARPIE MARKERS
08/25	08/19/2025	72592	13266	AMAZON	1JPF-FGQ6-	210-34-5111	137.53	137.53	RAYNGUARD WEATHERPROOF IN-USE COVERS
08/25	08/19/2025	72592	13266	AMAZON	1JPF-FGQ6-	210-51-5181	275.54	275.54	PROFESSIONAL GRADE GAFFER TAPE
08/25	08/19/2025	72592	13266	AMAZON	1JPF-FGQ6-	210-51-5145	125.30	125.30	SOFTBALL FACE MASK,CATCHERS MITT
08/25	08/19/2025	72592	13266	AMAZON	1JPF-FGQ6-	210-34-5233	86.52	86.52	JOHN DEERE KNOBS
08/25	08/19/2025	72592	13266	AMAZON	1KRT-TFH3-	204-34-5433	440.57	440.57	CONFERENCE TABLE, GUEST CHAIR

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/19/2025	72592	13266	AMAZON	1KYD-C7G6-	204-34-5370	135.79	135.79	SAFETY BOOTS MC
08/25	08/19/2025	72592	13266	AMAZON	1NYT-KRR6-	201-34-5372	53.90	53.90	PW UNIFORM SHIRTS
08/25	08/19/2025	72592	13266	AMAZON	1NYT-KRR6-	201-34-5941	76.10	76.10	KITCHEN SUPPLIES
08/25	08/19/2025	72592	13266	AMAZON	1RFF-PDP3-	204-34-5433	406.64	406.64	CLIPBOARD,TORCH KIT,SIGNS,HEAT SHRINK TUBING KIT
08/25	08/19/2025	72592	13266	AMAZON	1THC-C7FG-	201-15-5214	11.89	11.89	MESH DOCUMENT POUCH
08/25	08/19/2025	72592	13266	AMAZON	1THC-C7FG-	201-17-5214	195.34	195.34	TRANSCEIVER,DAC CABLE,ETHERNET CABLE
08/25	08/19/2025	72592	13266	AMAZON	1THC-C7FG-	201-49-5370	39.48	39.48	COPY PAPER
08/25	08/19/2025	72592	13266	AMAZON	1VY9-T9R9-	201-55-5214	261.98	261.98	WIRELESS PRINTER TONER
Total 72592:								1,891.63	
72593									
08/25	08/19/2025	72593	551	CENTURYLINK	AUGUST 202	205-34-5384	129.44	129.44	VIEWPOINTE LIFT STATION
08/25	08/19/2025	72593	551	CENTURYLINK	AUGUST 202	204-34-5345	81.34	81.34	TELEPHONE SERVICES 970-568-3021
08/25	08/19/2025	72593	551	CENTURYLINK	AUGUST 202	201-17-5345	100.21	100.21	TELEPHONE SERVICES 970-568-9354
08/25	08/19/2025	72593	551	CENTURYLINK	AUGUST 202	205-34-5345	169.98	169.98	TELEPHONE SERVICES 970-568-3276
Total 72593:								480.97	
72594									
08/25	08/19/2025	72594	13681	CINTAS	5282540713	204-34-5941	106.56	106.56	SAFETY KIT CHECK AND REFILL
Total 72594:								106.56	
72595									
08/25	08/19/2025	72595	13354	CITY OF FORT COLLINS	1103827	204-34-5334	1,440.00	1,440.00	WATER QUALITY LABORATORY SERVICES
Total 72595:								1,440.00	
72596									
08/25	08/19/2025	72596	13448	COLORADO ANALYTICAL LABO	250702159	204-34-5334	598.00	598.00	515.4 HERB,ALKALINITY B-C,BROMATE
08/25	08/19/2025	72596	13448	COLORADO ANALYTICAL LABO	250804041	205-34-5554	27.00	27.00	E-COLI
Total 72596:								625.00	
72597									
08/25	08/19/2025	72597	13344	CONNELL RESOURCES, INC.	22570-70000	204-34-5423	1,464.50	1,464.50	1" BEDDING ROCK C&D
08/25	08/19/2025	72597	13344	CONNELL RESOURCES, INC.	22570-70000	204-34-5423	164.01	164.01	3/8" PEA GRAVEL WATER PLANT

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72597:								1,628.51	
72598									
08/25	08/19/2025	72598	14173	CORE & MAIN LP	INV0019193	204-34-5969	876.88	876.88	SLUDGE JUDGE,ELECTRODE CABLE,PROBE STAND
08/25	08/19/2025	72598	14173	CORE & MAIN LP	INV0019193	204-34-5433	107.62	107.62	SLUDGE JUDGE,ELECTRODE CABLE,PROBE STAND
Total 72598:								984.50	
72599									
08/25	08/19/2025	72599	13554	DRAIN DOCTORS, LLC	710044	201-49-5367	170.00	170.00	SERVICES AT 3735 CLEVELAND
Total 72599:								170.00	
72600									
08/25	08/19/2025	72600	14127	Dumpster Diverz LLC	07162025	204-34-5433	87.63	87.63	TRASH SERVICE 8/1-8/31
Total 72600:								87.63	
72601									
08/25	08/19/2025	72601	13591	Employers Council	558117	201-16-5583	101.00	101.00	BACKGROUND CHECK
Total 72601:								101.00	
72602									
08/25	08/19/2025	72602	12664	E-Z POUR READY MIX	14619	203-34-5424	472.50	472.50	ROOSEVELT
Total 72602:								472.50	
72603									
08/25	08/19/2025	72603	13702	GENERAL AIR SERVICE AND S	6603762-1	204-34-5221	5,410.05	5,410.05	Liquid CO2 Industrial for Plant
08/25	08/19/2025	72603	13702	GENERAL AIR SERVICE AND S	6646856-1	204-34-5221	2,871.41	2,871.41	Liquid CO2 Industrial for Plant
08/25	08/19/2025	72603	13702	GENERAL AIR SERVICE AND S	6651106-1	204-34-5221	3,709.02	3,709.02	Liquid CO2 Industrial for Plant
Total 72603:								11,990.48	
72604									
08/25	08/19/2025	72604	237	HACH CO.	14590860	204-34-5433	8,459.75	8,459.75	DIGITAL PH SENSOR,DIGITAL ORP SENSOR

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72604:								8,459.75	
72605									
08/25	08/19/2025	72605	314	LARIMER COUNTY SOLID WAS	2366463	201-49-5367	41.34	41.34	Commercial Loose
Total 72605:								41.34	
72606									
08/25	08/19/2025	72606	14262	LEONARDO TAFOYA JR	1098	210-51-5145	2,280.00	2,280.00	SOFTBALL UNIFORM PACKAGE
Total 72606:								2,280.00	
72607									
08/25	08/19/2025	72607	13847	LEWAN TECHNOLOGY	XIN114207	201-17-5579	4,400.00	4,400.00	SVC-MNGD IT SRVCS/SVC-CONTRACT MANAGED IT
Total 72607:								4,400.00	
72608									
08/25	08/19/2025	72608	14075	LOVELAND STEAM LAUNDRY	0071171	201-34-5372	22.33	22.33	LAUNDRY SERVICE
Total 72608:								22.33	
72609									
08/25	08/19/2025	72609	13910	MOSES, WITTEMYER, HARRIS	16711	204-34-5352	768.00	768.00	PROFESSIONAL SERVICES
Total 72609:								768.00	
72610									
08/25	08/19/2025	72610	14210	NOCO HUMANE	1155	201-18-5374	2,947.33	2,947.33	2025 ANIMAL CONTROL SERVICE
Total 72610:								2,947.33	
72611									
08/25	08/19/2025	72611	13094	NORTHERN COLORADO LANDS	1170	201-18-5356	300.00	300.00	ABATEMENT MOWING
Total 72611:								300.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72612									
08/25	08/19/2025	72612	13528	NORTHERN COLORADO SPOR	12533	210-51-5166	305.00	305.00	BASEBALL,SOCCER,SOFTBALL
Total 72612:								305.00	
72613									
08/25	08/19/2025	72613	428	PITNEY BOWES BANK INC PUR	1027887067	201-14-5311	91.29	91.29	Red ink ctg 1 box
Total 72613:								91.29	
72614									
08/25	08/19/2025	72614	14098	REPUBLIC SERVICES INC.	0642-001447	201-49-5398	821.77	821.77	TRASH & RECYCLING
08/25	08/19/2025	72614	14098	REPUBLIC SERVICES INC.	0642-001449	210-34-5365	2,137.50	2,137.50	RESTROOM-PARKS
Total 72614:								2,959.27	
72615									
08/25	08/19/2025	72615	13501	ROCKFAN ENTERTAINMENT	5006	201-11-5192	4,009.50	4,009.50	MUSIC PRODUCTION SERVICES FOR 2025 4TH OF JULY- FINAL PAYMENT
Total 72615:								4,009.50	
72616									
08/25	08/19/2025	72616	14078	TITAN MACHINERY	SO0236096	201-34-5233	4,016.50	4,016.50	721G RONT AXLE REPAIR
Total 72616:								4,016.50	
72617									
08/25	08/19/2025	72617	571	TOWN OF WELLINGTON	2422.04	201-11-5952	300.00	300.00	HUG
08/25	08/19/2025	72617	571	TOWN OF WELLINGTON	3172.06	201-11-5952	300.00	300.00	HUG
08/25	08/19/2025	72617	571	TOWN OF WELLINGTON	3870.02 AUG	201-11-5952	300.00	300.00	HUG
Total 72617:								900.00	
72618									
08/25	08/19/2025	72618	13795	UNITED MAILING	21794	204-34-5321	2,713.12	2,713.12	PRINTING AND MAILING UTILITY BILLS
08/25	08/19/2025	72618	13795	UNITED MAILING	21794	205-34-5321	1,915.15	1,915.15	PRINTING AND MAILING UTILITY BILLS
08/25	08/19/2025	72618	13795	UNITED MAILING	21794	207-34-5321	691.58	691.58	PRINTING AND MAILING UTILITY BILLS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72618:								5,319.85	
72620									
08/25	08/19/2025	72620	553	USA BLUE BOOK	INV0077790	204-34-5969	180.95	180.95	DPPER 12' HANDLE 16 OZ CUP
Total 72620:								180.95	
72621									
08/25	08/19/2025	72621	13738	WELD CNTY DEPT PUBLIC HEA	E250217	204-34-5334	225.00	225.00	Total Coliform and E. Coli
08/25	08/19/2025	72621	13738	WELD CNTY DEPT PUBLIC HEA	E250316	204-34-5334	225.00	225.00	Total Coliform and E. Coli
Total 72621:								450.00	
72622									
08/25	08/19/2025	72622	14119	Williams Scotsman, INC	9024222772	204-34-5433	1,684.07	1,684.07	Mobile office
Total 72622:								1,684.07	
72624									
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	1447704	201-34-5233	371.91-	371.91-	CREDIT
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-973557	204-34-5233	42.30	42.30	CALIPER BRACKET
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-973659	204-34-5233	37.86	37.86	DISC CAL PIN BOOT,DISC CALIPER PIN WHL
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-974282	204-34-5233	10.29	10.29	AIR FILTERS
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-974282	201-34-5233	20.58	20.58	AIR FILTERS
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-975106	204-34-5233	68.00	68.00	Oil COOLER GASKET, OIL COOLER LINE
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-975343	201-34-5233	94.59	94.59	WATER PUMP
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-975990	201-34-5233	43.82	43.82	R1234YF/R134A PAG100,MED VIS OIL DYE
08/25	08/21/2025	72624	10291	ADVANCE AUTO PARTS	2203-980365	210-34-5233	108.36	108.36	DOOR LATCH CABLES
Total 72624:								53.89	
72625									
08/25	08/21/2025	72625	4	AIRGAS USA, LLC	9500919434	210-34-5256	260.29	260.29	RENT CYL,HAZMAT,CARBON DIOXIDE
08/25	08/21/2025	72625	4	AIRGAS USA, LLC	9500919434	201-34-5241	37.82	37.82	RENT CYL
Total 72625:								298.11	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72626									
08/25	08/21/2025	72626	13266	AMAZON	11X9-6HPV-	201-34-5372	29.12	29.12	NEW EMPLOYEE HATS WT
08/25	08/21/2025	72626	13266	AMAZON	136W-DV49-	201-55-5214	146.79	146.79	CIRC MEDIA
08/25	08/21/2025	72626	13266	AMAZON	161V-1V3M-	201-34-5372	14.56	14.56	NEW EMPLOYEE UNIFORM
08/25	08/21/2025	72626	13266	AMAZON	161V-1V3M-	201-34-5941	162.55	162.55	CLIPS,CABLE HOLE COVER,TAPE DISPENSER,PAPER TOWELS
08/25	08/21/2025	72626	13266	AMAZON	1CQ6-41D7-	201-55-5214	16.36	16.36	CIRC MEDIA
08/25	08/21/2025	72626	13266	AMAZON	1KHY-9HVV-	201-34-5941	229.96	229.96	TISSUES,PAPER PLATES,TOILET PAPER,INK
08/25	08/21/2025	72626	13266	AMAZON	1MVD-J9DW	210-34-5422	134.10	134.10	WRENCH SETS,SCREWDRIVING SET
08/25	08/21/2025	72626	13266	AMAZON	1MVD-J9DW	210-34-5254	210.00	210.00	DISINFECTANT CLEANER
08/25	08/21/2025	72626	13266	AMAZON	1THC-C7FG-	210-34-5254	699.66	699.66	TRASH BAGS,DISINFECTANT,GARBAGE BAGS
Total 72626:								1,643.10	
72627									
08/25	08/21/2025	72627	11256	BEST RENTAL	337600	203-34-5533	210.56	210.56	CORING DRILL,CORING BIT,DRILL VACUUM
Total 72627:								210.56	
72628									
08/25	08/21/2025	72628	13251	BOBCAT OF THE ROCKIES	15305018	204-34-5233	449.21	449.21	CUTTING EDGE,PLOW BOLT,NUT LOCK
Total 72628:								449.21	
72629									
08/25	08/21/2025	72629	13448	COLORADO ANALYTICAL LABO	250728021	204-34-5334	895.00	895.00	TTHMS,HAA5,COOLER SHIPMENT
Total 72629:								895.00	
72630									
08/25	08/21/2025	72630	14173	CORE & MAIN LP	INV0019866	204-34-5455	1,306.23	1,306.23	BUFFER SOLUTION,BUFFER KIT,FLUORIDE VIAL TEST,HARDNESS VIAL TEST
Total 72630:								1,306.23	
72631									
08/25	08/21/2025	72631	13268	FIRST ADVANTAGE LNS OCC. H	2503382507	201-34-5380	64.50	64.50	DRUG TEST SERVICES
Total 72631:								64.50	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72632									
08/25	08/21/2025	72632	14287	GENUINE PARTS COMPANY	199302DP	201-34-5233	68.47-	68.47-	DUPLICATE PAYMENT INVOICE 199302
08/25	08/21/2025	72632	14287	GENUINE PARTS COMPANY	203307	201-34-5233	91.99	91.99	Bat 3MO WTY BAT
08/25	08/21/2025	72632	14287	GENUINE PARTS COMPANY	203466	201-34-5233	38.99	38.99	STRING KIT 8IN INSERT
08/25	08/21/2025	72632	14287	GENUINE PARTS COMPANY	203503	201-34-5233	33.98	33.98	WTP 12IN EXACTFITBLADE
Total 72632:								96.49	
72633									
08/25	08/21/2025	72633	13572	GOVCONNECTION, INC.	76722480	204-34-5363	474.00	474.00	INDR BROADBAND WLS,1 YR FORTIEXTENDER
08/25	08/21/2025	72633	13572	GOVCONNECTION, INC.	76767442	204-34-5579	1,322.20	1,322.20	FORTINET COTERM RENEWALS
08/25	08/21/2025	72633	13572	GOVCONNECTION, INC.	76767442	205-34-5579	1,322.19	1,322.19	FORTINET COTERM RENEWALS
Total 72633:								3,118.39	
72634									
08/25	08/21/2025	72634	14075	LOVELAND STEAM LAUNDRY	0071646	201-34-5372	35.73	35.73	LAUNDRY SERVICE
08/25	08/21/2025	72634	14075	LOVELAND STEAM LAUNDRY	0072115	201-34-5372	43.77	43.77	LAUNDRY SERVICE
Total 72634:								79.50	
72635									
08/25	08/21/2025	72635	432	POUDRE VALLEY CO-OP	0208239AP	201-34-5233	31.98	31.98	FLAT REPAIR
08/25	08/21/2025	72635	432	POUDRE VALLEY CO-OP	0208453AP	201-34-5233	59.00	59.00	Tire MOUNT,VALVE STEM
Total 72635:								90.98	
72636									
08/25	08/21/2025	72636	13816	SMART DOCUMENT MANAGEM	331607	201-14-5950	25.00	25.00	MONTHLY SHREDDING
Total 72636:								25.00	
72637									
08/25	08/21/2025	72637	14364	STREAMLINE	TAIP0HOK-0	201-17-5585	1,829.40	1,829.40	TIME ON DOC ACCESS PRO 8/4/25-01/01/26
Total 72637:								1,829.40	
72638									
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	203-34-5342	78.25	78.25	4021 GRANT AVE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	45.44	45.44	4021 GRANT AVE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	64.25	64.25	4021 GRANT AVE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5342	1.53	1.53	3815 HARRISON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	15.38	15.38	3815 HARRISON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	15.58	15.58	3815 HARRISON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5342	156.69	156.69	8225 THIRD ST
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	41.90	41.90	8225 THIRD ST
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	11.33	11.33	8225 THIRD ST
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5342	104.97	104.97	3800 WILSON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	75.49	75.49	3800 WILSON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	64.25	64.25	3800 WILSON
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5342	14.46	14.46	3735 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	22.89	22.89	3735 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	23.00	23.00	3735 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5342	1.53	1.53	3804 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5343	15.38	15.38	3804 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	201-49-5346	15.58	15.58	3804 CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	205-34-5342	511.18	511.18	6190 NE FRONTAGE RD
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	CENTENNIAL PARK WATER FOUNTAIN
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	CLEVELAND & THIRD
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	THIRD ST & CLEVELAND
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	PARK MEADOWS IRRIGATION
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	464.20	464.20	3900 WILSON AV
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	3800 WILSON SHED
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	601.31	601.31	6TH ST IRRIGATION
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	VP TREESCAPE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	VP PARK WATER FOUNTAIN
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	2,839.87	2,839.87	CENTENNIAL PARK
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	3901 SVETA LN
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	39.46	39.46	4006 HAYES AVE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5343	22.89	22.89	4006 HAYES AVE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5346	36.75	36.75	4006 HAYES AVE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	26.53	26.53	8700 THIRD
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5343	15.38	15.38	8700 THIRD
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5346	15.58	15.58	8700 THIRD
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	51.81	51.81	WCP SOUTH RESTROOM
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5343	22.89	22.89	WCP SOUTH RESTROOM
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5346	174.25	174.25	WCP SOUTH RESTROOM
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	427.96	427.96	WCP NORTH RESTROOM

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5343	203.23	203.23	WCP NORTH RESTROOM
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5346	64.25	64.25	WCP NORTH RESTROOM
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	CARLYLE TREE SCAPE
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	VP PARK
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	JEFFERSON TREESCAPE WEST
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	JEFFERSON TREESCAPE EAST
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	WELLINGTON BLVD TREESCAPES
08/25	08/21/2025	72638	571	TOWN OF WELLINGTON	JULY 2025.2	210-34-5342	5.00	5.00	MCCLELLAN AND REAGAN
Total 72638:								6,527.68	
72639									
08/25	08/21/2025	72639	571	TOWN OF WELLINGTON	2732.04	201-11-5952	300.00	300.00	HUG
08/25	08/21/2025	72639	571	TOWN OF WELLINGTON	2744.08 AUG	201-11-5952	300.00	300.00	HUG
Total 72639:								600.00	
72640									
08/25	08/21/2025	72640	547	UNCC	225061605	204-34-5434	57.84	57.84	4TH BILLING TIER ANNUAL ASSESSMENT
08/25	08/21/2025	72640	547	UNCC	225061605	205-34-5434	57.84	57.84	4TH BILLING TIER ANNUAL ASSESSMENT
Total 72640:								115.68	
72641									
08/25	08/19/2025	72641	554	UNIVAR SOLUTIONS	53176549	204-34-5221	4,482.00	4,482.00	MICROC 2000 IBC710 TECH LIQ
08/25	08/19/2025	72641	554	UNIVAR SOLUTIONS	53187219	204-34-5221	7,622.80	7,622.80	Caustic Soda 25% Bulk
Total 72641:								12,104.80	
72642									
08/25	08/27/2025	72642	14340	AE2S	104788	211-80-5069	19,202.75	19,202.75	PAY REQUEST 002
Total 72642:								19,202.75	
72643									
08/25	08/27/2025	72643	13710	ALL COPY PRODUCTS, INC.	39930192	201-17-5947	1,675.16	1,675.16	COPY MACHINE STANDARD PAYMENT
Total 72643:								1,675.16	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
72644									
08/25	08/27/2025	72644	13382	BUFFALO CREEK SUBDIVISION	939824119	210-34-5341	857.47	857.47	TOWN PORTION OF ELECTRICITY
Total 72644:								857.47	
72645									
08/25	08/27/2025	72645	13656	CEM SALES & SERVICE, INC.	I2501521	210-34-5942	1,025.00	1,025.00	VORTEX PLAYSTART ACTIVATOR KIT
Total 72645:								1,025.00	
72646									
08/25	08/27/2025	72646	13693	CHALLENGER TEAMWEAR LLC	1277424	210-51-5135	2,052.00	2,052.00	FLUX SS REVERSIBLE JERSEYS
Total 72646:								2,052.00	
72647									
08/25	08/27/2025	72647	143	CPS DISTRIBUTORS	0022804330-	210-34-5237	1,008.22	1,008.22	HUNTER ROTOR 4",HUNTER ROTOR 6"
Total 72647:								1,008.22	
72648									
08/25	08/27/2025	72648	14127	Dumpster Diverz LLC	08162025	204-34-5433	87.63	87.63	TRASH SERVICE 9/1-9/30
Total 72648:								87.63	
72649									
08/25	08/27/2025	72649	297	KELLY SUPPLY	S5199870-0	204-34-5433	775.35	775.35	PVC PIPE,PVC-80,PVC COUP,PVC UNION,PVC TEE
Total 72649:								775.35	
72650									
08/25	08/27/2025	72650	325	LARIMER COUNTY SHERIFF	25-0605	201-21-5364	533,929.29	533,929.29	2ND QUARTER 2025 LAW ENFORCEMENT SERVICES
Total 72650:								533,929.29	
72651									
08/25	08/27/2025	72651	428	PITNEY BOWES BANK INC PUR	AUGUST 202	201-14-5311	541.99	541.99	POSTAGE AND ACTIVITY FEE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72651:								541.99	
72652									
08/25	08/27/2025	72652	12497	POUDRE SCHOOL DISTRICT	AR952700	201-11-5192	1,220.00	1,220.00	4TH OF JULY EYESTONE RESERVATION,PORT-O-LETS
Total 72652:								1,220.00	
72653									
08/25	08/27/2025	72653	12380	TDS	SEPTEMBE	201-17-5384	46.95	46.95	3749 HARRISON AVE 014-014-1954
08/25	08/27/2025	72653	12380	TDS	SEPTEMBE	201-17-5384	313.29	313.29	3815 HARRISON AVENUE 014-014-1977
08/25	08/27/2025	72653	12380	TDS	SEPTEMBE	201-17-5384	149.95	149.95	3804 CLEVELAND AVE 014-014-1975
08/25	08/27/2025	72653	12380	TDS	SEPTEMBE	201-17-5384	279.90	279.90	3800 WILSON AVE 014-014-2004
Total 72653:								790.09	
72654									
08/25	08/27/2025	72654	571	TOWN OF WELLINGTON	1393.17	201-11-5952	300.00	300.00	HUG
08/25	08/27/2025	72654	571	TOWN OF WELLINGTON	2969.05	201-11-5952	300.00	300.00	HUG
08/25	08/27/2025	72654	571	TOWN OF WELLINGTON	3267.02 AUG	201-11-5952	300.00	300.00	HUG
08/25	08/27/2025	72654	571	TOWN OF WELLINGTON	3889.03	201-11-5952	300.00	300.00	HUG
08/25	08/27/2025	72654	571	TOWN OF WELLINGTON	5990.03	201-11-5952	300.00	300.00	HUG
Total 72654:								1,500.00	
72663									
08/25	08/28/2025	72663	13266	AMAZON	14L3-RL79-N	204-34-5455	64.97	64.97	PLASTIC SAMPLE BOTTLES,ULAB CARBOY .5L WITH SPIGOT
08/25	08/28/2025	72663	13266	AMAZON	1CFW-NYN	210-51-5140	33.98	33.98	SOCCER GOAL POST SPIKE
08/25	08/28/2025	72663	13266	AMAZON	1CFW-NYN	210-51-5168	59.97	59.97	MULTIPLE USB CHARGING CORDS
08/25	08/28/2025	72663	13266	AMAZON	1CFW-NYN	210-34-5942	119.98	119.98	ADJUSTABLE BLIND SPOT MIRROR
08/25	08/28/2025	72663	13266	AMAZON	1CFW-NYN	210-51-5401	13.96	13.96	7 POCKET EXPANDING FILE FOLDERS
08/25	08/28/2025	72663	13266	AMAZON	1CN9-4JJN-7	201-34-5372	29.82	29.82	PW UNIFORM NEW EMPLOYEE WT
08/25	08/28/2025	72663	13266	AMAZON	1D1F-6RWN-	201-49-5367	22.79	22.79	LEEPER CENTER OUTLET CONVERSION
08/25	08/28/2025	72663	13266	AMAZON	1DMJ-14F7-	201-11-5192	99.95-	99.95-	CREDIT MEMO FOR INVOICE 1ML7-DMTN-KLVH
08/25	08/28/2025	72663	13266	AMAZON	1JP3-DXHR-	201-55-5792	53.38	53.38	CIRC MEDIA
08/25	08/28/2025	72663	13266	AMAZON	1KLD-YGN3-	201-55-5900	40.42	40.42	CIRC BOOKS
08/25	08/28/2025	72663	13266	AMAZON	1NK1-7VMN-	201-55-5900	25.75	25.75	CIRC BOOKS
08/25	08/28/2025	72663	13266	AMAZON	1Q1D-KJ43-	201-16-5214	26.45	26.45	DEPOSIT BAGS,LINED STICKY NOTES
08/25	08/28/2025	72663	13266	AMAZON	1Q1D-KJ43-	201-49-5370	20.75	20.75	TISSUES

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/28/2025	72663	13266	AMAZON	1Q1D-KJ43-	201-16-5214	38.99	38.99	WHITEBOARD
08/25	08/28/2025	72663	13266	AMAZON	1QFG-NV73-	201-55-5792	10.26	10.26	CIRC MEDIA
08/25	08/28/2025	72663	13266	AMAZON	1QFG-NV73-	201-55-5214	37.99	37.99	OFFICE SUPPLYS
08/25	08/28/2025	72663	13266	AMAZON	1QHY-JPCL-	201-55-5792	18.41	18.41	CIRC MEDIA
08/25	08/28/2025	72663	13266	AMAZON	1VVL-FQD6-	201-34-5947	77.96	77.96	TONER
08/25	08/28/2025	72663	13266	AMAZON	1WC1-HM74-	201-49-5375	81.91	81.91	LEEPER BOARDROOM OUTLET UPGRADES
08/25	08/28/2025	72663	13266	AMAZON	1WX7-Q7HT-	201-55-5214	29.63	29.63	OFFICE SUPPLY
08/25	08/28/2025	72663	13266	AMAZON	1XGK-GWH	204-34-5363	68.31	68.31	DOCKTECK EXPAND USB-C HUB
Total 72663:								775.73	
72664									
08/25	08/28/2025	72664	13681	CINTAS	8407715949	210-34-5941	93.99	93.99	SAFETY KIT CHECK AND REFILL
Total 72664:								93.99	
72665									
08/25	08/28/2025	72665	13448	COLORADO ANALYTICAL LABO	250804048	205-34-5554	339.00	339.00	T.I.N E85,TKN R85,TSS,NITROGEN,PHOSPHORUS
08/25	08/28/2025	72665	13448	COLORADO ANALYTICAL LABO	250805142	204-34-5334	446.00	446.00	ALKALINITY B-C,TOC,DOC,BROMATE
08/25	08/28/2025	72665	13448	COLORADO ANALYTICAL LABO	250811021	205-34-5554	27.00	27.00	E-COLI
08/25	08/28/2025	72665	13448	COLORADO ANALYTICAL LABO	250811022	205-34-5554	302.00	302.00	AMMONIA NITROGEN,BOD-5,TOTAL PHOSPHORUS
Total 72665:								1,114.00	
72666									
08/25	08/28/2025	72666	14173	CORE & MAIN LP	INV0020400	204-34-5455	155.69	155.69	CONCENTRATED PH7.0 BUFFER,ORP STANDARD 600 MV +/-5%
08/25	08/28/2025	72666	14173	CORE & MAIN LP	INV0020400	204-34-5969	718.77	718.77	LAB 4-POLES GRAPHITE 3M CABLE
Total 72666:								874.46	
72667									
08/25	08/28/2025	72667	11213	DELL	1083221399	201-34-5363	1,950.19	1,950.19	Dell PRO MAX 16
08/25	08/28/2025	72667	11213	DELL	14202416	204-34-5363	2,037.18	2,037.18	Dell PRO MAX 16
Total 72667:								3,987.37	
72668									
08/25	08/28/2025	72668	13107	FOOTHILLS FIRE EXTINGUISHE	9852	210-34-5941	22.00	22.00	ANNUAL INSPECTION OF EXTINGUISHERS-RECREATION
08/25	08/28/2025	72668	13107	FOOTHILLS FIRE EXTINGUISHE	9854	201-11-5192	220.00	220.00	ANNUAL INSPECTION OF EVENTS FIRE EXTINGUISHERS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72668:								242.00	
72669									
08/25	08/28/2025	72669	13572	GOVCONNECTION, INC.	76785255	201-17-5579	1,099.01	1,099.01	VIP-G AB PRO ENT LGA L9 4M,VIP-G CC ENT LGA L9 4M
Total 72669:								1,099.01	
72670									
08/25	08/28/2025	72670	13847	LEWAN TECHNOLOGY	XIN117337	201-17-5579	234.49	234.49	MICROSOFT 365 BUSINESS AND OFFICE 365 E3
Total 72670:								234.49	
72671									
08/25	08/28/2025	72671	13760	McDonald Farms Enterprises	0156084-IN	205-34-5440	737.00	737.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/28/2025	72671	13760	McDonald Farms Enterprises	0157341-IN	205-34-5440	737.00	737.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
08/25	08/28/2025	72671	13760	McDonald Farms Enterprises	0157728-IN	205-34-5440	737.00	737.00	ROLLOFF DEMO 30 CU YD AND FUEL ROLL OFF (FUEL SURCHARGE)
Total 72671:								2,211.00	
72672									
08/25	08/28/2025	72672	13094	NORTHERN COLORADO LANDS	1172	201-18-5355	225.00	225.00	ABATEMENT MOWING
Total 72672:								225.00	
72673									
08/25	08/28/2025	72673	13528	NORTHERN COLORADO SPOR	12603	210-51-5166	575.00	575.00	FLAG FOOTBALL,SOCCER,SOFTBALL
Total 72673:								575.00	
72674									
08/25	08/28/2025	72674	13651	POLYDYNE INC.	1953526	205-34-5221	4,025.00	4,025.00	CLARIFLOC C-6276X
Total 72674:								4,025.00	
72675									
08/25	08/28/2025	72675	14365	RYDBOM PHOTOGRAPHY	123456	201-13-5496	500.00	500.00	WELLINGTON PARKS

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 72675:								500.00	
72676									
08/25	08/28/2025	72676	13813	STAR PLAYGROUNDS	INV13457	210-34-5942	293.05	293.05	WINICK PARK-BOLTS,WASHERS, NUTS
Total 72676:								293.05	
72677									
08/25	08/28/2025	72677	14362	T-MOBILE USA INC	AUGUST 202	201-17-5345	117.48	117.48	MOBILE INTERNET
Total 72677:								117.48	
72678									
08/25	08/28/2025	72678	554	UNIVAR SOLUTIONS	53242454	205-34-5221	4,482.00	4,482.00	MICROC 2000 IBC710
Total 72678:								4,482.00	
5005504									
08/25	08/02/2025	5005504	12840	RISE BROADBAND	AUGUST 202	205-34-5384	144.28	144.28	6190 NE FRONTAGE RD
08/25	08/02/2025	5005504	12840	RISE BROADBAND	AUGUST 202	204-34-5384	139.28	139.28	10691 CR 11 WTP
Total 5005504:								283.56	
5005507									
08/25	08/04/2025	5005507	439	XCEL ENERGY	935951386	203-34-5341	78.49	78.49	6744 E FRONTAGE ROAD
08/25	08/04/2025	5005507	439	XCEL ENERGY	936037515	204-34-5341	1,162.59	1,162.59	8890 BUFFALO CREEK WELLHOUSE
Total 5005507:								1,241.08	
5005508									
08/25	08/07/2025	5005508	13592	ALLSTATE	AUGUST 202	201-00-2520	244.74	244.74	AUGUST PREMIUMS
Total 5005508:								244.74	
5005510									
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	201-49-5341	1,610.34	1,610.34	UTILITIES MAIN ACCOUNT
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	204-34-5341	1,033.62	1,033.62	UTILITIES MAIN ACCOUNT
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	210-34-5341	191.96	191.96	UTILITIES MAIN ACCOUNT

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	205-34-5341	4,167.59	4,167.59	UTILITIES MAIN ACCOUNT
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	203-34-5341	123.20	123.20	UTILITIES MAIN ACCOUNT
08/25	08/07/2025	5005510	439	XCEL ENERGY	937466987	205-34-5341	.92-	.92-	NON RECURRING CHARGES/CREDITS
Total 5005510:								7,125.79	
5005511									
08/25	08/04/2025	5005511	14046	STANDARD INSURANCE COMP	AUGUST 202	201-00-2517	261.90	261.90	SHORT TERM DISABILITY
08/25	08/04/2025	5005511	14046	STANDARD INSURANCE COMP	AUGUST 202	201-00-2523	1,516.72	1,516.72	LONG TERM DISABILITY
Total 5005511:								1,778.62	
5005513									
08/25	08/04/2025	5005513	439	XCEL ENERGY	935566089	210-51-5185	1,783.82	1,783.82	BATTING CAGES
08/25	08/04/2025	5005513	439	XCEL ENERGY	936018109	205-34-5341	8,049.22	8,049.22	6172 NE FRONTAGE ROAD UNIT F
Total 5005513:								9,833.04	
5005514									
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	31.98	31.98	BOMGAARS - WEED CONTROL
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-55-5337	159.80	159.80	DOMINO'S- PIZZA FOR SRP END PARTY
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5233	132.58	132.58	DAN S SMALL ENGINES - PARTS FOR SCAG
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-55-5337	450.00	450.00	ANN LINCOLN-ENTERTAINER-FOAM PARTY/SRP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	179.75	179.75	HOME DEPOT - SUPPLIES FOR FIXING GENERATOR AND SAMPLE LINE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5455	198.00	198.00	LOUS' GLOVES. NITRILE SAFETY GLOVES TO PROTECT AGAINST RAW SEWAGE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5380	50.00	50.00	COLORADO WATER PROFESSIONAL (CWP) - APPLICATION FEE FOR RT TO APPLICANT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	254.51	254.51	GRAINGER. CARBOYS AND TUBING TO MAKE CHEMICAL CATCH CANS FOR DRAINAGE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-55-5337	70.96	70.96	WALMART-DRINKS/SUP-SRP PIZZA PARTY
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	278.12	278.12	PIPELINE PRODUCTS - VALVE KEY EXTENSION
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5233	119.88	119.88	JJ KELLER - FLEET INSPECTION BOOKS FOR VEHICLES & EQUIPMENT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-55-5337	35.52	35.52	WALMART-ART SUP FOR MESSTIVAL PROG
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5335	13.00	13.00	BIZWEST-MONTHLY SUBSCRIPTION
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5372	60.00	60.00	JAX, WORK PANTS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5334	47.04	47.04	CORE AND MAIN - OZONE TEST KITS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5334	78.10	78.10	GRAINGER - SUPPLIES FOR WATER TESTING
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	315.32	315.32	MCMASTER - CHEMICAL TANK TRACKING LABELS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	879.50	879.50	DH PACE - STREET'S SHOP GARAGE DOOR REPAIR SERVICE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	122.35	122.35	GRAINGER. 1/4" BRAKE AIR HOSE. FOR DOSING PUMP AIR BLEEDS. CONTRA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5434	1.99	1.99	BOMGAARS- FITTINGS FOR IRRIGATION REPAIR AND SOME REPLACEMENT TO

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	104.00	104.00	PSI - ANDREW CERT C TEST
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	130.24	130.24	HOME DEPOT - SUPPLIES TO BOARD UP BOARD ROOM WINDOW TO LIBRARY
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	50.00	50.00	CWP - CERTIFICATION APPLICATION
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	ZIGGIS - WELLNESS CHALLENGE PARTICIPANT PRIZE - MITCH M
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5579	.99	.99	APPLE.COM - CONSTRUCTION TABLET STORAGE FOR COMCAST PHOTOS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-55-5337	99.43	99.43	CSLP-COLLABORATIVE SUMMER LIBRARY-SRP PRIZES-READING LIGHTS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	83.00	83.00	AWWA FIRE FLOW REFERENCE M31
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5233	10.00	10.00	BREEZE THRU FORT COLLINS- CARWASH
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	388.03	388.03	KELLY SUPPLY - 3" LONG SWEEP ELBOWS FOR DRAIN LINES OFF THE SCREE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5335	400.00	400.00	3CMA MEMBERSHIP FOR STAFF
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	41.13	41.13	CPS DISTRIBUTORS - 1 PK OF DRIP LINE NOZZLES AND AN INLINE FILTER FOR
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-15-5380	824.30	824.30	COLORADO MUNICIPAL CLERK'S ASSOCIATION - ANNUAL CONFERENCE REGIS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5335	50.00	50.00	ELGL MEMBERSHIP FOR STAFF
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	388.03	388.03	PIPE FITTINGS FOR BDP PRESS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5380	70.00	70.00	COLORADO PARKS AND RECREATION ASSOCIATION - REGISTRATION FOR AN
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5372	294.97	294.97	SCHEELS: EMMA SHOES AND PANTS STIPEND, KRISTEN SHOES STIPEND
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5111	16.99	16.99	SPLIT - BOMGAARS - PAINT FOR GRAFFITI (45.94%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	19.99	19.99	SPLIT - BOMGAARS - GRINDER WHEEL - FOR SHARPENING MOWER BLADES (5
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5496	40.74	40.74	SAM'S CLUB: POPSICLES & CANDY FOR TOWN HALL MEETING ON JULY 15
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5241	7.00	7.00	DOLLAR GENERAL - BUTANE REFILL FOR SHOP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	500.00	500.00	ROCKY MOUNTAIN WATER CONFERENCE - REGISTRATION, DANIEL ARNDT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	15.00	15.00	BOMGAARS - GRINDER WHEEL - REFUND FOR WRONG WHEEL, AND PURCHA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5335	561.40	561.40	INTERNATIONAL CODE COUNCIL INC- DIGITAL I-CODES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	500.70	500.70	HACH - REPLACED ALL THE TUBING FITTINGS ON OUR AUTOMATED EFFLUENT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	HUMAN BEAN - WELLNESS CHALLENGE PARTICIPANT PRIZE - KRISTEN H
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5380	253.96	253.96	PRICELINE BEST WESTERN- HOTEL
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	OWL CANYON - WELLNESS CHALLENGE PARTICIPANT PRIZE - PATTY L
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	200.00	200.00	DRAIN DOCTORS - LCSD SUBSTATION TOILET AND LINE WORK FOR PLUG
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5214	19.72	19.72	WALMART: SUPPLIES FOR JULY 15 TOWN HALL EVENT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5254	14.41	14.41	BOMGAARS - CONCRETE BIT AND FASTENERS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	13.48	13.48	BOMGAARS - HITCH PINS FOR GATORS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5380	600.00	600.00	WASTEWATER SCHOOL REGISTRATION
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	22.37	22.37	US PLASTICS - CHEMICAL PUMP CONNECTIONS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	100.00	100.00	PAYPAL (UNIVERSITY OF CALIFORNIA) - TU EDUCATION, JAKE SMITH
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	587.47	587.47	US PLASTICS - CHEMICAL PUMP TUBING REPLACEMENT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5422	268.20	268.20	HOME DEPOT - TOOL BOX WITH WORK BENCH FOR THE DIGESTED SLUDGE P
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	510.29	510.29	KELLY SUPPLY - 2" PIPE AND CONNECTIONS FOR SAMPLE LINE REPLACEMEN
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	99.00-	99.00-	HOME DEPOT - TOOK LIGHT BACK
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	185.98-	185.98-	HOME DEPOT - TOOK BULBS BACK TO STORE

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	238.00	238.00	HOME DEPOT NEW LIGHTS FOR SHOP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5256	565.97	565.97	HIGH COUNTRY POOL AND SPA - 2 PULSAR TAB BUCKETS, CHEMICAL TESTING
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	32.97	32.97	KELLY SUPPLY - 1" PVC SCH80 45-DEGREE FITTINGS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	197.93	197.93	HOME DEPOT SHOP LIGHTING
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5422	21.73	21.73	KELLY SUPPLY. PIPE HAND SAW FOR FABRICATING NEW POLMER SYSTEM HE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	SOL DE JALISCO - WELLNESS CHALLENGE PARTICIPANT PRIZE - NIC R
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	100.00	100.00	PAYPAL (UNIVERSITY OF CALI.) - TU EDUCATION, JACOB BARATTA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	ROSE & CO - WELLNESS CHALLENGE PARTICIPANT PRIZE - ANGELA K
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	THISTLE - WELLNESS CHALLENGE PARTICIPANT PRIZE - DARLA R.
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	100.00	100.00	PAYPAL (UNIVERSITY OF CALI.) - TU EDUCATION, JAKE SMITH
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5111	28.70	28.70	BOMGAARS - MOUNTS/BRACKETS FOR VANDALIZED PARTITION IN WCP REST
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5423	310.08	310.08	MOUNTAIN VISTA LANDSCAPE - RED BREEZE FOR WELLVILLE PATH TO DOG PA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-16-5582	10.00	10.00	LOCAL BUSINESS THISTLE- WELLNESS COMMITTEE CHALLENGE WINNER GIF
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	224.95	224.95	HOME DEPOT LIGHT BULBS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	84.06	84.06	GRAINGER - FIRE HOSE ADAPTERS FOR YARD HYDRANTS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5380	600.00	600.00	RMWEA - LODGING AND MEAL PLAN FOR RT TO ATTEND OPERATOR SCHOOL
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	100.00	100.00	PAYPAL (UNIVERSITY OF CALIFORNIA) - TU EDUCATION, JAKE SMITH
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	25.54	25.54	BOMGAARS - PAINT BRUSHES FOR BOARD ROOM IMPROVEMENTS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	203-34-5422	99.99	99.99	BOMGAARS - DIESEL SPRAYER FOR EQUIPMENT FOR PAVING PREP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5579	53.83	53.83	SUMMIT CONTROL - GATE CONTROLS. (STILL SHOWING TAX DUE TO PROGRA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5370	199.00	199.00	HOME DEPOT - 10 X 10 CANOPY (73.05%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5241	73.42	73.42	HOME DEPOT - GARDEN HOSE FITTINGS (26.95%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5241	16.98	16.98	BOMGAARS. BOTTLE WATER FOR HIGH HEAT OUTSIDE WORK AND A 3-WAY E
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5370	876.70	876.70	GRAINGER - FRESH AIR SUPPLY FAN AND HOSE FOR ENTERING CONFINED SP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-17-5214	10.00	10.00	T-MOBILE PREPAID - DATA ONLY SIM CARD FOR PARK SPLASHPAD CONTROL D
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5380	100.00	100.00	PAYPAL(CALIFORNIA STATE UNIVERSITY) - TU COURSES, JAKE SMITH
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5311	51.49	51.49	PITNEY BOWES - POSTAGE METER
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-49-5367	319.00	319.00	HOME DEPOT - LIGHT BULB REPLACEMENT IN LIBRARY
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	269.07	269.07	KELLY SUPPLY - SCH 80 PVC FITTINGS AND PIPE FOR REROUTE A POLYMER F
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	258.87	258.87	GRAINGER - PVC SCH 80 BALL VALVE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5455	12.64-	12.64-	CORE AND MAIN - SHIPPING REFUND
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5334	5.35	5.35	USPS - MAILED FLUORIDE SAMPLES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	48.54	48.54	U.S. PLASTICS - CHEMICAL TUBING CONNECTIONS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-51-5223	1.10	1.10	BOMGAARS: FASTENERS FOR THE SPIN WHEEL
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5496	236.61	236.61	PIZZA PALANCE: 4TH OF JULY LUNCH FOR STAFF WORKING
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5380	27.31	27.31	LYFT - GFOA HOTEL TO AIRPORT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-51-5181	139.50	139.50	RIDLEY'S - 4TH OF JULY STAFF SNACKS AND DRINKS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	210.94	210.94	BOOMGARS - HITCH PIN X 2, BALL HITCH X 2, RATCHET STRAPS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5455	18.00-	18.00-	CORE & MAIN - REIMBURSEMENT FOR SHIPPING CHARGES

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	21.99	21.99	BOMGAARS - HITCH ADAPTER SLEEVE FOR NEW TRUCK
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	31.96	31.96	BOMGAARS - 4 EDGER BLADES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5311	212.86	212.86	UPS STORE - EQUIPMENT RETURN FOR PROJECT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	37.96	37.96	BOMGAARS - 2 50FT LENGTH OF ROPE AND TWO CONNECTING CLIPS.
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5455	748.84	748.84	CORE & MAIN - PH PROBE FOR HACH 440Q BENCHTOP UNIT
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5192	58.75	58.75	THE CREATIVE LOFT - BANNER FOR 2025 4TH OF JULY PARADE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5496	254.03	254.03	SAM'S CLUB: PARADE CANDY FOR BOARD OF TRUSTEES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5496	51.51	51.51	OWL CANYON COFFEE: 4TH OF JULY COFFEE FOR STAFF WORKING
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5380	1,020.08	1,020.08	HAMPTON INN - GFOA (4 NIGHTS)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5455	18.00-	18.00-	CORE AND MAIN - SHIPPING REFUND
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5233	38.38	38.38	PT HOSE. A/C ORINGS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5434	69.51	69.51	BOMGAARS- IRRIGATION SYSTEM REPAIR COUPLING.
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5214	190.29	190.29	SPLIT - ABSOLUTE GRAPHICS BOARD OF TRUSTEES POLOS (72.89%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-13-5214	47.18	47.18	SPLIT - ABSOLUTE GRAPHICS - TA/DTA POLO (18.07%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-15-5214	23.59	23.59	SPLIT - ABSOLUTE GRAPHICS - TCO POLO (9.04%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	537.65	537.65	ECOLAB - PEST CONTROL FOR 3 MONTHS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-17-5579	3.26	3.26	AMAZON WEB SERVICES (AWS) - CLOUD COMPUTING RESOURCES USED FOR
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5554	8.00	8.00	E470 EXPRESS TOLLS - WRF TOLLS FOR SAMPLE DROP OFF
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5233	18.95	18.95	VERIZON SPLIT - FLEET MONITORING CODE ENFORCEMENT (2.93%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5233	189.50	189.50	VERIZON SPLIT - FLEET MONITORING STREETS & PW ADMIN (29.3%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5233	129.35	129.35	VERIZON SPLIT - FLEET MONITORING WATER (20%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5233	129.35	129.35	VERIZON SPLIT - FLEET MONITORING WRF (20%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	179.60	179.60	VERIZON SPLIT - FLEET MONITORING PARKS & REC (27.77%)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5380	99.00	99.00	SAFE ROUTES TO SCHOOLS VIRTUAL CONFERENCE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5335	65.00	65.00	CGFOA - ANNUAL MEMBERSHIP DUES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	67.50	67.50	U.S. PLASTICS - CHEMICAL TUBING CONNECTIONS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5422	162.74	162.74	BOMGAARS - PROPANE FOR SHOP, KEY STOCK, GREASE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5241	200.88	200.88	HOME DEPOT - TOOLS TO LEAVE IN NEW TRUCK - TOOLS SET, 2 X DRILL BITS,
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-51-5181	485.28	485.28	N-FLATABLES - 3 FALL MATTS FOR INFLATABLES
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-34-5233	1.82	1.82	BOMGAARS. BOLTS FOR SHOP
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	205-34-5433	82.01	82.01	FILTER PRODUCTS COMPANY. ALUMINUM MESH FILTERS FOR COOLING UNITS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5455	597.29	597.29	GRAINGER - DI WATER FILTERS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5111	16.98	16.98	BOMGAARS - VANDALISM REPAIR
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5433	728.98	728.98	GRAINGER - HVAC FILTERS
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5380	25.19	25.19	LYFT - GFOA AIRPORT TO HOTEL
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	210-34-5233	158.95	158.95	PT HOSE. PARTS FOR TORO MOWER
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	462.16	462.16	BEAVER RUN RESORT CML ANNUAL CONFERENCE/LAGENESE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	304.38	304.38	WHISKEY STAR SMOKEHOUSE CML BOARD DINNER
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-18-5380	145.00	145.00	GLENWOOD SPRINGS INN - HOTEL

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	433.79	433.79	BEAVER RUN RESORT CML ANNUAL CONFERENCE GARCIA
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	462.16	462.16	BEAVER RUN RESORT CML ANNUAL CONFERENCE DAILEY
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	462.16	462.16	BEAVER RUN RESORT CML ANNUAL CONFERENCE LAGENESE
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	462.16	462.16	BEAVER RUN RESORT CML ANNUAL CONFERENCE MASON
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-11-5380	462.16	462.16	BEAVER RUN RESORT CML ANNUAL CONFERENCE MOYER
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	201-14-5380	35.00	35.00	SOUTHWEST AIRLINES - GFOA, CHECKED BAG FEE (DEPARTING FLIGHT)
08/25	08/25/2025	5005514	13269	FIRST NATIONAL BANK OMAHA	20250731	204-34-5455	280.74	280.74	CORE AND MAIN - FLUORIDE TEST KITS
Total 5005514:								26,232.17	
5005515									
08/25	08/04/2025	5005515	12896	FIRST NATIONAL BANK - WCP L	08012025	210-90-5630	22,232.90	22,232.90	Park Loan Payment
08/25	08/04/2025	5005515	12896	FIRST NATIONAL BANK - WCP L	08012025	210-90-5632	222.09	222.09	Park Loan Interest Payment
Total 5005515:								22,454.99	
5005516									
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	201-49-5344	25.79	25.79	3804 Cleveland Ave
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	201-49-5344	13.97	13.97	3749 HARRISON AVE
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	201-49-5344	63.56	63.56	3800 WILSON
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	201-49-5344	41.29	41.29	3815 HARRISON AVE
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	201-49-5344	25.79	25.79	3735 CLEVELAND AVE.
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	203-34-5344	138.39	138.39	4021 Grant Ave.
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	205-34-5344	309.13	309.13	6190 NE Frontage Rd
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	210-34-5344	25.79	25.79	4006 Hayes Ave
08/25	08/26/2025	5005516	1	Black Hills Energy	JULY 2025	210-34-5344	25.79	25.79	8700 3RD
Total 5005516:								669.50	
5005517									
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-00-2508	77,763.00	77,763.00	HEALTH INSURANCE
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-00-2518	3,761.00	3,761.00	DENTAL INSURANCE
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-00-2519	514.00	514.00	VISION INSURANCE
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-00-2521	394.80	394.80	LIFE INSURANCE
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-00-2520	566.68	566.68	SUPP LIFE INSURANCE
08/25	08/18/2025	5005517	14038	CEBT PAYMENTS	INV 0077528	201-34-5102	983.54	983.54	MISCELLANEOUS
Total 5005517:								83,983.02	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
5005518									
08/25	08/08/2025	5005518	13769	Jive Communications Inc	IN710409368	201-17-5345	762.20	762.20	Town Phone Bill
Total 5005518:								762.20	
5005519									
08/25	08/05/2025	5005519	14335	MISSION SQUARE	08052025	201-00-2505	421.08	421.08	MISSION PAYMENT
08/25	08/05/2025	5005519	14335	MISSION SQUARE	08052025	201-00-2504	19,533.36	19,533.36	MISSION PAYMENT
Total 5005519:								19,954.44	
5005520									
08/25	08/18/2025	5005520	14335	MISSION SQUARE	08182025	201-00-2505	421.08	421.08	MISSION PAYMENT
08/25	08/18/2025	5005520	14335	MISSION SQUARE	08182025	201-00-2504	18,995.17	18,995.17	MISSION PAYMENT
Total 5005520:								19,416.25	
5005521									
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	203-34-5341	688.18	688.18	Sage Meadows Street Lights
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	203-34-5341	312.01	312.01	Wellington HIGH SCHOOL
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	204-34-5341	130.74	130.74	7250 Kit Fox Dr. Viewpointe
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	207-34-5341	70.70	70.70	3500 GW Bush Ave
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	203-34-5341	47.01	47.01	CLEVELAND AVE
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	210-34-5341	24.59	24.59	Wellington Jr. High
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	204-34-5341	6,995.15	6,995.15	10697 N CR11
08/25	08/14/2025	5005521	433	POUDRE VALLEY REA	JULY 2025	204-34-5341	1,672.57	1,672.57	10691 N CO RD 11
Total 5005521:								9,940.95	
5005523									
08/25	08/04/2025	5005523	14001	SIMPLIFILE	E 202500359	201-15-5331	90.50	90.50	EASEMENTS-BONFIRE SUBDICISION
Total 5005523:								90.50	
5005524									
08/25	08/04/2025	5005524	14343	SPACE EXPLORATION TECHNO	INV-USA-492	205-34-5384	52.00	52.00	DATA BLOCK,TERMINAL ACCESS
Total 5005524:								52.00	

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
5005525									
08/25	08/26/2025	5005525	13320	VERIZON WIRELESS	6120424070	201-17-5345	2,731.16	2,731.16	TOWN CELL PHONES
Total 5005525:								2,731.16	
5005526									
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	201-18-5231	55.42	55.42	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	210-34-5231	2,099.71	2,099.71	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	207-34-5231	646.94	646.94	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	204-34-5231	148.00	148.00	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	205-34-5231	259.64	259.64	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	201-34-5231	2,690.98	2,690.98	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	201-13-5933	337.13	337.13	FUEL
08/25	08/20/2025	5005526	13491	WEX BANK	106377993	201-34-5231	50.62-	50.62-	DISCOUNT
Total 5005526:								6,187.20	
5005527									
08/25	08/21/2025	5005527	439	XCEL ENERGY	937909787	204-34-5341	1,972.19	1,972.19	4000 WILSON AVE - PUMP HOUSE
08/25	08/21/2025	5005527	439	XCEL ENERGY	938166818	201-49-5341	23.51	23.51	3804 CLEVELAND AVENUE
08/25	08/21/2025	5005527	439	XCEL ENERGY	938197190	210-34-5341	12.43	12.43	3705 RONALD REAGAN AVE UNIT SPRINKLER
08/25	08/21/2025	5005527	439	XCEL ENERGY	938388117	203-34-5341	1,317.22	1,317.22	8130 3RD ST - STREET LIGHTS
Total 5005527:								3,325.35	
5005528									
08/25	08/26/2025	5005528	439	XCEL ENERGY	938369985	203-34-5341	12,824.75	12,824.75	STREET LIGHTS
Total 5005528:								12,824.75	
5005529									
08/25	08/29/2025	5005529	439	XCEL ENERGY	939688567	210-51-5185	3,192.91	3,192.91	BATTING CAGES
Total 5005529:								3,192.91	
5005532									
08/25	08/05/2025	5005532	14331	XPRESS SOLUTIONS INC	INV-XPR026	204-34-5339	1,766.07	1,766.07	MONTHLY BILLING - CREDIT CARD PROCESSING
08/25	08/05/2025	5005532	14331	XPRESS SOLUTIONS INC	INV-XPR026	205-34-5339	1,246.64	1,246.64	MONTHLY BILLING - CREDIT CARD PROCESSING
08/25	08/05/2025	5005532	14331	XPRESS SOLUTIONS INC	INV-XPR026	207-34-5339	450.17	450.17	MONTHLY BILLING - CREDIT CARD PROCESSING

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
Total 5005532:								3,462.88	
5005533									
08/25	08/21/2025	5005533	14077	AMILIA TECHNOLOGIES USA IN	1580628	210-51-5168	1,904.01	1,904.01	MONTHLY SOFTWARE AND PAYMENT PROCESSING
Total 5005533:								1,904.01	
5005534									
08/25	08/21/2025	5005534	13867	PINNACOL ASSURANCE	22131263	201-00-2516	7,636.00	7,636.00	AUGUST INSURANCE
Total 5005534:								7,636.00	
5005535									
08/25	08/04/2025	5005535	14001	SIMPLIFILE	08022025	201-15-5335	99.00	99.00	ERECORDING LICENSE
Total 5005535:								99.00	
5005536									
08/25	08/29/2025	5005536	439	XCEL ENERGY	940192301	205-34-5341	2,268.15	2,268.15	6172 NE FRONTAGE ROAD UNIT H
08/25	08/29/2025	5005536	439	XCEL ENERGY	940194562	205-34-5341	8,423.57	8,423.57	6172 NE FRONTAGE ROAD UNIT D
Total 5005536:								10,691.72	
Grand Totals:								1,163,872.54	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
201-00-2000	1,727.53	812,962.16-	811,234.63-
201-00-2210	6,047.77	.00	6,047.77
201-00-2504	38,528.53	.00	38,528.53
201-00-2505	842.16	.00	842.16
201-00-2508	77,763.00	.00	77,763.00
201-00-2516	7,636.00	.00	7,636.00
201-00-2517	261.90	.00	261.90

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-00-2518	3,761.00	.00	3,761.00
201-00-2519	514.00	.00	514.00
201-00-2520	811.42	.00	811.42
201-00-2521	394.80	.00	394.80
201-00-2523	1,516.72	.00	1,516.72
201-02-3425	5,920.00	.00	5,920.00
201-02-3430	.00	201.59-	201.59-
201-02-3435	.00	296.00-	296.00-
201-11-5192	6,535.88	99.95-	6,435.93
201-11-5214	190.29	.00	190.29
201-11-5380	3,048.97	.00	3,048.97
201-11-5952	3,900.00	.00	3,900.00
201-13-5214	66.90	.00	66.90
201-13-5335	463.00	.00	463.00
201-13-5496	1,082.89	.00	1,082.89
201-13-5903	49,554.55	.00	49,554.55
201-13-5933	337.13	.00	337.13
201-14-5311	897.63	.00	897.63
201-14-5335	65.00	.00	65.00
201-14-5380	1,107.58	.00	1,107.58
201-14-5950	50.00	.00	50.00
201-15-5214	44.47	.00	44.47
201-15-5331	90.50	.00	90.50
201-15-5335	99.00	.00	99.00
201-15-5363	590.45	.00	590.45
201-15-5380	824.30	.00	824.30
201-16-5214	65.44	.00	65.44
201-16-5582	70.00	.00	70.00
201-16-5583	101.00	.00	101.00
201-17-5214	205.34	.00	205.34
201-17-5345	3,711.05	.00	3,711.05
201-17-5384	2,886.59	.00	2,886.59
201-17-5579	7,577.76	.00	7,577.76
201-17-5585	1,829.40	.00	1,829.40
201-17-5947	1,675.16	.00	1,675.16
201-18-5231	55.42	.00	55.42
201-18-5233	28.95	.00	28.95
201-18-5335	561.40	.00	561.40
201-18-5350	14,029.73	.00	14,029.73
201-18-5355	225.00	.00	225.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
201-18-5356	300.00	.00	300.00
201-18-5374	2,947.33	.00	2,947.33
201-18-5380	497.96	.00	497.96
201-21-5364	533,929.29	.00	533,929.29
201-34-5102	983.54	.00	983.54
201-34-5231	2,690.98	50.62-	2,640.36
201-34-5233	5,831.63	440.38-	5,391.25
201-34-5241	37.82	.00	37.82
201-34-5335	1,841.00	.00	1,841.00
201-34-5363	4,534.33	.00	4,534.33
201-34-5372	306.05	.00	306.05
201-34-5380	64.50	.00	64.50
201-34-5422	28.49	.00	28.49
201-34-5579	.99	.00	.99
201-34-5941	558.11	.00	558.11
201-34-5947	77.96	.00	77.96
201-49-5341	1,633.85	.00	1,633.85
201-49-5342	279.18	.00	279.18
201-49-5343	216.48	.00	216.48
201-49-5344	170.40	.00	170.40
201-49-5346	193.99	.00	193.99
201-49-5367	3,620.61	284.98-	3,335.63
201-49-5369	1,474.70	.00	1,474.70
201-49-5370	67.60	.00	67.60
201-49-5375	221.90	.00	221.90
201-49-5398	821.77	.00	821.77
201-55-5214	832.72	354.01-	478.71
201-55-5337	815.71	.00	815.71
201-55-5792	119.96	.00	119.96
201-55-5900	1,895.23	.00	1,895.23
203-00-2000	.00	17,587.80-	17,587.80-
203-34-5341	15,390.86	.00	15,390.86
203-34-5342	78.25	.00	78.25
203-34-5344	138.39	.00	138.39
203-34-5422	99.99	.00	99.99
203-34-5424	472.50	.00	472.50
203-34-5428	225.00	.00	225.00
203-34-5533	1,047.81	.00	1,047.81
203-34-5941	135.00	.00	135.00
204-00-2000	30.64	107,163.73-	107,133.09-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
204-34-5221	40,110.18	.00	40,110.18
204-34-5231	148.00	.00	148.00
204-34-5233	737.01	.00	737.01
204-34-5241	7.00	.00	7.00
204-34-5321	2,713.12	.00	2,713.12
204-34-5334	3,959.49	.00	3,959.49
204-34-5339	1,766.07	.00	1,766.07
204-34-5341	12,966.86	.00	12,966.86
204-34-5345	81.34	.00	81.34
204-34-5352	768.00	.00	768.00
204-34-5353	1,059.00	.00	1,059.00
204-34-5356	4,380.00	.00	4,380.00
204-34-5363	5,879.71	.00	5,879.71
204-34-5370	135.79	.00	135.79
204-34-5380	1,237.00	.00	1,237.00
204-34-5384	139.28	.00	139.28
204-34-5422	162.74	.00	162.74
204-34-5423	1,628.51	.00	1,628.51
204-34-5433	15,489.58	.00	15,489.58
204-34-5434	2,738.94	.00	2,738.94
204-34-5455	2,404.92	30.64-	2,374.28
204-34-5579	6,768.03	.00	6,768.03
204-34-5941	106.56	.00	106.56
204-34-5969	1,776.60	.00	1,776.60
205-00-2000	18.92	69,206.75-	69,187.83-
205-34-5221	8,507.00	.00	8,507.00
205-34-5231	259.64	.00	259.64
205-34-5233	129.35	.00	129.35
205-34-5241	90.40	.00	90.40
205-34-5321	1,915.15	.00	1,915.15
205-34-5339	1,246.64	.00	1,246.64
205-34-5341	22,908.53	.92-	22,907.61
205-34-5342	511.18	.00	511.18
205-34-5344	309.13	.00	309.13
205-34-5345	169.98	.00	169.98
205-34-5363	569.84	.00	569.84
205-34-5370	1,075.70	.00	1,075.70
205-34-5380	1,250.00	.00	1,250.00
205-34-5384	325.72	.00	325.72
205-34-5422	289.93	.00	289.93

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
205-34-5432	490.00	.00	490.00
205-34-5433	7,347.78	.00	7,347.78
205-34-5434	1,821.46	.00	1,821.46
205-34-5440	7,352.00	.00	7,352.00
205-34-5455	946.84	18.00-	928.84
205-34-5554	4,817.45	.00	4,817.45
205-34-5579	6,714.19	.00	6,714.19
205-34-5941	158.84	.00	158.84
207-00-2000	.00	1,859.39-	1,859.39-
207-34-5231	646.94	.00	646.94
207-34-5321	691.58	.00	691.58
207-34-5339	450.17	.00	450.17
207-34-5341	70.70	.00	70.70
210-00-2000	31.99	80,951.29-	80,919.30-
210-34-5111	200.20	.00	200.20
210-34-5231	2,099.71	.00	2,099.71
210-34-5233	1,877.98	31.99-	1,845.99
210-34-5237	5,998.22	.00	5,998.22
210-34-5241	200.88	.00	200.88
210-34-5254	924.07	.00	924.07
210-34-5256	826.26	.00	826.26
210-34-5341	1,086.45	.00	1,086.45
210-34-5342	4,693.38	.00	4,693.38
210-34-5343	264.39	.00	264.39
210-34-5344	51.58	.00	51.58
210-34-5346	290.83	.00	290.83
210-34-5365	2,137.50	.00	2,137.50
210-34-5366	16,908.00	.00	16,908.00
210-34-5372	354.97	.00	354.97
210-34-5380	1,028.00	.00	1,028.00
210-34-5422	134.10	.00	134.10
210-34-5423	310.08	.00	310.08
210-34-5941	115.99	.00	115.99
210-34-5942	1,438.03	.00	1,438.03
210-51-5135	2,052.00	.00	2,052.00
210-51-5140	33.98	.00	33.98
210-51-5145	2,405.30	.00	2,405.30
210-51-5165	625.00	.00	625.00
210-51-5166	3,170.00	.00	3,170.00
210-51-5168	1,963.98	.00	1,963.98

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
210-51-5181	900.32	.00	900.32
210-51-5185	4,976.73	.00	4,976.73
210-51-5223	15.16	.00	15.16
210-51-5380	958.00	.00	958.00
210-51-5401	455.21	.00	455.21
210-90-5630	22,232.90	.00	22,232.90
210-90-5632	222.09	.00	222.09
211-00-2000	.00	75,950.50-	75,950.50-
211-80-4061	56,747.75	.00	56,747.75
211-80-5069	19,202.75	.00	19,202.75
Grand Totals:	1,167,490.70	1,167,490.70-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Voided = no

M = Manual Check, V = Void Check